

Ducor School

23761 Avenue 56 – P.O. Box 249

Ducor, CA 93218

(559) 534-2261

Board of Trustees:

Mary McGill, (President)

Open (Member)

Florance Pace (Member)

Gabina Becerra (Member)

Maria Vasquez (Member)

School Board Meeting/DLAC Meeting

August 17, 2022

Meeting Place: Library Room # 23

resolution(s):

Open Session 05:30 PM

*** Board action**

Special Board Agenda

1. Called to order: Time: _____ pm

____ Board President Mary McGill ____ Board Member Florance Pace ____ Board Member Gabina Becerra

____ Board Member ____ Board Member Maria Vasquez

1.1 Pledge of Allegiance

1.2 Introduction of Visitors:

1.3 Community Input:

2. Regular Business Agenda/Board Action:

2.2 * PUBLIC HEARING: Ed. Code. 54954.3 Opportunity for the public to address legislative body:

Public hearing was open at: _____.

Public hearing was closed at: _____

2.3 * Review Special School Board Minutes for June 28, 2022. Discussion:

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.4 * Accounts Payable 6-16 to 8-11-2022. Discussion:

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.5 * Resignation Letter from Diana Vance. Discussion:

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.6 * Notice of Salary Increase: Kasey Peevy move step/column for the 2022-23 school year

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.7 * Interdistrict attendance agreement; Discussion:

- Ducor to Hope
- Ducor to TB
- Ducor to PUSD
- Ducor to Rockford
- Ducor to Burton
- Ducor to Hot Springs.
- Ducor to Richgrove
- Hope to Ducor
- PUSD to Ducor

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.8 * Contract Agreements for services: Discussion:

- Figueroa Consulting Co. \$144,200 MTSS/CSPP
- Juan T. Reyes Consulting \$89,900 SEL
- Education Consulting Services, LLC \$2000 SARB
- Tyger Bates, CPA \$1,000 month LCAP/CARS/Accounting support

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.9 * Lusardi Motorsports, EZGO; P. E support/instruction \$5,602.67. Discussion:

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.10 * Ducor School Safety Plan 2022-23. Discussion:

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.11* VARCOMM Internet Service: \$500m 36 month contract

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vance _____ Mrs. Vasquez _____

2.12 * Superintendent Contract for the 2022-23 school year, Salary \$100,557.47 and Expense Reimbursement \$2,500

Adoption:

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vance _____ Mrs. Vasquez _____

3. Informational:

- 3.1 Enrollment per class
- 3.2 Support Service Schedule
- 3.3 Staff Positions
- 3.4 CA. Community School Partnership Program
- 3.5 SuperEval Competencies
- 3.6 DTA/CSEA negotiations/new budget
- 3.7 Ducor School History Articles
- 3.8 Form 700

4. New Business: Any new business to include or discuss at the next meeting.

4.1.

5. Adjourn to Closed Session: Time: _____ pm

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

6. Closed Session: Business

- 6.1. Employee Business (Gov. Code 54957)
- 6.2. Superintendent Business:

7. Report Out of Closed Session: Time: _____ pm

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

Agenda #__:

8. Adjournment: Time: _____ pm

Action: Mrs. McGill _____ Mrs. Pace _____ Ms. Becerra _____ Mrs. Vasquez _____

2.3

Ducor School
23761 Avenue 56 – P.O. Box 249
Ducor, CA 93218
(559) 534-2261

Board of Trustees:

Mary McGill, (President)
Diana Vance (Clerk)
Florance Pace (Member)

Gabina Becerra (Member)
Maria Vasquez (Member)

School Board Meeting/DLAC Meeting

June 28, 2022
Meeting Place: Library Room # 23 resolution(s): 14
Open Session 05:30 PM
* Board action

Special Board Agenda Minutes

1. **Called to order:** Time: 5:30 pm

 x Board President Mary McGill x Board Member Florance Pace x Board Member Gabina Becerra
 x Board Clerk Diana Vance x Board Member Maria Vasquez

1.1 Pledge of Allegiance

1.2 Introduction of Visitors: Jeremiah Sosa, Mrs. Hall; additional members on the sign in sheet

1.3 Community Input: Mr. McCurry, Mr. Smith, Mr. Sean McCurry, Mr. Morales painted the C-Train and the cafeteria; apttegy program review and website review, updated, new information

Mr. Navarro asked about the superintendent contract, regarding yearly amount, 1 year contract and reimbursement?
Questioned what Dr. Coronado title will be?

2. **Regular Business Agenda/Board Action:**

2.2 * PUBLIC HEARING: Ed. Code. 54954.3 Opportunity for the public to address legislative body:None

Public hearing was open at: _____.

Public hearing was closed at: _____

2.3 * Review School Board Minutes for June 14, 2022. Discussion: none

Adoption: Table August; amend superintendent contract until corrections are made

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __aye__ Mrs. Vance __aye__ Mrs. Vasquez __2__

2.4 * #10: Resolution-Authorizing Inter-Fund transfers for 2022-23. Discussion: none

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __aye__

2.5 * #11: Resolution- Authorizing Inter-Fund Loan for Cash Flow Purposes for 2022-23. Discussion: none

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __aye__ Mrs. Vance __2__ Mrs. Vasquez __aye__

2.6 *#12: Resolution-Authorizing for County Superintendent of Schools to make year-end Budget Transfers for 2021-22. Discussion: none

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __aye__

2.7 * #14 In the Matter of Spending Determination for Funds Received from the Education Protection Account (EPA) for 2022-23 Fiscal Year. Discussion: none

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __aye__ Ms. Becerra __2__ Mrs. Vance __1__ Mrs. Vasquez __aye__

2.8 * LCAP 2022-23. Discussion: Mr. Navarro suggested ideas regarding student support and funding more student SEL

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __aye__ Mrs. Vance __naye__ Mrs. Vasquez __2__

2.9 * Proposal 2022-23 Budget. Discussion: none

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __aye__

2.10 #13 Resolution: of the board of Ducor Union Elementary School District ordering an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with another election occurring on November 8, 2022. Discussion: none

Adoption: Not Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __aye__

2.11* TCOE 2022 Authorized District Signers: add/remove authorized signers: No changes

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __aye__

2.12 * Agreement for Employment as a Certificated Employee: Summer Training in July: Mrs. Pace requested to move to close session for discussion

Sandra Valencia-Preliminary Credential
Jose Nevarez-Internship Credential

Adoption: Move to close session

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __aye__

2.13 * New Hire; Maintenance/ Bus Driver Mr. Jose Ochoa ; starts Jul 1, 2022

Adoption: Approved

Action: Mrs. McGill __M__ Mrs. Pace __aye__ Ms. Becerra __2__ Mrs. Vance __aye__ Mrs. Vasquez __1__

3. Informational:

- 3.1 Monthly Attendance
- 3.2 Calendar 22-23 school year
- 3.3 Nomination Portal Application Process
- 3.4 UPK planning and implementation
- 3.5 Mental Wellness Triage Grant data
- 3.6 DTA/CSEA negotiations/new budget
- 3.7 Community School Program/budget/director/coordinator

4. New Business: Any new business to include or discuss at the next meeting.
- 4.1.

5. Adjourn to Closed Session: Time: _6:58__ pm

Action: Mrs. McGill __M__ Mrs. Pace __1__ Ms. Becerra __aye__ Mrs. Vance __aye__ Mrs. Vasquez __2__

6. Closed Session: Business

- 6.1. **Employee Business (Gov. Code 54957)**
- 6.2. **Superintendent Business**

7. Report Out of Closed Session: Time: 7:43 pm

Action: Mrs. McGill_M Mrs. Pace_2 Ms. Becerra_1 Mrs. Vance_aye Mrs. Vasquez_aye

Agenda #_2.12_: Approved

Action: Mrs. McGill_M Mrs. Pace_2 Ms. Becerra_aye Mrs. Vance_aye Mrs. Vasquez_1

Agenda #_:

Action: Mrs. McGill_M Mrs. Pace Ms. Becerra Mrs. Vance Mrs. Vasquez

8. Adjournment: Time: 7:44 pm

Action: Mrs. McGill_M Mrs. Pace_1 Ms. Becerra_2 Mrs. Vance_aye Mrs. Vasquez_aye

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013620	ARAMARK	PV-221173	6/3/2022		2580014860		010-00000-0-00000-82000-55000-0-0000 janitorial supplies	\$255.43		
Total Check Amount:								\$255.43		
013619	ARAMARK(Cafeteria)	PV-221172	6/3/2022		2580014865		130-53100-0-00000-82000-55000-0-0000 maintenance supplies for cafe	\$255.43		
Total Check Amount:								\$255.43		
012182	DUCOR CASH REVOLVING FUND	PV-221175	6/13/2022		chk# 791		010-00000-0-00000-27000-59000-0-0000 replenish ducor cash revolv for yearly PO box fee	\$111.47		
Total Check Amount:								\$111.47		
013642	Jennifer Hunter	PV-221166	6/3/2022		88		010-07200-0-11100-10000-43000-0-0000 reimbursement for purchase of lunch for parents wh	\$207.02		
	Jennifer Hunter	PV-221167	6/3/2022		034380		010-07200-0-11100-10000-43000-0-0000 reimbursement for purchase of plasticware, plates,	\$34.38		
	Jennifer Hunter	PV-221178	6/3/2022		004034		010-11000-0-11100-10000-58000-0-0000 reimbursement for purchase of art project registra	\$76.00		
Total Check Amount:								\$160.00		
013611	Jesse Coronado	PV-221169	6/10/2022		26938131		010-63000-0-11100-10000-43000-0-0000 reimbursement for purchase of student awards	\$317.40		
	Jesse Coronado	PV-221170	6/10/2022		203035		010-63000-0-11100-10000-43000-0-0000 reimbursement for purchase of student awards.	\$546.29		
Total Check Amount:								\$444.00		
013502	Louis Smith	PV-221168	6/13/2022		09341755		010-11000-0-11100-10000-43000-0-0000 reimbursement for purchase of office supplies for	\$990.29		
Total Check Amount:								\$328.15		
012443	QUILL CORPORATION	PV-221176	6/7/2022		25581087		010-11000-0-11100-10000-43000-0-0000 summer school 2022 supplies	\$62.47		
Total Check Amount:								\$62.47		
013566	Scholastic Solutions LLC	PV-221174	6/12/2022		612229		010-07200-0-11100-10000-43000-0-0000 2 Cap/gown/tassel units @ \$21.25 each	\$62.47		
Total Check Amount:								\$62.47		

*** FINAL ***
Batch No 398
Audit

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*** FINAL ***									
Batch No 398									
Audit									
Amount Flag EFT									
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code		
013547	Strategic Labor Solutions, LLC	PV-221171	5/20/2022		173			Total Check Amount:	\$46.00
						010-00000-0-00000-72000-58000-0-0000	monthly contractual fee for services		\$1,000.00
								Total Check Amount:	\$1,000.00
013578	THE FRUITGUYS	PV-221164	5/9/2022		5840334		130-53700-0-00000-37000-43000-0-0000		\$191.00
	THE FRUITGUYS	PV-221165	5/2/2022		5836295		produce items from Fruit & Veggie program for stud		\$202.00
						130-53700-0-00000-37000-43000-0-0000			
								Total Check Amount:	\$393.00
013486	U.S. Bank Corporate Payment Sy	PV-221160	10/26/2020		10262020		010-00000-0-00000-27000-58000-0-0000		\$3.46
	U.S. Bank Corporate Payment Sy	PV-221161	3/25/2022		03252022		late payment charge from previous statement		\$27.93
	U.S. Bank Corporate Payment Sy	PV-221162	1/25/2022		01252022		010-00000-0-00000-27000-58000-0-0000		\$68.12
	U.S. Bank Corporate Payment Sy	PV-221163	11/24/2021		ref # 91855		010-30100-1-11100-10000-43000-0-0000		\$218.30
	U.S. Bank Corporate Payment Sy	PV-221177	11/12/2021		ref# 73183		Chromebook bezel		\$116.42
	U.S. Bank Corporate Payment Sy	PV-221179	1/14/2022		ref#25612		wall charger, Motorola car charger		\$269.11
	U.S. Bank Corporate Payment Sy	PV-221180	1/21/2022		ref#20982		classroom supplies		\$43.09
						010-63000-0-11100-10000-43000-0-0000			
								Total Check Amount:	\$746.43

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount:

\$4,410.64

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 4,410.64 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 Authorizing Signature

 Date

Fund Summary	
	Total
010	\$3,906.17
130	\$504.47
Total	\$4,410.64

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 398										
Total Accounts Payable:								\$4,410.64		

*** FINAL ***
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10 Ducor Union Elementary School Distr
Tulare County Office of Education
Accounts Payable Final Prelist - 6/29/2022 2:48:22PM
6/29/2022 2:48:22PM
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013620	ARAMARK	PV-221188	6/17/2022		2580022133		010-00000-0-00000-82000-55000-0-0000 janitorial supplies	\$255.43		
Total Check Amount:								\$255.43		
013619	ARAMARK(Cafeteria)	PV-221189	6/17/2022		2580022134		130-53100-0-00000-82000-55000-0-0000 maintenance supplies for cafe	\$111.47		
Total Check Amount:								\$111.47		
012182	DUCOR CASH REVOLVING FUND	PV-221206	6/28/2022		chk #792		010-00000-0-00000-27000-43000-0-0000 replenish cash revol for purchase of meals for mee	\$227.09		M
Total Check Amount:								\$227.09		
013631	Education Consulting Serv,LLC	PV-221182	5/31/2022		2022-112-04		010-00000-0-00000-27000-58000-0-0000 SARB support and guidance	\$135.00		
Total Check Amount:								\$135.00		
013643	Education Innovation Experts	PV-221211	4/11/2022		7		010-00000-0-00000-27000-58000-0-0000 Superintendent evaluation platform & support tool	\$2,295.00		
Total Check Amount:								\$2,295.00		
013626	EKC Enterprises, Inc.	PV-221214	1/12/2022		40299		010-32130-0-00000-85000-64000-0-0000 labor for installation of new camera system	\$34,775.00		A
Total Check Amount:								\$34,775.00		
013622	EPIC Consulting	PV-221212	6/30/2022		22-1		010-07200-0-11100-10000-58000-0-0000 After school parent organization	\$10,000.00		J
Total Check Amount:								\$10,000.00		
013504	Figueroa Consulting Co.	PV-221191	6/22/2022		1056		010-31820-2-11100-10000-51000-0-0000 support for organizing for improvement, data suppo	\$11,025.00		
Total Check Amount:								\$11,025.00		
013609	Fresh Start Healthy Meals, Inc	PV-221190	6/17/2022		DUELEM -0622		130-53100-0-00000-37000-58000-0-0000 student meals and afterschool snacks for June 2022	\$8,154.00		L
Total Check Amount:								\$11,025.00		

*** FINAL ***

Batch No 399

Audit

Vendor No Vendor Name		Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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013100	GOPHER	PV-221208	6/7/2022		186477		010-07200-0-11100-10000-43000-0-0000	\$8,154.00		
	GOPHER	PV-221209	3/17/2022		156566		010-07200-0-11100-10000-43000-0-0000	\$504.89		
	GOPHER	PV-221210	5/10/2022		176144		010-07200-0-11100-10000-43000-0-0000	\$1,662.15		
							baseball catcher's mit, 4qty	\$223.29		

Total Check Amount:								\$2,390.33		
012837	HOME DEPOT PRO(formerly Supply	PV-221195	6/15/2022		690963103		010-00000-0-00000-82000-55000-0-0000	\$712.56		
							Renown floor finisher, stripper, pad holder, carpe			

Total Check Amount:								\$712.56		
013647	IMAGE 2000	PV-221198	3/31/2022		525855		010-00000-0-00000-72000-58000-0-0000	\$304.89		
	IMAGE 2000	PV-221199	4/29/2022		525858		010-00000-0-00000-72000-58000-0-0000	\$257.69		
	IMAGE 2000	PV-221200	5/31/2022		525863		010-00000-0-00000-72000-58000-0-0000	\$304.88		
	IMAGE 2000	PV-221201	6/27/2022		530462		010-00000-0-00000-72000-58000-0-0000	\$269.05		

Total Check Amount:								\$1,136.51		
013434	Jeremiah Sosa	PV-221205	6/28/2022		06282022		010-00000-0-00000-27000-58000-0-0000	\$44.00		
							reimbursement for charges paid to remote in from h			

Total Check Amount:								\$44.00		
013517	LEAF	PV-221194	6/20/2022		13380299		010-00000-0-00000-72000-58000-0-0000	\$551.42		
							contract payment for lease on copiers			

Total Check Amount:								\$551.42		
013502	Louis Smith	PV-221202	6/22/2022		1080		010-11000-0-00000-81100-43000-0-0000	\$354.07		
	Louis Smith	PV-221203	6/14/2022		029229		010-63000-0-11100-10000-43000-0-0000	\$113.62		
							reimbursement for purchase of supplies for campus			
							reimbursement for purchase of supplies for student			

Total Check Amount:								\$467.69		
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code		Amount	Flag	EFT
013005	LOZANO SMITH	PV-221183	6/10/2022		2164978		010-00000-0-00000-71100-58000-0-0000		\$172.72		
	LOZANO SMITH	PV-221184	6/10/2022		2164979	legal services	010-00000-0-00000-71100-58000-0-0000		\$246.75		
	LOZANO SMITH	PV-221185	6/10/2022		2164980		010-00000-0-00000-71100-58000-0-0000		\$690.90		
						Total Check Amount:			\$1,110.37		
013513	Maria Barajas	PV-221204	6/10/2022		2661		010-07200-0-11100-10000-58000-0-0000	reimbursement for charges paid for cleaning gowns	\$161.00		
						Total Check Amount:			\$161.00		
013408	Maricela Valencia	PV-221193	6/14/2022		Grad-2022		010-07200-0-11100-10000-58000-0-0000	rental of canopy and chairs for Graduation 2022	\$220.00		
						Total Check Amount:			\$220.00		
013646	Nelson Adams NACO	PV-221207	4/19/2022		9623		010-00000-0-00000-37000-65000-0-0000	replaced cafeteria tables and chairs	\$33,839.23	F	
						Total Check Amount:			\$33,839.23		
013645	PICABOO YEARBOOKS INC.	PV-221213	6/13/2022		4802		010-00000-0-11100-10000-43000-0-0000	yearbooks charge for 110qty	\$1,901.14		
						Total Check Amount:			\$1,901.14		
013252	PUSD STUDENT NUTRITION	PV-221192	6/24/2022		9500		130-53100-0-00000-37000-58000-0-0000	food safety class and exam for Jacquie F.	\$50.00		
						Total Check Amount:			\$50.00		
013199	RES COM Pest Control	PV-221181	6/4/2022		2030500		130-53100-0-00000-82000-55000-0-0000	spray for ants, roaches, spiders	\$50.00		
						Total Check Amount:			\$50.00		
005384	SOUTHERN CALIFORNIA EDISON	PV-221196	6/23/2022		June 23, 2022		010-00000-0-00000-82000-55000-0-0000	electricity	\$4,680.46		
						Total Check Amount:			\$4,680.46		
013594	Steven Arclaga Inspection Serv	PV-221197	5/31/2022		8		350-77150-0-00000-85000-62000-0-0000	field inspection, oversee RMA, material testing, r	\$3,726.00		
						Total Check Amount:			\$4,680.46		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013583	STS Education, School Tech Sup	PV-221216	5/24/2022		3915			\$3726.00		
							130-53100-0-00000-37000-43000-0-0000 printer for cafeteria	\$341.40		
						Total Check Amount:		\$341.40		
013263	TOTAL COMPENSATION SYSTEMS, IN	PV-221215	6/13/2022		10630			\$630.00		
							010-00000-0-00000-72000-58000-0-0000 GASB roll forward valuation-1st installment	\$341.40		
						Total Check Amount:		\$630.00		
012709	TULARE COUNTY OFFICE OF ED.	PV-221186	6/6/2022		222476			\$1,336.15		
	TULARE COUNTY OFFICE OF ED.	PV-221187	6/6/2022		222477			\$233.10		
							010-11000-0-11100-10000-58000-0-0000 cardstock copies and lamination services 010-11000-0-11100-10000-58000-0-0000 services for lamination of posters	\$233.10		
						Total Check Amount:		\$1,569.25		

*** FINAL ***

Batch No 399

Audit
Amount Flag EFT

Total District Payment Amount: \$120,559.35

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total Accounts Payable: \$120,559.35

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 120,559.35 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary	Total
010	\$108,126.48
130	\$8,706.87
350	\$3,726.00
Total	\$120,559.35

10 Ducor Union Elementary School Distr
Tulare County Office of Education
Accounts Payable Final Prelist - 7/7/2022 1:59:13PM

7/7/2022
1:59:13PM

*** FINAL ***

Batch No 400

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount
013650	Alicia Orozco	PV-230011	12/13/2021	47133	LB: 220004		010-32120-0-11100-10000-43000-0-0000	\$12.87
	Alicia Orozco	PV-230012	5/12/2022	0291	220005		reimbursement for purchase of STEAM activity items 010-32120-0-11100-10000-43000-0-0000	\$34.24
	Alicia Orozco	PV-230013	12/7/2021	036135	220006		010-32120-0-11100-10000-43000-0-0000	\$10.93
	Alicia Orozco	PV-230014	6/9/2022	029478	220007		reimbursement for purchase of STEAM activity items 010-07200-0-11100-10000-43000-0-0000	\$23.22
	Alicia Orozco	PV-230015	6/13/2022	132937	220008		reimbursement for purchase of student incentives 010-07200-0-11100-10000-43000-0-0000	\$34.02
	Alicia Orozco	PV-230016	5/9/2022	052455	220009		010-07200-0-11100-10000-43000-0-0000	\$15.77
Total Check Amount:								
011963	CALIFORNIA SCHOOL BOARDS ASSOC	PV-230002	5/25/2022	60536-R5N9W7			010-00000-0-00000-71500-53000-0-0000	\$131.05
	CALIFORNIA SCHOOL BOARDS ASSOC	PV-230003	5/25/2022	61694-L0Y1P7			membership dues 010-00000-0-00000-71100-58000-0-0000	\$2,445.00
							GAMUT Policy	\$1,100.00
Total Check Amount:								
013649	Giovanni's Pizzeria	PV-230004	6/13/2022	206751	LB: 220001		010-07200-0-11100-10000-43000-0-0000	\$3,545.00
							Incentive for Kinder graduation	\$388.50
Total Check Amount:								
013278	ISIDRO RODRIGUEZ	PV-230008	6/21/2022	735D			010-81500-0-00000-81100-43000-0-0000	\$388.50
	ISIDRO RODRIGUEZ	PV-230009	6/21/2022	A000			reimbursement for purchase of unleaded for gas can 010-81500-0-00000-81100-43000-0-0000	\$64.67
	ISIDRO RODRIGUEZ	PV-230010	6/13/2022	31010			reimbursement for purchase of unleaded for truck 010-81500-0-00000-81100-43000-0-0000	\$40.01
							reimbursement for purchase of unleaded for Van	\$66.64
Total Check Amount:								
013651	Servpro of Visalia	PV-230017	6/27/2022	1135	LB: 220010		010-07200-0-00000-81100-56000-0-0000	\$171.32
							Mold remediation	\$5,748.00
Total Check Amount:								

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*** FINAL ***

Batch No 400

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	
012141	SMART & FINAL	PV-230007	6/6/2022		3870670012201 LB: 220003		010-07200-0-11100-10000-43000-0-0000 food items for Sports banquet	Total Check Amount: \$5,748.00 \$658.66 M
013578	THE FRUITGUYS	PV-230006	5/16/2022		5843561 LB: 220002		130-53700-0-00000-37000-43000-0-0000 produce items for students from Fruit & Veggie pro	Total Check Amount: \$658.66 \$169.00
013383	VAST Networks	PV-230001	7/1/2022		36525		010-00000-0-00000-27000-59000-0-0000 Internet connection	Total Check Amount: \$169.00 \$195.00
013245	WALTER MORTENSEN INSURANCE	PV-230005	6/23/2022		Policy #NCR1729-00		010-00000-0-00000-72000-54500-0-0000 Insurance policy for school vehicles	Total Check Amount: \$195.00 \$9,783.00
							Total Check Amount:	\$9,783.00

*** FINAL ***

Batch No 400

Audit

Amount Flag EFT

Total District Payment Amount: \$20,789.53

Accounts Payable Final Prelist - 7/7/2022 1:59:13PM

*** FINAL ***

Batch No 400

Audit

Amount Flag EFT

Vendor No Vendor Name Reference Number Invoice Date PO # Invoice No

Separate Check Account Code

Batch No 400

Total Accounts Payable: \$20,789.53

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 20,789.53 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary		Total
010		\$20,620.53
130		\$169.00
Total		\$20,789.53

*** FINAL ***

Batch No 401

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013580	ILLUMINATE EDUCATION, INC	PV-230018	5/13/2022		INV0000066147		010-31820-2-11100-10000-58000-0-0000	\$8,216.00		L

Total Check Amount:

\$8,216.00

*** FINAL ***

Batch No 401

Audit

Amount Flag EFT

Total District Payment Amount:

\$8,216.00

Tulare County Office of Education

Accounts Payable Final Prelist - 7/14/2022 12:55:27PM

7/14/2022
12:55:27PM

*** FINAL ***

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Batch No 401

Total Accounts Payable:

\$8,216.00

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 8,216.00 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary	Total
010	\$8,216.00
Total	\$8,216.00

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APY500

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013539	AIR TECHS	PV-230024	7/22/2022		14499		010-81500-0-00000-81100-56000-0-0000 replaced bad TST/AT in Rm 5, Rm 7 had dirty evap &	\$811.30		
013620	ARAMARK	PV-230030	7/15/2022		2580036569		010-00000-0-00000-82000-55000-0-0000 janitorial supplies	\$811.30		
								\$255.43		
013619	ARAMARK(Cafeteria)	PV-230031	7/15/2022		2580036572		130-53100-0-00000-82000-55000-0-0000 cafe janitorial supplies	\$255.43		
								\$111.47		
013441	Home Depot Credit Services	CM-230001	7/27/2022		OAC-00002		010-11000-0-00000-82000-43000-0-0000 item returned	\$111.47		
	Home Depot Credit Services	PV-230036	6/20/2022		6016599		010-11000-0-00000-81100-43000-0-0000 maintenance supplies for upkeep of grounds	(\$132.87)	M	
								\$1,219.15	M	
012938	HWY 65 DIESEL SERVICE	PV-230039	7/5/2022		011384		010-07230-0-00000-36000-58000-0-0000 inspection & tune up to bus 6	\$1,086.28		
								\$2,093.20	L	
013278	ISIDRO RODRIGUEZ	PV-230025	7/27/2022		72722-2		010-00000-0-00000-00000-95024-0-0000 reimbursement for overpayment of employee portion	\$2,093.20		
	ISIDRO RODRIGUEZ	PV-230026	7/15/2022		6800		010-81500-0-00000-81100-43000-0-0000 reimbursement for purchase og unleaded fuel for ga	\$45.00	G	
	ISIDRO RODRIGUEZ	PV-230027	7/20/2022		161835		010-11000-0-00000-81100-43000-0-0000 reimbursement for purchase of maintenance supplies	\$33.13		
								\$360.51		
013611	Jesse Coronado	PV-230034	7/22/2022		73684		010-11000-0-00000-81100-43000-0-0000 reimbursement for purchase of wax sealant for clas	\$438.64		
								\$74.38		
013005	LOZANO SMITH	PV-230032	6/10/2022		2164977		010-00000-0-00000-71100-58000-0-0000 legal services	\$74.38		
								\$24.68		

