

WILLITS UNIFIED SCHOOL DISTRICT
1277 Blosser Lane Willits, CA 95490
459-5314 Fax 459-7862
April 26, 2021

Classified Opening

POSITION: Maintenance-Skilled Trades
HOURS: 8 hours per day/12 months per year
SALARY: Range 13, Maintenance –Skilled Trades

MINIMUM QUALIFICATIONS:

- Education equivalent to graduation from high school.
- Two years experience in general building maintenance work, or equivalent formal training.
- Demonstrated knowledge of plumbing, electrical, HVAC systems, carpentry and light industrial equipment (backhoe, forklift, trucks, tractors, etc.). Certification in any combination of these areas desired.
- **For more detailed description see Maintenance-Skilled Trades Job Description.**

REQUIREMENTS:

- Possession of a valid California motor vehicle operator's license appropriate to the equipment being operated.
- T.B. Test /Fingerprint Clearance

APPLICATION

DEADLINE: Open until filled

CONTACT: Trina Cardillo, Human Resources

MAINTENANCE~SKILLED TRADES

Definition:

Under the supervision of the Director of Maintenance performs skilled maintenance and repair work on District buildings, grounds, and equipment.

Examples of Duties: (Note: These examples are intended only as illustrations of the various lines of work performed in this position. The examples of work performed are neither limited to or all encompassing of the duties to be performed under this job title.)

- Perform routine and preventive maintenance and repairs on District buildings and mechanical systems including: building structures, roofs, plumbing, lights, electrical systems, HVAC systems, communication and alarm systems. **E**
- Prepare, paint and preserve a variety of natural and synthetic interior and exterior surfaces. **E**
- Perform general carpentry duties. Design, fabricate and install cabinets, bookcases and shelves. **E**
- Perform general groundwork: move dirt with heavy equipment. **E**
- Inventory and order custodial and maintenance supplies. **E**
- Maintain department equipment. **E**
- May perform welding and sheet metal fabrication work.
- Unload food service and other supply delivery trucks.
- Performs essential swimming pool chemical treatment and maintenance tasks.
- Work with contracted trades persons and agency inspectors in completing and approving maintenance work.
- Perform key making, re-keying and lock repair duties.
- Clean gutters, as needed.
- Perform other related duties as required.

Minimum Qualifications:

- Education equivalent to graduation from high school.
- Two years experience in general building maintenance work, or equivalent formal training.
- Demonstrated knowledge of plumbing, electrical, HVAC systems, carpentry and light industrial equipment (backhoe, forklift, trucks, tractors, etc.).

Desirable Qualifications:

- Formal education and training in one or more of the building trades.
- Ability to read blueprints.
- Ability to work cooperatively with others.

Licenses and Certificates Required:

- Possession of a valid California motor vehicle operator's license appropriate to the equipment being operated.

Physical Abilities Required:

- Ability to work standing, stooped, kneeling, bent and with arms outstretched for extended periods of time.
- Ability to lift up to 40 pounds from ground level to waist height, and carry that weight at least 50 feet.
- Mobility to access roofs, attics and crawl spaces.
- Ability to work on ladders and scaffolding.

Environmental Conditions:

- Regular exposure to all weather conditions.
- Occasional exposure to fumes, noxious odors, airborne particles, and toxic chemicals.
- Occasional risk of electrical shock.