

Eleva-Strum

Middle/High School

2017-2018 Student and Parent Handbook



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Mission Statement

District Mission Statement

The mission of the Eleva-Strum School District, in partnership with family and community, is to provide all students with a quality education within a safe environment. In a spirit of cooperation, we support the development of intellectual growth, effective communication, wellness and life-long learning in an ever-changing global society.

General Information

EMERGENCY SCHOOL CLOSING

In the event of hazardous weather or other emergencies that would prevent school the school day to occur as usual, the following media outlets will be notified prior to 6:30 a.m.

- WEAU TV-13
- WQOW TV-18
- WHTL Radio
- WEAQ/WIAL Radio
- WAXX/WAYY Radio
- WBIZ Radio

The same procedure will be used in the event that students are released early from school due to inclement weather or other emergencies. Parents will receive notification of school closures, delays, or early dismissals via our automated voice message system.

VISITORS TO SCHOOL

To assure the continuity of the Eleva-Strum School District Programs, former students and other student visitors will be permitted to visit school/students during regular school hours only when it will enhance our student's educational program. The request for visitors must be given to the principal at least 3 days prior to the date intended for the visitation.

CHANGE OF ADDRESS - STUDENT RESIDENT

Please report any change of address or telephone number. Students must live or reside with the parent who is the legal guardian and is a resident of the school district.

ADMINISTRATION OF MEDICATION/EMERGENCY CARE

Students who need to receive medications at school (either prescription or nonprescription medications) are required to have written consent from their medical provider and parent/guardian before the medication can be administered. Handwritten notes and verbal instructions by parents/guardians do not qualify as proper consent.

Students are not allowed to carry medications on their person or in their desk or locker during school hours. Exceptions to this are emergency medications such as inhalers, epinephrine pens and glucagon pens. Emergency medications may be carried by the student as long as written consents are completed by both the medical provider and parent/guardian.

PRESCRIPTION MEDICATION

Students needing to take medication daily, for either a short duration (antibiotic for strep throat) or for the entire school year (ADHD medication) are required to have both the *Medical Provider Authorization* and *Parental Medication Consent* forms completed before the medication can be administered. Forms can be obtained in the school offices and are to be returned to the school nurse.

The prescription medication must remain in the original bottle and must include the following information:

1. Child's name.
2. Medication name, dose, quantity to be administered and route of administration.
3. Frequency in which it is to be given and time of day student is to receive the medication.
4. Duration of need (start date and end date).
5. Physician/provider's name.

NON-PRESCRIPTION MEDICATION

If a student requires the occasional use of an over-the-counter medication (Tylenol, Ibuprofen) the *Parental Medication Consent* form must be completed. The student must bring their own supply of the medication and it must be in the original bottle. The medication will be kept in a locked cabinet in the office.

MEDICATION ADMINISTRATION

The school nurse, or trained staff, will be responsible for dispensing medication to the student. It is not advisable to have more than a one-month supply of the medication at school. We will contact you when the student is running low on the medication.

Please contact the school nurse if your student will require medications during the school day or if your student has a medical condition or allergy that requires him/her to carry emergency medication at school.

Jean Glocke RN
Eleva-Strum School Nurse
glockej@esschools.k12.wi.us
715-695-2696 x 2090

Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for his/her acts or omissions in rendering such emergency care. For more information please refer to the Administration of Medication/Emergency Care (5330), which is available on the District's webpage.

MS/HS Bell Schedule

HIGH SCHOOL BELL SCHEDULE

7:55 Warning Bell
8:00-8:44 Period 1
8:48-9:16 Homeroom
9:20-10:04 Period 2
10:08-10:52 Period 3
10:56-11:40 Period 4
11:44-12:28 Period 5
12:28-12:58 Lunch
1:02-1:46 Period 6
1:50-2:34 Period 7
2:38-3:22 Period 8

MIDDLE SCHOOL BELL SCHEDULE

7:55	Warning Bell	
8:00-8:44	Period 1	
8:48-9:16	Homeroom	
9:20-10:04	Period 2	9:20-10:28 7th Grade Block 1
10:08-10:52	Period 3	
10:56-11:40	Period 4	10:32-11:40 7th Grade Block 2
11:40-12:10	Lunch	
12:14-12:58	Period 5	12:14-1:22 8th Grade Block 1
1:02-1:46	Period 6	
1:50-2:34	Period 7	1:26-2:34 8th Grade Block 2
2:38-3:22	Period 8	

Academics

MIDDLE/HIGH SCHOOL GRADING SCALE

Percent/Letter Grade/Grade Points:

100-98.50/A+/4.33	81.49 – 76.50/C/2.00
98.49 – 94.50 /A/4.00	76.49 – 74.50/C-/1.67
94.49 – 92.50/A-/3.67	74.49 – 72.50/D+/1.33
92.49 – 90.50/B+/3.33	72.49 – 67.50/D/1.00
90.49 – 85.50/B/3.00	67.49 – 65.50/D-/0.67
85.49 – 83.50/B-/2.67	65.49 – BELOW/F/0
83.49 – 81.50/C+/2.33	

GRADING SCALE OF COURSES OF ADVANCED DIFFICULTY

Grade/Grade Points:

A+=5.33	C =3.0
A =5.00	C- =2.67
A-=4.67	D+= 2.33
B+=4.33	D =2.0
B- =3.67	D- =1.67
B =4.0	F-0
C+=3.33	

To encourage students to take electives in core areas and to ensure that high grade point averages are more reflective of genuine academic performance, a value-added point system is provided as an incentive for students to enroll in courses of advanced difficulty. With the institution of the policy, the following courses are designated as courses of advanced difficulty because of their inherent rigor.