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FINAL

Batch No 403

Amount	Flag	EFT
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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Batch No 403	Audit Flag	Amount	EFT
013359	NOE RODRIGUEZ	PV-230028	7/27/2022		72722-3		010-00000-0-00000-00000-95024-0-0000 reimbursement for overpayment of employee portion		G	\$24.68 \$108.00	
Total Check Amount:											
013653	Pioneer Valley Books	PV-230035	3/4/2022		1227710		010-63000-0-11100-10000-43000-0-0000 word study kit, 6 pck writing journal for Kinder			\$108.00 \$397.06	
Total Check Amount:											
013126	RUBY NAVARRO	PV-230029	7/27/2022		72722-1		010-00000-0-00000-00000-95024-0-0000 reimbursement for overpayment of employee portion		G	\$397.06 \$45.00	
Total Check Amount:											
013372	SAN JOAQUIN COUNTY OF ED,	PV-230033	7/26/2022		212487		010-00000-0-00000-27000-58000-0-0000 Edjoin fees			\$45.00 \$800.00	
Total Check Amount:											
013162	SOUTHWEST SCHOOL SUPPLY	PV-230040	6/1/2022		982769		010-11000-0-11100-10000-43000-0-0000 beginning of year classroom supplies			\$800.00 \$24.42	
Total Check Amount:											
SOUTHWEST SCHOOL SUPPLY											
PV-230041 6/1/2022 981734 010-11000-0-11100-10000-43000-0-0000 \$274.97											
SOUTHWEST SCHOOL SUPPLY											
PV-230042 6/1/2022 982770 010-11000-0-11100-10000-43000-0-0000 \$15.56											
SOUTHWEST SCHOOL SUPPLY											
PV-230043 6/1/2022 981735 010-11000-0-11100-10000-43000-0-0000 \$269.81											
SOUTHWEST SCHOOL SUPPLY											
PV-230044 6/1/2022 981732 010-11000-0-11100-10000-43000-0-0000 \$229.69											
SOUTHWEST SCHOOL SUPPLY											
PV-230045 6/1/2022 981701 010-11000-0-11100-10000-43000-0-0000 \$241.75											
SOUTHWEST SCHOOL SUPPLY											
PV-230046 6/1/2022 981737 010-11000-0-11100-10000-43000-0-0000 \$296.59											
SOUTHWEST SCHOOL SUPPLY											
PV-230047 4/29/2022 984628 010-00000-0-00000-27000-43000-0-0000 \$26.78											
SOUTHWEST SCHOOL SUPPLY											
PV-230048 6/8/2022 984155 010-00000-0-00000-27000-43000-0-0000 \$25.90											
Total Check Amount: \$1,405.47											

Tulare County Office of Education

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APY500

Accounts Payable Final PreList - 7/27/2022 12:44:42PM

*** FINAL ***

Batch No 403

[illegible]

Total District Payment Amount: \$7,650.91

*** FINAL ***									
Batch No 403									
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Audit	
						Check	Account Code	Amount	EFT
Batch No 403						Total Accounts Payable:			
						\$7,650.91			

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 7,650.91 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary	Total
010	\$7,539.44
130	\$111.47
Total	\$7,650.91

10 Ducor Union Elementary School Distr

Tulare County Office of Education

Accounts Payable Final Prelist - 8/4/2022 10:38:23AM

8/4/2022
10:38:23AM

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012980	Aeries Software	PV-230075	8/1/2022		RN-9130		010-00000-0-11100-10000-58000-0-0000 AERIES web version subscription renewal	\$6,000.00		
							Total Check Amount:	\$6,000.00		
011655	A-L WELDING	PV-230095	6/13/2022		A62622		010-11000-0-00000-81100-43000-0-0000 supplies for upkeep of grounds	\$30.21		
	A-L WELDING	PV-230096	6/13/2022		A62623		010-11000-0-00000-81100-43000-0-0000	\$8.01		
							Total Check Amount:	\$38.22		
013620	ARAMARK	PV-230064	7/29/2022		2580043783		010-00000-0-00000-82000-55000-0-0000 janitorial supplies	\$255.43		
							Total Check Amount:	\$255.43		
013619	ARAMARK(Cafeteria)	PV-230065	7/29/2022		2580043785		130-53100-0-00000-82000-55000-0-0000 supplies for cafe	\$111.47		
							Total Check Amount:	\$111.47		
013295	AT&T	PV-230092	6/25/2022		JUN 25, 2022		010-00000-0-00000-82000-55000-0-0000 long distance, fire, ADT	\$79.26		
							Total Check Amount:	\$79.26		
012616	A-Z BUS SALES	PV-230077	7/7/2022		02P494508		010-07230-0-00000-36000-43000-0-0000 parts for bus 5	\$175.84		
							Total Check Amount:	\$175.84		
013515	California Business Machines	PV-230100	6/30/2022		300101		010-00000-0-00000-72000-58000-0-0000 toner maintenance for copiers	\$343.53		
	California Business Machines	PV-230101	7/29/2022		302200		010-00000-0-00000-72000-58000-0-0000	\$372.42		
							Total Check Amount:	\$715.95		
013472	CENGAGE LEARNING	PV-230076	6/21/2022		78012298		010-00000-0-11100-10000-42000-0-0000 Grd 4 consumables and teacher guides	\$394.80		
							Total Check Amount:	\$394.80		
013417	Culligan (Water Conditioning)	PV-230093	6/25/2022		41288		010-00000-0-00000-82000-55000-0-0000 bottled water delivery service for June, 2022	\$533.00		
							Total Check Amount:	\$533.00		

*** FINAL ***
Batch No 404
Audit

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*** FINAL ***									
Batch No 404									
Audit									
Amount Flag EFT									
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code		
011811	DUCOR COMMUNITY SERVICES DISTR	PV-230091	7/1/2022		05/26/2022-06/25/202		010-00000-0-00000-82000-55000-0-0000	Total Check Amount:	\$533.00
						water			\$584.97
								Total Check Amount:	\$584.97
001647	DUCOR TELEPHONE CO	PV-230090	7/1/2022		000393 C0282		010-00000-0-00000-82000-55000-0-0000	Total Check Amount:	\$368.11
						school phones			\$368.11
								Total Check Amount:	\$368.11
012837	HOME DEPOT PRO(formerly Supply	PV-230084	7/15/2022		696279967		010-00000-0-00000-82000-55000-0-0000		\$63.49
						spot cleaner			
								Total Check Amount:	\$63.49
012938	HWY 65 DIESEL SERVICE	PV-230097	7/25/2022		011418		010-07230-0-00000-36000-56000-0-0000		\$4,469.52
						transport and maintenance to bus 5			N
								Total Check Amount:	\$4,469.52
013278	ISIDRO RODRIGUEZ	PV-230068	7/1/2022		29137		010-00000-0-00000-71500-52000-0-0000		\$823.74
	ISIDRO RODRIGUEZ	PV-230069	8/2/2022		9025161		010-81500-0-00000-81100-43000-0-0000		\$51.72
	ISIDRO RODRIGUEZ	PV-230070	8/2/2022		9025160		010-81500-0-00000-81100-43000-0-0000		\$100.00
						reimbursement for purchase of unleaded fuel for ga			
						reimbursement for purchase of unleaded fuel for Va			
								Total Check Amount:	\$975.46
013434	Jeremiah Sosa	PV-230066	7/28/2022		7282244		010-00000-0-00000-27000-58000-0-0000		\$44.00
	Jeremiah Sosa	PV-230067	7/28/2022		4900		010-00000-0-00000-27000-43000-0-0000		\$225.59
						reimbursement for fee paid for personal PC to remo			
						reimbursement for purchase of meals for training d			
								Total Check Amount:	\$269.59
013611	Jesse Coronado	PV-230072	7/27/2022		8076260		010-00000-0-00000-27000-43000-0-0000		\$165.89
						reimbursement for purchase of office furniture			

10 Ducor Union Elementary School Distr **Tulare County Office of Education**
Accounts Payable Final Prelist - 8/4/2022 10:38:23AM

8/4/2022
10:38:23AM

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*** FINAL ***

Batch No 404

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount
013611	Jesse Coronado	PV-230073	7/29/2022		489888		010-00000-0-00000-27000-43000-0-0000	\$174.81
	Jesse Coronado	PV-230074	7/29/2022		489889		reimbursement for purchase of meals for training 010-00000-0-00000-27000-43000-0-0000	\$232.19
							reimbursement for purchase of meals for training d	
013654	Jose Ochoa	PV-230071	7/28/2022		7191		010-11000-0-00000-81100-43000-0-0000	\$572.89
							reimbursement for purchase of paint for Kindergarten	\$33.38
013517	LEAF	PV-230085	7/21/2022		13505308		010-00000-0-00000-72000-58000-0-0000	\$33.38
							contract payment for lease on copiers, plus late c	\$606.56
013005	LOZANO SMITH	PV-230087	7/12/2022		2167235		010-00000-0-00000-71100-58000-0-0000	\$606.56
	LOZANO SMITH	PV-230088	7/12/2022		2167236		legal services	\$74.02
	LOZANO SMITH	PV-230089	7/12/2022		2167237		010-00000-0-00000-71100-58000-0-0000	\$320.78
							010-00000-0-00000-71100-58000-0-0000	\$1,332.45
013653	Pioneer Valley Books	PV-230078	7/22/2022		1235553		010-63000-0-11100-10000-43000-0-0000	\$1,727.25
							word study kit and writing journals for 1st grade	\$385.21
011547	PORTERVILLE RECORDER	PV-230086	6/30/2022		6724-0622		010-00000-0-00000-71100-58000-0-0000	\$385.21
							Ad in the paper regarding 2022-23 budget	\$100.67
012443	QUILL CORPORATION	PV-230102	6/1/2022		25488417		010-11000-0-11100-10000-43000-0-0000	\$100.67
	QUILL CORPORATION	PV-230103	6/2/2022		25495026		beginning of year supplies	\$24.34
	QUILL CORPORATION	PV-230104	6/2/2022		25521901		010-11000-0-11100-10000-43000-0-0000	\$99.54
	QUILL CORPORATION	PV-230105	6/28/2022		26050997		010-11000-0-11100-10000-43000-0-0000	\$994.40
							010-00000-0-00000-27000-43000-0-0000	\$788.55
							supplies for office	
							Total Check Amount:	\$1,906.83

10 Ducor Union Elementary School Distr
Tulare County Office of Education
Accounts Payable Final Prelist - 8/4/2022 10:38:23AM

8/4/2022
10:38:23AM

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*** FINAL ***

Batch No 404

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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130-53100-0-00000-82000-55000-0-0000
spray for ants, roaches, spiders
\$50.00

013403	Santander Leasing LLC	PV-230081	7/1/2022		2806579		010-07230-0-00000-91000-74390-0-0000	\$50.00		
	Santander Leasing LLC		7/1/2022		2806579		010-07230-0-00000-91000-74380-0-0000	\$20,378.70	G	
								\$3,507.30	G	
								\$22,886.00		

013612	Spd Printing & Accurate Signs	PV-230079	7/27/2022		18492		010-00000-0-00000-27000-58000-0-0000	\$225.16		
							copies of update information packets for start of			
								\$225.16		

013578	THE FRUITGUYS	PV-230063	6/8/2022		5852523		130-53700-0-00000-37000-43000-0-0000	\$225.16		
					LB: 220011		produce items for students from Fruit & Veggie pro	\$2,381.00		
								\$2,381.00		

013637	Tyger Bates, CPA	PV-230094	7/1/2022		1097		010-00000-0-00000-72000-58000-0-0000	\$1,000.00	J	
							for LCAP consultation services			
								\$1,000.00		

013486	U.S. Bank Corporate Payment Sy	PV-230049	2/15/2022		51310		010-00000-0-00000-27000-58000-0-0000	\$1,000.00		
	U.S. Bank Corporate Payment Sy	PV-230050	11/5/2021		50791		microsoft office program	\$12.50	M	
	U.S. Bank Corporate Payment Sy	PV-230051	10/28/2021		74698		IPad pro	\$972.67	M	
	U.S. Bank Corporate Payment Sy	PV-230052	10/27/2021		43084		IPad magic keyboard	\$322.17	M	
	U.S. Bank Corporate Payment Sy	PV-230053	10/26/2021		84243		Apple pencil	\$139.00	M	
	U.S. Bank Corporate Payment Sy	PV-230054	6/27/2022		07164		USB digital multiport	\$74.35	M	
	U.S. Bank Corporate Payment Sy	PV-230055	7/25/2022		72522		postage	\$348.00	M	
							charge for late payment	\$21.63	M	

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*** FINAL ***									
Batch No 404									
Audit									
Amount Flag EFT									
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code		
013486	U.S. Bank Corporate Payment Sy	PV-230056	6/15/2022		37904		010-00000-0-00000-27000-58000-0-0000	\$12.50	M
	U.S. Bank Corporate Payment Sy	PV-230057	12/27/2021		122721	Microsoft office program	010-00000-0-00000-27000-58000-0-0000	\$17.49	M
	U.S. Bank Corporate Payment Sy	PV-230058	11/26/2021		112621	charge for late payment	010-00000-0-00000-27000-58000-0-0000	\$5.90	M
	U.S. Bank Corporate Payment Sy	PV-230059	10/25/2021		102521		010-00000-0-00000-27000-58000-0-0000	\$4.97	M
	U.S. Bank Corporate Payment Sy	PV-230060	9/27/2021		92721		010-00000-0-00000-27000-58000-0-0000	\$18.19	M
	U.S. Bank Corporate Payment Sy	PV-230061	6/27/2022		62722		010-00000-0-00000-27000-58000-0-0000	\$27.77	M
	U.S. Bank Corporate Payment Sy	PV-230062	8/25/2021		82521		010-00000-0-00000-27000-58000-0-0000	\$4.68	M
	U.S. Bank Corporate Payment Sy	PV-230106	11/24/2021		91855	5 new screen borders for laptops	010-11000-0-11100-10000-43000-0-0000	\$218.30	M
013383	VAST Networks	PV-230098	8/1/2022		37571		010-00000-0-00000-27000-59000-0-0000	\$2,200.12	
	VAST Networks	PV-230099	6/1/2022		36131	internet connection	010-00000-0-00000-27000-59000-0-0000	\$195.00	
012434	WASTE MANAGEMENT	PV-230082	7/1/2022		4624355-0165-7		010-00000-0-00000-82000-55000-0-0000	\$755.92	
	WASTE MANAGEMENT	PV-230083	8/1/2022		4628770-0165-3	trash services for June, 2022	010-00000-0-00000-82000-55000-0-0000	\$755.92	
						trash services for July, 2022			
						Total Check Amount:		\$1,511.84	

*** FINAL ***

Batch No 404

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount:

\$52,012.02

*** FINAL ***

Batch No 404

Audit

Amount Flag EFT

Vendor No Vendor Name Reference Number Invoice Date

PO # Invoice No

Separate Check Account Code

Batch No 404

Total Accounts Payable:

\$52,012.02

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 52,012.02 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary

Total

010	\$49,469.55
130	\$2,542.47
Total	\$52,012.02

10 Ducor Union Elementary School Distr

Tulare County Office of Education

Accounts Payable Final Prelist - 8/11/2022 2:39:48PM

8/11/2022 2:39:48PM

Page 1 of 3

APY500

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012924	A & G TELEPHONE SERVICE	PV-230123	8/1/2022	7798			010-00000-0-00000-27000-59000-0-0000 run data feed and installed AP to TK classroom	\$1,369.90		
							Total Check Amount:	\$1,369.90		
013620	ARAMARK	PV-230120	8/5/2022		2580047403		010-00000-0-00000-82000-55000-0-0000 janitorial supplies	\$255.43		
							Total Check Amount:	\$255.43		
013619	ARAMARK(Cafeteria)	PV-230119	8/5/2022		2580047406		130-53100-0-00000-82000-55000-0-0000 cafeteria janitorial supplies	\$111.47		
							Total Check Amount:	\$111.47		
013291	ASSOCIATION OF CALIFORNIA SCHO	PV-230125	7/1/2022		7/1/2022-6/30/2023		010-00000-0-00000-71500-53000-0-0000 ACSA membership dues	\$111.47		
							Total Check Amount:	\$111.47		
013295	AT&T	PV-230124	7/25/2022		JUL 25, 2022		010-00000-0-00000-82000-55000-0-0000 long distance, ADT, fire alarm	\$62.64		
							Total Check Amount:	\$62.64		
013656	BLUUM USA, INC	PV-230131	6/2/2022		345983		010-00000-0-00000-27000-43000-0-0000 printer	\$62.64		
							Total Check Amount:	\$62.64		
013417	Culligan (Water Conditioning)	PV-230127	7/31/2022		41748		010-00000-0-00000-82000-55000-0-0000 bottled water delivery service for Aug. 2022	\$77.00		
							Total Check Amount:	\$77.00		
011811	DUCOR COMMUNITY SERVICES DISTR	PV-230121	8/1/2022		06/25/2022-07/26/202		010-00000-0-00000-82000-55000-0-0000 water	\$617.43		
							Total Check Amount:	\$617.43		
001647	DUCOR TELEPHONE CO	PV-230126	8/1/2022		000338 C0282		010-00000-0-00000-82000-55000-0-0000 school phones	\$617.43		
							Total Check Amount:	\$617.43		

*** FINAL ***

Batch No 405

Audit

10 Ducor Union Elementary School Distr **Tulare County Office of Education**
Accounts Payable Final Prelist - 8/11/2022 2:39:48PM

Page 2 of 3
APY500

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Batch No	Amount	Flag	EFT
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013626	EKC Enterprises, Inc.	PV-230132	6/29/2022		42556		010-32130-0-11100-10000-44000-0-0000		\$368.11		
	EKC Enterprises, Inc.	PV-230133	8/10/2022		43095		Smartboards, includes stands, panels, side laptop 010-32130-0-11100-10000-44000-0-0000 installation of smartboards		\$43,966.30		
									\$6,029.22		

013434	Jeremiah Sosa	PV-230113	8/11/2022		18507		010-00000-0-00000-27000-52000-0-0000		\$49,995.52		
							reimbursement for CBO certification fee		\$400.00		

013611	Jesse Coronado	PV-230112	8/3/2022		737		010-00000-0-00000-27000-43000-0-0000		\$400.00		
							reimbursement for purchase: staff meals/orientatio		\$577.00		

013654	Jose Octoa	PV-230108	8/7/2022		88889209		010-11000-0-00000-81100-43000-0-0000		\$577.00		
							reimbursement for purchase of light switch for new		\$47.73		

013560	KINGS PETROLEUM LLC	PV-230128	8/5/2022		165448		010-07230-0-00000-36000-43000-0-0000		\$47.73		
	KINGS PETROLEUM LLC	PV-230129	8/5/2022		165698		diesel, loaded 500gal @ \$4.35/gl, plus compliance f 010-07230-0-00000-36000-43000-0-0000		\$2,825.64		
	KINGS PETROLEUM LLC	PV-230130	8/5/2022		165698		unleaded fuel, 80% pupil trans 20% grounds 010-81500-0-00000-81100-43000-0-0000		\$855.18		
	KINGS PETROLEUM LLC		8/5/2022		135162		010-00000-0-00000-82000-55000-0-0000		\$213.80		
							propane		\$193.69		

013272	LISA LUCIO	PV-230109	7/30/2022		27117942		010-11000-0-11100-10000-43000-0-0000		\$4,088.31		
	LISA LUCIO	PV-230110	7/30/2022		104192033		reimbursement for purchase of supplies/ library pr 010-11000-0-11100-10000-43000-0-0000		\$49.16		
	LISA LUCIO	PV-230111	8/1/2022		27284849		reimbursement for purchase, supplies/library prep 010-11000-0-11100-10000-43000-0-0000		\$32.78		
							reimbursement for purchase: library decor		\$17.75		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012681	SISC III	PV-230118	8/1/2022		8/1/2022-8/31/2022		010-00000-0-00000-00000-95024-0-0000	\$23,076.80	A	
	SISC III		8/1/2022		8/1/2022-8/31/2022		Health & Welfare, includes for retirees 010-00000-0-00000-00000-95028-0-0000	\$2,292.40	A	
							Total Check Amount:	\$25,369.20		
005384	SOUTHERN CALIFORNIA EDISON	PV-230114	7/25/2022		July 25, 2022		electricity 010-00000-0-00000-82000-55000-0-0000	\$3,657.52		
							Total Check Amount:	\$3,657.52		
013583	STS Education, School Tech Sup	PV-230107	6/30/2022		0004765		Lenovo Thinkvision monitor 010-00000-0-00000-27000-43000-0-0000	\$460.75		
							Total Check Amount:	\$460.75		
013528	Subway	PV-230115	8/3/2022		868		staff meals for staff training days 010-00000-0-00000-27000-43000-0-0000	\$262.84		
	Subway	PV-230116	8/4/2022		869		010-00000-0-00000-27000-43000-0-0000	\$262.84		
							Total Check Amount:	\$525.68		
012709	TULARE COUNTY OFFICE OF ED.	PV-230117	6/9/2022		222528		010-31820-1-11100-10000-58000-0-0000 ELA, ELD, Ed tech consulting days for 2021-22	\$24,675.00		
							Total Check Amount:	\$24,675.00		
013637	Tyger Bates, CPA	PV-230122	8/1/2022		1112		010-00000-0-00000-72000-58000-0-0000 services rendered for LCAP planning & consultation	\$1,000.00	J	
							Total Check Amount:	\$1,000.00		

*** FINAL ***

Batch No 405

Audit

Amount Flag EFT

Total District Payment Amount: \$115,201.32

*** FINAL ***

Batch No 405

Audit

Amount Flag EFT

Vendor No Vendor Name Reference Number Invoice Date

PO # Invoice No

Separate Check Account Code

Batch No 405

Total Accounts Payable:

\$115,201.32

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 115,201.32 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary

	Total
010	\$115,089.85
130	\$111.47
Total	\$115,201.32

2.5
Diana M. Vance
HC 4 Box 172A
Porterville, CA 93257
559-534-2411

July 21, 2022

Mrs. Mary McGill
Ducor Union Elementary School Board President
PO Box 314
Ducor, CA 93218


Dear Mrs. McGill,

It has been an honor serving the Ducor community and the children of Ducor School.

I can no longer, in good conscience, continue to align myself with the actions of the Ducor Union Elementary School Board and the superintendent.

With deep regret, I resign my position as a Ducor Union Elementary School Board member.

Sincerely,


Diana M. Vance
Retired Teacher

cc:

Tim A Hire, Tulare County Superintendent of Schools

Judy Coble, Tulare County School Trustee Area 4

2.6

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES

Employee: Kasey Peevy School Year: 2022-2023

Job Assignment Teacher Step/Column 4/2

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,372.50 Total Hours

52,729.00 Annual Salary

+ 0.00 Additional Pay:

52,729.00 Annual Pay

÷ 11 Months Worked

4,793.55 Gross Salary by Month

**DUCOR UNION ELEMENTARY SCHOOL DISTRICT
NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES**

Employee: Kasey Peevy School Year: 2022-2023

Job Assignment Teacher Step/Column 4/3

180 School Days

+ 3 Preparation & Closing Days

183 Total Work Days

x 7.50 Hours Authorized Daily

1,372.50 Total Hours

54,300.00 Annual Salary

+ 0.00 Additional Pay:

54,300.00 Annual Pay

÷ 11 Months Worked

4,936.36 Gross Salary by Month

APPENDIX B

DUCOR UNION ELEMENTARY SCHOOL DISTRICT 2021-22 CERTIFICATED SALARY SCHEDULE BASED ON SEMESTER UNITS

Ducor Union Elementary School District
2021-2022 Certificated Salary Schedule
Based on Semester Units

STEP	Class I BA*	Class II BA + 30**	Class III BA + 45***	Class IV BA + 60****	Class V BA + 70*****
1	45,367	48,225	49,721	51,204	52,729
2	46,820	49,721	51,204	52,729	54,300
3	48,273	51,204	52,729	54,300	55,918
4		52,729	54,300	55,918	57,586
5		54,300	55,918	57,586	59,298
6		55,918	57,586	59,298	61,069
7		57,586	59,298	61,069	62,888
8		59,298	61,069	62,888	64,762
9			62,888	64,762	66,693
10			64,762	66,693	68,679
11			66,693	68,679	70,727
12				70,727	72,835
13				72,835	75,006
14				75,006	77,240
15				77,240	79,539
18				79,539	81,926
20				81,926	84,384

* BA degreee

** BA degree + 30

***BA degree + 45 OR BA+40 with MA degree OR MA + 10 units

****BA degree + 60 OR BA + 50 with MA degree OR MA + 20 units

*****BA degree + 70 OR BA + 66 with MA degree OR MA + 25 units

ACADEMIC TRANSCRIPT

Name: **Peavy,Kasey McKenna**
Student ID: **041580490**
Birthdate: **09/22/XXXX**

Print Date: **07/18/2022**
Page 1 of 2

Beginning of Graduate Record

Summer Quarter

Quarterly Academic Standing: Good Academic Standing
2020-08 August

Course	Description	Attempted	Earned	Grade	Points
SPD 600S	Foundation Preparation: SPED	4.500	4.500	A	18.000

Fall Quarter

Quarterly Academic Standing: Good Academic Standing
2020-10 October

Course	Description	Attempted	Earned	Grade	Points
ITL 604	Learners and Learning I	4.500	4.500	A-	16.650

2020-11 November

Course	Description	Attempted	Earned	Grade	Points
ITL 606	Learners and Learning II	4.500	4.500	B+	14.850

2020-12 December

Course	Description	Attempted	Earned	Grade	Points
ITL 608	Design and Process of Teaching	4.500	4.500	C-	7.650

Winter Quarter

Quarterly Academic Standing: Academic Warning
2021-01 January

Course	Description	Attempted	Earned	Grade	Points
ITL 510	Language-Literacy: Foundations	4.500	4.500	B	13.500

2021-02 February

Course	Description	Attempted	Earned	Grade	Points
ITL 512	Language-Literacy: Strategies	4.500	4.500	B-	12.150

Transcript Note: 04/13/2021 Incomplete/IP Grade--Lapsed or removed

2021-03 March

Course	Description	Attempted	Earned	Grade	Points
ITL 516	Mathematics Integrative Design	4.500	4.500	C	9.000

Spring Quarter

Quarterly Academic Standing: Good Academic Standing
2021-04 April

Course	Description	Attempted	Earned	Grade	Points
ITL 530	Optimized Learning Community	4.500	4.500	A	18.000

2021-06 June

Course	Description	Attempted	Earned	Grade	Points
ITL 514	Language-Literacy: Assessment	4.500	4.500	B+	14.850

Summer Quarter

Quarterly Academic Standing: Good Academic Standing
2021-07 July

Course	Description	Attempted	Earned	Grade	Points
ITL 518	Science Integrative Design	4.500	4.500	B+	14.850

2021-09 September

Course	Description	Attempted	Earned	Grade	Points
ITI 690	Inspired Teaching Inquiry	4.500	4.500	A-	16.650

Fall Quarter

Quarterly Academic Standing: Good Academic Standing
2021-10 October

Course	Description	Attempted	Earned	Grade	Points
ITI 692	Inspired Student Learning	4.500	4.500	B+	14.850

2021-11 November

Course	Description	Attempted	Earned	Grade	Points
ITI 694	Inspired Learning Technology	4.500	4.500	B-	12.150
ITL 650A	CP Internship A: Year 1	4.500	4.500	S	0.000

Winter Quarter

Quarterly Academic Standing: Good Academic Standing



**NATIONAL
UNIVERSITY**

Office of the Registrar
9980 Carroll Canyon Road
San Diego, CA 92131
Phone: (858) 642-8260; 1-800-NAT-UNIV
Fax: (858) 642-8718

**ACADEMIC
TRANSCRIPT**

Name: Peevy, Kasey McKenna
Student ID: 041580490

Print Date: 07/18/2022
Page 2 of 2

		2022-02 Feb				
<u>Course</u>		<u>Description</u>	<u>Attempted</u>	<u>Earned</u>	<u>Grade</u>	<u>Points</u>
ITL	651A	CP Intern Seminar A	2.250	2.250	S	0.000
		2022-03 Mar				
<u>Course</u>		<u>Description</u>	<u>Attempted</u>	<u>Earned</u>	<u>Grade</u>	<u>Points</u>
ITL	650B	CP Internship B: Year 1	4.500	4.500	S	0.000
		Spring Quarter				
		2022-04 April				
<u>Course</u>		<u>Description</u>	<u>Attempted</u>	<u>Earned</u>	<u>Grade</u>	<u>Points</u>
ITL	651B	CP Intern Seminar B	2.250	2.250	S	0.000

Graduate Career Totals

Cum GPA:	3.130	Cum Totals:	72.000	72.000	58.500	183.150
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*** End of Official Transcript ***



Send To: Kasey Peevy

Jorge Salas, Registrar

NATIONAL UNIVERSITY
Office of the Registrar
9980 Carroll Canyon Road • San Diego, CA 92131
Phone: (858) 642-8260 • Fax: (858) 642-8718

ACADEMIC PROFILE

National University is a private, independent, not for profit, institution. The University is geographically dispersed throughout California with online programs available. The records for all students who attended National University at any of its locations are maintained at the academic and administrative center. National University is accredited by the Western Association of Schools and Colleges. The teacher credential programs are approved by the State of California Commission on Teacher Credentialing. Programs currently offered include degrees at the Associate, Bachelor's, Master's, and Doctoral level.

