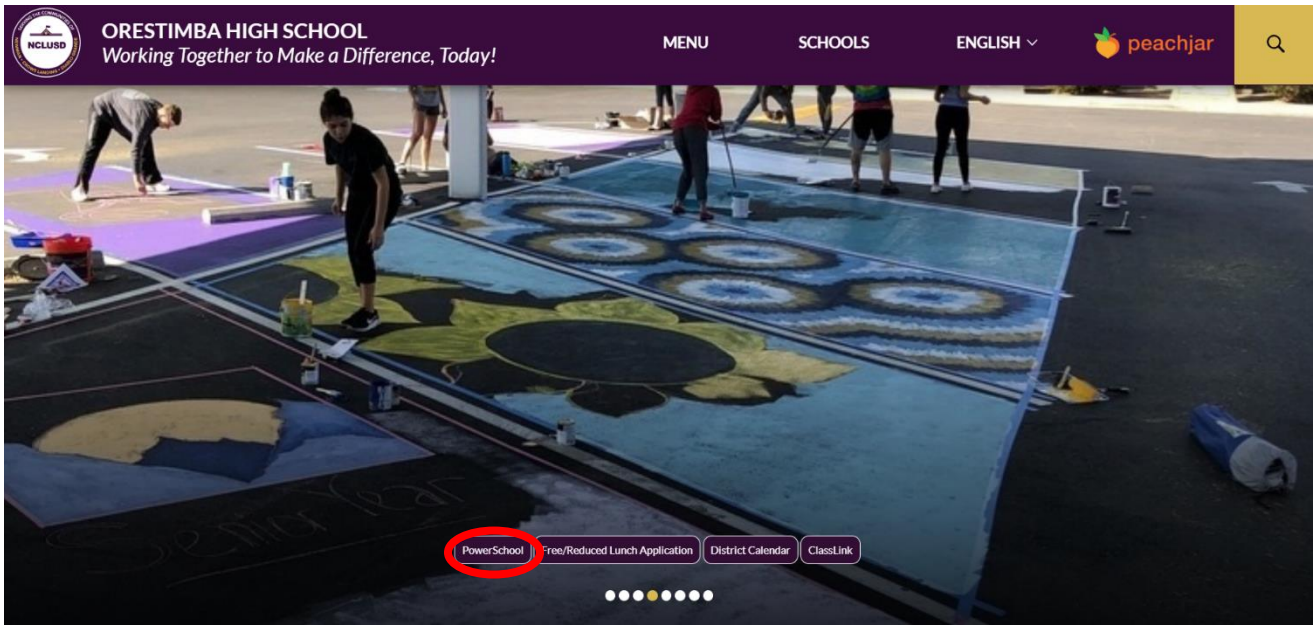
Requesting Courses using the PowerSchool Class Registration

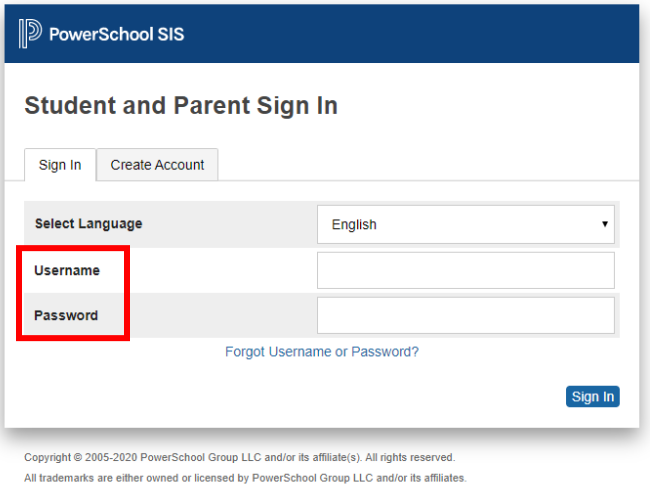
A Reference Guide for Orestimba High School Students & Parents

The following instructions and screen shots are provided to help guide students and parents through the step-by-step process for requesting academic courses for the 2021-2022 academic year. If you have any questions regarding the course registration ballot form or class selection options, please contact your child's Learning Director.