1. All Advanced Placement courses (i.e. AP Calculus, AP US History, AP Language and Composition, etc.)
2. Some dual-credit college level courses (Onsite courses check with instructor, online courses check with counselor.)
3. Some advanced standing college level courses (Onsite courses check with instructor, online courses check with counselor.)
4. Core academic courses with advanced rigor. Current list of approved classes include: Pre-Calculus, Physics, Chemistry, Spanish 3 and 4, Anatomy and Physiology

GRADUATION REQUIREMENTS

A student must be enrolled in a full complement of classes each semester until graduation requirements are met. Credits are accepted in transfer from other accredited high schools when students transfer to Eleva-Strum Central. Students who transfer into or, for any reason, enter Eleva-Strum High School after 1st semester, 9th grade, must provide an official transcript and/or documentation of high school course work completed to date. Transfer and late entry students must meet all other graduation requirements as set by the Board of Education.

All students must be enrolled as full-time students and be carrying a full complement of courses which may include a study hall. Seniors currently enrolled in at least two Advanced Placement courses may request an additional study hall at the discretion of the high school principal. To achieve sophomore status a student must have earned at least seven (7) earned credits; junior status requires a minimum of fourteen (14) earned credits; senior status requires a minimum of twenty-one (21) earned credits.

Included in these credits are:

4 credits in English

3 credits* in Math

3 credits* in Science: (must include credits in both physical and biological sciences)

3 credits* in Social Studies

.5 credit in Health

1.5 credits in PE (Taken in 3 different school years)

.5 credit in Personal Financial Literacy

* Post high school entrance requirements may vary.

26 Credits are needed for graduation.

For more information please refer to the [Graduation Requirements Policy \(5460\)](#), which is available on the District's webpage.

DROPPING CLASSES

Students should make all necessary changes to their schedule prior to beginning of the school year. A student may not drop a class after one week into the semester. Dropping a class after two weeks will result in an "F" for a grade and no credit earned. In order to drop a class the student must have permission in writing from their parent/guardian, the teacher of the class they wish to drop, and the principal. A class may only be dropped if an agreed upon class switch can be made at the current time.

*Cases involving special circumstances will be considered on an individual basis by the principal and the teacher.

CHEATING/PLAGIARISM

Cheating seriously undermines the learning process. It debilitates the student, fostering dependence rather than independence. It inhibits thinking rather than encouraging it. Cheating destroys any element of fair competition and self-esteem. A student caught cheating either by copying others work or by allowing their work to be copied will be disciplined. Students who use plagiarized papers or projects or are involved in any other form of cheating will be subject to disciplinary action. It will be the responsibility of the classroom teacher and principal to determine the appropriate consequences. Possible consequences could be detention, loss of grade, suspension, loss of credit or removal from class.

Student Activities

CO-CURRICULARS

In addition to sports, the following co-curricular activities are provided for students outside of the normal classroom schedule. These activities are intended to give the students and opportunity to further develop an interest and/or talent as well as develop and strengthen skills and relationships.

ARCHERY CLUB - Grades ?

Pending Details

C-CLUB - Grades ?

Pending Details

DRAMA CLUB - Grades ?

Pending Details

HISTORY CLUB - Grades ?

Pending Details

RAILROAD CLUB - Grades ?

Pending Details

COLORGUARD - Grades ?

Pending Details

ULTIMATE FRISBEE CLUB - Grades ?

Waiting

ANNUAL (YEARBOOK) - Grades 11 and 12

Working on the annual involves laying out pages, writing copy, gathering information from organizations and taking/developing pictures. Students are involved from July to May.

FBLA (Future Business Leaders of America) - Grades 9, 10, 11 and 12

This student group is to bring business and education together in a positive working relationship through innovative leadership and career development programs. Members may participate in activities such as regional and state competitive events, community service activities, fund raising events, business field trips, as well as other leadership opportunities.

FFA - Middle and High School

The FFA is a national organization of high school students. It is an intra-curricular part of the classroom instruction and stresses group and individual development in both personal and professional abilities. A variety of activities and opportunities exist starting at the local Eleva-Strum Chapter to State-National and even worldwide if a member chooses.

FORENSICS - Grades 9, 10, 11 and 12

Students have the opportunity to compete with students of other schools in various kinds of speech. There are many categories of speech to choose from including plays, poetry, prose, and oratory. Two contests, the sub-district and district are held in March and the state meet is in April in Madison.

JAZZ ENSEMBLE - Middle and High School

Students will be selected by audition or permission of instructor. The bands learn and perform music of the swing to rock era.

MUSICAL - Grades 9, 10, 11 and 12

Each year, students (Jr. High by permission) are able to audition for the musical. Auditions are held for major singing and speaking roles, but all students who wish to be involved are included. Students may not be excluded simply because they are not in choir. In addition to gaining experience in stage performances, students may also choose to be involved in lighting, set construction, artistic design, and makeup and costuming and student direction. Elementary and Middle School students may be selected based on casting needs.

PEP BAND - Grades 9, 10, 11 and 12

Open to all high school students in concert band. The pep band provides entertainment at twelve local basketball games, 4-5 football games, and tournament contests.