ACADEMIC CALENDAR

The University operates on a quarter system, with the academic year divided into four twelve-week quarters. Each quarter is composed of 3 courses and the duration of each course is four weeks.

TRANSFER TOTALS

Transfer totals listed on the transcript include: units from transfer institutions; non-collegiate course work such as credit for military service, CLEP, DANES, and departmental examination. Credit is awarded on a course equivalency basis.

ACADEMIC STANDING

Academic standing including probation, disqualification, dismissal and reinstatement is permanently noted on the transcript under the term it was effective. Effective July 2014, National University began processing academic standing on a quarterly basis.

COURSE NUMBERING SYSTEM

0-99	Non-Baccalaureate Remedial Course-not degree applicable
100-200	Lower Division Baccalaureate level
300-400	Upper Division Baccalaureate level
500	Graduate Level Coursework that may be taken by advanced baccalaureate students
600-700	Graduate Level
800	Doctoral Level

UNIVERSITY GRADING SYSTEM PRIOR TO 04/01/05

The following notations are used in calculating the Grade Point Average:

Grade	Definition	Grade Points	Grade	Definition	Grade Points
A	Outstanding	A = 4.0	H	Honors	N/A
		A- = 3.7	S	Satisfactory	N/A
B	Commendable	B+ = 3.3	U	Unsatisfactory	N/A
C	Acceptable (Undergraduate)	B = 3.0		(includes Permanent Incompletes prior to 1/1/1989)	
	Marginal (Graduate)	B- = 2.7	K	In Progress	N/A
D	Marginal (Undergraduate)	C+ = 2.3	I	Incomplete	N/A
	Unsatisfactory (Graduate)**	C = 2.0	W	Withdrawal	N/A
F	Failing	C- = 1.7		Prior to Sept. 1980 - Graduates only	
		D+ = 1.3	HR	Honors (Equivalent to A)	4.0
		D = 1.0	CR	Credit (Equivalent to B)	3.0
		D- = 0.7	NC	Failing	0.0
		F = 0.0			

**Prior to Fall 1988, a D was considered to be a passing grade at the graduate level.

CURRENT UNIVERSITY GRADING SYSTEM

Grade	Definition	Grade Points	Grade	Definition	Grade Points
A	Outstanding	A = 4.0	H	Honors	N/A
		A- = 3.7	S	Satisfactory	N/A
B	Commendable	B+ = 3.3	U	Unsatisfactory	N/A
C	Acceptable (Undergraduate)	B = 3.0		(includes Permanent Incompletes prior to 1/1/1989)	
	Marginal (Graduate)	B- = 2.7	IP	In Progress	N/A
D	Marginal (Undergraduate)	C+ = 2.3	I	Incomplete	N/A
	Unsatisfactory (Graduate)**	C = 2.0	W	Withdrawal	N/A
F	Failing	C- = 1.7	AU	Audited Class	N/A
		D+ = 1.3			
		D = 1.0			
		D- = 0.7			
		F = 0.0			

EXTENDED LEARNING AT NATIONAL UNIVERSITY

THE EXTENDED LEARNING COURSE NUMBERING SYSTEM

CREDIT COURSES

Academic credit is granted for a limited number of programs. An X following the course number indicates Continuing Education credit. National University operates on a quarter system and all academic credit is given in quarter units. Students who plan to apply credits earned through Extended Learning to an academic degree program should consult the appropriate institution and academic department to ascertain the applicability of units towards their proposed course of study.

THIS INFORMATION HAS BEEN RELEASED IN ACCORDANCE WITH THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 AND CANNOT BE RELEASED TO ANOTHER PARTY WITHOUT THE WRITTEN CONSENT OF THE STUDENT. ALTERATION OR FORGERY OF THIS DOCUMENT MAY BE A CRIMINAL OFFENSE.

COURSE LEVELS AND NUMBERS - PRIOR TO APRIL 1, 2005

The course numbering system described below is effective only for those Extended Learning courses offered after January 1, 1991 through April 1, 2005.

001X-099X	Course for which lower division credit <u>may</u> be allowed toward degree requirements.
100X-199X	Course for which upper division credit <u>may</u> be allowed toward degree requirements.
200X-299X	Course for which graduate division credit <u>may</u> be allowed toward degree requirements.
300X-399X	Credit course for teachers designed to serve the needs for professional upgrading, salary advancements and in-service education requirements.
400X-499X	Course that meets requirements for professional level and certificate programs or provides opportunities for professionals and others from the general public to enhance their knowledge in various academic fields.
800X-899X	These courses offer Extended Learning Units (ELUs), a nationally recognized measurement of noncredit continuing education learning experience. Professional groups, employers, licensing agencies and others who routinely evaluate individual accomplishments and training generally accept this unit of measure. One ELU is awarded for each 10 hours of participation. Non-credit course.
900X-999X	These courses carry neither academic nor Extended Learning Units (ELUs). They are offered in response to the growing need for quality educational opportunities for professional, career, personal growth or general cultural interest and knowledge. Non-credit course.

COURSE LEVELS AND NUMBERS - APRIL 2005 TO AUGUST 2015:

1000X-1099X	Course for which lower division credit <u>may</u> be allowed toward degree requirements.
1100X-1199X	Course for which upper division credit <u>may</u> be allowed toward degree requirements.
1200X-1299X	Course for which graduate credit <u>may</u> be allowed toward degree requirements.
1300X-1399X	Credit course for teachers designed to serve the need for professional upgrading, salary advancement and in-service education requirements.
1400X-1499X	Course which meets requirements for professional level courses and certificate programs, or provides opportunities for professionals as well as others from the general public to enhance their knowledge in various academic fields.

COURSE LEVELS AND NUMBERS - SEPTEMBER 2015 TO CURRENT

1100X-1199X	Course for which lower division credit <u>may</u> be allowed toward degree requirements.
2100X-2299X	Course for which upper division credit <u>may</u> be allowed toward degree requirements.
2300X-2499X	Course for which upper division credit <u>may</u> be allowed toward degree requirements.
5000X-5999X	Courses for which undergraduate and graduate credit <u>may</u> be allowed toward degree requirements.
1200X-1299X	Courses for which graduate credit <u>may</u> be allowed toward degree requirements.
6000X-6999X	
3000X-3999X	Courses offer Continuing Education Units (CEUs), and upon satisfactory completion, may transfer into particular degree programs as lower division academic credit at National University up to 22.5 units.
4000X-4999X	Courses offer Continuing Education Units (CEUs), and upon satisfactory completion, may transfer into particular degree programs as upper division academic credit at National University up to 22.5 units.
7000X-7999X	Courses offer Continuing Education Units (CEUs), and upon satisfactory completion, may transfer into particular degree programs as graduate academic credit at National University.
8000X-8999X	Professional CEU (need CEU to continue in the field, does not transfer to academic program). Courses developed by National University for which Continuing Education Credit is given. These courses may not transfer into degree programs. Students who participate satisfactorily receive one CEU for every 10 contact hours of instruction.
9000X-9999X	Licensure/Advanced Certificate. Courses for which specialized continuing education is offered.

NONCREDIT AND CONTINUING EDUCATION COURSES

1800X-1899X	These courses offer Continuing Education Units (CEUs), a nationally recognized measurement of noncredit continuing education learning experience. Professional groups, employers, licensing agencies and others who routinely evaluate individual accomplishments and training generally accept this unit of measure. One CEU is awarded for each 10 hours of participation.
1900X-1999X	These courses carry neither academic nor Continuing Education Units (CEUs). They are offered in response to the growing need for quality educational opportunities for professional, career, personal growth or general cultural interest and knowledge.

2.7

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 9th day of August, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Hope School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Hope School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Smith, Braxton	1st
	Student Name	Grade
2.		
	Student Name	Grade
3.		
	Student Name	Grade
4.		
	Student Name	Grade
2. Hope School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.
3. CHECK A OR B AS APPLICABLE:

A. X **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).
4. This agreement is effective only for the school year beginning **July 1, 2022 and ending June 30, 2023**, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD HOPE
SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

**Reason: Parents work near Hope.
Convenient for their work schedule.**

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 17th of August, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Hope School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Hope School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Ceja, Evolett	K
	Student Name	Grade
2.	Ceja, Cain	2nd
	Student Name	Grade
3.	Arreola, Itati	5th
	Student Name	Grade
4.		
	Student Name	Grade
2. Hope School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.
3. CHECK A OR B AS APPLICABLE:

A. **X NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).
4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF HOPE
SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Continuing students

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of June, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Hope School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Hope School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Zamora, Uriel	4th
	Student Name	Grade
2.	Zamora, Aaron	1 st
	Student Name	Grade
3.	Student Name	Grade
4.	Student Name	Grade
2. Hope School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.
3. CHECK A OR B AS APPLICABLE:

A. X **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).
4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF HOPE
SCHOOL DISTRICT

BY: _____

BY: Melanie Math

TITLE: Superintendent

TITLE: Superintendent

DATE:

DATE: 5/31/22

Reason: Continuing student and new student to the District.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of August, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Terra Bella School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Terra Bella School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Valadez, Jesus	6 th (Carl Smith)
	Student Name	Grade

2.	Student Name	Grade
----	--------------	-------

3.	Student Name	Grade
----	--------------	-------

4.	Student Name	Grade
----	--------------	-------

2. Terra Bella School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. X **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF TERRA BELLA
SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Parent is employed by Terra Bella SD.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of June, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Porterville Unified School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Porterville Unified School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Hector Leon	1 st	(Santa Fe)
	Student Name	Grade	

2.	Jayleen Leon	5th	(Santa Fe)
	Student Name	Grade	

3.	Student Name	Grade
----	--------------	-------

4.	Student Name	Grade
----	--------------	-------

2. Porterville Unified School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. X **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

BY: _____

TITLE: Superintendent

DATE:

GOVERNING BOARD OF PORTERVILLE
UNIFIED SCHOOL DISTRICT

BY: _____

TITLE: _____

DATE: _____

Reason: Continuing students

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of June, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Porterville Unified School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Porterville Unified School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Thomas, Jameson	TK	(Westfield)
	Student Name	Grade	

2.	Student Name	Grade	
----	--------------	-------	--

3.	Student Name	Grade	
----	--------------	-------	--

4.	Student Name	Grade	
----	--------------	-------	--

2. Porterville Unified School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK A OR B AS APPLICABLE:

A. **X NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

BY: _____

TITLE: Superintendent

DATE:

GOVERNING BOARD OF PORTERVILLE
UNIFIED SCHOOL DISTRICT

BY: _____

TITLE: _____

DATE: _____

Reason: Close to mom's place of employment

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of June, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Rockford School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Rockford School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Savannah Williamson	7th
	Student Name	Grade
2.		
	Student Name	Grade
3.		
	Student Name	Grade
4.		
	Student Name	Grade
2. Rockford School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.
3. CHECK A OR B AS APPLICABLE:

A. ☒ **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. ☐ **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).
4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF ROCKFORD
UNIFIED SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Continuing student.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of June, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Burton School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Burton School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Morales, Davina	5 th	(Jim Maples)
	Student Name	Grade	
2.	Student Name	Grade	
3.	Student Name	Grade	
4.	Student Name	Grade	
2. Burton School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.
3. CHECK A OR B AS APPLICABLE:

A. **X NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).
4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF THE BURTON
SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE:

DATE:

DATE: _____

Reason: Continuing student

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of August, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Hot Springs School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Hot Springs School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1.	Aguilera, Payslee	2 nd
	Student Name	Grade
2.	Aguilera, Paytton	2 nd
	Student Name	Grade
3.	Student Name	Grade
4.	Student Name	Grade

2. Hot Springs School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.

3. CHECK **A** OR **B** AS APPLICABLE:

A. ☒ **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. ☐ **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF HOT SPRINGS
SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: Continuing students.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 10th day of May, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Richgrove School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Richgrove School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:
 1. Espinoza, Juan Carlos 3rd
Student Name Grade
 2. Espinoza, Ivan TK
Student Name Grade
 3. Grade
Student Name Grade
 4. Grade
Student Name Grade
2. Richgrove School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, *excluding transportation*.
3. CHECK A OR B AS APPLICABLE:
 - A. X **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).
 - B. **TUITION CHARGED:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).
4. This agreement is effective only for the school year beginning July 1, 2022 and ending June 30, 2023, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

GOVERNING BOARD OF RICHGROVE
UNIFIED SCHOOL DISTRICT

BY: _____

BY: _____

TITLE: Superintendent

TITLE: _____

DATE:

DATE: _____

Reason: District is going to allow her youngest
to begin Kindergarten.



EVERY CHILD, EVERY OPPORTUNITY, EVERY DAY

for
22-23

PORTERVILLE UNIFIED SCHOOL DISTRICT
600 West Grand Avenue
Porterville, CA 93257

INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 16th day of March, 2022, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor School District of Tulare County, and the Governing Board of the Porterville Unified School District of Tulare County:

WITNESSETH:

- i. Ducor School District agrees to accept, insofar as facilities permit, the following named pupils from Porterville Unified School District:

Nia Prieto (1)
196 So C St #D
Porterville, CA 93257

Aly Prieto (K)

- ii. Ducor School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, excluding transportation.

iii. **CHECK A OR B AS APPLICABLE:**

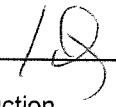
- A. ☒ NO TUITION CHARGE: The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 46601.
- B. ☐ TUITION CHARGE: The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income, other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31, after the close of the fiscal year pursuant to Education Code Section 46605.

- iv. **THIS AGREEMENT** shall be effective for the school year beginning July 1, 2022, and ending June 30, 2023 and neither party is bound by said Agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed the day and year first above written.

GOVERNING BOARD OF: PORTERVILLE UNIFIED
SCHOOL DISTRICT

GOVERNING BOARD OF: Ducor
SCHOOL DISTRICT

BY: Martha Stuemky, Ed.D. 

BY: _____

TITLE: Assistant Superintendent, Instruction

TITLE: _____

DATE: March 16, 2022

DATE: _____

NOTE: TWO COPIES OF THIS AGREEMENT SHALL BE EXECUTED. ONE COPY SHALL BE RETAINED BY EACH DISTRICT EXECUTING THE AGREEMENT.

2.8

Ducor Union Elementary School District

Date of Contract:	July 1, 2022 - June 30, 2023
P.O. #	
Name of Organization	Ducor Union Elementary School District
Address:	P.O. Box 249 Ducor, CA 93218
Telephone:	559-534-2261
Contact Person:	Isidro Rodriguez, Superintendent
Email:	superintendent@ducor.k12.ca.us

Contract #238: This is a contract between Ducor Union Elementary School District and Figueroa Consulting Co. (Consultant) with the following terms.

Scope: Consultant will support district leaders/teams at Ducor Elementary, Strathmore Elementary, Terra Bella Elementary and Alpaugh school districts around system-wide improvement efforts. This work will be carried out via **regular sessions with system leaders, facilitating teams, writing grants, and developing tools/resources that support these efforts.** There will also be a focus on building capacity for the community school network within the school district systems. The work will be customized to meet the needs of the organization; however, the focus of efforts and estimated time commitment is listed below:

Scope description	Dedicated hours
Facilitate staff MTSS meetings with all staff 1-2 times per month to define problems of practice, advance instructional and behavioral priorities, analyze/review student data, and collaborate/plan	60 hours
Facilitate system-wide FIA assessment with staff	20 hours
Create teacher/staff-facing improvement tools (e.g. focus documents, spreadsheets, improvement guidelines, etc.) to track real-time progress on behavior and instructional shifts, grounded in the teacher-developed Data Wise process	40 hours
One-on-one coaching for administrator on how to organize for systemic change, lead instructional improvement, and develop/support leadership and teaming	40 hours
Organize learning walk days for staff to see each other's practice	40 hours
Organize and support PLC / teacher team discussions and learning	40 hours
Work in collaboration with staff to develop and implement a structure for Response to Intervention (RtI) using Acadience data to inform small reading groups	50 hours
Support project management around key LEA initiatives including LCAP, CSI, community school, and Title work, etc.	30 hours

Figueroa Consulting Co. ♦ (661) 489-8068

Support administration and teacher team with project management for assessment and data analysis (e.g. pulling data reports, building data dashboards, etc.)	50 hours
Train directly or coordinate training for teachers and all staff on assessment, implementation (Illuminate and Acadience), new curriculum for RtI, RtI structures, and SEL	60 hours
Build capacity for staff and consultants to organize and implement Valores programming and other SEL/attendance needs	20 hours
Write grants to support district-wide improvement efforts	120 hours
Support a comprehensive needs assessment amongst all the school districts for the community school effort	154 hours
Support community and family engagement efforts in conjunction with the community school project	100 hours

Delivery: This work will be done through a combination of virtual work and in-person meetings. Consultant will prioritize being at district for critical events related to system-wide efforts (i.e. large staff meetings, PLC meetings, professional learning events, etc.).

Cost: Total cost (travel expenses to be assumed by Consultant) of \$144,200 to be paid in bi-monthly installments. Please send purchase order and reference the contract ID# 238 for billing purposes. If both parties agree, additional work may be extended under this contract. See breakdown from grants below.

- 20-21 CSI grant: \$4,200
- 21-22 CSI grant: \$70,000
- 22-23 Community School Planning grant: \$70,000

Term of contract: July 1, 2022 - June 30, 2023

Please sign and return one copy to Figueroa Consulting Co.:

Approved and accepted by:

Michael Figueroa Date

Organization's Authorized Signature Date

Print Name and Title

**DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT**

This INDEPENDENT CONTRACTOR SERVICES AGREEMENT ("Agreement") is made and entered into effective August 1, 2022 (the "Effective Date"), by and between the **Ducor Union Elementary School District** ("District") and **Juan T. Reyes Consulting** ("Contractor").

1. **Contractor Services.** Contractor agrees to provide to District the services described in the Scope of Services, attached hereto as Exhibit A (collectively, the "Services").
2. **Contractor Qualifications.** Contractor represents and warrants that Contractor and all of Contractor's employees, agents, or volunteers (the "Contractor Parties") have the necessary qualifications, experience, and abilities to provide services to District. Contractor represents and warrants to District that Contractor and Contractor Parties have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Contractor shall provide proof of such licenses, credentials, permits or any other required qualifications upon reasonable request of District. Contractor and any Contractor Parties performing services shall be competent to perform those services.
3. **Term.** This Agreement shall begin on August 1, 2022, and shall terminate upon completion of the Services, but no later than May 31, 2023 ("Term"), except as otherwise stated in **Paragraph 4** below. There shall be no extension of the Term of this Agreement without the express written consent of all parties.
4. **Termination.** District may terminate this Agreement for convenience at any time by giving thirty (90) days advance written notice to Contractor. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Contractor if Contractor materially breaches any of the terms of this Agreement, any act or omission of Contractor or the Contractor Parties exposes District to potential liability or may cause an increase in District's insurance premiums, Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed because of Contractor's insolvency. Written notice of termination by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Contractor or the Contractor Parties. Such termination shall be effective immediately upon Contractor's receipt of the notice. In the event of early termination, Contractor shall be paid for satisfactory Services performed to the date of termination. Upon payment by District, District shall be under no further obligation to Contractor, monetarily or otherwise, and District may proceed with the work in any manner District deems proper.
5. **Payment of Fees for Services.** District agrees to pay Contractor fees of \$89,900 for Services satisfactorily performed. Contractor shall not increase the rate over the course of this Agreement. Total fees ("the Fee") paid by District to Contractor shall not exceed \$89,900. Any work performed by Contractor in excess of the Fee shall not be compensated. District agrees to pay the Fee, up to the maximum amount provided herein, within thirty (30) days of receipt of a detailed invoice from Contractor, including any additional supporting documentation District reasonably requests. Contractor

shall invoice District for services rendered in monthly intervals or installments. Contractor will have services provided by him 1 days a week and his staff five days per week 8 hours a day or more of as agreed upon between contractor and client. Contractor will be available 5 days per week.

6. **Expense Reimbursement.** District shall not reimburse Contractor for any Expenses. "Expenses" means Contractor's out-of-pocket expenses incurred in performance of the Services, including fax, reproduction expense (excluding expense for reproduction for Contractor's office use), postage, messenger, transportation, mileage, travel fare, living expenses in connection with out-of-town travel, and long-distance communications.

7. **Indemnity.** Each Party ("Indemnifying Party") shall defend, indemnify, and hold harmless the other Party and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "Indemnified Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of the Indemnifying Party or its respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform the Indemnifying Party's obligations under this Agreement, including, but not limited to the Indemnifying Party's performance under this Agreement, use of the site, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the Indemnified Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The Indemnifying Party's defense and indemnity obligations under this section shall arise immediately upon the filing and/or service of any claim or action against the Indemnified Parties arising under this Agreement and shall extend to all such claims or actions except those based on the sole negligence or willful misconduct of the Indemnifying Party. The indemnification provided for in this section also includes any claims that may be made against the district by any taxing authority asserting that an employer-employee relationship exists by reason of this agreement, and any claims made against District alleging civil rights violations by Contractor under the California Fair Employment and Housing Act.

8. **Equipment and Materials.** Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services.

9. **Insurance.** Without in any way limiting Contractor's liability, or indemnification obligations set forth in Paragraph 7 above, Contractor shall secure and maintain throughout the Term of this Agreement the following insurance against claims for injuries to persons and damage to property which may arise from, or in connection with, the performance under this Agreement by Contractor, its agents, representatives, employees, or subcontractors, if applicable: (i) comprehensive general liability insurance with limits of not less than \$1,000,000 each occurrence and \$3,000,000 in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000 each occurrence and \$3,000,000 in the aggregate, if applicable; (iii) worker's compensation insurance as required by Labor Code section 3200, *et seq.*, if applicable, and (iv) professional errors and omissions insurance with

limits of not less than \$ _____.

Neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If such a notice is not given or even if District receives a notice, District may, at its sole option, terminate this Agreement. All insurance policies shall include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.

10. Independent Contractor Status. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor is engaged in an independently established trade, occupation, or business to perform the services required by this Agreement and is hereby retained to perform work that is outside the usual course of District's business. Contractor is free from the control and direction of District in connection with the manner of performance of the work. Contractor understands and agrees that Contractor and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature provided to employees of District and/or to which District's employees are entitled. Contractor agrees to advise everyone it designates or hires to perform any duty under this Agreement that they are not employees of District.

11. Taxes. All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from fees payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.

12. Fingerprinting/Criminal Background Investigation Certification. Contractor and the Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Accordingly, Contractor hereby represents and warrants to District that Contractor and Contractor Parties, at no cost to District, have completed background checks and have been fingerprinted under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints reveal that Contractor and Contractor Parties have not been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information which differs in any way from the representations set forth above, or Contractor or Contractor Parties add personnel, Contractor shall immediately notify District and prohibit any new personnel from having any contact with District

students until the fingerprinting and background check requirements have been satisfied and District determines whether any contact is permissible.

13. **Tuberculosis Certification.** Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements of Education Code section 49406. Accordingly, Contractor hereby represents and warrants to District that Contractor and the following Contractor Parties shall, at no cost to District, receive a TB test in full compliance with the requirements of Education Code section 49406.

Contractor shall maintain on file the certificates showing that the Contractor and Contractor Parties were examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement by Contractor and Contractor Parties are subject to the TB certification requirements and shall be prohibited from having any contact with District students until the TB certification requirements have been satisfied and District determines whether any contact is permissible.

14. **Confidential Information.** Contractor shall maintain the confidentiality of, and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than carrying out the obligations under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the services provided to any District student pursuant to this Agreement.

15. **Assignment/Successors and Assigns.** District is relying on the skill, training, and experience of Contractor and its employees, and as such Contractor shall not assign or transfer, by operation of law or otherwise, any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of Contractor.

16. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, or the parties agree that any such provision is in conflict with any applicable code or regulation governing the subject, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

17. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.

18. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Tulare, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

19. **Written Notice.** Except as otherwise required by law, including, but not limited to, the claim

presentation provisions contained in California Government Code § 900, et seq., written notice under this Agreement shall be deemed to have been duly served if delivered in person to Contractor at the address located next to the party signatures below, or if delivered at or sent by registered or certified or overnight mail to the last business address known to the person who sends the notice.

20. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including but not limited to fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Contractor agrees that it shall comply with all legal requirements for the performance of duties under this Agreement and that failure to do so shall constitute material breach.

21. **Non-Discrimination.** Contractor shall not discriminate in employment, or in the provision of services under this Agreement, on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation, and as prescribed in California Government Code § 12900, et seq., and California Labor Code § 1735, including, but not limited to, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, genetic information, gender, gender identity, gender expression, sexual orientation, or military and veteran status, or any other protected class or characteristic.

22. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect, or incidental damages, including, but not limited to, any lost profits that may be claimed by Contractor in connection with this Agreement.

23. **Time.** Time is of the essence to this Agreement.

