

Agenda  
Matters for Board Consideration  
Casey-Westfield Community Unit School District C-4  
Monday, April 26, 2021  
IMC, 306 E. Edgar, Casey, IL 62420  
**7:00 P.M.**

1. Roll Call
2. Recognize visitors: Individual visitors are allowed to bring up topics for Board discussion, information, or consideration at this time and/or indicate agenda items they may be interested in addressing later in the meeting. Complaints or certain situations involving specific employees or students are not to be addressed in open session of the Board meeting. The Board may hear complaints or certain situations involving specific employees or students in closed session. The Board president shall determine whether a situation requires addressing in closed session.
3. Review of Board of Education Election vote totals
4. Act on certification of election of Board members
5. School Board President administration of oath of office to elected Board members
6. Appointment of temporary chairperson and temporary secretary
7. Adjourn sine die
8. Recognition of retiring Board members
9. Convene new Board/Roll call
10. Election of Board Officers
  - A. Board President
  - B. Board Vice-President
  - C. Board Secretary
11. Appointment of District Treasurer – Sandra Hibschan
12. Discuss dates, time, and location for regular Board meetings

July 19	November 15	March 21
August 9	December 13	April 25
September 20	January 10	May 16
October 18	February 14	June 20

13. Mandatory Board Member Training information

14. Approve Consent Agenda

- a. Minutes of the regular meeting on March 15, 2021;
- b. Destruction of closed session records 18 months and older as authorized by Board Policy 220 and 220-E1;
- c. Current invoices for payment and review of the financial and budgetary reports;
- d. Approve board meeting calendar as agreed upon in item 12;
- e. PRESS Policy Update (Appendix B);
- f. Consolidated District Plan;
- g. Post the tentative amended budget and set the date and time for the budget hearing. "Notice is hereby given by the Board of Education of the School District C-4 in Counties of Clark, Coles, Cumberland, Crawford and Jasper, State of Illinois, that a tentative amended budget for said district for the fiscal year beginning July 1, 2021 will be on file and conveniently available for public inspection at the Unit Office, 502 E. Delaware, Casey, IL in this school district from and after 8:00 A.M. on the 10th day of May, 2021. Notice is further given that a public hearing on said budget will be at 6:00 P.M. on the 21<sup>st</sup> day of June, 2021 at the CWHS library, 306 E. Edgar, Casey, IL."

15. Discussion on JFL football

16. Discussion on after school care program

17. Board and administrator reports

18. Approve adjourning to closed session under c1 (employment), c21 (discussion of closed meeting minutes) of section 5 ILCS 120/1 et seq. of the Illinois Open Meetings Act

19. Approve reconvening to regular session

20. Approve consent agenda:

- a. March 15, 2021 closed session minutes;
- b. Support staff recommendations;
- c. Certified staff recommendations;
- d. Administrative staff recommendations;
- e. Co-curricular recommendations

21. Addendum

22. Adjourn

Appendix B

<p>2:125, Board Member Compensation; Expenses</p>	<p>The policy, Legal References, and footnotes are updated in response to the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/, and in anticipation of grant monitoring activity by the Ill. State Board of Education (ISBE) during the 2020-21 school year. A new subhead, Additional Requirements for Travel Expenses Charged to Federal and State Grants, is added. Continuous improvement updates and minor style changes are also made to the policy and footnotes.</p>
<p>2:125-E1, Board Member Expense Reimbursement Form</p>	<p>REWRITTEN. The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i>, above.</p>
<p>2:125-E2, Board Member Estimated Expense Approval Form</p>	<p>REWRITTEN. The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i>, above.</p>
<p>2:150-AP, Superintendent Committees</p>	<p>The procedure is updated to facilitate implementation of 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, for the reasons discussed below in 5:90-AP, <i>Coordination with Children’s Advocacy Center</i>.</p>
<p>2:160, Board Attorney</p>	<p>The policy and footnotes are updated in response to a five-year review and PRESS Advisory Board (PAB) feedback.</p>
<p>2:160-E, Checklist for Selecting a Board Attorney</p>	<p>REWRITTEN. The exhibit is updated for the reasons discussed in 2:160, Board Attorney, above.</p>
<p>4:50, Payment Procedures</p>	<p>The policy is unchanged. A footnote is updated in response to a five-year review.</p>
<p>4:60-AP4, Federal and State Award Procurement Procedures</p>	<p>The procedure is updated in response to GATA and federal procurement regulations that address the purchase of recovered (recycled) materials. Minor style changes are also made to the procedure.</p>
<p>4:170-AP6, E1, School Staff AED Notification Letter</p>	<p>The procedure is updated in response to a five-year review.</p>
<p>5:35, Compliance with the Fair Labor Standards Act</p>	<p>The policy is updated with minor style changes to align policy titles in the PRM. The footnotes are updated in response to:</p>