DANCE TEAM - Grades 9, 10, 11 and 12

Eleva-Strum Central selects twelve or more girls each year to perform in a dance line to enhance the spirit at several sports events throughout the school year. This squad, under the supervision of the dance coach, performs at 6-8 events and lends entertainment to tournament times at our school. Participants in this program are subject to the rules/regulations as noted in the Athletic Code, as well as the selection criteria listed by the coach.

QUIZ BOWL - Grades 9, 10, 11 and 12

Central students compete on the county TV cable system against local schools in the "Varsity Sport of the Mind". Patterned after the college version, Quiz Bowl allows students to demonstrate their academic talents. Competition begins in October and runs through March. A traveling trophy is awarded to the school winning the Championship.

STUDENT COUNCIL - Grades 9, 10, 11 and 12

This is a student government. The student body is represented by individual class delegates on the student council. Through the Student Council, students are able to voice their concerns, make constructive suggestions, and work with the Central High staff and administration toward making Central one of the best.

The following positions will be voted on at start of school year for each high school grade level (9th, 10th, 11th, and 12th):

President, Vice President, Secretary, Treasurer, and Student Council Reps

HONOR SOCIETY - Grades 10, 11 and 12

The Eleva-Strum Honor Society was established to recognize students who reflect outstanding accomplishments in the areas of academics, character, leadership and service. Students in the grades 10, 11, 12 are selected by a committee of teachers based on the above characteristics. Members also have the opportunity to participate in social and service projects.

PEP CLUB - Grades 9, 10, 11 and 12

The purpose and goal of the club is to create an enthusiastic and positive environment at the high school. Some activities include Homecoming events, pep assemblies, and decorating the school.

SADD - Grades 9, 10, 11 and 12

This is an organization that helps students stand together to make good decisions. It strives to make a positive difference and a unifying effect upon our school and community. It empowers students and encourages them to consider the impact of their choices on their friends, families and their future. It also gives teens the responsibility of educating peers by giving them knowledge, skills, and power to make safe life decisions.

SCIENCE OLYMPIAD - Middle and High School

Science Olympiad is a team competition which tests knowledge of various science topics and

engineering ability. Over 15,000 schools from 48 U.S. states compete each year. Teams may compete in three levels of competition: regionals, states, and nationals.

SPANISH CLUB - Grades 9, 10, 11 and 12

Spanish Club is an organization devoted to the enrichment of the Spanish curriculum at Eleva-Strum. Our goal is to further the understanding of the language and customs of the Hispanic world while providing a social outlet for students who share these interests.

Student Athletics

ATHLETICS

Eleva-Strum Middle/High School offers competition at the middle school, freshmen, junior varsity and varsity levels. Physical examinations are required of all participants in an athletic program. Attendance at the athletic code meeting prior to the school year is mandatory. If parent and athlete do not attend the meeting, they must make arrangements with the head coach of the sport they wish to participate in to cover the information presented at the meeting. Parent and student athletes must sign all required forms prior to participation in a sport.

For more information regarding the School District of Eleva-STrum athletic programs, please reference the District Athletic Policy.

Eleva-Strum is a member of the Dairyland Conference and the WIAA. Listed below are sports offered.

Fall Athletics

FOOTBALL-Football is a fall sport for girls and boys.

CROSS COUNTRY-Cross country is a fall sport for girls and boys.

VOLLEYBALL-Volleyball is a fall sport for girls.

Winter Athletics

BASKETBALL-Basketball is a winter sport for girls and boys.

DANCE TEAM-Dance Team is a winter sport for girls and boys.

Spring Athletics

BASEBALL-Baseball is a spring sport for boys.

SOFTBALL-Softball is a spring sport for girls.

TRACK-Track is a spring sport for girls and boys.

GOLF-Golf is a spring sport for girls and boys.

FAN BUS

The school district will offer a fan bus to certain varsity away events. In order to run a fan bus the main office must have 25 students signed up and paid in full by noon on the day before the event. The fee will be \$3.00 per event.

CROWD BEHAVIOR AT ATHLETIC CONTESTS

- Fans are expected to show good sportsmanship at all times.
- No profanity or verbal harassment of teams, coaches, or officials.
- No stomping or striking bleachers and no yelling during opposing teams free throws.
- Fans will stay off playing floor at all times.
- Once a student leaves the building, he/she may not return for that evening.
- No alcoholic beverages or smoking is allowed on school property.
- No beverages other than water will be allowed in the gym.
- Students are not allowed under the bleachers.
- VIOLATORS WILL BE REMOVED

Student Attendance

STUDENT ATTENDANCE

Frequent absences of pupils from the regular classroom learning experience disrupts the continuity of the instructional process; consequently, students who frequently miss school have great difficulty in achieving the maximum benefit of school. The entire process of education requires a continuity of instruction, classroom participation and study in order to reach the maximum educational benefits for each individual child.

For more information please refer to the [Attendance Policy \(5200\)](#), which is available on the District's webpage.

ATTENDANCE – ABSENCE

When a student is late to school, he/she must report to the office before reporting to class. When a student wishes to leave school during the day, he/she must report to the office. The office will contact the parent/guardian before the student will be allowed to leave school. All students leaving school before the end of the school day must check out in the office before leaving.