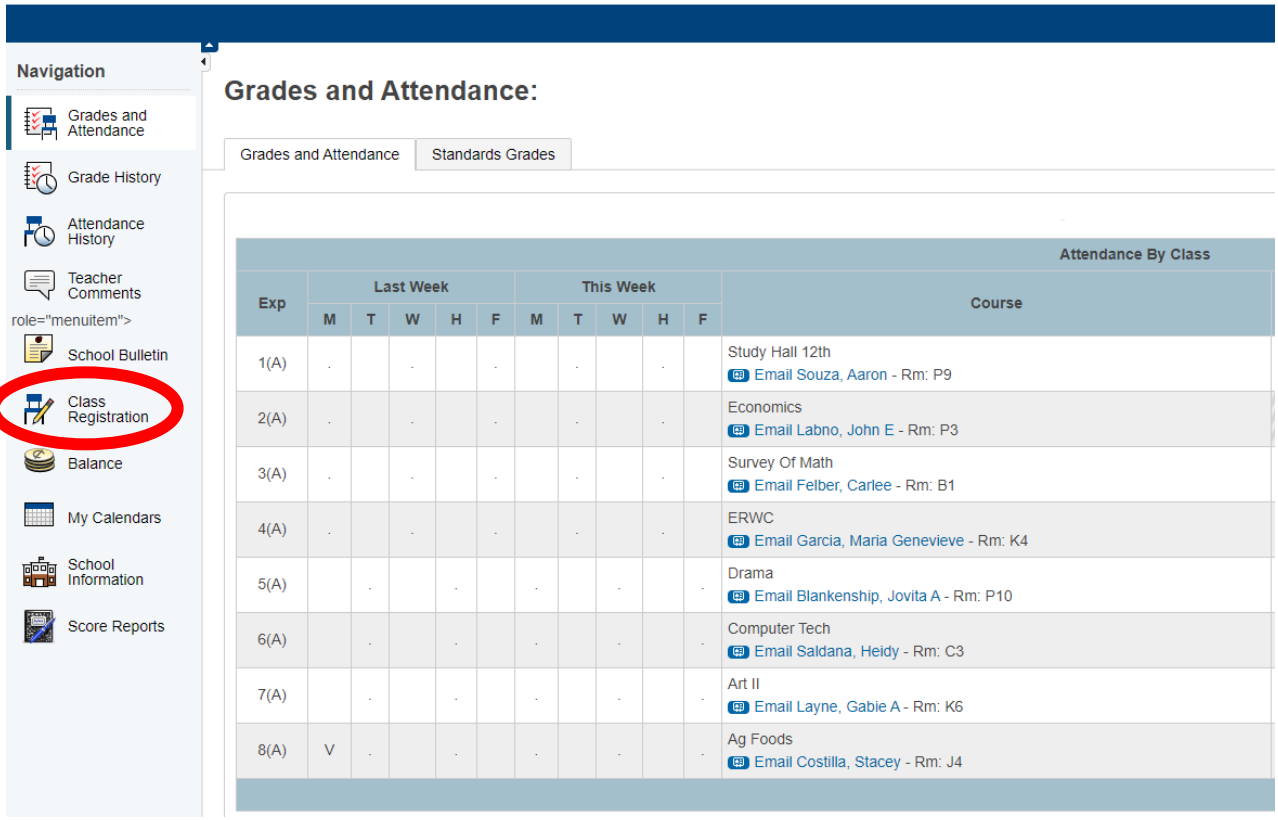
To begin, go to https://www.nclusd.org/o/orestimba-high-school and (1) select 'PowerSchool'



1. From the login page (Student and Parent Sign In), please enter the *Username* and *Password* that is associated with your PowerSchool account. This feature can be accessed from both the Parent and Student accounts.