	<p>1. 29 C.F.R. Part 541, amended at 84 Fed.Reg. 51230, raising the salary threshold for non-exempt employees under the Fair Labor Standards Act.</p> <p>2. Continuous improvement updates.</p>
5:35-AP1, Fair Labor Standards Act Exemptions	The procedure is updated for the reasons discussed in 5:35, Compliance with the Fair Labor Standards Act, above.
5:50, Drug- and AlcoholFree Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	<p>The policy is unchanged. Footnotes seven and nine are updated in response to the Cannabis Regulation and Tax Act (CRTA), 410 ILCS 705/10-35(a)(8), amended by P.A 101-593. The law clarified several cannabis-legalization concerns that Illinois employers had, including discipline parameters for on and off-duty law enforcement officers. Footnote seven contains directions for boards that employ school resources officers (SROs) (as opposed to entering into contracts with local law enforcement agencies for SRO services) to consult their board attorneys regarding specific policy text that pertains to discipline of the SROs that the board employs. Other additions to the footnotes included reference to the Ill. Vehicle Code’s legal presumptions for when an individual is under the influence of tetrahydrocannabinol (THC). See 635 ILCS 5/11-501.2(b-5).</p>
5:60, Expenses	The policy, Legal References, and footnotes are updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.
5:60-AP, Federal and State Grant Travel Expense Procedures	<b>NEW.</b> The procedure is created for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above.
5:60-E1, Employee Expense Reimbursement Form	<b>REWRITTEN.</b> The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above
5:60-E2, Employee Estimated Expense Approval Form	<b>REWRITTEN.</b> The exhibit is updated for the reasons discussed in 2:125, <i>Board Member Compensation; Expenses</i> , above
5:90-AP, Coordination with Children’s Advocacy Center	<b>NEW.</b> The procedure is created to facilitate implementation of 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, which requires districts within a county served by an accredited Children’s Advocacy

	Center (CAC) to coordinate with the CAC when investigating <i>an alleged incident of sexual abuse</i> .
5:120-API, Statement of Economic Interests for Employees	The procedure is updated and its footnote deleted in response to 5 ILCS 420/4A-106.5, amended by P.A. 101-617, restoring February 1st as the annual date by which districts must provide to the county clerk a certified list of employees required to file a statement of economic interest. Minor style changes are also made to the procedure.
5:150, Personnel Records	The Legal References are updated. The footnotes are updated in response to the Freedom of Information Act, 5 ILCS 140/7.5(oo), added by P.A. 101-620 (final citation pending), exempting from disclosure specific types of personal information about employees that the Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/3(d), added by P.A. 101-620, now prohibits from being disclosed to third parties. A Cross Reference is also updated
5:210, Resignations	The policy is unchanged. Footnote two is updated in response to 105 ILCS 5/24-14, amended by P.A. 101-531, and ISBE non-regulatory guidance on the application of 105 ILCS 5/24-14 to teacher resignations.
5:280, Duties and Qualifications	The Legal References and footnotes are updated in response to amended ISBE rules governing educator licensure and for continuous improvement.
6:120-API, Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities	The procedure is updated in response to a five-year review
6:135, Accelerated Placement Program	The Legal References and footnotes are updated for continuous improvement and in response to amended ISBE rules implementing the Accelerated Placement Act, 105 ILCS 5/14A.
6:135-AP, Accelerated Placement Program Procedures	The procedure and footnotes are updated for the reasons discussed above in 6:135, <i>Accelerated Placement Program</i> , above
6:235, Access to Electronic Networks	The policy is unchanged. The footnotes are updated for the reasons discussed in 8:110, <i>Public Suggestions and Concerns</i> , below.

6:280, Grading and Promotion	The policy and footnotes are updated in response to the ISBE discontinuing the <i>Partnership for Assessment of Readiness for College and Careers (PARCC)</i> as the State assessment and accountability measure back in 2019.
7:70, Attendance and Truancy	<p>The policy and Cross References are updated in response to the following laws:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/26-2a, amended by P.A. 100-810, which amended valid causes for absences to include a student’s <u>mental, emotional, or physical health or safety</u>; and</li> <li>2. The Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1-20, which created a valid cause for absence that applies to students who are eligible to vote.</li> </ol> <p>Other continuous improvement updates were made throughout the footnotes.</p>
7:90, Release During School Hours	The policy, Legal References, and footnotes are updated in response to the Election Code, 10 ILCS 5/7-42 and 5/17-15, amended by P.A. 101-624, eff. 6-1-20. The policy contains an optional subhead entitled <b>Voting</b> for unit and high school districts that addresses the release of students who are eligible to vote
7:130, Student Rights and Responsibilities	The policy is unchanged. The footnotes are updated in response to U.S. Dept. of Education guidance on constitutionally protected prayer in public schools, and with minor continuous improvement changes after a five-year review.
7:190-E2, Student Handbook Checklist	The exhibit and footnotes are updated in response to numerous legislative amendments regarding required and recommended notices to students and parents/guardians and for continuous improvement.
7:325, Student Fundraising Activities	The policy is unchanged. Minor five-year review and continuous improvement updates are made to the footnotes
7:325-E, Application and Procedures to Involve Students in Fundraising Activities	The exhibit is updated with minor continuous improvement changes after a five-year review
8:10, Connection with the Community	The policy and footnotes are updated in response to a five-year review. Minor changes are made to align with present-day social

	medial platform usage patterns along with other changes for continuous improvement
8:30, Visitors to and Conduct on School Property	The policy, Legal References, and footnotes are updated in response to the IELRA, 115 ILCS 5/3(c), added by P.A. 101-620, requiring districts to allow union representatives to meet with employees during the work day, without loss of pay or leave time, for certain reasons. Other continuous improvement updates are also made to the footnotes.
8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders	he exhibit is updated with minor continuous improvement changes after a five-year review
8:30-E2, Child Sex Offender’s Request for Permission to Visit School Property	The exhibit is updated with minor continuous improvement changes after a five-year review
8:80, Gifts to the District	The policy is unchanged. The footnotes are updated in response to a five-year review.
8:110, Public Suggestions and Concerns	The policy, Legal References, footnotes, and Cross References are updated in response to: <ul style="list-style-type: none"> <li>1. Ill. Educational Labor Relations Act (IELRA), 115 ILCS 5/14(c-5), added by P.A. 101-620, requiring districts to establish email policies in an effort to prohibit the use of their email systems by third parties.</li> <li>2. Continuous improvement and minor style updates.</li> </ul>