EXCUSED ABSENCES AND TRUANCY

All absences require verification from parents or guardians to be considered excused. An absence not excused will be considered a truancy. Written excuses from parents the day after an absence will be accepted only for illness, (which may require a written doctor's verification), a death in the family or the first day of an unforeseen family emergency. Phoned-in excuses on the day of the absence for these reasons may be acceptable if the caller is the parent or guardian.

Parents or guardians must submit a written request for their son or daughter before any other type of absence if that absence is to be considered excused. No more than ten such excused absences are permitted in any single year. The reasons for these excuses include but are not

limited to doctor and dentist appointments, religious days, non-participating sports tournaments, driver's license exams and other events.

Students who have obtained an excused absence are required to make up all assignments missed during the absence. One day for each day missed is the standard time limit for completing missed assignments, unless modified by the building principal for special circumstances. Failure to meet this timeline will result in no credit for time missed and will convert the excused to an unexcused absence, resulting in truancy.

Except for school sponsored activities, students absent more than ten (10) days in a year may be considered a candidate for retention in his/her present grade, based on the absence alone. The building principal, in consultation with teachers, guidance counselor and parents, will make the decision whether or not to retain.

HABITUAL TRUANCY

A "habitual truant" as defined by the state law as a pupil who is absent from school without an excuse any part or all of a school day 5 or more times in a semester. Any student who reaches 5 unexcused absences in a semester will be referred to the Trempealeau County District Attorney only following the School Attendance Officer has followed referral steps as outlined in the school policy.

TARDINESS

Students are responsible for being in the classroom when the bell rings to start a class period or they will be considered tardy. Teachers will report students as tardy using the current online student information system. If a student is tardy the teacher is responsible for addressing the issue with the student at a time that does not disrupt the educational process. Expectations for on-time behavior are to be made clear to all students. If a student continually arrives tardy for class and teacher interventions do not appear to be working, the teacher is then advised to file an office discipline referral form indicating chronic tardiness.

STUDENT DISMISSAL PRECAUTIONS

No staff member shall excuse any pupil from school prior to the end of the school day or into any person's custody without the approval and knowledge of the building principal and the parent. The building principal shall not excuse a student before the end of the school day without contact with parents or guardian.

Student Technology

COMPUTER TECHNOLOGY NETWORK, AND INTERNET ACCEPTABLE USE AND SAFETY

The Board of Education is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations. However, the use of the District's network and technology resources by students is a privilege not a right.

The educational environment for students can be enhanced with the use of technology resources, but with this privilege comes responsibility to use technology appropriately. Technology devices are provided for educational purposes only and are intended to support the learning objectives of the School District of Eleva-Strum.

All users (and their parents if they are minors) of computer technology and internet are required to sign a written agreement "[Digital Learning Initiative Acceptable Use Policy](#)" and must abide by the terms and conditions of this policy and its accompanying guidelines.

For more information please refer to the [Student Education Technology Acceptable Use and Safety Policy \(7540.03\)](#), which is available on the District's webpage.

Student Conduct

STUDENT SUPERVISION

Students cannot be involved in any activity unless supervised by a staff member. This includes after school activities as well as activities during the school day. Students should not stay after school unless they are involved in an approved activity and a teacher or coach will be supervising that activity.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school and while riding the buses. Students who steal or intentionally disfigure or damage school or personal property/equipment will be required to make restitution for the repair/replacement. This could include, but not be limited to windows, door hardware, fire extinguishers, basketball backboards, etc. Athletic practice events may be exempt if under coaches' supervision. Deliberate vandalism and/or damage may result in suspension.

LOCKERS-CORRIDOR

The School District of Eleva-Strum is not responsible for articles lost or stolen from the lockers. All students are assigned to a corridor locker. A student should not give their locker combination to other students. The office will not give out any locker combinations other than for the locker you are assigned. If a combination must be changed because other students know it, the student is responsible for informing the high school office immediately. Lockers are to be kept neat and clean. Open containers of beverages or food may not be stored in lockers. Jamming your locker so that it can be opened without using the combination is prohibited as this damages the locking mechanism. Ads for alcoholic beverages or pictures of questionable taste will not be permitted. Students are required to keep their belongings only in the locker assigned to them. Money and valuables are not to be kept in the lockers. Student lockers are school property and remain at all times under the control of the school. However, students are expected to assume full responsibility for the security of their lockers. School authorities may conduct general inspection at any time for any reason without notice, without student consent and without a search warrant. Any unauthorized item found may be removed and held by the school without safekeeping liability until such time as proper determination of dispensing the article is made. Illegal or contraband articles will be turned over to the legal authorities for ultimate dispossession.

GENERAL DRIVING AND PARKING REGULATIONS

Parking spaces are available for students and we expect them to abide by the basic rules of safe driving when they are operating their vehicles on school property. State law requires all drivers to observe a 10-mph speed limit on school grounds at all times. Students should park in the designated rows in an orderly fashion so as to allow others convenient exit and entrance. Students should not park on the grass, in reserved areas, or by the bus garage.

- Any offenses that occur will be handled at the discretion of the principal and consequences will be adjusted to the severity of the offense.

LUNCH REGULATIONS

The Middle/High School is a closed campus school; therefore, students must remain at school for lunch. They may purchase a school-prepared lunch or bring a lunch from home. All meals are to be eaten in the commons.