24. **Waiver.** No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right, and no single or partial exercise of any right shall preclude the district from any or further exercise of any right or remedy. Furthermore, the failure of District to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so.

25. **Records and Audit.** Contractor shall maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subcontractors. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Contractor shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.

26. **Entire Agreement.** This Agreement is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.

27. **Ambiguity.** The parties to this Agreement, and each of them, hereby represent that the language

contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity. Accordingly, the provisions of California Civil Code § 1654 will not apply to address and interpret any uncertainty.

28. **Execution of Other Documents.** The parties to this Agreement shall cooperate fully in the execution of all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

29. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.

30. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective parties, and by their signatures to bind the respective parties to this Agreement.

31. **Headings.** Section headings are provided for organizational purposes only, and do not in any manner affect the scope, meaning, or intent of the provisions under the headings.

32. **Ratification by School Board.** This Agreement shall not become effective and enforceable unless and until it has been ratified and approved by the Governing Board of District.

DISTRICT:

CONTRACTOR:

**DUCOR UNION ELEMENTARY SCHOOL
DISTRICT**

JUAN T. REYES CONSULTING

By: _____

Name: Isidro Rodriquez Jr.

Title: Superintendent

By: _____

Name: Juan T. Reyes

Title: Consultant

Address for District Notices:

Ducor Union School District

Attn: Isidro Rodriquez Jr., Superintendent

23761 Ave 56

Ducor, California, 93218

Attn: Juan T. Reyes

20345 Thermal Rd

Sanger, California, 93657

Address for Contractor Notices:

Juan T Reyes Consulting

EXHIBIT A

Scope of Services

Objective 1) Increase positive student behavior and decrease negative student behavior by providing counseling and skill development.

- Provide individual and small group counseling for school-based difficulties. Strategies included but not limited to:
 - Implement Valore's Program
 - Social skills development
 - Anger management
 - Problem solving skill development.
 - Joven Noble groups
 - Mariposa groups
 - Anxiety reduction
 - Grief

Measurement tools: Data will be collected, for evidence of improvement in areas of academic achievement, behavior and attendance, i.e. attendance, behavioral reports, transcripts and verbal feedback from teachers and parents.

Objective 2) Increase parent involvement at Ducor Union Elementary.

- Establish regular, meaningful communication between home and school.
- Promote and support parenting skills.
- Encourage active parent participation in student learning.
- Increase comfort level and buy-in of parents and volunteer partners in school.
- Reach out to the community for resources to strengthen the school.
- Assist as a mediator between parents and school when conflicts arise.
- Provide monthly parent workshops.

Measurement tools: Collect documentation data; home calls, sign in sheets, verbal communication, home visits and anecdotal documentation.

Objective 3) Consultation and collaboration, creation of Student Study Team and individualized education program as needed.

- On-going coordination/collaboration with all student stakeholders.
- Attend and participate SST/IEP meetings and Individualized meetings (as needed).
- On-going collaboration with other SST/IEP team members.
- Continued assessment and consultation on Staff training as needed.

Measurement tools: Data collection of IEPs, meeting dates and feedback meetings with Client.

Objective 4) Develop a leadership mentoring program utilizing 6th – 8th graders to work with children K-3rd grade.

- Immerse upper grader students in leadership roles, allowing them opportunities to recognize and model good values and leadership skills.
- Create opportunities for lower grade students to experience positive role models, access to additional academic resources and participation in a variety of events.
- Increase communication skills and a strong values base in all participating students.

Sample Values:

Honesty, Respect, Trustworthiness, Integrity, Responsibility, Positive Attitude and Self-Control.

Sample Leadership Skills:

Communication, Active Listening, Planning, Responsibility and Safety.

Program Details:

Selection/recruitment of students will utilize a combination of volunteers and referral system. Mr. Reyes and qualified staff will train and instruct upper grader students in working with younger children and modeling positive values. Events will be planned with young leaders.

Objective 5) Kid power will design the school yearbook.

- Students will practice various life skills, such as planning, communication, teamwork, quality of work at the same time dealing with time management, responsibility and learn to use software needed. This project will be hands on while expanding student's horizon.

- Set a positive school environment where students become leaders in setting positive environment where all students as well as staff can feel safe and happy at school.
- Capture in photos the various memorable moments that students, staff, parents and community shared together.
- Capture in photos all the positive improvements the school as well as its students have made throughout the year.
- Show current students the success they accomplished, as well-set examples for upcoming generations that setting a positive school environment makes a huge positive impact on the school and everyone involved.
- The students involved will take pictures throughout the year of the various events hosted by the school.
- The software will use to build the yearbook pages called “Picaboo Yearbook”.
- Each student is assigned “editor position” and can only access the pages assigned. Our staff can shadow and monitor what is put on pages and make modifications as needed. Material needed is cameras, computers (Chromebooks), emails, photos and internet.

Objective 6) Motivational conference for 7th and 8th

- To increase capacity team comradery, confidence, and communication skills of students.
- Create an environmental culture of ownership and positivity.
- Increase the capacity of motivation and discipline.
- Identify from students and staff what training events or topics may be valuable to increase school comradery, motivation, and enthusiasm.

Objective 7) Assessment of school culture and suggestions for additional training or programming.

- Collecting input from all school stakeholders on school culture as part of other activities.
- Suggestions for tweaking curriculum plan or providing additional training to all school stakeholders to increased capacity, skills, and use of tools to increase effectiveness in their work with children, each other, and parents.

Objective 8) Coach volleyball, soccer, and softball

- To increase capacity student athlete team comradery, confidence, and communication skills of students.
- Create an environmental culture of ownership and positivity.

Objective 9) After school tutoring

- Create an environmental culture of ownership and positivity.
- Work with students on enrichment activities that will encourage students to apply what they learned.
- Reviewing essential skills such as math, writing, and reading. Addressing the students' academic fears.

Objective 10) Design virtual, in-home curriculum

- We will work on extending culturally responsive, prosocial skills to the home. Through this, the team hopes to build more consistency between the home and school environment and help parents reinforce positive behaviors. It will also help the Valores culture persist when students eventually return to school.
- Design virtual, in-home curriculum (both groups and mini lesson) for teachers/staff to utilize with students/families and plan for implementation.
- Launch virtual, in-home curriculum* train and coach teachers implementing Valores mini-lessons in their classrooms - observe and coach teachers implementing Valores mini-lessons.
- utilize continuous improvement principles (like "test, collect, react") to improve instruction in both in-class and virtual space - collect summative data on the extent to which services improved school/home culture *Whether or not school remains closed, we plan to launch the virtual, in-home curriculum. However, it may be at a smaller scale if students have already returned to school.

DELIVERABLES:

A. Projected Outcomes:

- To increase the capacity and communication skills of staff and or parents.
- Cultivate an environmental culture of ownership and positivity.

- Identify what trainings or topics may be valuable to bring to parent group or expand to other staff.
- B. The Services will also include any other tasks which the parties may agree on. The Contractor hereby agrees to provide such Services to the Client.

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Summary Report: Academic School Year 2021-2022 Ducor Union Elementary School District

Summary

The Covid19 Pandemic, during its inception, its peak and now the seeming decline has resulted in implementing remote learning, assessing individual challenges, and accommodating the shifting needs of students and families during each stage. The community of Ducor has experienced loss this year. Reyes Consulting team responded to the need for more parent guidance, increased counseling, tripled mediation interventions, and continued skill building in the area of behaviors. To address the large increase of absenteeism we initiated new weekly SEL (Social Emotional Learning) Team assessments, and systemized a formal SARB, Student Absentee Review Board process. All interventions have been important contributors to our student success during these trying times.

During this year's return to campus full time, re-socialization, healing, and readjustments to the great loss many families suffered have been challenging. This year the Reyes Consulting Team has continued to support families in many ways to meet the needs of students and families. The workload has doubled. In addition to individual family assessments and grief counseling, the team met with 117 students in one-on-one sessions and groups, 14 high risk, 20 Student body-Kid Power, 50 students in sports. That is 84% of the general population receiving specific interactive intervention by the Reyes Consulting Team. Major issues and trends were absenteeism, anxiety, fear of attending school, and students having difficulty socializing especially in the lower grades. Grades, 6th to 8th had a noticeable lack of motivation and difficulty in classroom engagement.

Objectives

Objective 1) Increase positive student behavior and decrease negative student behavior by providing skill development and short-term counseling. The consultant team has successfully implemented effective individual and small group counseling for school- based difficulties. In addition, to the ongoing and as needed strategies listed below, a weekly assessment of by the SEL Team, was instituted to prioritize needs and efforts. This year's strategies include but were not limited to:

- Social Skills Development
- Valores (Values) Groups
- Anger Management
- Coping Skills
- Problem Solving Skill Development
- SST Organization
- Created Social Emotional Learning (SEL) Teams
- Zone System Teams
- SARB meetings
- Bilingual translating services
- SOS Sign of Suicide training.
- Supporting teachers in effective communication with parents
- MTSS team members
- Assisted in tech issues
- Educating students and parents how to use school technology
- Coordination of Back to School including translated and presentation
- Fun Fridays
- 8th grade graduation parent and student meetings

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- Kinder parent and student Graduation
- Art hope meetings
- Individual parent meetings
- Dr. Sues Week
- Red Ribbon Week
- Suicide Prevention Training
- Implemented Calm Box
- Resource Fair
- RTI Facilitator
- Facilitated Year Book

Data Analysis was used to identify student issues, needs, and challenges. We acted as a system change agent to improve equity and access, achievement, and opportunities for all students. Sometimes the needs required system adjustments. home visits and assessments were made to families that had students that were not attending classes. Reyes Consulting also served as a trusted referral agent and connected families to a variety of needed social services.

Objective 2) Increase parent involvement and parent engagement in student learning.

Parents were asked to step into different roles during Covid, some were completely digitally illiterate. We continue to work with parents and keep engagement high. Strategies included:

- Promote and support parenting skills.
- Encourage active participation in student learning.
- Assist as a mediator between parents and school when conflicts arise.
- Mediation between family members.
- Connect families to a variety of needed Social Services.
- Facilitate Parent Zoom meetings.
- Back to school translated coordination of presentation
- Piloted Parent University, eight meetings this year
- Mother's and Donuts
- Dad's and Donuts
- Grandparent's and donuts
- Mother's Day celebration
- LEP translating
- Epic training meeting – new learning software system
- 8th grade graduation parent and student meetings
- Kinder parent and student Graduation

We continue in our efforts to engage parents and include them as key stakeholders whenever possible. An increase in parent participation, increased family communication and family engagement in student learning, are key components in our work.

Data Summary

During the 2021-2022 school year our team became available to all 140 students and their families. Our case load ranged from TK to 8th grade and their families. This year, during Post Covid a varied of issues were addressed including:

- students cutting themselves,
- difficulty managing their anger.
- thoughts of harming themselves,
- negative behavior in the classroom.
- negative behavior outside of the classroom.
- attendance issues.
- Anxiety, depression, and lack of motivation,

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- Domestic violence
- Family members passing away due to violence or covid.

Four students lost a family member. Our team was able to assist the families and the students by seeing them once or twice a week. They were able to learn coping skills, maintain decent grades and maintain 80% to 90 % attendance.

100% or 7/7 students who were cutting themselves or had thoughts of hurting themselves have not hurt themselves in 9 months. These students were seen once or twice a week. Three of these students are on improvement paths and no longer require acute services. They are seen on an “as needed” basis. Two of the students were referred to outside services.

90 percent of 117 of the students have shown improvements in their grades.

Intervention Services

“Collaboration” cohorts on a weekly basis were created for students that had oppositional behavior or teachers that needed guidance on managing behavior in the classes. These Collaborative cohorts were made of administration, teachers, staff, aids, and parents. Mr. Reyes facilitated the cohort meetings. The focus of these groups was to identify the challenges and frustrations of the student, teachers and family and streamline a team with interventions to assist the student in improving their behavior. These by grade level groups were very effective and individual behavior and classroom learning environment improved significantly.

The biggest issue this year was high absenteeism. We needed to improve the time and speed of identifying students who experienced overwhelming trauma in their new post pandemic reality. The SEL (Social Emotional Learning) Team utilized attendance spreadsheets to identify and assess needs and best methods of assisting students and families. The weekly SEL team included Superintendent Mr. Rodriguez, Principal Dr. Coronado, Counselor Mr. Reyes, Life Skills Coach Miss. Flores, Social Worker Miss Lule, Office Manager Mr. Sosa, and others as needed to focus on the truant students.

- The focus of this group is to work with the student and their families to help identify the challenges that were keeping students from school and the school’s academic and support programs.
- Challenges identified were limited SEL skills, limited parenting skills, lack or the need of social services assistance, including food, mental health, or basic medical needs.
- The team’s job is identifying and together with the family creating a plan to resolve the issues. Many times, connecting the families to outside agencies.
- The goal for all students is to improve attendance and academic success.

Absenteeism

At its height up to 34 students were absent in one day, one student having 14% attendance. The most common reasons for student absenteeism were deaths and illness from covid19.

The Zone System, put three tiered teams in place, identified and classified students by absenteeism status. The system identified individual student needs and issues and helped teams to create the best individual

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action plan to return students to the green level. The system allowed for communication among all stakeholders and allowed each to provide input and have access to up-to-date data.

The Zone System

The Green Team: Teachers and those responsible for the academic courses. Responsible for students whose attendance falls in the 90% to 100%. The focus is to create the best instructional program for students. **Green Team Outcomes:** We have 95 students in the Green Zone. 8 students have 100% attendance.

The Yellow Team: Support Services staff, Counselors, Life Skills Coach Social worker. Responsible for students whose attendance falls in the 66% to 89% range. The focus is on identifying why the students in this zone are struggling. **Yellow Team Outcomes:** Of the 42 students that were in the Yellow Zone, 12 students have moved into the Green Zone.

The Red Team: is the SARB Team, Superintendent, Principal, Counselor, Life Skills Coach Social Worker, and others who can focus on the truant students. Responsible for students whose attendance falls below 66%. The focus of this group is to work with the student and their families to identify the challenges that are keeping students from school. **Red Team Outcomes:** Of the ten students that were in the Red Zone, 7 students and four are in the high Yellow Zone. The student who was at 14% percent is now at 80 % attendance.

The range of absenteeism was 14 % to 66% attendance. All the original red tiered students are now in the green or high Yellow Zone. One family after participating in the SARB Board review process continues to improve in student attendance but are reluctant and change is slow.

Conclusion

Focusing primarily on the Red Zone of the Zone system, implementing a formalized SARB process for chronic absenteeism, and initiating the weekly SEL Team allowed the district to utilize data effectively, work collaboratively with staff, identify and prioritize student needs rapidly, and create individualizing plans for students and their families. There has been an increase in attendance, a stabilization of classroom learning, an improvement in academic achievement.

Individual assessment and a plan to meet the specific needs of each student were designed to decrease negative behavior. Personal growth in the areas of impulse control and better communication and coping skills decreased classroom disruptions, increased productive class time overall, decreased administrative intervention time. There has been an increase in parent participation, increased family communication and family engagement in student learning.

June 13, 2022

Contract 2022-2023

**Agreement between Education Consulting Services, LLC,
and
Ducor Union School District
regarding
Providing Administrative Hearing services pursuant to SARB.**

Provision of Administrative Hearing Officers, School Attendance Review Board.

Administrative Hearing Officers from Education Consulting Services, LLC, will chair and/or serve as panel members for District Administrative Hearing Panels (SARB) following the schedule set forth by the District.

Included in the rate for this service is a review of attendance reports & documents with recommendations for processing Truancy Letters One(1), Two(2), Three(3), and SARB Referrals prior to Administrative Hearing dates; provide additional parental handouts / flyers to be included with Truancy letters; facilitating with outside agencies for appearance at SARB hearings as needed; offering social service agency referrals to parents of chronic absence / truancy as needed; proactively meeting with student and/or parent prior to SARB referral (as directed by District); and filing of referrals to the District Attorney of Tulare County when appropriate and recommended by District.

The rate for an Education Consulting Services consultant is based on a yearlong contract for Six (6) half days of service at a rate of \$2,000 for the 2022-2023 school year. District requested time exceeding the half day Education Consulting Services is in attendance, will be billed at \$75 per additional hour(s). District requested SARB consultation beyond the six (6) contracted days will be billed at a minimum rate of \$250 for the first two (2) hours of service and \$75 per hour thereafter.

Appearance in Superior Court by a representative of Education Consulting Services, LLC, on behalf of the District will be billed at the above minimum rate of \$250 (2 hours) with \$75 per hour thereafter.

As noted, the District will determine the schedule for SARB hearing panels with recommendations provided from Education Consulting Services.

Education Consulting Services, recommends the six (6) half days be scheduled approximately twenty-eight (28) days (5 1/2 weeks) apart from the start of school for attendance, processing Truancy letters and scheduling of SARB hearings.

Approximate recommended dates of the six (6) half days could be September 10-15; October 15-25; December 5-10; February 20-28; April 10-15 and May 15-20.

These dates are suggestions and final scheduling will be determined by District. It is also recommended that monthly attendance reviews continue to be completed in preparation for SARB referrals.

All correspondence, questions, clarifications, review of documents, etc. that take place outside normal contracted time are always welcomed and encouraged and are part of the contract and therefore will **never** be charged as an additional service fee.

Other Provisions

Independent Contractor. All support and services will be provided by Education Consulting Services, LLC, partners as independent contractors and not as officers or employees of the District.

All advice given by Education Consulting Services, LLC, partners is to be considered as a support to the District in the areas in which Education Consulting Services, LLC, is contracted. No advice given will be construed as District policy or as a mandate. Advice, support and actions taken by Education Consulting Services, LLC, are based upon professional judgment and not to be used as a basis for liability/litigation purposes.

This agreement may be cancelled by Education Consulting Services, LLC, if the District fails to provide requested support or otherwise prevents Education Consulting Services, LLC, from completing contracted work in accordance with State law, requirements, and agreements set forth in this contract. Compensation for work completed to time of cancellation will be prorated and payable within 20 days of receipt of invoice from Education Consulting Services, LLC.

The District may cancel this contract if Education Consulting Services, LLC, fails to complete satisfactory work as described in this contract. Notice of cancellation must be in writing with a description of cause and an effective cancellation date. Compensation for work completed to time of cancellation date will be prorated and payable within 20 days of receipt of an invoice from Education Consulting Services.

Contract Terms and Conditions

This agreement has been written for the purpose of providing services as noted to Ducor Union School District. Education Consulting Services, LLC, provides these services at the request of the District.

Term of the Contract. This contract is valid from date of receipt by Education Consulting Services, LLC, of the duly executed contract approved by Ducor Union School District Board, through June 30, 2023.

Contract Fee Schedule. Education Consulting Services, LLC, will provide above-described services to Ducor Union School District at the rates noted:

- Six (6) half days @ \$2000 for school year 2022-2023
- \$75 per hour in excess of contracted half day (District requested)
- Additional District requested days @ \$250 minimum (2 hours) and \$75 per hour thereafter (SARB related and/or Superior Court appearance)

Travel and Planning Time. Travel costs and Education Consulting Services, LLC, offsite planning time are included in the daily rate and/or flat rate quoted for specific services. Pursuant to the above notation regarding provision of Administrative Hearing Officers, document review is included in quoted rate.

Miscellaneous Services. The District will provide necessary resources and supplies, ample physical space for any hearings and/or training sessions and substitute time as required.

No additional charges above and beyond those charges specified in this contract will be submitted by Education Consulting Services, LLC, unless additional time and services beyond the work described herein is requested in writing by the District and agreed to by Education Consultant Services, LLC.

Payment Schedule: The District shall remit a check for invoiced amounts, payable to Education Consulting Services, LLC, within twenty (20) days of receipt of invoice.

Invoices for provision of service of Six (6) contracted days will be submitted to the district in two invoices for \$1,000 each on January 15, 2023 & June 15, 2023. Any additional district requested services will be added on to nearest invoice date.

Payments are to be mailed to:
Education Consulting Services, LLC
589 W. Pioneer Way
Hanford, CA 93230

This agreement between the Ducor Union School District and Education Consulting Services, LLC, constitutes a mutual contract, effective on date of Board approval.

Education Consulting Services, LLC

Ducor Union School District

Signature

Signature

Mark Dutra, Partner

Isidro Rodriguez, Jr. Superintendent

Date

Date

**DUCOR UNION ELEMENTARY SCHOOL DISTRICT
AND
TYGER BATES, CPA
CONSULTANT AGREEMENT**

THIS AGREEMENT is entered into as of July 1, 2022 between the DUCOR UNION ELEMENTARY SCHOOL DISTRICT, referred to as DISTRICT, and TYGER BATES, CPA, referred to as CONSULTANT, with reference to the following:

A. DISTRICT requests consulting services in state and federal planning and reporting services and/or school business and accounting.

B. CONSULTANT represents that she is specially trained, experienced and competent in the field of accounting, school business and budgeting, state and federal grant reporting requirements, and all components of the Local Control and Accountability Plan.

C. Government Code section 53060 and Education Code section 35160 authorize the District to contract with persons who are specially trained and experienced and competent to perform special services.

D. District wishes to hire CONSULTANT as an independent consultant pursuant to the authority of Government Code section 53060 and Education Code section 35160.

E. Pursuant to Education Code section 45103.1(b)(2), the services contracted are not available within the DISTRICT, cannot be performed satisfactorily by school district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become effective as of July 1, 2022 and shall expire on June 30, 2023, unless otherwise terminated as provided in this Agreement.

2. **SERVICES:** CONSULTANT shall provide services as set forth in Exhibit A, entitled "Scope of Services," which exhibit is made part of this Agreement by reference.

3. **COST OF SERVICES:** For services rendered, CONSULTANT shall be paid at the rate of \$1,000.00 per month. The DISTRICT agrees to reimburse CONSULTANT for all travel costs incurred at the specific request of the DISTRICT in order to provide services included in EXHIBIT A. Mileage shall be paid at the current IRS rate.

4. **METHOD AND CONDITIONS OF PAYMENT:**

a. CONSULTANT shall provide a monthly invoice for services to DISTRICT. DISTRICT shall pay said invoice within 15 days of receipt. DISTRICT shall provide and file IRS Form 1099 to report CONSULTANT'S calendar year earnings.

b. The payment of compensation for work performed is conditioned upon receipt from

CONSULTANT of any and all plans, specifications and estimates, and other documents prepared by CONSULTANT in accordance with this Agreement. DISTRICT will not pay anticipated profits or other economic loss.

5. COMPLIANCE WITH LAW: CONSULTANT shall provide services in accordance with applicable Federal, State, and local laws, regulations and directives.

6. CONFIDENTIALITY. The CONSULTANT acknowledges that during the engagement she may have access to and become acquainted with various confidential information in connection with the operation of DISTRICT's business including, nonpublic personnel and student information. The CONSULTANT agrees that she will not disclose any of the nonpublic information aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement with the DISTRICT's permission or as required by law. CONSULTANT agrees to restrict access to nonpublic confidential information in order to provide products and services to DISTRICT. CONSULTANT further agrees to maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard DISTRICT's nonpublic confidential information. Upon the expiration or earlier termination of this Agreement, or whenever requested by the Company, the Contractor shall immediately deliver to the Company all such files, records, documents, specifications, information, and other items in her possession or under her control.

7. INDEPENDENT CONSULTANT STATUS:

a. This Agreement is entered into by both parties with the express understanding that CONSULTANT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute the CONSULTANT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

b. Subject to any performance criteria contained in this Agreement, CONSULTANT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over CONSULTANT as to how the services will be performed. As CONSULTANT is not the DISTRICT'S employee, CONSULTANT is responsible for paying all required state and federal taxes. In particular, DISTRICT will not:

- i. Withhold FICA (Social Security) from CONSULTANT'S payments.
- ii. Make state or federal unemployment insurance contributions on CONSULTANT'S behalf.
- iii. Withhold state or federal income tax from payments to CONSULTANT.
- iv. Make disability insurance contributions on behalf of CONSULTANT.
- v. Obtain unemployment compensation insurance on behalf of CONSULTANT.

c. Notwithstanding this independent consultant relationship, DISTRICT shall have the right to monitor and evaluate the performance of CONSULTANT to assure compliance with this Agreement.

8. INDEMNIFICATION: CONSULTANT and DISTRICT shall hold each other harmless, defend and indemnify the other, its agents, officers and employees from and against any liability,

b. **CONSULTANT** warrants that fingerprints are on file with the Tulare County Office of Education.

12. TERMINATION: The right to terminate this Agreement under this provision may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under this Agreement. Either Party may terminate this Agreement without penalty with thirty (30) days' written notice to the other Party. Either party may also terminate this Agreement for breach of a material term or condition of this Agreement upon thirty (30) days' written notice to the other party. Such written notice shall specifically identify the breach and provide fifteen (15) days for the other party to cure. Upon any termination under this section, **DISTRICT** shall pay **CONSULTANT** for all services rendered by **CONSULTANT** prior to the effective date of termination.

13. NOTICES: Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by email or sent by first class mail, postage prepaid and addressed as follows:

DISTRICT:

Isidro Rodriguez, Jr.

Superintendent

PO Box 249

Ducor, CA 93218-0249

Phone No.: (559) 534-2261

Email: superintendent@ducor.k12.ca.us

CONSULTANT:

Tyger Bates, CPA

2720 N. Vickie St.

Visalia, CA 93291

Phone No.: (559) 786-4668

Email: tyger@tygerbatescpa.com

Notice personally delivered is effective when delivered. Notice sent by email is deemed to be received upon successful transmission. Notice sent by first class mail shall be deemed received on the fifth day after the date of mailing. Either party may change the above address or phone or fax number by giving written notice pursuant to this paragraph.

14. AMENDMENT OF AGREEMENT: This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instrument executed by both parties.

15. EXECUTION IN COUNTERPART: This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed Agreement. Signatures transmitted by facsimile shall be deemed original signatures.

16. BINDING EFFECT: This Agreement is for the benefit of and shall be binding on the parties and their successors, assigns, predecessors, partnerships, affiliates, directors or trustees, officers, employees, agents and representatives. The signatories of this Agreement warrant that they represent the respective parties herein and are authorized to commit to any and all provisions in this Agreement on behalf of the respective parties.

17. BOARD APPROVAL/RATIFICATION: The effectiveness of this Agreement is contingent upon approval or ratification by the District's Board of Trustees.

claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to any property, including District property, arising from, or in connection with, their performance or their agents, officers and employees under this Agreement. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

9. INSURANCE:

a. General Liability Insurance. CONSULTANT shall obtain and maintain, at her own expense throughout the term of this Agreement, general liability insurance that provides coverage for bodily injury, property damage, and personal injury arising out of the actual or alleged acts, omissions, or negligence of CONSULTANT and/or her employees, agents, subcontractors, and representatives while performing services under this Agreement. Such insurance coverage shall be no less than \$1,000,000 per occurrence for bodily injury, property damage and personal injury.

b. Worker's Compensation Insurance. CONSULTANT shall obtain and maintain, at her own expense throughout the term of this Agreement, worker's compensation insurance in an amount in accordance with applicable statutes or other governing laws.

c. Evidence of Insurance. CONSULTANT shall deliver to District written evidence of the above insurance coverages, including the required endorsements prior to commencing services under this Agreement. The production of such written evidence shall be an express condition precedent, notwithstanding anything to the contrary in this Agreement, to CONSULTANT's right to be paid any compensation or expenses under this Agreement. If CONSULTANT fails to furnish and maintain the insurance required by this section, District may (but is not required to) purchase such insurance on behalf of CONSULTANT, and the CONSULTANT shall pay the cost thereof to District upon demand and shall furnish to District any information needed to obtain such insurance. Moreover, at her discretion, District may pay for such insurance with funds otherwise due CONSULTANT under this Agreement.

d. No Limitation on Liability. The insurance requirements in this section shall not in any way limit, in either scope or amount, the indemnity and defense obligations separately owed by CONSULTANT to District under this Agreement.