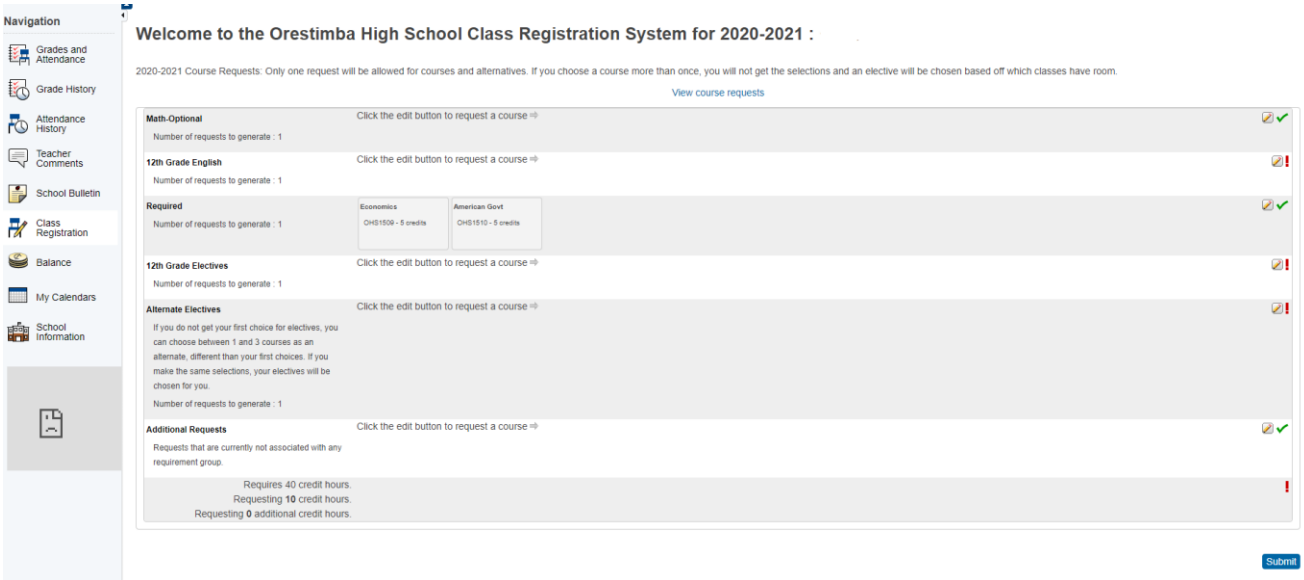


2. After entering your Username and Password, you will be directed to the Home Screen (example shown below). From this screen, select the *Class Registration* link on the left-hand side.



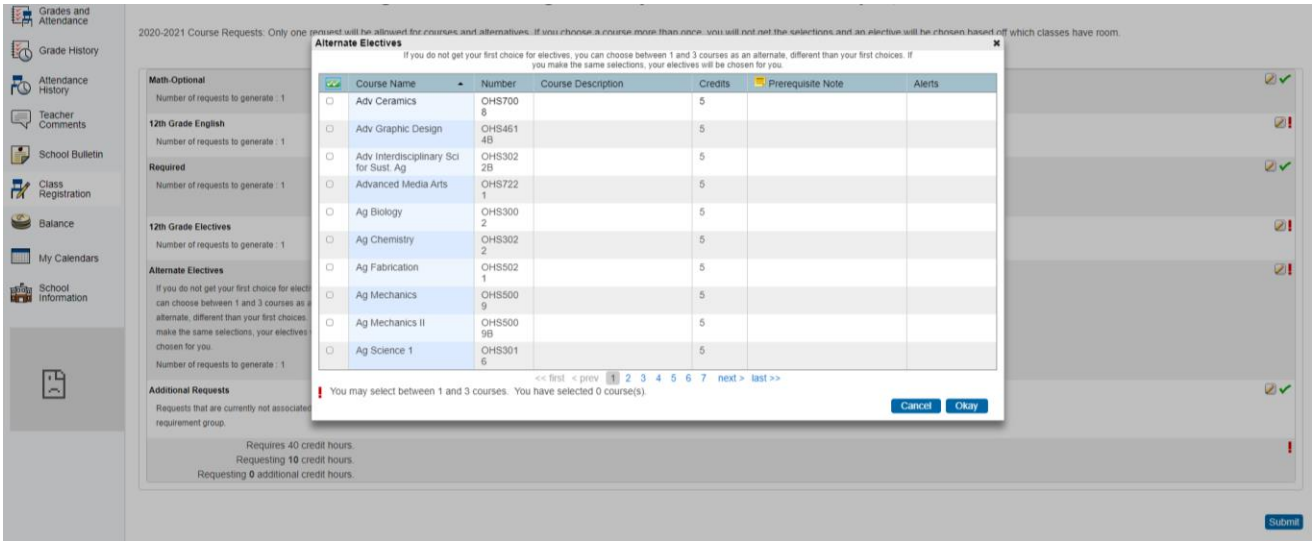
3. The *Class Registration* page provides information for each Course Category. Within each Course Category students are required to make a course request.