The gymnasium is not open for students to use until the lunch supervisor is present. All students are expected to follow any rules set forth by the gymnasium supervisor. Students are to refrain from excessive physical contact and rough play. Any student not following these rules and any set forth by the gymnasium supervisor may be removed and prevented from using the gymnasium in the future.

Responsible use of personal cell phone is allowed during the lunch period.

STUDENT CODE OF CLASSROOM CONDUCT

Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law.

Student conduct on or adjacent to school premises, on school vehicles, and at school-related events and activities shall be governed by the rules and provisions of the Student Code of Classroom Conduct.

The building principal or his/her designee shall establish procedures to carry out Board policy and philosophy, and shall hold all school personnel, students, and parents responsible for the conduct of students in schools, on school vehicles, and at school-related events. In addition, failure to abide by the Code of Classroom Conduct may result in student removal from class by the teacher and placement in an alternative setting by the building administrator or designee.

For more information please refer to the [Student Code of Classroom Conduct Policy \(5500\)](#), which is available on the District's webpage.

CELL PHONES

Students are permitted to have cellular devices in their locker during the school day. The student assumes complete responsibility should their device be stolen or broken while in school. Students are permitted to use these devices before and after school, during passing time, and during their lunch period. At no time should these devices be used or in plain sight in the locker room or restroom. Violation of these expectations will result in the device being confiscated and an appropriate consequence being given.

DETENTIONS

Detention is earned by those students who choose not to follow the expectations set by staff and school administration. Detentions will be served after school in the high school office on the day that they are given. Under special circumstances, the principal may allow the student to serve the detention the following morning before school. Students will be deemed ineligible to participate in co-curricular or extracurricular practice or competition until detentions are served. Students not directly involved in such events will be prohibited from attending any school function until detentions are served.

BUS TRANSPORTATION GUIDELINES

Bus transportation is provided by the School District of Eleva-Strum for all eligible students. All pickup and delivery points are determined by the contracted bus company, Pape Bus Service Inc.

Although the district provides bus transportation under contract with bus operators, it assumes no legal obligation for accidents or injuries that may occur while on the buses or getting in or out of the buses.

Riding the bus to and from school is a privilege, not a right. The primary responsibility of the driver is to safely transport the student to and from school. Students are responsible for their behavior on the bus. Surveillance cameras are located on each bus to help enhance safety and accountability. Administration and parents will be notified of problems. The student's privilege to ride the bus may be suspended.

The safety of children is the primary consideration. A few simple points of conduct will insure safety and a pleasant ride for all. Every bus rider must abide by these rules or be deprived of the right to ride the bus.

1. Use handrailing while going up or down the steps.
2. All riders shall remain in the seat assigned to them.
3. All riders shall remain seated when the bus is in motion.
4. Respect personal space.
5. All riders shall keep heads, hands, and arms inside the bus.
6. Keep walkway clear while bus in moving.
7. Scuffling, fighting, and obscene language are forbidden.
8. Use conversational voice.
9. Bus riders may not eat on the buss (excluding field trips).
10. Bus driver is in complete charge while on the bus.
11. Bus riders may not litter on the bus. Damage to the bus other than regular usage will be paid for by the rider.
12. Be at the loading place at the scheduled time, morning and afternoon.
13. Follow the recommended procedure when crossing the roadway.
14. Riders are not allowed to sit in the last seat at the rear of the bus, unless the bus is completely full.
15. Riders may not trade or sell items (including candy) on the bus.

The bus driver is asked to report any misconduct to the Director of Transportation. Parents will be notified if the misconduct continues, and the bus rider may be denied the privilege of riding.

STUDENT DRESS CODE

It is the belief of the Eleva-Strum School District that clean, appropriate dress habits are

conducive to the development of good citizenship and proper behavior. Student dress shall be defined as dress that is reasonable and proper for an educational setting. We ask that students develop dress habits which signify the respect warranted by a school.

Wisconsin State Statute 120.13 (1) (a) grants express authority to school boards to adopt rules regulating student dress and grooming. Failure to comply with reasonable directives of teachers and administration will be considered acts of insubordination, and appropriate disciplinary action will be taken.

The following are detailed guidelines related to student dress and grooming:

- A. The wearing of headgear (i.e. hats, bandanas, sweatbands, sunglasses, hoods of sweatshirts) or other head apparel is not permitted in the school building. Hats/headwear must be removed upon entering the building, placed in your locker during school hours, and should not be worn until you have exited the building.
- B. Any article of clothing or accessories that have vulgar, obscene, or other inappropriate pictures, words, or symbols on them are not to be worn before, during, or after school or at any school sponsored activity. This includes anything that advertises, depicts, or otherwise promotes tobacco, alcohol, illegal drugs, or anything of a sexually suggestive nature. Students will not be allowed to wear clothing that insults, threatens, or harasses any individual, racial or ethnic group. Clothing must carry a positive message and not cause a distraction and/or student unrest. Clothing shall not be adorned with pins, chains, metal collars, and other accessories that may threaten the safety of others.
- C. Clothing that allows the exposure of undergarments, cleavage, midriff, bra straps, etc. is not acceptable. Students will be expected to wear shorts/skirts that are of reasonable and modest length. This is defined as below the fingertip of the wearer with their arms fully extended downward. Sleeveless shirts and/or dresses may be worn but should cover your entire back, stomach, and chest.
- D. Clothing with large and/or numerous tears, rips, or cuts is not acceptable.
- E. Backpacks, knapsacks, duffel bags, or similar luggage are not permitted in the classroom. These items should be stored in the student's locker. In special circumstances when items are too large to fit into a school locker, they should be brought to the high school office to be safely stored for the time needed.