10. ASSIGNMENT: CONSULTANT shall not assign any rights or obligations it has under this Agreement without the prior written consent of District.

11. FINGERPRINTING REQUIREMENTS:

a. Pursuant to California Education Code section 45125.1, before any agents or employees of CONSULTANT may enter school grounds where they may have any contact with pupils, CONSULTANT shall submit fingerprints of its employees in a manner authorized by the California Department of Justice, together with a fee determined by the Department of Justice. CONSULTANT shall not permit any employee to come in contact with pupils of the school district until the Department of Justice has ascertained that the CONSULTANT'S employees have not been convicted of a felony as defined in Education Code section 45122.1.

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT

BY _____
Superintendent
"DISTRICT"

Date: _____

TYGER BATES, CPA

BY _____
"CONSULTANT"

Date: _____

EXHIBIT A SCOPE OF SERVICES

1. RESPONSIBILITIES OF CONSULTANT:

Assist district administration with plan writing and state and federal program reporting. Plans and reports may include:

- Consolidated Application Reporting for federal title programs
- 2022-23 Local Control and Accountability Plan (LCAP)
- California School Dashboard Local Indicators review and update
- LCAP Federal Addendum review and update

Other services available upon request:

- Accounting consulting
- Cash flow projection
- Form and template development
- Cash management reporting

2. RESPONSIBILITIES OF DISTRICT:

- a. Most meetings and provide surveys with educational partners to solicit input on services to include in program plans as needed.
- b. Provide access to staff for assistance in research and program vision for various plans to be written.
- c. Provide access to financial records, electronic and printed, as required by CONSULTANT.



559.741.1500

2350-A E. Valley Oaks Dr.
Visalia, CA 93292

2.9
Invoice

Date	Invoice #
8/1/2022	8413
Terms	

Bill To

DUCOR SCHOOL DISTRICT
ISIDRO RODRIGUEZ
23761 Avenue 56
Ducor, CA 93218
559-302-7089

Vehicle Information

EZGO T48
3198002
2016

Quantity	U/M	Description	Price Each	Amount
1		PO 1420 2016 EZGO TXT 48V SERIAL NUMBER 31980002 cart includes charger	3,125.00	3,125.00T
1		BOX-100	350.00	350.00T
1	kit	04-057 CARGO BOX BRACKET KIT	149.96	149.96T
6	ea	Battery - 8 Volt Golf - US8VGC	214.99	1,289.94T
3	hr	INSTALL BED KIT, PDI AND SERVICE	90.00	270.00

Thank You For Your Business!

Subtotal	\$5,184.90
Sales Tax (8.5%)	\$417.77
Total	\$5,602.67
Pymts/Credits	\$0.00
Balance Due	\$5,602.67

Parts and accessories purchased can be returned within 7 days and exchanged within 30 days of purchase, excluding special order items and electrical parts. All returns must be in as sold condition. No returns on custom made parts. All parts are new unless otherwise specified. Lusardi Motorsports warrants its workmanship and parts installed for 30 days, excluding motor work exceeding OEM specs. Warranty does not apply to parts that have been subject to misuse or abuse. Vehicles not picked up within 5 days of completion of work are subject to \$15.00 per day storage fee. Lusardi Motorsports is not responsible for lost or stolen items left on or in vehicles.

1 IN LOT 10

8/1/22

2.10

Ducor Union Elementary School

23761 Ave 56
Ducor, Ca 93218

School Safety Plan



SCHOOL CRISIS RESPONSE CHECKLIST

1. Communication System

- **Intercom Code:** To page through the intercom: press "Page" button then ## and 10.
- **Reset Fire Alarm:** Custodian or Administrators resets pulled fire alarm lever, then the fire alarm control unit must be reset by pressing the reset Button.
- **Key Phone Numbers:** Emergency- 911, Sheriff's Office- 784-4670, Fire Dept. (559) 535-4411
Gas Company- 783-1228,

Revised on: 06-30-2022

Board Approved: ____-2022

Isidro Rodriguez, Superintendent
Dr. Jesse Coronado, Principal

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Emergency Plan

Statement of Purpose

This emergency preparedness plan for Ducor Elementary School has been written in compliance with California Education Code, Title V Education, and Section 560, which requires all public schools to have a written disaster preparedness plan. This plan is to be reviewed annually. This plan was developed in cooperation with Federal and State guidelines and with teacher assistance.

This plan includes specific courses of action to be taken in case an emergency situation develops. Every employee of Ducor Elementary School is expected to be familiar with this plan in order to carry out his/her responsibilities in an emergency. California law declares that all public employees are "civil defense workers subject to such civilian defense activities as may be assigned to them by their supervisors or by law."

The major objective of emergency preparedness is to save lives and protect property in the event of a disaster. This plan was developed with this in mind.

Ducor School is an open campus. North entrance is open for any walk-up. All situations are based on campus access, campus location, campus security, emergency response, student safety and communication time.

EMERGENCY	WARNING	ACTION
FIRE	Fire Alarm	Leave building by posted route or alternate if necessary
EARTHQUAKE	Shaking, PA announcements or by administration.	1. Put down writing instruments, duck, cover, & hold. Find the nearest table or desk and get under. 2. If necessary, evacuate the building at the cessation of the quake.
BOMB THREAT	PA announcements or by Principal/Designee No Cell Phones or Walkie Talkies! –_Electronic signals may detonate explosives	1. Call 911 & District Office 2. Lock down campus 3. Search for bomb 4. Evacuation of area or campus if deemed necessary.
Active Shooter	PA Announcements or by administration, "Active Shooter, Lockdown-Level 3"	1. Run, Hide, or Fight 2. Visualize Escape Routes 3. Call 911
CHEMICAL ACCIDENT	PA Announcements or by Administration	Standby for directions
TORNADO	Weather Conditions, PA announcements or by administration	1. Duck and cover; innermost wall of buildings avoid large open areas; cafeteria, 2. Standby for directions
FALLEN AIRCRAFT	PA Announcements or by administration	1. Duck, cover & hold. 2. Evacuate building or campus if necessary.
IMMINENT DANGER	PA Announcement (Drive by shooting or weapon on campus)- Level 2	1. All students should fall to the ground and when appropriate, move/crawl to the nearest building. 2. Lock doors, pull curtains, turn off lights. 3. Remain inside. 4. Standby for directions.
CIVIL DEFENSE	PA Announcement	1. Duck and cover. 2. Evacuate building. 3. Dismissal

ACTION PLAN FOR EMERGENCY PREPAREDNESS

PA announcement will indicate ALL CLEAR.

Names of Class Rooms **(see campus map)**

R2-Admin/secretary, Rm3-Resource Room, Rm4-Storage, Rm5-2nd grade, Rm6-Choices office, Rm7-Staff lounge, Rm11-3rd grade, Rm12-PE, Rm13-Kinder, Rm14-1st grade, Rm15-TK, Rm21-5th grade, Rm20-8th grade, Rm18-7th grade, Rm19-6th grade, Rm23-Library Rm 24- 4th grade

Knox Box

Key box for school master keys designed for Sheriff & Fire Department is located on the west side wall room # 2.

Child Abuse Reporting Procedures

The Child Abuse and Neglect Reporting Act (Penal Code, §11166 et. Seq.) requires school employees to report known or suspected child abuse to the proper authorities. If you know or suspect a student is or has been abused, place a call to CPS and ask for Suspected Child Abuse Report form at the school's office. Fill out the form and return it to the secretary. The secretary will mail the report to the local Child Protective Services office. Later, CPS will send back a report finding whether it was unfounded or further investigation will take place.

Air Pollution Episode

Individuals Whom it May Affect

It is recommended that protective measures be taken by sensitive persons, persons with chronic lung disease or asthma, the elderly, the chronically ill and exercising children and adults. Valley Air District offers daily air quality levels via email, app and radio station and local T.V news programming. VAD supports the well being for all persons affected by the air quality.

Protective Actions

- Avoid strenuous outdoor physical activity during an episode.
- Avoid exertion or excitement, which will increase breathing rate.
- Plan indoor activities for students.

- Outdoor activities should be restricted beginning at stage two or when the media announces a bad air day.
- Remain indoors until the episode ends. Keep doors and windows closed, as indoor concentrations of ozone are about one-half that of outdoor levels.
- Use the air conditioner to recirculate indoor air and keep cool. High temperatures may add stress to the pollutant effects.
- Avoid aerosols, dust, fumes, and other irritants. Reduce activities such as cooking or cleaning, which produce irritants to the nose, eyes, and lungs.
- Avoid traffic-congested areas where pollutants are being generated, if you must go outside.
- During air pollution seasons, use the cooler morning hours for outdoor activities.
- Expect severity of symptoms to increase as ozone levels increase (coughing, wheezing, shortness of breath, headaches, chest discomfort and pain, etc.).

If we are notified, via the health department/district office, that it is unhealthful for students to be outside, you will be notified, via the intercom, that recesses are canceled.

Allergic Reactions:

Often students may have allergies to foods such as milk, nuts, peanuts, citrus, fish, and insects such as bees, ants, etc.

The following procedure should be followed by our staff who enrolls such a child to our school district:

1. Document what the allergy is on the student's Emergency Card
2. Take picture of student
3. Have parents sign Medication in School Consent form. Parents obtain doctor's signature and returns it to the student office.
4. The office staff is to review all medications even those over the counter with the parent.

Bomb Threat

General Information

Every person answering the telephone must understand the importance of a calm and reasonable action when a bomb threat is received. Information obtained by that person might be of great importance!

Person Receiving the Threat

Attempt to keep the caller on the line. Get as much information as possible from the caller. Refer to Bomb Threat checklist and record appropriate data.

Immediately after receiving the threat, report all information to the principal or closest designee to the office. The principal or designee will coordinate procedures and make reports to the proper authorities.

Staff Responsibilities

Principal

- Assumes command of the crisis until replaced by the fire department/Sheriff's Department; contacts Superintendent
- Uses the public address system and announces, "Attention—all staff and students: No cell phones, no walkie-talkies, lock down."
- Makes a search of the K-5 section of campus or the entire campus, when appropriate.
- Upon consultation with law enforcement/fire department (usually after inspection by law enforcement) declares the buildings to be unsafe and orders the evacuation of the students to the south and west playgrounds.
- If the school is deemed unsafe, arrangements will be made to transport students to the Terra Bella Carl Smith Middle School for parent pick-up.
- The principal/designee will take the Crisis Response Box to the designated command center.

Teachers

- Make a prompt visual search of the classroom and report any relevant information to the administration by phone, (missing students.)
- If the teacher receives a bomb threat, refer to the bomb threat checklist.
- Call the office and inform them of the threat. Office to call 911.
- Lock the classroom door and remain in lock down until the administration informs you that all is safe.
- If evacuation is ordered, **take students** to designated evacuation areas along with **emergency binder**.
- Leave the room unlocked and turn off the lights as you leave.

Custodian

- Check all restrooms and perimeters around buildings, back and side gates.

In the event the custodial staff is not on campus for any reason, the following backup plan will be followed: The **Superintendent, Principal or designee** will split the duties of the custodian.

Evacuation of Buildings

In the event of an evacuation, the intercom system will be used to initiate the evacuation. Staff and students will follow the proper fire drill procedures and report to their designated area on the playground. Emergency Evacuation folders should be taken.

Custodian

- Will lock all gates

BOMB THREAT CHECKLIST

*****NO CELL PHONES or WALKIE-TALKIES*****

Questions to ask suspect:

1. When is the bomb going to explode?
2. Where is the bomb right now?
3. What does the bomb look like?
4. What kind of bomb is it?
5. Why?
6. What is your address?
7. What is your name?

EXACT WORDING OF BOMB THREAT:

Sex of Caller: _____ Race: _____
Age: _____ Length of Call: _____
Telephone number at which call is received: _____

Time call received: _____ Date: ____/____/____

CALLER'S VOICE

- | | |
|---|-------------------|
| • Calm | • Nasal |
| • Soft | • Angry |
| • Stutter | • Loud |
| • Excited | • Lisp |
| • Laughter | • Slow |
| • Rasp | • Crying |
| • Rapid | • Deep |
| • Normal | • Distinct |
| • Slurred | • Whisper |
| • Ragged | • Clearing Throat |
| • Deep Breathing | • Cracking Voice |
| • Disguised | • Accent |
| • Familiar (If voice is familiar, who did it sound like?) _____ | |

Background Sounds:

- | | |
|---------------------|------------|
| • Street noises | • Crockery |
| • Factory Machinery | • Voices |
| • Animal Noises | • Clear |
| • PA System | • Static |
| • House Noises | • Music |
| • Long Distance | • Local |
| • Booth | • Other |

(Please specify) _____

BOMB THREAT LANGUAGE:

- | | |
|--------------------------------|--------------|
| • Well Spoken | • Incoherent |
| • Message read by threat maker | • Irrational |
| • Foul | • Taped |

REMARKS:

Your Name: _____

Title: _____

Telephone #: _____

____/____/____

Active Shooter

**There are three basic responses Run, Hide, or Fight*

Run

If it is safe to do so for yourself and those in your care, the first course of action that should be taken is to run out of the building and far away until you are in a safe location. Students and staff should be trained to: RUN! When an active shooter is NOT in your immediate vicinity.

Teachers should:

- Leave personal belongings behind. Just get out!
- Prevent others from entering the danger area.
- Visualize possible escape routes, including physically accessible routes for students and staff with disabilities as well as persons with access and functional needs.
- Attempt to evacuate away from the shooter or where shots have been fired.
- Evacuate whether others agree to or not.
- Help others, do not stay behind because others will not go;
- Call 911 when safe to do so.

Hide

If running is not a safe option, find a place to quietly hide. Students and staff should be trained to hide in a location where the walls might be thicker and have fewer windows. In addition; Lock and blockade all doors with furniture as high and deep as possible (i.e. desks, chairs, bookcases. Hide behind large objects.

Teachers should:

- Lock the doors
- Barricade the doors with heavy furniture.
- Close and lock windows and close blinds or cover windows.
- Turn off lights
- Silence all electronic devices; anything that might vibrate, ring, or emanate a tone.
- Remain silent
- Hide along the wall closest to the exit but out of the view from the hallway (allowing for an ambush of the shooter and for possible escape if the shooter enters the room)
- Use strategies to silently communicate with first responders if possible, for example, in rooms with exterior windows make signs to silently signal law enforcement officers and emergency responders to indicate the status of the room's occupants.
- Remain in place until given an all clear by identifiable law enforcement officers.

Fight

- If neither running nor hiding is a safe option, as a last resort when confronted by the shooter, adults in immediate danger should consider:
 1. Incapacitate the shooter
 2. Act with physical aggression
 3. Utilize any improvised weapons available, including but not limited to fire extinguishers, scissors, bats, chairs etc.
 4. Commit to your actions. Have the will to survive and protect yourself and your students.

Campus Security (Lock Down)

***There are THREE levels of Campus Security Lock Downs:**

Level I – Possible threat out in the community (Lowest)

Level II – Known threat surrounding Ducor Elementary School

Level III – Dangerous known threat within school grounds (Highest)

Campus Security Signal

The principal/designee will announce the level of “lock down” over the intercom system.
“Mr Kennel please come to the office (followed by level)”

Staff Responsibilities during a Lockdown

- **Principal**
Evaluates campus security, halls, cafeteria, bathrooms, accounts for all students. Evaluates overall campus security. Communicates via radio to designated parties on campus.
- **Secretary**
Calls 911. Locks the office door. Keeps phone lines open. Communicates via radio to designated parties on campus.
- **Custodian**
Locks all perimeter gates to campus. Communicates via radio to designated parties on campus.
- **Teachers**
Lock the classroom door and remain with students. Take roll, list all students missing from class and identify their locations (RSP, Speech, absent, etc.). Notify office, by phone **ONLY** if they have “loose” children on campus such as, went to the bathroom, were en-route to the office **OR** if they have a “loose” child from another class. Turn off lights, if level 3, move all students to one

corner of the classroom and sit down on the floor away from any windows, etc. Remain calm and assure students that everyone's safety is our priority.

- **Students**

Respond to campus security drills in a quick and orderly manner. Listen and respond quickly to all instructions from staff. Students at recess, report to the nearest classroom, cafeteria or library. Stay in your seats and remain quiet. Stay away from windows. If in the hallway/bathroom, go to the **nearest classroom or office**

No one leaves the classroom!

DO NOT use cell phones to contact office or outside community

The end of the Lock Down drill will be announced over the intercom system.

Chemical Accident

General Information

Warning of a chemical accident is usually received from the fire or police departments when such an accident occurs sufficiently near the school to be a threat to the safety of the students.

An overturned tanker (either a truck or train), a broken fuel line or an accident in a commercial establishment that uses chemicals are all potential hazards if they occur near the school or the wind is such that it would carry the fumes to the elementary campus.

The school is alert to exposure to safety hazards, such as toxins from nearby spraying of farm crops. The Agricultural Commissioner's Office will be notified when sprayers get too close to the school during times that students are present.

Emergency Procedures

Chemical Spills on Campus

Should a chemical spill occur on campus, the following precautions should be taken:

1. Evacuate the area of campus near the spill (classroom, wing, etc.). Be sure to locate students upwind from the spill.
2. Notify the officer immediately.
3. The Principal/designee will order the shut down of all re-circulating air conditioning systems by way of the intercom system.
4. Principal or designee will contact 911 and the Superintendent.
5. The Principal/designee will notify Maintenance.
6. Follow all directions given by emergency personnel.
7. If a full evacuation is necessary, vacate the buildings utilizing fire drill exit routes and procedures.

Chemical Spills Near the Campus

1. Shelter in place.
2. Notify the office immediately.
3. The Principal/designee will order the shut down of all the re-circulating air conditioning systems.
4. Principal/designee will contact 911.
5. Principal/designee will notify the District office.
6. Follow all directions given by emergency personnel.

Action: Shelter in place-secure everyone indoors.

1. Teachers get everyone inside, including any student seeking shelter.
2. Supervise the area outside until all students are in the rooms.
3. Lock the doors and close the curtains.
4. Students are to be seated, and roll taken.
5. Notify the office of missing students or if you have a student from another class.
6. Remain in the room until the Principal /designee notifies you that it is safe to leave.

Listen for directions from the administration on whether evacuation procedures will be necessary. Evacuate according to the level of evacuation declared by the Principal.

Civil Defense Emergency

Civil Defense/Disorders

If a civil defense reaction should be required, cooperate with local civil defense authorities and comply with civil defense procedures. The goal is to protect all students and staff from injury or harassment until proper authorities can be summoned, and to keep property loss and damage to a minimum. A civil defense is the set of procedures and emergency support activities that are conducted by civilians in the event of a hostile attack, sabotage, or a specific natural disaster

SCHOOL CRISIS RESPONSE

1. **"Safe Room"** – in Cafeteria or Front Office
2. Communication System
 - **Intercom Code:** To page through the intercom: press "Page" button & the ## 10.
 - **Motorola Radios:** Press the side button to communicate with everyone on campus that has a radio using Channel 1. To select a specific person, select the bottom button on the left side and toggle using the two other buttons on the left side to find the person you need. Press the side button to communicate.
 - **Reset Fire Alarm:** Custodian or Administrator resets pulled fire alarm lever. The fire alarm control unit in the Student Office must be reset by pressing the reset button. Instructions are located inside the unit control panel.
 - **Key Phone Numbers:** Emergency- 911, Sheriff's Office- 784-4670, Fire Dept.- 535-4411, Gas Company- 783-1228, Electricity- (800) 611-1911.

SCHOOL CRISIS RESPONSE CHECKLIST (Emergency Bucket)

SITE: _____ LAST UPDATED: ____/____/____

BY (print name): _____

SIGNATURE: _____

- Map or diagram of campus with evacuation sites marked
- Triangular Bandage 1pc
- Elastic Bandage 1pc
- Adhesive Tape 1 roll
- Safety Pins 10pcs
- Scissors 1pc
- CPR Mask 1pc
- Tweezers 1pc
- Wet Tissue (Soap) 2pcs
- Wet Tissue (NaCl) 2pcs
- PVC Gloves 1pair
- Conforming Bandage 1pc
- Adhesive Plaster 10pcs
- Adhesive Plaster, KN 4pcs
- Adhesive Plaster Long strip 1pc
- Adhesive Plaster Butterfly 4pc
- Torch Box 1pc
- Student/staff emergency cards/roster
- Flashlight with batteries bagged separately
- Lifesavers or other hard candy

DRIVE BY SHOOTING

With the availability of weapons and the increase in gang activity, it is possible that a drive-by shooting could occur at or near a school site. The immediate concern is the safety of students and staff.

If you suspect that shot may be fired from a passing vehicle:

1. Have staff and students lie flat on the ground and keep as low as possible.
2. If safe, look at the vehicle, try to identify:
 - License plate number
 - Type of vehicle
 - Occupants
 - Weapons

Immediately after the vehicle is gone:

1. Contact Front Office
2. Office Staff will call 911 and inform administration.
3. Principal/Designee will order lock down
4. Assess injuries, if any.
5. Have students move safely and quickly to their classrooms.
6. Do not move those seriously injured unless imminent danger exists. If the injured are ambulatory, move them to a safe shelter.
7. Immediately notify the office of the situation and report the extent of any injuries.
8. Stay with the injured until emergency services arrive.
9. Assist the authorities with as much detail as possible.
10. If the media arrives, they should be directed to the Superintendent's office. Do not answer any questions or provide any statements.

REMEMBER- Students will model their emotional reaction after yours. STAY CALM.

Earthquake

What to Expect During an Earthquake

The first indication of a damaging earthquake may be a gentle shaking, the swaying of hanging objects or the sound of objects wobbling on shelves. You may be jarred by a violent jolt. You may hear a low, loud, rumbling noise and then feel shaking, making it very difficult to move from one place to another. The following may occur:

- *Freestanding bookshelves may topple*
- *Wall-mounted objects may loosen and fall*
- *Suspended ceiling components may fall, causing others to come down with them*
- *Door frames may be bent by moving walls and may jam doors shut*
- *Moving walls may bend window frames, causing glass to shatter, sending dangerous shards into the room*

- *The accompanying noise may cause considerable stress*

Earthquake Drill

Upon hearing the signal, teachers will instruct students to put down their writing instruments. The students will drop and cover and remain in this position until the drill is completed and find the nearest desk or table and quietly get under it covering their head with their arms. The announcement "Earthquake is over" will be given by the administration to signal the end of the drill.

During an actual earthquake, the signal to begin the emergency procedure is the sensation of severe quaking. The signal for an earthquake **drill** is the intercom announcement: "Earthquake drill, Earthquake drill".

Drop and Cover Procedures

When the signal is heard ***students*** will:

- Direct students and teachers inside classrooms to drop to the floor, and immediately take protective positions under desks or tables with backs to any windows. Everyone should put down their writing instruments and drop to his/her knees, clasp both hands behind the neck, close eyes, cover ears with forearms, protect face with arms, and thus make his/her body as small an object as possible.
- Turn away from any windows
- Stay under the shelter until the Earthquake is over
- Listen silently for all instructions

When the signal is heard, the ***teacher*** will:

- Immediately take cover
- Talk calmly to the students
- Stay under the shelter until the Earthquake is over
- Review procedures with the students for evacuation of the classroom

When the signal is heard, all other ***employees*** will:

- Immediately take cover and seek shelter under a table or desk where you are protected from debris or falling objects.
- Talk calmly to the students
- Stay under the shelter until the Earthquake is over
- Review procedures with the students for evacuation of the classroom

Building evacuation following an earthquake is vital due to secondary hazards (explosions, fire, etc.)

When evacuating, please follow the Evacuation Map (***see attached***). Follow Fire/Evacuation Drill Procedures once assembled.

Staff Responsibilities

The staff responsibilities during an earthquake are slightly different from the responsibilities during a fire drill. Please read the following carefully:

- **Principal** Initiates fire/evacuation drill, level II. Informs staff to evacuate students. Evaluates overall campus condition and takes precautionary action. Determines if conditions warrant forming a search and rescue team to find missing students. Determines when it is safe to return to class. Follows fire / evacuation written procedures at appropriate time
- **Secretary** Calls 9-1-1. Follows fire / evacuation drill procedures at appropriate time
- **Custodians** Evaluates overall campus condition and takes precautionary action, takes necessary emergency precautions with gas, electricity, etc. Reports to principal when the preceding actions are complete
- **Teachers** Initiates **drop and cover** procedures, follows fire / evacuation drill procedures at appropriate time
- **Students** Respond to the earthquake drill in a quick, calm and orderly manner. Listen and respond quickly to all instructions from staff
- **Other Staff** Drop and cover. Follow fire/evacuation plan at appropriate time

Re-entry into Classrooms

The principal or designee will consider the severity of the emergency. If deemed safe, students will re-enter the campus. In **drill** situations, the announcement: "Earthquake drill is over" will be announced on the inside/outside intercom.

Procedures of Injured Parties

In the event that the emergency situation warrants a lock down of the campus, injured parties should be taken to the cafeteria/front office or designated triage area.

Release of Staff

Once the student body is as safe and secure as possible, teachers will remain with their students until the principal or designee releases you to attend to your own personal situations, families and homes.

EVACUATION PROCEDURES

Students and staff will receive orders from the superintendent and/or principal to evacuate sites along with which *evacuation sites* will be used.

LEVEL I -- Basic Evacuation (Fire Drill): Follow fire drill procedures and classes line-up at Designated locations (See Map).

LEVEL II -- Evacuation (Earthquake, Minor Chemical Spills): The Principal or Designee will direct students to the athletic field(s); wait for further instructions.

LEVEL III -- Evacuation (Bomb Threat, Chemical Spills, Fire, etc.): All students to be taken to the cafeteria by the teacher and wait for further instructions.

LEVEL IV -- Evacuation during Major Emergency requiring all students to leave District school sites and be transported to Carl Smith Middle School or a location deemed appropriate and safe given the circumstances.

Staff Responsibilities:

- **Principal**

- Orders evacuation via intercom and/or person
- Does a quick sweep of the campus and stands post at the evacuation gate in front of the cafeteria.
- Take student accounting as classes leave the school site.
- Does a final check of buildings and leaves for the evacuation site.
- Communicates with Superintendent as needed

- **Teachers**

Teachers prepare to evacuate by:

- Getting **Emergency Bucket**)
- Turning **off** air/heating.
- Taking student count before exiting room
- Students **take** jackets, but **leave** backpacks, etc.
- Walk class in an orderly and quiet manner to the assigned evacuation point.

Fallen Aircraft

Emergency Procedures

It is important that staff and students understand the procedures if an aircraft falls within the perimeter of the Ducor Elementary School grounds. The warning, if any, may come in the form of a sound of a crash, an explosion, or through observation.