   Students will need to click on each icon to view the options and make a decision on which course the student would like to request.



- ***Please be sure to click on the*** ***icon located next to EACH CLASS and follow the directions of how many courses need to be selected in each category.***

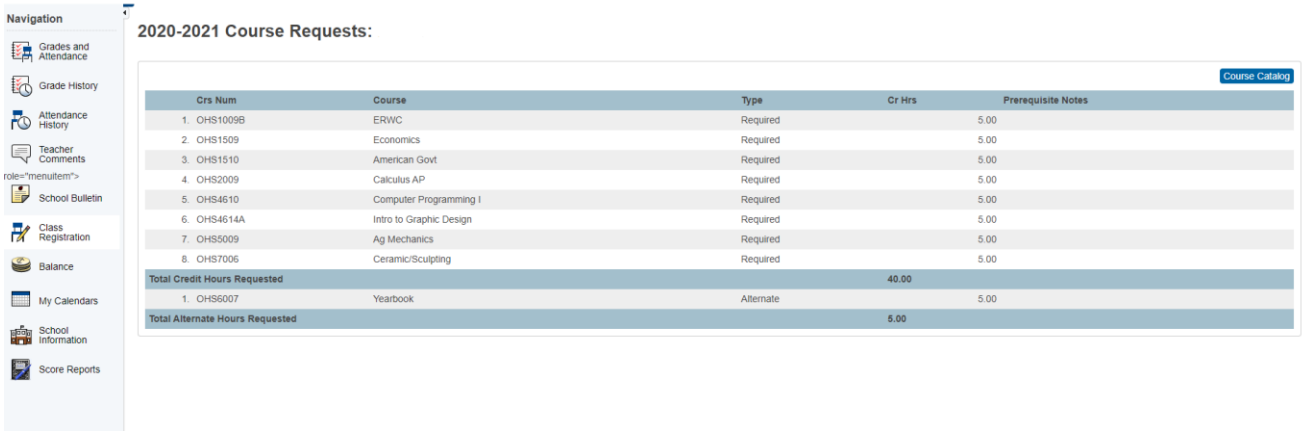
4. After selecting the icon, students / parents will see the following course options screen which provides Course Names, Numbers, Credits, etc.



Using the sample screen above, the student has to select the correct number of courses it is stating next to the ❗. In this example, it is stating, "you may select between 1 and 3 courses. You have selected (0) course(s).

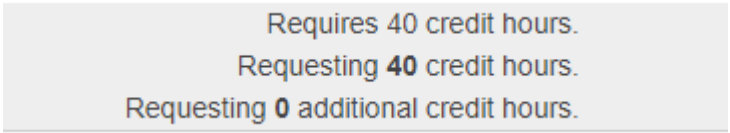
5. After selecting a course request within each category, ✔ will be reflected by the right-hand side. Once you see all ✔'s you can click 'Submit' to save and request the courses you have selected.

6. Once you click submit, you will see a list view of your courses and that is when you have completed course registration.



PLEASE NOTE THE FOLLOWING:

- If you do not select enough credits, the system will not allow you to "Submit" the request.



- Course selections you see are NOT in any particular order (in terms of the class period of the day) and the teacher assignments will not be confirmed until just prior to the start of school for the 2021-2022 academic year.