School personnel will first attempt to resolve violations before resorting to disciplinary actions. Students not following the guidelines for personal appearance will be expected to change their attire with other personal clothing they may have, clothing issued by the high school office, turn clothing inside out (if applicable), or be sent home with parent notification. If parents cannot be notified, students will be placed on an in-school suspension until the clothing issue can be resolved or parents can be notified.

For more information please refer to the [Dress and Grooming Policy \(5511\)](#), which is available on the District's webpage.

PUBLIC DISPLAY OF AFFECTION

The physical display of affection between students is not acceptable behavior in school. This

includes such things as kissing, hugging, and groping.

WEAPON'S POLICY

Any student bringing or possessing a weapon of any kind (or any other object with the intention of using it as a weapon) on school property, shall be brought before the school board for an expulsion hearing. Depending on the seriousness of the violation a student may be permanently expelled. Students in violation of this policy will be suspended until such a hearing is held. Students who threaten violent behavior or threaten to use a weapon(s) will also be suspended and subject to an expulsion hearing.

Law enforcement authorities will be immediately notified and may assist in the apprehension of violators of this policy. Violators, if the situation warrants, may be turned over to county officials for incarceration.

"Weapons" as used here refer, but is not limited to: laser beam devices, guns, knives, pocket knives, slingshots, bows and crossbows and arrows, clubs, nunchucks, darts, dart guns, blowguns, poisons, bombs, other explosive and incendiary devices.

For more information please refer to the [Weapons Policy \(5772\)](#), which is available on the District's webpage.

FIGHTING/ASSAULT

Any physical contact such as punching, pushing, kicking, etc. will be deemed fighting and will result in suspension.

DISORDERLY CONDUCT

Every student has the right to attend school for the purpose of receiving an education. The disruption of the educational program of the schools by disorder or any other purposeful activity will not be tolerated. Disorderly conduct is any deliberate activity by an individual or a group, whether peaceful or violent, which is reasonably likely to disrupt the normal operation of the school.

For more information please refer to the [Disorderly Conduct \(5520\)](#), which is available on the District's webpage.

STUDENT OF LEGAL AGE

Eighteen-year-olds will be subject to the same school rules as other students. Married students are not required to have parents sign absence excuses.

THEFT

The theft of school property or the property of another person may result in a referral to the Trempealeau County Sheriff's Department and/or suspension from school.

SEARCH AND SEIZURE

The right of inspection of students' lockers or articles carried upon their persons is inherent in the authority granted school committees (i.e. "boards") and administrators and should be exercised so as to assure parents that the school, in exercising its "in loco parentis" relationship with their children, will employ every safeguard to protect the wellbeing of those children. Nevertheless, the exercise of that authority places unusual demands upon the judgment of school officials. Therefore, that authority is to be exercised sparingly and only when such inspection (search) is reasonably likely to produce anticipated tangible results, preserve discipline and good order, or promote the safety and security of persons and their property within the area of educational responsibility.

Maximum effort will be made to:

- Protect each student's constitutional rights, his or her rights to personal privacy, and to provide protection from coercion by others.
- Emphasize that schools are educational and not penal correctional or custodial institutions. Resolve doubts where possible in favor of the student.

In order to maintain a drug free school environment, the use of dogs that have been specially trained to detect odor of controlled substances will be used to search the building and grounds at the discretion of the district administrator in conjunction with the building administrator. Individuals will be subject to prosecution and disciplinary action by the school administration if controlled substances or similar-looking things are discovered.

Any necessary inspection (search) will be documented using the School District's Search and Seizure Form.

For more information please refer to the [Search and Seizure Policy \(5771\)](#), which is available on the District's webpage.

ALCOHOL, TOBACCO AND OTHER DRUG ABUSE

Use, possession, purchasing, distribution or being under the influence of intoxicants or illegal drugs in or on school property, or in any vehicle being used to transport students to school or school events is prohibited. Attendance at school events while under the influence of intoxicants or illegal drugs is prohibited and is an automatic 3 day suspension for the first offense.

Any student who uses, or is in possession of, or is under the influence of alcohol or any other drug will be suspended for up to 10 days. The possession, transferring, consuming or being under the influence of illegal drugs is an automatic referral for expulsion. During this period of suspension the student will be referred to the Eleva-Strum School Board for a possible expulsion. Parents or guardians of any student found to be in violation of this policy will be contacted.

Any student who gives/sells illegal drugs on school premises will be subject to expulsion.

All students should be aware that the selling, giving or dispensing of drugs on or near school property is a felony offense and will result in charges being filed with law enforcement officials.

For more information please refer to the [Drug Policy \(5530\)](#) or [Use of Tobacco by Student \(5512\)](#), which are available on the District's webpage.

USE OF DRUG PARAPHERNALIA

As required by 1989 Wisconsin Act 121, relating to controlled substance and drug paraphernalia, students are prohibited from using or possessing any electronic paging or two way communication devices while on the premises owned, rented by, or under the control of the Eleva-Strum School District. A student may be allowed to use or possess such a device if the school board or its designee determines that the device is used or possessed for medical, school, educational, vocational, or other legitimate use.