Staff Responsibilities

Inside the building:

If an aircraft crashes on or near buildings, the teacher will give the DROP command. The principal will decide if students are to remain inside or assemble outside. Listen for the correct emergency procedure. The principal will notify the appropriate agency to assist with decisions or additional actions.

Outside the building:

Teachers will keep students at a safe distance from the fallen aircraft. The principal will decide to either return students to classrooms or gather students in an assembly area. Teachers should take roll and report to the principal. The principal, with the help of law enforcement and/or district personnel, will make decisions for further procedures.

Fire

Fire Drill Signal

The signal for a fire or evacuation drill is the ringing of the fire alarm bell. This signal can be activated by using any fire alarm pull station or through the master pull station in the office.

In the event of a fire or evacuation, all students and adults will evacuate all buildings as quickly, orderly and quietly as possible. They will meet in their designated location (see evacuation map Appendix A. All teachers will take roll and report any absences to the principal or designee. They will await further instruction from the principal. The signal to return to class is a **long continuous tone** ("all clear").

Staff Responsibilities

- **Principal:** Accounts for student attendance, by checking in with teachers at designated fire drill locations. Evaluates the overall condition of the campus and ensures evacuated students/teachers are safe; When it is safe, the principal/designee rings the bell to signal the return to class.
- **Secretary:** Notifies fire department and alarm company that school is having a **drill**. In case of actual fire, **911** will be called. Upon receiving "all clear" call from the superintendent and/ or principal, sounds tone to signal return to class.
- **Custodian:** Locates the pulled fire alarm station or location of fire; Takes necessary emergency precautions with gas, and electricity, checks all gates and any other duties deemed necessary.
- **Teachers:** Evacuate classrooms and move to designated area; Take your personal belongings in the room; Take the **Emergency Bucket** to the evacuation area; Leave doors closed and unlocked when exiting; Ensure students exit in a quick, quiet and orderly manner; Hold up "all students accounted for" **green card** if appropriate; if not, hold up red card denoting "missing student" status to the designated administrator. Supervise students and wait for further instructions; when the all clear tone sounds, return students to class.

- **Students:** Respond to the fire/evacuation drill in a quick and orderly manner;
Listen and respond quickly to all instructions from staff.
There is to be **NO TALKING** during a fire drill

Hazard Identification

The information in this section is intended to help identify potential hazards on campus.

Familiarize yourself with the location of the following (see *Hazard Identification Map: Appendix A*)

- | | |
|--|-----------------------------|
| • Main shut-off valves for water and gas | First aid equipment |
| • Electrical power switches | Outside water faucets/hoses |
| • Stoves | Power lines |
| • Heating/air conditioning units | Sewer lines |
| • Materials stored by custodians | Underground gas lines |
| • Fire extinguishers | |

With classrooms, consider the following guiding questions:

-
- Are freestanding cabinets, bookcases and wall shelves secured?
- Are heavy objects removed from high shelves and above cabinets?
- Are aquariums and potentially hazardous displays located away from seating?
- Is the TV securely attached to a portable rolling cart with lockable wheels?
- Are wall-mounted objects (clocks, maps, etc.) secured?

Throughout school, be able to identify potential hazards noted below:

- Are toxic, corrosive and flammable materials stored securely?
- Are warning signs posted in areas housing hazardous materials?
- Are appliances (water heaters) anchored securely?
- Are fire extinguishers checked annually?
- Are office filing cabinets secured?
- Do file drawers have adequate latches to prevent contents from spilling?
- Are light fixtures adequately supported?
- Do building exit routes pass through corridors (supporting columns may fall/roof overhangs may sag or fall)?

Beware of potential hazards in the surrounding neighborhood:

- * High voltage power lines
- * Transportation routes of vehicles carrying hazardous material (freeway railroad tracks).
- * Major underground gas and all pipelines
- * Transformers

HOSTAGE CRISIS

It is possible that students and/or staff could be drawn into a hostage crisis. If your site should be faced with this crisis, your ability to act appropriately will be of extreme importance to the safety of students and personnel, as well as, your own.

All students and staff who are on site, but not in imminent danger should follow shelter in place procedures. Close and lock all doors, close curtains, stay away from the doors and windows, and wait quietly for future instructions.

Your actions during the crisis will enhance your chances of survival. As a hostage, follow the guidelines below:

1. Obey terrorist's orders. Do not become antagonistic.
2. Be courteous and polite to the terrorist and other hostages.
3. Do not debate, argue, or discuss political issues with the terrorists or other hostages.
4. Talk in a normal voice. Avoid whispering when talking to hostages and avoid raising your voice when talking to the terrorist.
5. Avoid abrupt movements. Keep movement to a minimum and in view.
6. Locate students and yourself away from the windows and doors and as far away from the terrorist as possible.
7. Answer all questions unless your position may pose a threat to terrorists or to their ideologies.
8. Inform captors of any medical conditions or special disabilities of all hostages.
9. Do not discuss possible actions to be taken by other agencies, school districts, colleagues, media, or parents.
10. **STAY CALM!**

Working With the Media during a Crisis

Tips on Working with the Media (District Office Protocols)

1. Consider the issue of the public's right to know and the media's right to access information within the context of professional, ethical and moral behavior, and stand your ground firmly. Educate the media.
2. Enlist media support to quiet rumors, to provide factual information, and to educate the public.
3. **KEEP THE MEDIA OFF THE SCHOOL CAMPUS.**
4. Identify a contact person to deal with the media. The Superintendent's office will address all contact with any media or reporters.
5. Schedule a press conference as soon as possible away from your school sites. Write and issue press releases.
6. Appoint a person or committee to screen media coverage to keep current on what is being reported.
7. **Stress UNITY.** Recognize the collective efforts of the group, rather than individuals.

Checklist for Speaking with the Media (District Office Protocols)

1. Express Sympathy
When a crisis has resulted in deaths or injuries, begin by expressing your sympathy and concern for the victims and their families.
2. Avoid Saying "No Comment"
This suggests that you have something to hide. Instead say that you don't have enough information to comment and that you will get back to the reporter once you have it. Be sure you do.
3. Avoid Speculation
If you don't know something, admit it. In particular, be careful not to speculate on the cause of the crisis, the extent of the damage or injury.
4. Blame No One
This speaks for itself!
5. Be Straightforward When Answering Questions
If you attempt to mislead a reporter, your deception will certainly surface. Your credibility will suffer.
6. Consider Nothing "Off the Record" and Avoid Ad-Lib Comments
If you don't want to be quoted on a particular subject, don't say anything about it.
7. Emphasize the Positive
If precautions were taken to avoid the crisis, point them out.
8. Eliminate Negative Questions or Misleading Words
If you include them in your response, they may be attributed to you.
9. Correct Inaccuracies
If incorrect information has appeared in the news media, be sure you point it out.
10. Never Argue with a Reporter, Even When Provoked
You will invariably end up "looking bad" in print, on camera, or on TV.

Tornado/Severe Weather

General Information

Tornados are relatively short-lived local storms. They are composed of violently rotating columns of air that descend in a funnel shape from thunderstorm cloud systems and usually develop during severe thunderstorms. Tornadoes occur most frequently in the months of April, May and June.

Tornado Watches and Warnings

** The national weather service will issue a warning over the emergency broadcast system in the event of severe weather conditions.*

Tornado Watch – Given when weather conditions are favorable to their formation. An eye should be kept on the weather and shelter should be taken at the first sign of any indications.

Tornado Warning – Given when a tornado funnel is sighted or indicated by radar. Shelter should be taken immediately.

Emergency Procedures

During the Storm: Act

Monitor Weather Conditions

- Use your source of weather information to keep abreast of approaching storms, their severity, and reported severe weather. A NOAA Weather Radio will alert you if any watches or warnings are in effect or issued for your area. If a WATCH is issued, pay special attention to changing weather conditions and be ready to take action if a WARNING is issued or severe weather strikes.
- Do not go near windows if severe weather is striking. Do not try to open windows or doors to equalize pressure. The pressure difference in a storm is not what damages buildings - it is the strong wind and flying debris associated with the storm or tornado that will cause damage and could explode glass or exterior walls.
- Continue to monitor weather conditions until you are sure thunderstorms have passed.

School Bus Considerations -

- If buses are parked at the school and severe weather is expected shortly or occurring, do not let students leave the school or their shelters. Do not load the buses.

- If buses are in the middle of transporting, ensure they are notified of impending severe weather or active warnings.
- In the event of a tornado or very strong winds, the bus should be evacuated by moving the students to a shelter or building.
- When in open country, move the students off the bus and into a ditch. Move the bus away from where students are seeking refuge in case it is blown over or tossed.

Follow the procedures outlined in the *Campus Security* section. Upon receiving a warning from the national weather service the office will direct all staff and students to proceed directly to classrooms. In the event a funnel cloud is sighted or you receive information that a funnel cloud has been sighted, use the duck and cover procedures outlined in the *Earthquake* section, **with one exception:**

***Students must place themselves along the innermost walls of the building**

Should evacuation be necessary after the initial danger, a *Fire Drill* bell will be sounded and evacuation will proceed according to the level as determined by the administration:

1. **Level I-** fire drill locations.
2. **Level II-** West and South fields.
3. **Level III –** Carl Smith Middle School or other designated safe location as deemed appropriate by administration.

Ducor Elementary School Disaster Policy

In order to ensure the safety of all staff, students and parents at Ducor Elementary School, this Disaster Plan contains instructions and procedures for dealing with various emergencies.

Disaster Plan tests will be recorded on the enclosed form to be submitted to the Superintendent by the last school day of each year. The frequency of test drills will be in compliance with District policy. These will include:

1. **Signal: FIRE ALARM**

Action Command: LEAVE BUILDING

Direct evacuation of buildings to an assembly area, as required for fire, bomb threat, or earthquake.

2. **Signal: "EARTHQUAKE, EARTHQUAKE"**

Action Command: DROP AND COVER

Direct students and teachers inside classrooms to drop to the floor, and immediately take protective positions under desks or tables with backs to any windows. Everyone should put down their writing instruments and drop to

his/her knees, clasp both hands behind the neck, close eyes, cover ears with forearms, protect face with arms, and thus make his/her body as small an object as possible. If outside, follow evacuation procedure level 2.

3. **Signal: INTERCOM MESSAGE: "Level of LOCK DOWN."**
Action Command: "LOCK DOWN."

Direct teachers to hold students in classrooms. Those students and teachers outside must report promptly to their classrooms. This will be appropriate for disasters on the playground, such as fallen aircraft or any emergency measure requiring assembling of students.

4. **Signal: CONTACT FROM PRINCIPAL/DESIGNEE**
Action Command: DIRECTED EVACUATION

Direct evacuation of students and staff away from school plant to another area, as required for a chemical disaster or serious fire. Teachers will follow instructions on Appendix for evacuation of school site.

Ducor School Safety Plan Safe Route

Safe Routes: Ducor Elementary School. The school district will recognize that walking, bicycling and other forms of active transport to school will promote students' physical activity as well as help to reduce vehicle traffic and air pollution around the vicinity of the school. As part of the district's approach to supporting student wellness and safety and student learning, the school will promote safe walking and bicycling to and from school. The district will communicate to the students the safest route to walk and bicycle onto school grounds. When feasible, the school will promptly repair unconditioned areas for safety. The school will also mitigate problems with students when mitigation is required.



Voice and Broadband Service Agreement

Varcomm Your Hometown Network

Varcomm
P.O. Box 700
Ducor, CA. 93218
888-539-5234
evotaw@varcomm.biz

Order Type New
Date : 8/4/22
Customer ID : TBD
Quote Valid for 45 days

Ducor Union Elementary
23761 Avenue 56
Ducor, CA. 93218
Isidro Rodriguez - Superintendent
559-534-2261

Job	Payment Terms	Due Date
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50 Mbps Dedicated Symmetrical Service	36 Month	8/4/22
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Quantity	Description	Unit Price	Line Total
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1	50 Mbps Dedicated Symmetrical Service (Monthly)	\$500.00	\$ 500.00
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1	Connection Charge	\$500.00	\$ 500.00
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1	Connection Charge Credit	-\$500.00	\$ (500.00)
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			\$ -
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Sales Tax	\$0.00		
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Subtotal		\$-
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Initial Deposit To Start Construction 50.00%		
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Wavied

MONTHLY TOTAL		
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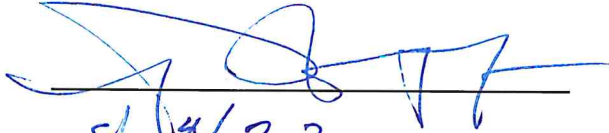
\$ 500.00

Make all checks payable to Varcomm.

THANK YOU FOR YOUR BUSINESS!

* NOTES: Varcomm will install a dedicated fiber optic circuit to school, in stall Fiber Optic Network Terminal for service. Service will ride on Varcomm's diverse paths from Ducor to the Internet. Terms and Conditions for acceptable use can be found at: www.varcomm.net. Service does not include a static IP. Please call for set up of Static IP.

Accepted By:



Date:

8/14/22

Contact Number:

559/534/2261

Tax ID Number:

77-0568919

2/12

**Ducor Union Elementary School District
Superintendent Employment Agreement
Isidro Rodriguez**

This Employment Agreement ("Agreement") is made and entered into by and between the Governing Board of the Ducor Union Elementary School District ("District" or "Board") and Isidro Rodriguez ("Superintendent/Principal").

1. **Term.** District hereby employs Superintendent/Principal for a period beginning on July 1, 2022 and terminating on June 30, 2023 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.

2. **Salary.** The Superintendent/Principal's salary shall be a total of 100,557.47 for 12 months of employment under this agreement, payable in equal payments. This salary shall be paid in equal monthly installments on the last regular business day of each calendar month. The Board reserves the right to change Superintendent/Principal's salary for any year of this Agreement with the written consent of the Superintendent/Principal.

3. **Working Days and Paid Holidays.** The Superintendent/Principal shall render 216 days of full-time regular service to the District during the time covered by this Agreement and shall receive no paid vacation. The Superintendent/Principal is not expected to work on holidays provided to certificated employees of the District. If the Superintendent/Principal performs services on more than 216 days during the term of the Agreement, it is expressly understood and agreed that such services shall be performed on a voluntary basis and without compensation.

4. **Duties.** The Superintendent/Principal shall satisfactorily perform the following duties:

- a. **General Duties as Superintendent.** The Superintendent/Principal is employed as District Superintendent and shall perform the duties of District Superintendent as prescribed by the laws of the State of California, Board Policy, and the Superintendent's job description. All powers and duties shall be executed in accordance with District policy and the rules and regulation of the State board of Education. Subject to Board approval, the Superintendent/Principal shall have the following authority and responsibility: To organize or reorganize administrative/supervisory staff to best serve the District; to recommend placement and reassignment of all personnel; to review criticisms, complaints, or

suggestions referred to the Superintendent/Principal by the Board and to make appropriate recommendations for disposition to the Board; to administer the instructional and business affairs of the District.

The Superintendent/Principal, as the Chief Executive Officer, shall (1) review all policies adopted by the Board and make appropriate recommendations to the Board; (2) periodically evaluate or cause to be evaluated all District employees as provided by California law and board policy; (3) advise the Board of all possible sources of funds that might be available to implement present or contemplated District programs; (4) endeavor to maintain and improve the Superintendent/Principal's professional competence by all available means, including, but not limited to, subscription to and reading of appropriate periodicals; attendance at state and regional professional conferences and meetings; and membership in appropriate professional associations; (5) establish and maintain positive community, staff and board relations programs; (6) serve as the Board's representative with respect to all employer-employee matters and make recommendations to the Board concerning those matters; (7) recommend, to the Board, district goals and objectives for the ensuing school year; and (8) unless unavoidably detained, or with prior Board approval to be absent, attend all regular, special and closed session meetings of the Board with the exception of those closed sessions wherein the Board will be discussing matters related to the Superintendent's employment; and (9) perform all other reasonable, necessary, and customary duties of the Superintendent, including but not limited to those powers and duties provided in Education Code Section 35035 and Board policy. His duties shall also include all tasks and powers reasonably necessary to fulfill the duties specified herein and arising out of the position. In addition, the Superintendent/Principal will perform such further duties as shall be assigned or required of him by the Board.

- b. General Duties as Principal. The Superintendent/Principal is employed as District Principal and shall perform the duties of District Principal as prescribed by the laws of the State of California, Board Policy, and the Principal's job description. As Principal, the Superintendent/Principal shall: (1) establish and maintain positive

relationships with students, parents, staff, Board of Trustees, community and County Office of Education personnel; (2) implement an effective and ongoing communication program involving a variety of techniques and tools; (3) plan for and develop professional development and in-service training programs for all employees, Certificated and Classified; (4) create and maintain a positive teaching and learning environment (5) provide a safe school environment for students and staff along with well-maintained facilities which are attractive, clean and functional; (6) implement and supervise instructional programs used by staff; (7) conduct performance reviews and evaluations for staff consistent with Educational Codes; (8) plan on-going assessment programs including testing of students, staff morale, facilities needs and school climate; (9) complete reports and requests from the Board of Trustees; and (10) plan and hold periodical meetings with the following groups:

- a.) School site council
- b.) English Learner Advisory Committee
- c.) Staff
- d.) School Leadership Team
- e.) Others as assigned

5. Fringe Benefits.

- a. Health and Welfare Benefits. The Superintendent/Principal shall be eligible to participate in the District's health and welfare benefit program on the same terms and conditions, and subject to the same limitations, as the District's certificated employees, as those benefits, plans, providers and other terms and conditions may change from time-to-time. Thus, the Superintendent/Principal shall be entitled to receive the same District contribution toward health and welfare benefits and shall pay the same co-pays, premiums, deductibles and other costs as the District's certificated staff, as those costs and contributions may change from time-to-time. The Superintendent/Principal shall be responsible for all co-pays, deductibles and other costs in excess of the District's health insurance contribution. No District contribution may be received in cash or used for the purchase of non-District provided benefits.
- b. Tax Deferred Plans. The District agrees to provide the Superintendent/Principal with the ability to use an IRS Section 403b or similar tax deferred plan and an IRS

Section 125 Cafeteria Plan to the extent that such plans are made available to other District certificated employees. All contributions to such plans will be paid by the Superintendent/Principal and shall conform to all requirements of law.

- c. Post-Retirement Medical, Dental and Vision Benefits. Notwithstanding prior agreements to the contrary, the Superintendent/Principal shall not be entitled to any post-retirement benefits. The Superintendent/Principal agrees to relinquish all post-retirement rights he may have had to the District's contribution to medical, dental and vision benefits including Medicare Supplemental plans. However, the Superintendent/Principal remains eligible to purchase medical, dental and vision benefits, at his own cost, post-retirement, subject to the insurance carrier or insurance plan requirements, rules and restrictions, as those requirements, rules and restrictions may change from time to time. Superintendent/Principal agrees to be bound by any and all such changes.

6. Professional Meetings and Dues. The Superintendent/Principal shall attend professional meetings at the local, state, and national level, at the expense of the District, which the governing Board deems to be necessary and proper within the fiscal limitations of the District. The District shall pay the full cost of the Superintendent/Principal's membership dues to the Association of California School Administrators, or any other single professional group which the Superintendent/Principal chooses in order to maintain and improve his professional skills.

7. Outside Professional Activities. By prior approval of the Board, the Superintendent/Principal may undertake for consideration outside professional activities, including consulting, speaking and writing. The Superintendent/Principal's outside professional activities shall not occur during regular work hours or otherwise interfere with Superintendent/Principal's ability to satisfactorily perform the duties of the position. The Superintendent/Principal may, with prior approval of the Board, continue to draw a salary while engaged in such outside activities. In such cases, any honoraria paid to the Superintendent/Principal in connection with these activities shall be paid to the District. If the Superintendent/Principal chooses to use a holiday or non-work day to perform outside activities, the Superintendent/Principal may retain any honoraria paid. The Superintendent/Principal agrees not to use District staff or property in performing these

outside activities without prior written approval by the Board. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior Board approval is obtained.

8. **Automobile.** The Superintendent/Principal is required to have a vehicle available at all times to perform the duties of the position. The Superintendent/Principal shall be solely responsible for all expenses to use, maintain, operate and insure the automobile.
9. **Expense Reimbursement.** The District shall reimburse the Superintendent/Principal for actual and necessary expenses incurred by the Superintendent/Principal within the course and scope of the Superintendent/Principal's employment up to two thousand and five hundred dollars (\$2,500.00) for any of the following:
 - a. In-state conference fees;
 - b. Mileage reimbursement for all business related automobile travel at the current IRS rate per mile, as well as bridge tolls and parking fees;
 - c. Reimbursement for gasoline expenses paid personally when using a District owned vehicle;
 - d. Air travel;
 - e. Auto rentals, cab or shuttle fares for out-of-county travel;
 - f. Per diem/meal expenses at the same rate provided to other employees of the District; and
 - g. Other miscellaneous expenses incurred in the course and scope of employment as approved by the Board.

For expense reimbursement not authorized by this Agreement, the Superintendent/Principal may seek approval from the Board. For all reimbursements, the Superintendent/Principal shall submit expense claims in writing with appropriate supporting documentation (e.g., receipts, registration forms, hotel folios, maps reflecting mileage).

10. **Sick Leave.** The Superintendent/Principal shall accrue sick leave at the rate of one (1) day per month, twelve (12) days per year. In no event shall the District make a cash payment to the Superintendent/Principal for accumulated and unused sick leave; however, excess sick leave may be credited for retirement purposes as authorized by the statutes and regulations governing CalSTRS. The Superintendent/Principal shall follow District procedures and use District forms for reporting sick leave use.

11. **Evaluation.** The Board shall evaluate the performance and working relationships between the Superintendent/Principal and the Board. The parties shall establish District goals and objectives for the upcoming school year. The evaluation shall be held no later than the month of April. The Superintendent/Principal shall submit a written format for the evaluation which shall be mutually agreed upon by the Board and the Superintendent.

- a. **Self-Evaluation.** To assist the Board in the evaluation process, the Superintendent/Principal shall complete a written self-evaluation. This self-evaluation shall include a review of any action plans presented to the Superintendent/Principal at previous evaluations.
- b. **Board Evaluation.** Upon receipt of the self-evaluation, the Board shall evaluate the Superintendent/Principal. To initiate the evaluation process, the Superintendent/Principal shall inform each member of the Board in writing of the need for an evaluation by February 1 each year. Upon completion, the Board shall meet with and provide a copy of the evaluation report to the Superintendent/Principal in a closed session Board meeting no later than April 30 each year; however, the Board's failure to evaluate the Superintendent/Principal or its failure to timely evaluate the Superintendent/Principal shall have no impact upon the terms of this Agreement or upon the Superintendent/Principal's salary.
- c. **Action Plan.** Based upon findings specified in the evaluation report, the Superintendent/Principal, in collaboration with the Board, will prepare an action plan, if necessary, which will address areas identified as needing clarification, emphasis or improvement. The action plan will be included as an addendum to the evaluation report. If a jointly prepared action plan cannot be agreed upon, the Board, in its sole discretion, shall issue the action plan. The Superintendent/Principal and the Board shall sign the evaluation report and the action plan. However, failure of the Superintendent/Principal to sign the evaluation or action plan shall have no legal effect upon the Superintendent/Principal's duty to implement the evaluation and action plan.

12. **Fitness For Duty Examination.** Upon request by the Board, the Superintendent/Principal shall undergo a physical/mental examination by a District appointed physician. Prior to the examination, the Superintendent/Principal agrees to execute District provided medical

releases from all treating physicians authorizing the District appointed physician to review all medical records. The District appointed physician shall review this Agreement, the District's job description for the position, and be provided background information related to the duties of the position. The Superintendent/Principal shall submit all costs associated with this examination to the Superintendent/Principal's insurance carrier. All non-insured costs shall be borne by the District. The physician shall submit a confidential written report to the Board and the Superintendent/Principal addressing only the Superintendent/Principal's fitness to perform his job. The physician's report shall specifically indicate whether or not the Superintendent/Principal has any physical or mental impairment that substantially limits the Superintendent/Principal's ability to perform the essential functions of his position. No confidential medical information shall be submitted to the Board, the District, any third party, or any of the District's officers, agents or employees unless it is determined that the Superintendent/Principal is unable to perform the essential functions of the position and such medical information is directly related to such determination. If the Superintendent/Principal is determined by the District to be a disabled employee under state or federal law, the physician's report shall indicate what reasonable accommodations, if any, may be available to allow the Superintendent/Principal to perform the essential functions of his position. If the District determines that the Superintendent/Principal is disabled and, following an interactive dialogue with the Superintendent/Principal, that he is unable to perform the essential functions of the position, the parties agree that this Agreement may be terminated by the Board upon written notice to the Superintendent/Principal or the Superintendent/Principal obtaining CalSTRS disability benefits, whichever occurs first. Termination of this Agreement due to the Superintendent/Principal's inability to perform the essential functions of his position shall terminate the obligations of both parties under this Agreement. Notwithstanding any other provision of this Agreement, this section shall be the exclusive means of terminating this Agreement based upon the Superintendent/Principal's inability to perform the essential functions of his position. During the pendency of the termination notice, the Superintendent/Principal shall exhaust all accumulated sick leave. Health and welfare benefits shall remain available to the Superintendent/Principal until the Superintendent/Principal's employment relationship with the District is ended.

13. Termination of Agreement.

- a. Mutual Consent. This Agreement may be terminated by the mutual consent of the parties at any time.
- b. Termination for Cause. This Agreement may be terminated by the Board at any time for: 1) breach of contract; 2) unsatisfactory performance; 3) misconduct or dishonesty; 4) conviction or a “no lo” plea to a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; 5) inability to perform the essential functions of the position; or 6) any grounds enumerated in Education Code sections 44932, 44933, or 44939. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds for termination has first been served upon the Superintendent/Principal. The Superintendent/Principal and the Board shall each have the right to be represented by counsel at their own expense. The Superintendent/Principal shall have a reasonable opportunity to respond to all matters raised in the charges and to submit any written documents the Superintendent/Principal believes are relevant to the charges. The conference with the Board shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. If the Board, after considering all materials presented, decides to terminate this Agreement, it shall provide the Superintendent/Principal with a written decision. The decision of the Board shall be final. The Superintendent/Principal’s conference before the Board shall be deemed to satisfy the Superintendent/Principal’s entitlement to due process of law and shall be the Superintendent/Principal’s exclusive right to any conference or hearing otherwise required by law. The Superintendent/Principal waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the Superintendent/Principal’s administrative remedies and then authorizes the Superintendent/Principal to contest the Board’s determination in a court of competent jurisdiction.
- c. Termination Without Cause. The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time upon ten (10) calendar day’s prior written notice to the Superintendent/Principal. During this ten (10) day period, the

parties shall discuss the Board-Superintendent/Principal employment relationship. In consideration for the exercise of this right to terminate without cause, the District shall pay to the Superintendent/Principal from the date of termination until the expiration of this Agreement, or for a period of twelve (12) months, whichever is less, a sum equal to the difference between Superintendent/Principal's salary at the rate in effect during the Superintendent/Principal's last month of service and the amount which the Superintendent/Principal earns from any other employment-related source (whether as employee, independent contractor, consultant or self-employed). As a condition of payment, the Superintendent/Principal shall be obligated to immediately seek other employment and to notify the District in writing immediately if the Superintendent/Principal earns income from any employment-related source as defined above.

For purposes of this section of the Agreement only, the term "salary" shall include only the Superintendent/Principal's regular monthly base salary and shall not include the value of any other payments, reimbursements or benefits received under this Agreement. All payments made pursuant to this termination without cause provision shall be subject to applicable payroll deductions and shall be treated as compensation for state and federal tax purposes. No payments made pursuant to this early termination provision shall constitute creditable service or creditable compensation for retirement purposes. Payments made pursuant to this termination without cause provision shall be considered as final settlement pay and shall not count for any retirement purpose; accordingly, no deductions shall be made for retirement purposes.

The Superintendent/Principal shall also be entitled to continue participation in the District's health and welfare benefit program on the same terms and conditions as described in 5(a) of this Agreement, for the remainder of the unexpired term of this Agreement, until expiration of this Agreement, a period of twelve (12) months, or until the Superintendent/Principal obtains other employment which provides health benefits, whichever occurs first.

The parties agree that any damages to the Superintendent/Principal that may result from the Board's early termination of this Agreement cannot be readily

ascertained. Accordingly, the parties agree that the payments made pursuant to this termination without cause provision, along with the District's agreement to provide paid health benefits, constitutes reasonable liquidated damages for the Superintendent/Principal, fully compensates the Superintendent/Principal for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Superintendent/Principal's sole remedy to the fullest extent provided by law. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, *et seq.*

- d. Termination at Expiration of Contract. The Board may, at its sole discretion, elect not to renew this Agreement for any reason by providing written notice to the Superintendent/Principal at least forty-five (45) days in advance of the expiration of the term of this Agreement in accordance with Education Code section 35031. If the Board fails to give such notice, this Agreement shall be extended for a period of only one year on the same terms and conditions set forth herein. The Superintendent/Principal shall inform each member of the Board of this notice requirement in writing no less than ninety (90) days in advance of the expiration of this Agreement.
- e. Termination for Inappropriate Fiscal Practices. Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that the Superintendent/Principal has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may terminate the Superintendent/Principal and the Superintendent/Principal shall not be entitled to any salary payments, health benefits or other non-cash benefits as set forth above. If the Superintendent/Principal elects to contest the Board's determination in this regard, the Superintendent/Principal may request a hearing before an administrative law judge who shall determine the amount of the cash settlement, if any, in accordance with the requirements of Government Code section 53260, subdivision (b).

- f. Death. Death of the Superintendent/Principal terminates this Agreement immediately. In such event, all salary and other monetary amounts due to the Superintendent/Principal up to the time of death, if any, shall be paid to the Superintendent/Principal's estate unless otherwise declared in writing by the Superintendent/Principal.
14. **Notification by Superintendent/Principal Prior to Seeking Other Employment.** The Superintendent/Principal shall notify the Board if the Superintendent/Principal becomes a finalist for other employment.
15. **Credentials.** Superintendent/Principal hereby certifies that he holds legal and valid administrative and teacher's credential, which he shall maintain in effect throughout the life of this Agreement, and shall keep on file in the office of the County Superintendent of Schools and that he meets the qualifications of Education Code section 35028.
16. **Abuse of Office Provisions.** In accordance with Government Code sections 53243 *et seq.*, and as a separate contractual obligation, if the Superintendent/Principal receives a paid leave of absence or cash settlement and this Agreement is terminated for any reason, such paid leave or cash settlement shall be fully reimbursed to the District by the Superintendent/Principal if the Superintendent/Principal is convicted of a crime involving an abuse of office or the position of Superintendent/Principal. In addition, if the District funds the criminal defense of the Superintendent/Principal against charges involving abuse of office or position and the Superintendent/Principal is then convicted of such charges, the Superintendent/Principal shall fully reimburse the District all funds expended for the Superintendent/Principal's criminal defense.
17. **Tax/Retirement Liability.** The District makes no representations or warranties with respect to the tax or retirement consequences of this Agreement, including but not limited to, whether specific forms of compensation are creditable for retirement purposes, or with respect to the tax or retirement consequences of receiving retiree health benefits, Section 403b contributions, life insurance or other benefits provided to the Superintendent/Principal or any designated beneficiary, heirs, administrators, executors, successors or assigns of the Superintendent. The District makes no representations or warranties with respect to the enforceability of retroactive salary increases. Notwithstanding any other provision of this Agreement, the District shall not be liable for any retirement or state/federal tax

consequences to the Superintendent/Principal, any designated beneficiary, heirs, administrators, executors, successors or assigns of the Superintendent/Principal. The Superintendent/Principal shall assume sole responsibility and liability for all state and federal tax consequences of this Agreement and all retirement consequences of this Agreement. The Superintendent/Principal agrees to defend, indemnify and hold the District harmless from all such tax and retirement consequences.

18. **Mediation.** The Superintendent/Principal and Board agree to make a good faith effort to settle any dispute that arises under this Agreement through discussion and negotiations. If the dispute is not resolved within thirty (30) calendar days, the dispute shall be mediated unless the parties agree otherwise in writing. Both parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. If the parties cannot agree on a mediator, the mediator shall be appointed by the State Conciliation and Mediation Service. The mediator's fee, if any, shall be paid by the District. Each party shall bear its own attorney fees and costs. Any mediator selected by the parties shall have expertise in the area of the dispute and be knowledgeable in the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, shall not be binding on the parties. Mediation pursuant to this provision shall be private and confidential. Only the parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code sections 1115 *et seq.* and shall sign an agreement to that effect.
19. **Governing Laws and Venue.** This Agreement, and the rights and obligations of the parties, shall be construed and enforced in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be in Tulare County, California.
20. **Severability.** If any term or provision of the Agreement shall, to any extent, be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining terms and provisions of the Agreement shall continue in effect.

21. **Construction.** This Agreement shall not be construed more strongly against either party regardless of who is responsible for its preparation.
22. **Entire Agreement.** This Agreement contains the entire understanding between the Parties with respect to the subject matter herein. There are no oral understandings, terms or conditions, and neither party has relied upon any representations, express or implied, not contained in this Agreement.
23. **Amendments.** This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both parties.
24. **Non-Assignment.** This is a contract for personal services. The Superintendent/Principal shall have neither the right nor the power to transfer his rights under this Agreement.
25. **Board Approval.** The parties agree that the effectiveness of this Agreement is contingent upon approval by the District's Governing Board.
26. **Binding Effect.** This Agreement shall be for the benefit of and shall be binding upon all parties and their respective successors, heirs and assigns.
27. **Execution of Other Documents.** All parties to this Agreement shall cooperate fully in the execution of any other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms of this Agreement.
28. **Exclusivity.** To the maximum extent permitted by law, the parties agree that the employment relationship between the District and the Superintendent/Principal shall be governed exclusively by the provisions of this Agreement and not by Board policies, administrative regulations, management handbooks or similar documents.
29. **Management Hours.** The parties recognize that the demands of the position will require the Superintendent/Principal to average more than eight (8) hours a day, five (5) days per week, and/or more than forty (40) hours per week. The parties agree that Superintendent/Principal shall not be entitled to overtime compensation.
30. **Independent Review.** The Parties have had the opportunity to obtain, and have obtained, independent legal or other professional advice with regard to this Agreement, including tax and retirement consequences. The Parties acknowledge that the terms of this Agreement have been read and fully explained and that those terms are fully understood and voluntarily accepted.

31. **Execution.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.
32. **Public Record.** The parties recognize that, once final, this Agreement is a public record and must be made available to the public upon request.
33. **Waiver.** Any waiver of any breach of any term or provision of this Agreement shall be in writing and shall not be construed to be a waiver of any other breach of this Agreement.

Isidro Rodriguez
District Superintendent/Principal

Dated: _____, 2022

Board President
Ducor Union Elementary School District

Dated: _____, 2022

**DUCOR UNION ELEMENTARY SCHOOL DISTRICT
SUPERINTENDENT/PRINCIPAL CONTRACT
ACCEPTANCE OF OFFER**

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed.

I have not entered into a contract of employment with any other school district or employer that will, in any way, conflict with this employment agreement.

I certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment and other documents I submitted in connection with my application are true and complete. I understand that if the District discovers false, incomplete, or misleading statements on my application or any other documents I have submitted in connection with my application, such statements shall justify immediate dismissal for cause.

I hold legal and valid administrative and teaching credentials each of which are or will be recorded with the Office of the Superintendent of Schools of Tulare County before receipt of my first payroll warrant. I further certify that I meet the qualifications of Education Code section 35028.

Dated: _____, 2022

Isidro Rodriguez
District Superintendent/Principal

This Agreement was approved by the Governing Board in open session at a regularly called meeting held on _____

August 8, 2022

3.1

TK = 12

K = 15

1st = 14

2nd = 12

3rd = 19

4th = 12

5th = 10

6th = 15

7th = 15

8th = 12

Total = 136

[illegible]

Custodian/Bus Driver: Jose Ochoa				Bus Driver/IT Technician: Jeff Delk			
Time	Assignment	Comments	Time	Assignment	Comments	Time	Comments
6:00-6:30	Open Campus	Open gates, restrooms, etc.	6:30-6:45	Bus Preparation			
6:30-7:45	Bus Route	Bus Preparation/Bus Route	6:45-7:45	Bus Route			
7:45-8:00	Return Bus	plus or minus 5 min	7:45-8:00	Return Bus	plus or minus 5 min		
8:00-8:15	Break		8:00-8:15	Break			
8:15-10:15	Mowing, work orders, etc.		8:15-10:30	IT/Website/Student Apps, etc.	Tech Requests		
10:15-11:15	Lunch		10:30-11:30	IT/Website/Student Apps, etc.			
11:15-2:15	Mowing, work orders, etc.		11:30-12:30	Lunch			
2:15-2:30	Break		12:30-2:15	IT/Website/Student Apps, etc.			
2:20-2:45	Bus Preparation		2:15-2:30	Break			
2:45-4:00	Bus Route		2:30-2:45	Prepare Bus for Departure			
			2:45-3:45	Bus Route			
Instructional Aide: Shawn McCurry				Instructional Aide: Stephanie Rodriguez			
Time	Assignment	Comments	Time	Assignment	Comments	Time	Comments
7:30-8:10	Cafeteria	Cafeteria monitoring/supervision	7:45-8:10	Cafeteria	Cafeteria monitoring/supervision		
8:15-8:50	Rtl for 4-6		8:15-8:50	Rtl for 4-6			
8:50-9:25	Rtl for 7-8		8:50-9:25	Rtl for 7-8			
9:25-9:40	Break		9:25-9:40	Break			
9:40-10:35	Mr. Nevarez		9:40-10:35	Kindergarten			
10:35-11:00	Rtl 2-3		10:35-11:00	Rtl 2-3			
11:00-11:30	Lunch		11:00-11:30	Lunch			
11:30-11:45	Recess Duty K-3		11:30-11:45	Hallway Duty/Recess Duty			
11:45-12:20	Rtl K-1		11:45-12:20	Rtl K-1			
12:20-12:35	4-8 Recess Duty	Monitor halls 4-8	12:20-12:35	Hallway Duty/Transitions to class			
12:35-1:00	2nd Grade		12:35-1:00	Hallway to recess 4-8/intensive int.	Wednesday 1:00? See Dr. Coronado		
1:00-1:30	Transitional Kindergarten		1:00-1:30	Intensive Intervention	See Mrs. Hight for Student List		
Instructional Aide: Rebecca Rico				Instructional Aide: Vacant			
Time	Assignment	Comments	Time	Assignment	Comments	Time	Comments
7:40-8:15	Cafeteria Monitoring	Monitor, dismiss, monitor dismissal	9:00-9:45	Mrs. Valencia			
8:15-9:00	Rtl Support	Support deployment, monitor/ 4-6	9:45-10:00	K-1 Recess Duty			
9:00-9:45	Rtl Support	Support deployment, monitor/ 7-8	10:00-10:30	Classrooms TBD			
9:45-10:00	K-1 Recess Duty		10:35-10:50	Recess Duty 4-8			
10:00-10:30	Mrs. Woodruff		10:55-11:30	K-1 Cafeteria Duty			
10:30-10:50	Recess Duty 4-8		11:30-11:35	K-1 Dismissal from Cafeteria	Monitor students exiting cafeteria		
10:50-11:30	Cafeteria Monitoring K-1		11:35-11:45	Support with transitions			
			11:45-12:30	Hallway Monitoring/Front Cafeteria	Monitor Entrance and cafeteria duty/inside		

Staff Positions: 2022-23 Ducor School

Classroom Grade Staff Member Status Classification

TK	Maria Barajas	Intern (prelim)	self-contain
K	Sandra Valencia	Prelim Cred	self-contain
1	Rachel Centeno	Prelim Cred	self-contain
2	Jose Nevarez	Intern	self-contain
3	Maryann Woodruff	Credential	self-contain
4	Jennifer Hunter	Prelim Cred	self-contain
5	Steve McCurry	Prelim Cred	self-contain
6	Rudy Morales	Prelim Cred	self-contain
7	Kasey Peevy	Intern (prelim)	self-contain
8	Sarah West	Prelim Cred	self-contain
9	Louis Smith	Credential	PE

Cafeteria

1	Rosalba Avila	PT	Nutrition Department
2	Jacque Farmer	PT	Nutrition Department

Custodians

1	Jose Ochoa	FT	Maintenance/bus driver
2	Jeff Delk	PT	Bus driver/Comp. Tech.
3	Athena Padilla	PT	Custodian Evenings
4	Marco Encareno	PT	Custodian Evening

Librarian Technician

1	Lisa Lucio	PT	Library/support
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Life Coach

1	Juan Reyes	PT	Life Coach
2	Lupita Flores	FT	Life Coach

Office

1	Ruby Navarro	FT	Office Administrator
2	Jeremiah Sosa	FT	Business Manager/Music
3	Isidro Rodriguez	FT	Superintendent
4	Dr. Jesse Coronado	FT	Principal

Resources/Support

1	Shelby	TCOE Special Education
2	Juan	TCOE Psychologist
3		TCOE Speech & Language Teacher
4	Shelby	TCOE Deaf and Hearing
5	Juan	TCOE Nurse
6	Dana Hight	ELA Coach/Contract
7	Michael Figueroa	Consultant for CSI grant
8	Stephanie Rodriguez	Instructional Aide
9	Shawn McCurry	Instructional Aide
10	Alicia Orozco	Substitute Teacher
11		TCOE Triage Social Worker Intern
12		TCOE, Triage Social Worker 1
13	Dr. Jane Mitchell	Intern Support Mentor Teacher
14	Mrs. Connie Smith	Intern Support Mentor Teacher
15	Tyger Bates	LCAP Support/Contract
16		Instruction Aide/Support/ESSER

After School

1	Stephanie Rodriguez/Choices Program	5 days a week/ 3 hours a day
2	Brian Crabtree	English Second Language Instructor
3		Arts and Craft
4		Cooking Class
5	DPTA	meets weekly/monthly as needed

Project Budget Instructions

California Community Schools Partnership Program - Planning Grant

California Department of Education

February 2022

PURPOSE

The California Community Schools Partnership Program (CCSPP) Project Budget is the proposed budget for the CCSPP Planning Grant application.

DOCUMENT INSTRUCTIONS

The Project Budget requires completion of the following worksheet tabs:

1) Contact Information; 2) Budget Summary; 3) Year 1; and 4) Year 2

1. Contact Information: Enter the following information: 1) Applicant Local Educational Agency (LEA) Name; 2) Applicant LEA County-District-School (CDS) Code; 3) Total Grant Award Amount, enter the amount of grants funds being requested; 4) Program Contact Name; 5) Program Contact Title; 6) Program Contact Phone number; 7) Program Contact Email address; 8) Secondary Program Contact Name; 9) Secondary Program Contact Title; 10) Secondary Program Contact Phone number; 11) Secondary Program Contact Email address; When all information is complete, obtain the Superintendent, or authorized designee's, approval and signature by completing the following: 12) Enter the name and title (if designee); 13) Enter the signature of the individual listed in the previous step; and 14) Provide the date of approval/signature.

2. Budget Summary: Program information will auto-populate from the Contact Information tab. Budget information will auto-populate from the annual proposed budget worksheets (Tabs 3 and 4).

3. Year 1: Program information will auto-populate from the Contact Information tab. Enter the following information: 1) Proposed grant funds to be used by Object Code; 2) District and Community Matching Funds by Object Code; and 3) A detailed explanation for the corresponding Object Code. Expand the rows, if needed. Matching funds should meet or exceed one-third of the requested grant funds.

4. Year 2: Program information will auto-populate from the Contact Information tab. Enter the following information: 1) Proposed grant funds to be used by Object Code; 2) District and Community Matching Funds by Object Code; and 3) A detailed explanation for the corresponding Object Code. Expand the rows, if needed. Matching funds should meet or exceed one-third of the requested grant funds.

DOCUMENT SUBMISSION

Email signed original to the California Department of Education, CCSPP@cde.ca.gov.

For questions regarding this report, email CCSPP@cde.ca.gov.

Contact Information

California Community Schools Program - Planning Grant

Program:	CCSPP, 2021-22 Planning Grant Application
LEA Name:	Ducor Union Elementary School District
LEA CDS Code:	5471894
Total Grant Amount:	\$200,000
Section 1	Program Contact Information
Name:	Isidro Rodriguez
Title:	Superintendent
Phone Number:	559-534-2261
Email:	superintendent@ducor.k12.ca.us
Section 2	Secondary Program Contact Information
Name:	Jeremiah Sosa
Title:	Office Manager
Phone Number:	559-534-2261
Email:	jeremiahsosa@ducor.k12.ca.us
Section 3	Superintendent or Authorized Designee Approval
Printed Name and Title (if Designee):	[Enter Here]
Signature:	Isidro Rodriguez
Date:	3/31/2022

Program Budget Summary

California Community Schools Program - Planning Grant

Program: CCSPP, 2021-22 Planning Grant Application

LEA Name: Ducor Union Elementary School District

LEA CDS Code: 5471894

Grant Award Amount: \$200,000

Object Code	Budget Item	Year 1 Budget	Year 2 Budget	Total Match	Total
1000	Certificated Personnel Salaries	[Enter Here]	[Enter Here]	#VALUE!	\$0.00
2000	Classified Personnel Salaries	\$70,000.00	[Enter Here]	#VALUE!	\$70,000.00
3000	Employee Benefits	\$20,588.00	[Enter Here]	#VALUE!	\$20,588.00
4000	Books and Supplies	\$3,207.00	[Enter Here]	#VALUE!	\$3,207.00
5000	Services and Other Operating Expenditures	\$98,850.00	[Enter Here]	#VALUE!	\$98,850.00
6000	Capital Outlay	[Enter Here]	[Enter Here]	#VALUE!	\$0.00
N/A	Total Direct Costs	\$192,645.00	\$0.00	#VALUE!	\$192,645.00
7000	Indirect Rate <u>6.01</u> %	\$7,355.00	[NA]	#VALUE!	\$7,355.00
N/A	Total Budget & Expenditures (to date)	\$200,000.00	\$0.00	#VALUE!	\$200,000.00

Year 1 - Proposed Budget

California Community Schools Program - Planning Grant
 Program: CCSPP, 2021-22 Planning Grant Application
 LEA Name: Ducor Union Elementary School District
 LEA CDS Code: 5471894
 Grant Award Amount: \$200,000

Object Code	Budget Item	Grant Funds	District Match	Community Match	Narrative (A breakdown and detailed explanation of costs)
1000	Certificated Personnel Salaries	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
2000	Classified Personnel Salaries	70,000.00	15,000.00	[Enter Here]	1 FTE Lead Community School Coordinator to support MTSS and partnership efforts at schools and across consortium (\$85,000/yr) Source for match -- ESSER III and LCAP funding
3000	Employee Benefits --	20,588.00	4,412.00	[Enter Here]	1 FTE Community School Coordinator to support MTSS and partnership efforts at schools and across consortium (\$25,000/yr) Source for match -- ESSER III and LCAP funding
4000	Books and Supplies	3,207.00	[Enter Here]	[Enter Here]	Office supplies for meetings \$100.58/mo X 12 months \$1,207. Professional learning materials \$2,000
5000	Services and Other Operating Expenditures --	98,850.00	48,000.00	[Enter Here]	Continuous improvement & community school design coaching focused on building systems, using data, and advancing partnership networks (\$23,875/school X 6 schools = \$143,250) Mileage to school site and coordinator agency visits (\$300/mo X 12 months = \$3,600) Source for match -- federal CSI funding
6000	Capital Outlay	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
N/A	Total Direct Costs	192,645.00	67,412.00	0.00	
7000	Indirect Rate 6.01 %	7,355.00	[NA]	[NA]	Indirect rate of 6.01%
N/A	Total Budget	200,000.00	67,412.00	0.00	

Year 2 - Proposed Budget

California Community Schools Program - Planning Grant

Program: CCSPP, 2021-22 Planning Grant Application

LEA Name: Ducor Union Elementary School District

LEA CDS Code: 5471894

Grant Award Amount: \$200,000

Object Code	Budget Item	Grant Funds	District Match	Community Match	Narrative (A breakdown and detailed explanation of costs)
1000	Certificated Personnel Salaries	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
2000	Classified Personnel Salaries	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
3000	Employee Benefits	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
4000	Books and Supplies	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
5000	Services and Other Operating Expenditures	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
6000	Capital Outlay	[Enter Here]	[Enter Here]	[Enter Here]	[Enter Here]
N/A	Total Direct Costs	0.00	0.00	0.00	
7000	Indirect Rate %	[NA]	[NA]	[NA]	[NA]
N/A	Total Budget	0.00	0.00	0.00	



Mr. Isidro Rodriguez
Superintendent
Ducor Union Elementary SD
2022-2023

[Dashboard](#)[Portfolio](#)[Help ▼](#)[Account ▼](#)[Dashboard / Step 1: Annual Goals](#)

PROGRESS SAVED

GUIDANCE

1.a

1.b SELECT COMPETENCIES

Select Your Evaluation Competencies

- This step allows you to select or deselect the competencies which will comprise the evaluation.
- If you and your evaluator(s) agree to use all the competencies within the evaluation rubric, then no action is required as the default setting is having all the items included.
- If you and your evaluator(s) wish to remove some competencies and not have them as part of the evaluation process, please deselect the competencies by clicking on the check box to the left of the item. By removing the check mark to the left of the competencies, this item will not appear again in this evaluation cycle.



Standard I Development and Implementation of a Shared Vision



Element 1A Student-Centered Vision

[Help](#)

Call [1-844-312-EVAL](tel:1-844-312-EVAL) (1-844-312-3825) for help, 9 AM to 5 PM, EST.

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 1B Developing Shared Vision

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 1C Vision Planning and Implementation

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Standard 2 Instructional Leadership

☐ Element 2A Professional Learning Culture

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 2B Curriculum and Instruction

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 2C Assessment and Accountability

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Standard 3 Management and Learning Environment

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 3B Plans and Procedures

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 3C Climate

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 3D Fiscal and Human Resources

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Standard 4 Family and Community Engagement

☐ Element 4A Parent and Family Engagement

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 4B Community Partnerships

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 4C Community Resources and Services

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while

Help

☐ Standard 5 Ethics and Integrity☐ Element 5A Reflective Practice

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 5B Ethical Decision-Making

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 5C: Ethical Action

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Standard 6 External Context and Policy☐ Element 6A Understanding and Communicating Policy

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 6B Professional Influence

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

☐ Element 6C Policy Engagement

Knowledge and performance consistently meet standards. This level of performance represents successful, accomplished, and effective practice where the administrator has mastered the work of the position while continually improving the craft and science of their work.

[Help](#)

Call [1-844-312-EVAL](tel:1-844-312-EVAL) (1-844-312-3825) for help, 9 AM to 5 PM, EST.

9/15/1982 4/1/1982
Early Ducor \$
by former stu

Western blot analysis of Hsp70 and Hsp90 expression in H1299 cells. The blot shows protein bands for Hsp70 and Hsp90 in control and treated cells. Molecular weight markers are indicated on the right at 70, 66, 62, 54, 46, 36, and 29 kDa.

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For good and sure, at the beginning of the year in class, I told my 10th grade students that I had been labeled as the "labeled" teacher every year. They all said, "Right."

The good old modern rule
 "do as thou wouldst be
 done" and their lines of conduct
 "be as well as hard work"

And remember one of her
 friends called her "the best"

(continued on page 9)

Salter explains dump is outside Sunkist plant limits

SECRET

...the areas are north of the former ...
...the area ...

Also, the equalization ponds are designed to provide the fire protection required by the new plant. That is covered by a 200,000 gallon above ground water storage tank taking

After the 1990 election, the state's new legislature passed a law that gave the state the right to take over any property that had been abandoned for more than 180 days.

POLYMER LETTERS

VOLUME 6 NUMBER 10 OCTOBER 1968

and a little west of Ducor

The enrollment at Ducor School in 1909 was 26, with Martha Ficklin as teacher that first year.

The enrollment dropped below that the next few years, and there were not always students in all eight grades, reports Annie.

The school trustees in 1909 were W.H. Braly, J.B. Dennis and Fred Carlisle.

Teachers who followed Miss Ficklin in the one-room classroom at Ducor School were: Kate Cook (1910-11), Lucille Western (1911-12), Susie McCabe, (1913-16), Lucretia Anderson (1916-18), and Shirley Sheela (1918-21.)

During the first few years, the upper story of the school was used for community activities, such as lodge meetings, dances, sewing bees and bazaars.