No person shall use or possess drug paraphernalia for purposes prohibited by the controlled substance law. This also includes any local ordinances which prohibit certain conduct related to drug paraphernalia.

Students violating this board policy are subject to having such items confiscated, referral to authorities, suspension and possible expulsion.

Parents or guardians of any student found to be in violation of this policy will be contacted.

For more information please refer to the [Drug Policy \(5530\)](#), which is available on the District's webpage.

SUSPENSION AND EXPULSION

The School District of Eleva-Strum recognizes that exclusion from educational programs of the School District, by suspension or expulsion, is a substantial sanction and that such action must comply with the student's due process rights.

Suspension

For purposes of this policy, "suspension" shall be the short-term exclusion of a student from a regular District program.

The District Administrator, the principal, or a teacher designated by the District Administrator may suspend a student for up to five (5) school days or, if a notice of expulsion hearing has been sent, for up to fifteen (15) consecutive school days, or ten (10) consecutive school days for each incident if the student is eligible for special education services under Chapter 115, Wis. Stats.

Prior to any suspension, the pupil will be advised of the reason for the proposed suspension and any supporting evidence. The pupil will be given the opportunity to explain his/her version of the facts if the pupil denies the charges. If it is determined that the student is guilty of the misconduct charged and that the suspension is reasonably justified, the student will be

suspended.

The parent or guardian of a pupil will be promptly notified in writing of the suspension. The notice will include the reason for the suspension; the right of the pupil or parent/guardian to a hearing; the right to legal representation at the hearing; the right to examine or cross-examine witnesses; and the right of appeal to the board.

The suspended pupil or his parent or guardian may, within five school days following commencement of the suspension, have a hearing with the superintendent or the superintendent's designee who will be someone other than a principal, administrator, or teacher in the suspended pupil's school.

If it is determined, as a result of the hearing, that the pupil was suspended unfairly or unjustly, or that the suspension was inappropriate, the suspension reference on the pupil's school records will be expunged. Such determination will be made within 15 days of the hearing.

After readmission to school, the pupil will be allowed to make up any schoolwork missed during the suspension period. The work must be made up in a time period not to exceed the days suspended.

In order to provide a basis for periodic examination and evaluation of suspension policies and practices, the superintendent will submit to the board monthly reports detailing the number of suspensions and indicating the reason for such suspensions.

"In house" suspensions may be assigned by the principal when deemed advisable and/or more effective than a suspension from school. Students assigned to in-house suspension will be isolated from the other students during the school day. They will be provided schoolwork and will be under supervision of faculty or staff. (They will not be in their regularly scheduled classes.) A student may be assigned to in-house suspension for up to three consecutive days. Parents will be notified of their son's/daughter's assignment to "in-house" suspension and the reason for the assignment.

For more information please refer to the [Suspension and Expulsion \(5610\)](#), which is available on the District's webpage.

Student Expulsion

In accordance with State Statutes, students may be expelled from school by the board if: It finds the student guilty of repeated refusal or neglect to obey school rules; or finds that while the student was at school or under the supervision of a school authority he endangered the property, health, or safety of others.

It is satisfied that the interest of the school demands a student's expulsion. Prior to expulsion, the board will hold a hearing regarding the proposed expulsion. Not less than five days written notice of the hearing will be sent to the pupil and if the pupil is a minor, to his parent or guardian. The notice will state the reason for the proposed expulsion; the time and place of the hearing; the fact that expulsion may result, the right to legal representation; and the right to appeal the board's decision. At the hearing, minutes will be kept of all proceedings.

Upon the board's decision to expel a student, a copy of the expulsion order will be sent by registered mail to the pupil and his parent or guardian. The pupil will have the right to appeal the

expulsion to the state superintendent and an appeal of the state superintendent's decision may be made within 30 days to the county circuit court.

School administrators must give positive leadership to the development of alternatives to expulsion, suspension, and other non-educational forms of isolation. These alternatives should keep the students in a positive, educational environment where their needs can be met.

For more information please refer to the [Suspension and Expulsion \(5610\)](#), which is available on the District's webpage.

STUDENT ANTI-HARASSMENT

The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students.

SEXUAL HARASSMENT

"School-based sexual harassment is unwanted sexual attention that someone experiences on school grounds or at school-sponsored functions. Examples of sexual harassment include the following behaviors, when they are unwanted: sexually touching or pinching or sexually brushing against someone; snapping bras; forcing someone to kiss or do something sexual; pressuring someone into sexual activity in return for a good grade; name-calling of a sexual nature; giving or showing sexual pictures or notes to someone; rating someone (such as on a scale from 1 to 10) which is then shared with others or directed toward the subject of such a rating; flashing or mooning; pulling clothing off or down; cornering or blocking someone in a sexual way, howling, or whistling; spying on someone as he or she is dressing or showering; writing sexual graffiti about someone or spreading sexual rumors about someone; making sexual comments or jokes, or asking sexual questions; making sexual gestures or giving sexual looks.

For more information please refer to the [Student Anti-Harassment \(5517\)](#), which is available on the District's webpage.

HARASSMENT/THREATENING VIOLENCE/AGGRESSIVE BEHAVIOR/BULLYING

Harassment includes: striking, shoving, kicking or otherwise subjecting the person to physical contact, violence, aggression, or assault or attempting or threatening to do the same; verbal abuse or name-calling, of a demeaning, derogatory or threatening nature; verbal, written or graphic references of a demeaning, derogatory or threatening nature concerning another pupils mental capacity, physical attributes, appearance, grooming, hygiene, clothing, religion, sex, sexual orientation, family or national origin.