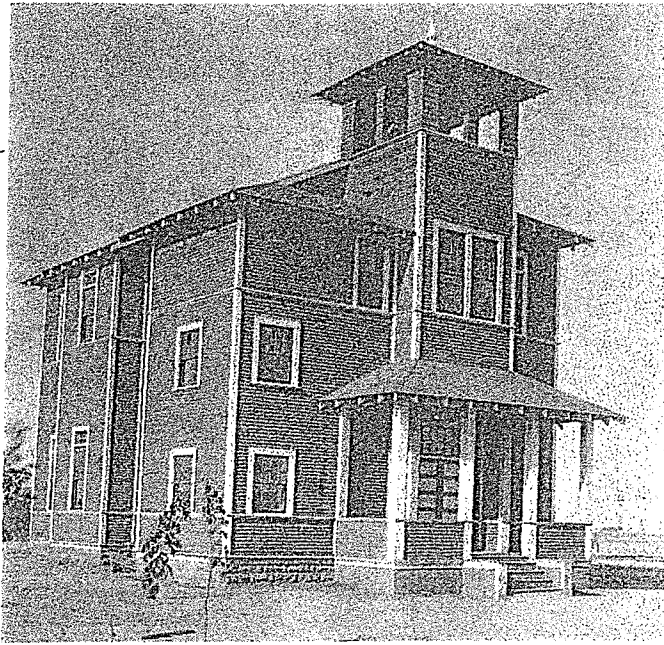
Around 1918, the upper story was closed off, and meetings were held on the upper floor of the

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9/15/1982

p1

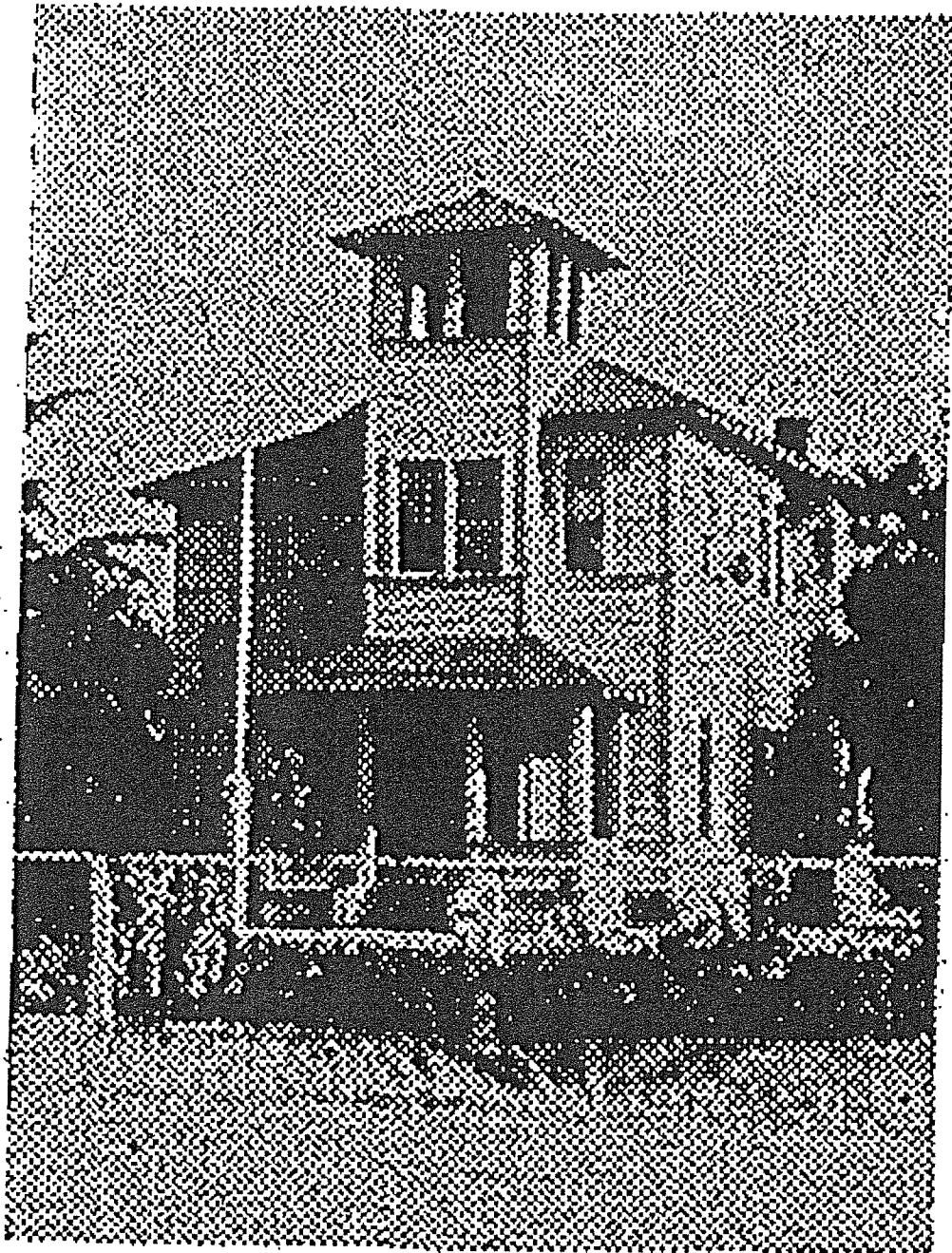
2 of 2



The first Ducor school opened in January 1909. It was built on the site of the present school. Our secretary, Annie Mitchell, went to school there and did her first teaching there.

—Picture courtesy of Annie Mitchell

TBN
9/3/1943
P1



Ducor schoolhouse in use 30 years. The trustees who served when the building was erected were John B. Dennis, F. M. Carlisle, and W. H. Braly, all of whom have passed on. Miss Kate Cook was the first teacher.

SCHOOL FOR DUCOR.

Land of District Will be Taxed for a New Building.

Porterville Recorder: At a meeting last night of the property owners of Ducor school district, held in the Rochdale store, it was decided to tax the land of the district so that a school building may be erected by next fall. The building is to cost from \$4,000 to \$5,000 and will be a frame structure, two stories high with two rooms, built so that an addition may be made at any time.

There are now in the district nineteen children of legal school age. The district has been without a school building and the pupils have been compelled to go miles to the Terra Bella and Oris schools. The Ducor district embraces a territory three by eight miles.

The building will probably be located on the west side of town. Bids will be advertised for at once.

It is estimated that the tax on the land will amount to fifteen or twenty cents an acre.

The directors are F. M. Carlisle, Will Braly and J. B. Dennis.

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9/15/1987
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1053

Ducor School . . .

After drawing sides, the teams would go on opposite sides of the school building and take turns throwing the ball over the roof. If someone caught it, he ran around to tag someone on the other team.

"The schools all planted gardens back then," Miss Mitchell says, explaining how once her younger brother Lee put all his seeds in one hole.

Among her collection of old photos, Annie shared one taken in about 1918, showing the students working in their garden area near the water tank house on the school grounds.

The teacher during Annie's final year in the eighth grade at

Continued from page 1

Ducor School was Shirley Sheela, now Mrs. George Minaker who lives in Porterville.

Annie was one of two students graduating from the eighth grade in 1919. The other was Mildred Gregory.

After attending Porterville High School, Fresno State and graduating from University of California, Berkeley, Annie spent two years teaching at Thermal, the tiny settlement near Ducor.

Then she taught for a year at the school that had trained her so well.

This was in 1930-31 and Ducor School had grown to a two

teacher facility, with Miss Mitchell as principal and teacher of the upper grades. Mrs. Minaker taught the lower grades that year.

Annie agrees, pointing out that while there was no PTA, "the parents were always interested."

"The children would present plays at Christmas, and the parents all attended."

She recalls how George Owens, clerk of the school board for many years, would visit the school and greet the students.

Another person Annie credits is John E. Buckman, who was Superintendent of Tulare County

Schools for many years.

"He would visit the schools for several hours or maybe stay all day. He was an inspiration to all of us."

After her father, Mike, died in 1930, Anne and her mother, Deborah moved to Visalia where Anne "took an assignment" at Jefferson School (grades 6-8).

They bought a little house across the street from the school, and Annie still lives there today. Where the school once was is Jefferson Park, a city maintained playground and baseball diamond.

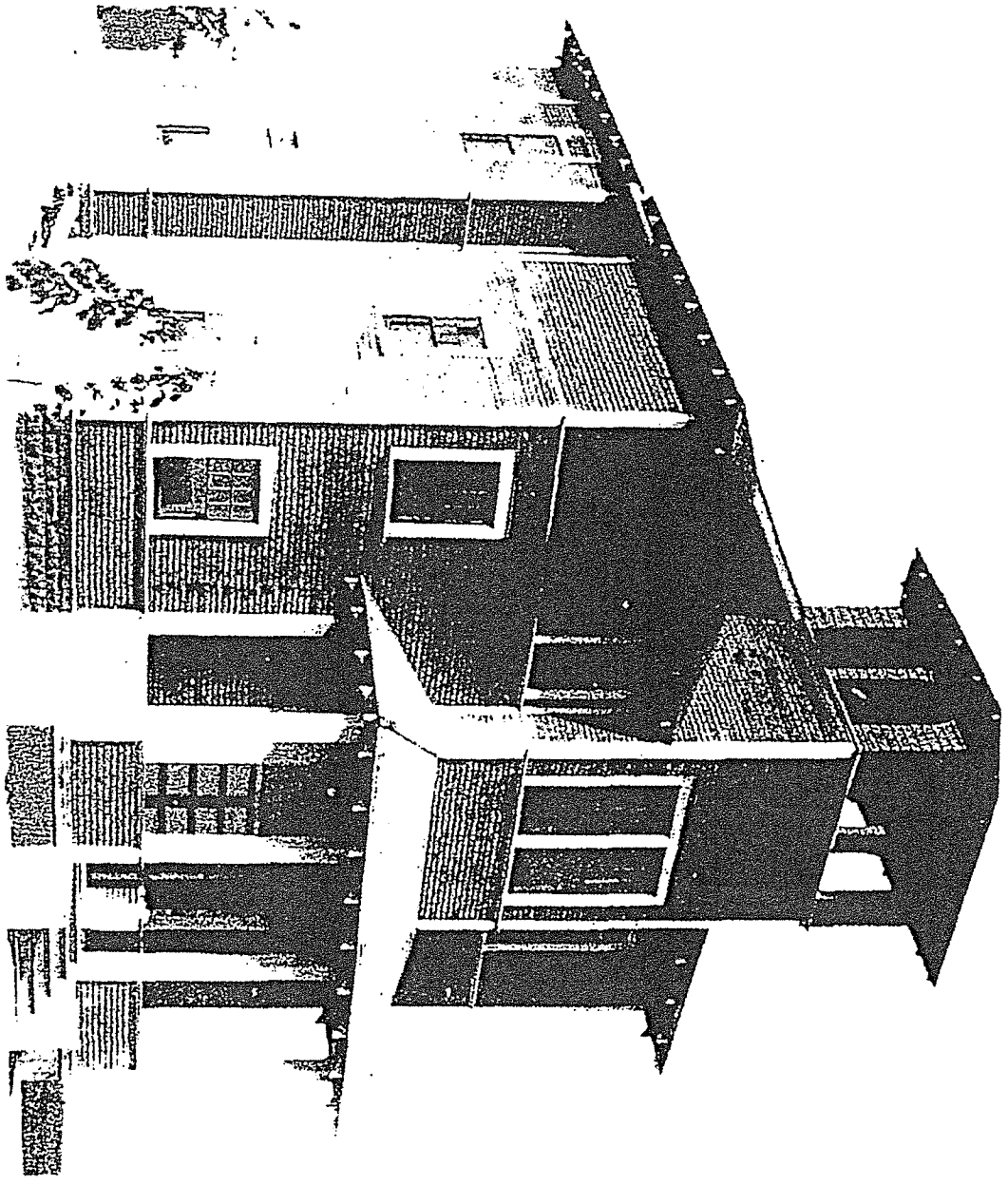
Before her mother died around 1961, Anne learned all she could about her early days in Faithful and Ducor, but, she explains, "the women were busy so she didn't always remember dates."



2/15/1988 2013 P9

the water tank house on the school grounds.
The teacher during Annie's final year in the eighth grade at

the school that had trained her so well.
This was in 1930-31 and Ducor School had grown to a two



ORIGINAL DUCOR SCHOOL, opened Jan. 6, 1909, was a two-story frame building, located on the same site as the present school (built in 1940). Ringing the bell in the belfry was an honor, reports Annie Mitchell a student there from 1912 to 1919.

Photo courtesy Annie Mitchell

and erect the building.

Another person Annie credits is John E. Buckman, who was Superintendent of Tulare County

playground and baseball diamond.
Before her mother died around 1901, Annie learned all she could about her early days in Fairholt and Ducor, but, she explains, "the women were busy so she didn't always remember dates."

Miss Mitchell later taught English at Visalia High (later Redwood) and eventually became Dean of Girls and head counselor.

She retired in 1964, with the recognition Teacher of the Year, and since then has devoted her time to collecting biographies and other historical documents.

Among her collectibles are a couple copies of the letter used to publish the "Ducor Dispatch," dated 1913 and listing Leslie McArthur as publisher and Arthur J. Harris, editor.

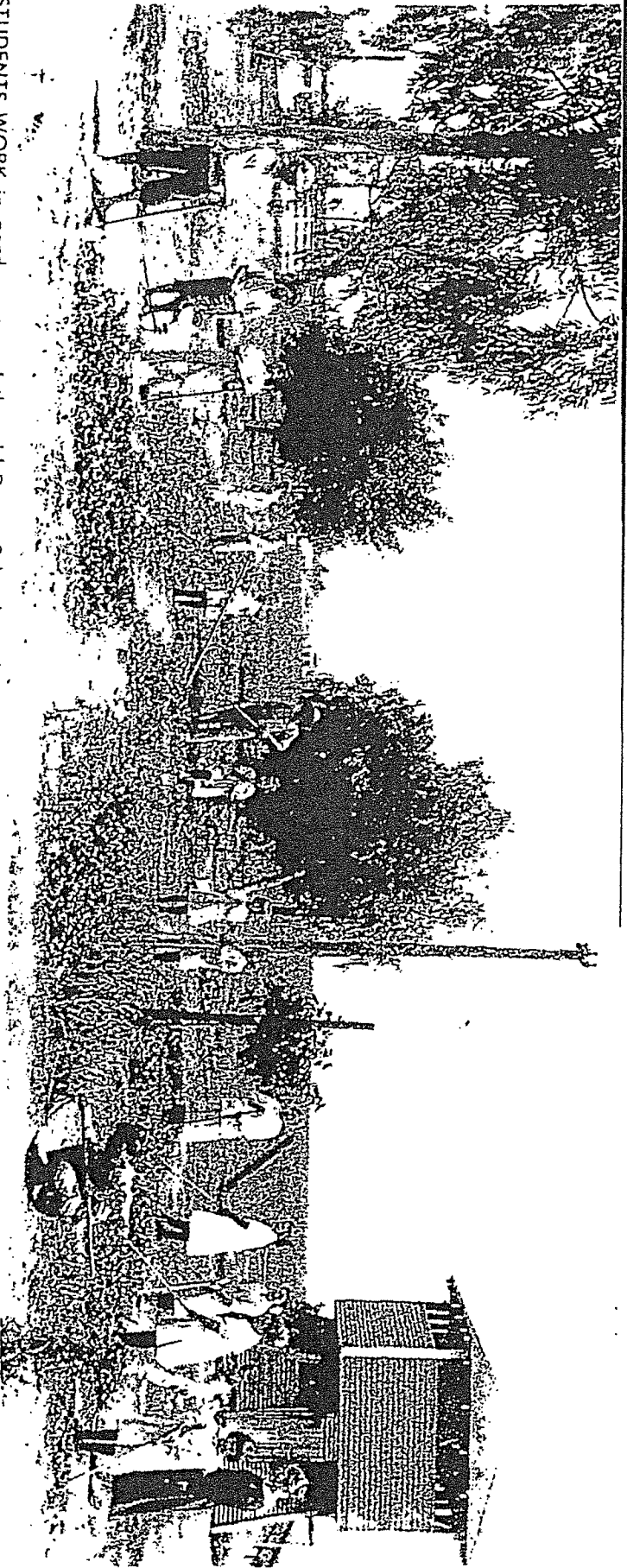
The "Ducor Dispatch" newspaper in southern Tulare County was printed for a short time by the "Ducor Dispatch Messenger," according to Annie.

The newspaper also states, "I don't recall," the Dispatch it's Right. It's a patch printed the Ducor's Record.

Since her retirement, Annie has written several books including, *Angels of the Desert, Land of the Indians, Legend of the Last 50 Years, The Settlers and the Tulareños Indians, and The War at War*, a history of the lower San Joaquin Valley.

Annie is too modest to admit she may be working on another book. Caught up in today's busy society, she ponders, "People had more time then before all these modern pieces of equipment."

16 9/16/1988 PM 3073



STUDENTS WORK in garden area of the old Ducor School in about 1918, growing radishes and other crops. The building at right is the water tank house. The teacher at right is Miss Ethel Pease who was substituting for Miss Shirley Steele in the one room schoolhouse. Students identified by class member Annie Mitchell (now of Visalia) are, from left: Harold Smith, Harold Adams, Lee Mitchell (who put all his seeds in one hole), Bud Wilson, unknown, unknown, S.T. Gregory, Katherine Adams, unknown, Nellie Hockett, Triba Hockett, Elizabeth Anderson, Wesley Evans (kneeling in front), Annie Mitchell, Mildred Gregory and Mary Gregory (then Miss Pease.) Miss Mitchell later became a teacher at the school in 1930 for a year.

Photo courtesy Annie Mitchell



Engage

Historian Annie Mitchell ...

Continued from page 1

Annie's mother, Deborah Samuels, was born in White River in 1875 but reared in Oakland. She met and married Levi's son Michael in White River, where Annie was born, the first of their three children.

With little Annie and baby Lee, the Mike Mitchells moved to California Hot Springs for a couple years before settling in Ducor in 1910. Mike operated the Ducor Hotel for about three years.

In her book, *The Way It Was*, Annie Mitchell says the hotel had

been built to accommodate travelers to and from the popular resort, California Hot Springs.

Built in 1907 by the Ducor Land Company, the hotel was an important center of business for the young community (originally called Dutch Corners after the 1885 settlement of four German homesteaders there.)

Annie says the hotel had 32 rooms and a dining room. An annex was added across the street on the second story above the Dannenbrink Store, but it burned down in 1911.

Annie says the hotel was gradually used for rental of rooms

until it was finally condemned and torn down in the 1940s.

Around 1913, Mike Mitchell left the hotel to work at Ducor Mercantile Store (now Dutch Frontier Restaurant.) He and Ed Richardson bought the store after a couple years.

Later Richardson sold out to Mitchell when Mike's son, Lee, worked with him. The store was renamed Mitchell and Sons.

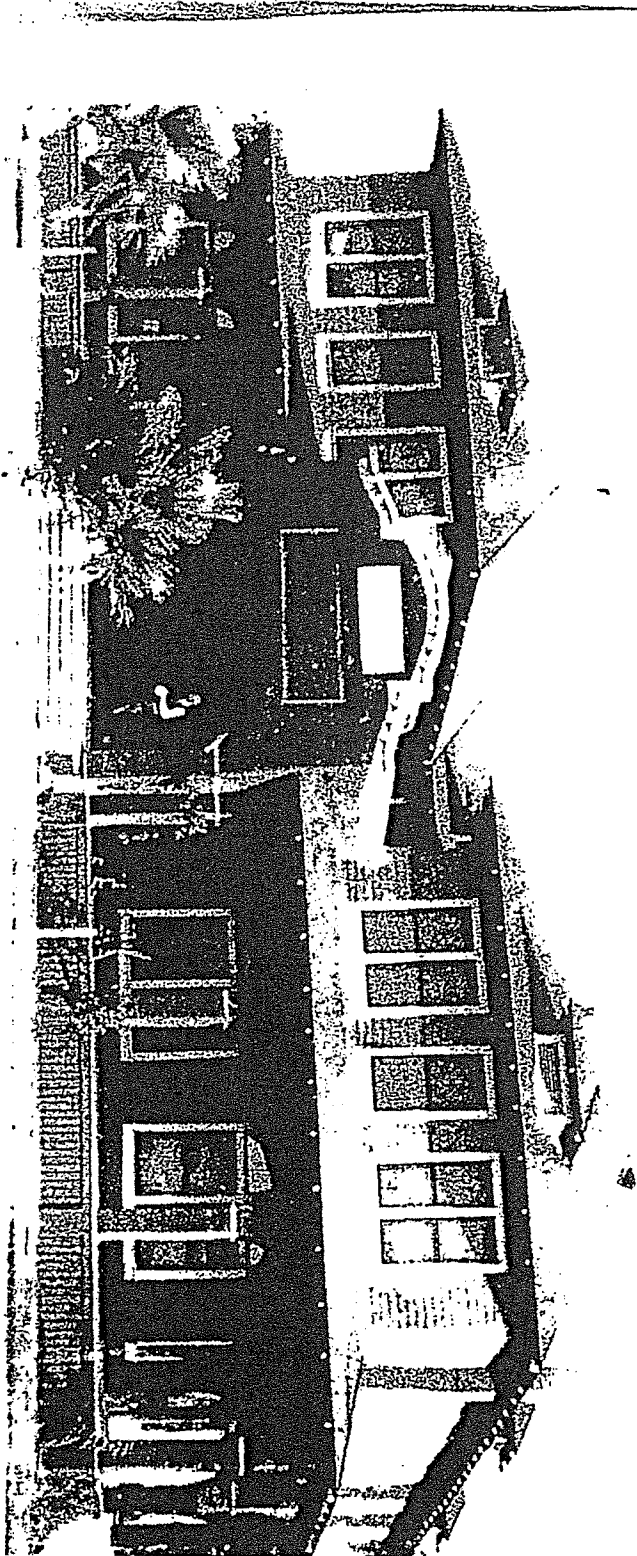
During this time, beginning in 1917, Mike Mitchell became postmaster, and remained so until his death in 1930.

Lee continued operating the store until he sold it and moved to Visalia in about 1935.

Annie attended Ducor School from 1912 to 1919, and next week we will continue with her recollections of her school days and later teaching positions.

Summarizing her appreciation for the early settlers in Ducor, Annie said, "When you think of how the people came to a place where there was only dry farming, it took a great deal of courage for them to farm out on the plain."

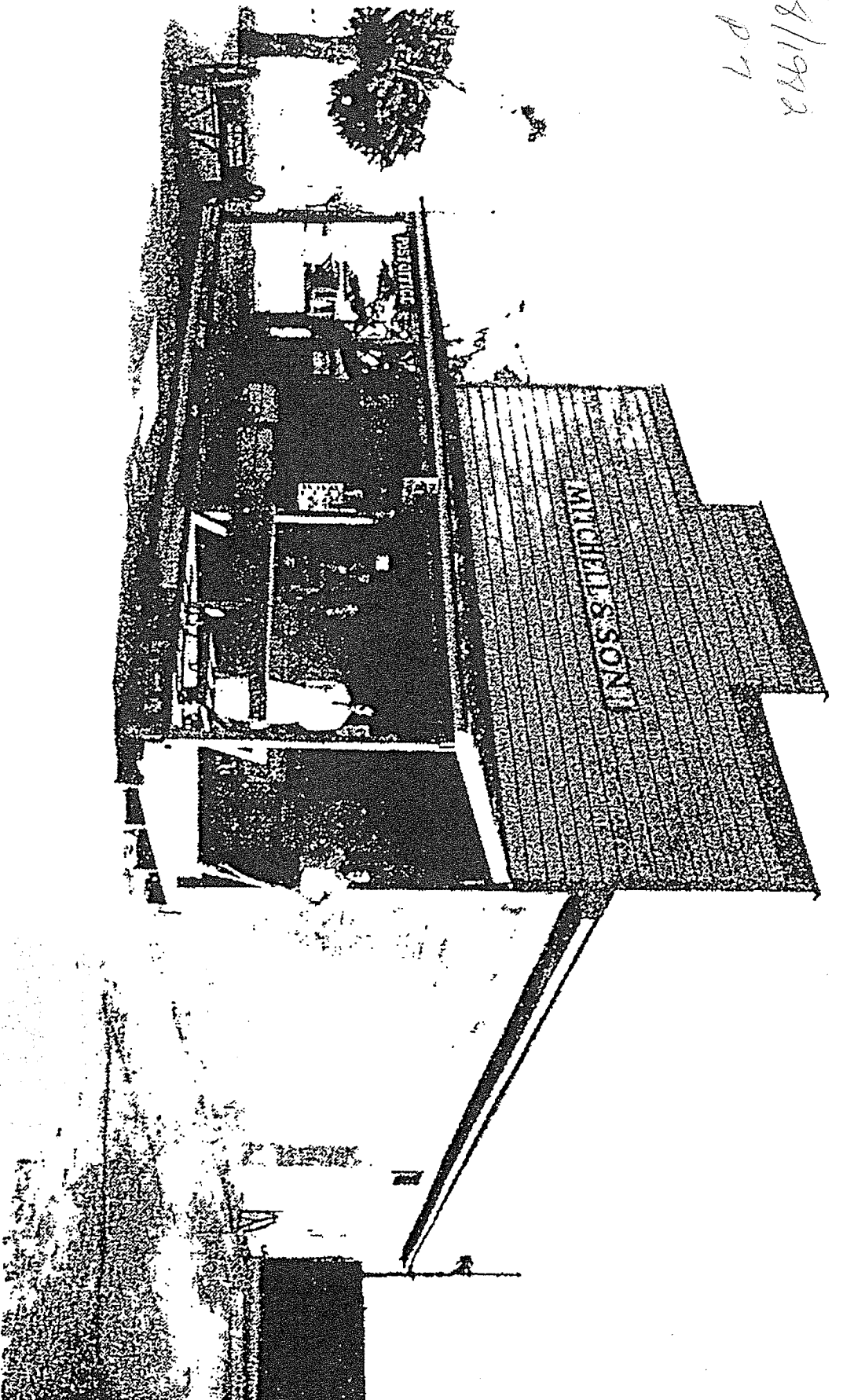
To be continued



THE DUCOR HOTEL was built in 1907 by the Ducor Land Co. It had 32 rooms and a dining room. Mike Mitchell (father of Annie Mitchell, now of Visalia) operated the hotel from about 1910 to 1912. The hotel was a popular stopping place for travelers on their way to the resort California Hot Springs. The man on the porch is not identified.

Photo courtesy Annie Mitchell

pe
9/8/1982
p 7



MITCHELL & SON STORE in Ducor started out as the Rochdale Store in 1907. Mike Mitchell began working there in around 1912. He and Ed Richardson who had been a clerk in the Mitchell store in White River, bought it a couple years after that. Later Richardson sold out and Lee Mitchell joined his father in operating the store. The man with the white apron is Jim Sterling. Lee Mitchell is at the corner of the building. Note the Post Office sign at left of porch. The Dutch Frontier Restaurant now occupies the building. The historical marker is located just to the left (see page 1 for photo of marker.)

Photo courtesy Anne Mitchell

92
4/12/94
p1

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Tulare
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Ducor Hotel, Early Day Landmark, Is Being Torn Down

Another old landmark in southern Tulare county is about to be obliterated.

Back in 1908 when things were booming, J. B. Dennis and Braly Bros. built the Ducor Hotel, a 32-room two-story frame hostelry, which was well patronized for many years. Mrs. Jennie Rogers was the landlady when the hotel was built. Mike Mitchell operated the place for some years, and later the management was taken over by Charles Mitchell.

Ten years ago the building was condemned for hotel purposes, but has been occupied as a residence, with the dining room used occasionally for special events.

The building has been sold to Joe Babcock, of Tulare, who will use the material salvaged for the construction of cabins.

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STATEMENT OF ECONOMIC INTERESTS
COVER PAGE
A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner
(Statewide Jurisdiction)

☐ Multi-County

☐ County of

☐ City of

☐ Other

3. Type of Statement (Check at least one box)

☐ **Annual:** The period covered is January 1, 2021, through December 31, 2021.

-or-

The period covered is / / , through December 31, 2021.

☐ **Leaving Office:** Date Left / /
(Check one circle.)

☐ The period covered is January 1, 2021, through the date of leaving office.

-or-

☐ **Assuming Office:** Date assumed / /

☐ The period covered is / / , through the date of leaving office.

☐ **Candidate:** Date of Election and office sought, if different than Part 1:

4. Schedule Summary (must complete) ► Total number of pages including this cover page:

Schedules attached

☐ **Schedule A-1 - Investments** – schedule attached

☐ **Schedule C - Income, Loans, & Business Positions** – schedule attached

☐ **Schedule A-2 - Investments** – schedule attached

☐ **Schedule D - Income – Gifts** – schedule attached

☐ **Schedule B - Real Property** – schedule attached

☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or- ☐ **None - No reportable interests on any schedule**

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
()

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed (month, day, year)

Signature (File the originally signed paper statement with your filing official.)

Print

Clear