**This also includes cyberbullying: "using the Internet, cell phones, video game systems, or other technology to send or post text and/or images intended to hurt or embarrass another person."

REPORTING PROCEDURES

Anyone that believes he or she has been or is the victim of harassment, aggressive behaviors, or bullying should immediately report the situation to a teacher, counselor, building principal, and/or trusted adult.

For more information please refer to the [Student Anti-Harassment \(5517\)](#), which is available on the District's webpage.

Behavioral Expectations

The Eleva-Strum School District strives to have a school climate that is safe, respectful, and positive for everyone.

Eleva-Strum Central Middle/High School expects a certain standard of conduct from all students. The standard of conduct expected is such that all students act appropriately and thus create a safe, respectful, positive and productive learning environment for everyone. However, if a student's behavior keeps others in the classroom from learning, the teacher from being able to teach, or causes a disruption and/or an unsafe condition, the classroom teacher may remove the student from the classroom.

This discipline plan was developed to help staff and administration deal with inappropriate behaviors in a consistent and fair manner. Inappropriate behaviors and the consequences for them have been divided into three levels. All unacceptable behaviors are not listed. The Principal will determine what level an inappropriate behavior is if not listed. The Principal may skip steps if an initial offense warrants a more severe consequence. Students can earn the opportunity to move back one step if they receive no infractions for 45 school days.

Examples of Level 1 Behaviors:

- Out of bounds—no pass from a staff member
- Food/Soda out of the commons area
- Inappropriate dress
- Disobeying general classroom rules
- Displaying affection in public
- Jamming locker
- Throwing things (food, snowballs, pencils, etc.)
- Use of profanity (written or oral)
- Wearing hats, caps, bandanas, hoods, etc. in school
- Inappropriate internet use
- General roughhousing

- Excessive talking/Disruption of class
- Parking violations
- Possession or use of cell phone during school hours

Possible Consequences of Level 1 Discipline Referrals:

- Warning
- 15 minute detention
- 30 minute detention
- 45 minute detention
- 60 minute detention
- 1/2 day of In-School Suspension
- 1 day of In-School Suspension
- 2 days of In-School Suspension
- 1 day of Out-of-School Suspension
- 2 days of Out-of-School Suspension
- 3 days of Out-of-School Suspension
- 4 days of Out-of-School Suspension
- 5 days of Out-of-School Suspension
- Pre-Expulsion Conference
- Referral for Expulsion

Examples of Level 2 Behaviors:

- Cheating
- Vandalizing school property
- Theft of personal property on school grounds
- Harassment (Sexual, Racial, Verbal, Physical, and/or Intimidation)
- Using profanity at a staff member
- Using or possessing fireworks on school property
- Leaving school without signing out in the office
- Skipping detention
- Disrespectful to staff
- Insubordination—failure to do as directed by school staff
- Skipping class
- Bullying/Cyberbullying/Sexting
- Speeding/Reckless driving on school grounds

Possible consequences of Level 2 Discipline Referrals:

- 30 minute detention
- 45 minute detention
- 60 minute detention

- 1/2 day of In-School Suspension
- 1 day of In-School Suspension
- 2 days of In-School Suspension
- 3 days of In-School Suspension
- 1 day of Out-of-School Suspension
- 2 days of Out-of-School Suspension
- 3 days of Out-of-School Suspension
- 4 days of Out-of-School Suspension
- 5 days of Out-of-School Suspension
- Pre-Expulsion Conference
- Referral for Expulsion

Examples of Level 3 Behaviors: (May lead to a law enforcement referral)

- Using, distributing, or possessing alcohol, tobacco, or other drugs
- Violence, aggression, and threatening behavior toward staff members or other students
- Possessing dangerous weapons on school property
- Serious levels of harassment
- Fighting
- Failure to follow direction of school administration
- Bomb threat

Possible consequences of Level 3 Discipline Referrals:

- 1 day of In-School-Suspension
- 2 days of In-School Suspension
- 3 days of In-School Suspension
- 1 day of Out-of-School Suspension
- 2 days of Out-of-School Suspension
- 3 days of Out-of-School Suspension
- 4 days of Out-of-School Suspension
- 5 days of Out-of-School Suspension
- Pre-expulsion conference
- Referral for Expulsion

Student Mandatory Signature Page

ELEVA-STRUM MIDDLE/HIGH SCHOOL

A copy of the Student and Parent Handbook, School Board Policy, and other district resources mentioned in this handbook can be obtained by either visiting the school office personnel for a hard copy and/or the school district webpage for an electronic version.

I have been informed of this Student and Parent Handbook and School Board Policy as a resource for information relating to topics that apply to student academics, attendance, activities, and expectations regarding student conduct and potential consequences, etc. This handbook could not possibly contain every situation and/or unforeseeable circumstance that may occur during the school year. The Eleva-Strum School District reserves the right to use appropriate strategies and actions that will help ensure the safety, health, and wellbeing of both staff and students throughout the school district.

I agree to take responsibility for obtaining, understanding, following and/or supporting the School District of Eleva-Strum in regards to practices, procedures, and policies that are put in place to help ensure the success of students throughout their educational experiences.

Student Name (Print): _____

Student Signature: _____

Grade: _____

Date: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____