

**West Greene School District
1367 Hargus Creek Road
Waynesburg, PA 15370**

The West Greene School District Board of Education held their **regular meeting** on **Thursday, September 24, 2020**, at the West Greene Junior-Senior High School, 1352 Hargus Creek Road, Waynesburg, PA at 8:00 PM.

CALL TO ORDER

The meeting was called to order by Chad Scott, President and led the pledge of allegiance.

ROLL CALL

Jan Berdine – A
Daniele Frye – P
Rob Inmon – P

Joe Coss – P
Marie Gillispie – P
Mary Jane Kent – P

Ryan Crouse – P
Michael Hildreth – P
Chad Scott – P

APPROVAL OF AGENDA

- **MOTION BY** Crouse, **SECOND BY** Kent, to approve the agenda.
VOTE: ALL AYES

MOTION CARRIED.

NOTICE OF EXECUTIVE SESSIONS

- September 10, 2020 Personnel
- September 24, 2020 Personnel/Interviews

APPROVAL OF MINUTES

- **MOTION BY** Kent, **SECOND BY** Crouse, to approve the **August 27, 2020**, regular meeting minutes.
VOTE: ALL AYES

MOTION CARRIED.

- **MOTION BY** Crouse, **SECOND BY** Gillispie, to approve the **September 10, 2020**, Athletics, Building & Sites and Educational Planning committee meeting minutes.
VOTE: ALL AYES

MOTION CARRIED.

BOARD ACTION TAKEN AT THE SEPTEMBER 10, 2020, COMMITTEE MEETINGS AS A MATTER OF RECORD

BUILDING AND SITES - At 6:00 PM Bids received for Surplus Items were opened by Joe Coss, Vice President.

- 1.) **MOTION BY** Coss, **SECOND BY** Hildreth, to accept the surplus bids as received and to re-bid the remaining items and equipment along with additional items.
VOTE: ALL AYES.

MOTION CARRIED.

REPORTS

Brian Jackson, Superintendent

School was shut down for three days by the Department of Health and School resumed on Wednesday. He commended the maintenance staff for the cleaning that occurred during that time. The teachers also had to make the transition to online learning and they did a nice job. Mr. Gaydos will have some recommendations to change the Return-to-Learn Plan. Kevin Doody discussed the current status of the building project. Drywall in the administration area is being completed, and should be substantially complete by the middle of October. HVAC is also substantially complete.

Jessica Bissett, Business Manager

August 2020 statement balances will be provided to the Board at the next meeting.

Eric Gaydos, Academic Director

West Greene received a grant from CNX to help support the one-to-one computer initiative. They have provided additional funding for the District to purchase 50 chromebooks in the amount of \$15,000. The comprehensive plan has been formally submitted to the Pennsylvania Department of Education. The Transportation Department is reporting a smooth start to the school year. Planning for the upcoming October 2, Act 80 Day is almost complete. The focus will be primarily on mathematics and ELA instruction. The District has been working with Pierpont College in West Virginia to set up Freshmen and Sophomores into the dual enrollment program for earning college credits. Staff ID card reader issues were rectified to allow entry into the building. Printscape just completed the pixelated vinyl for the new visitor entrance at Junior-Senior High School. Mr. Gaydos has proposed changes to the Health and Safety Plan as recommended by the CDC and Department of Health. Siblings of students in quarantine must complete distance learning until the quarantine period has been completed. West Greene will base all operation decisions on confirmed positive cases reported to the CDC and not off of "presumed" positive cases. The changes will require a vote by the School Board.

Jared Edgreen, School Police Officer - Report read by Eric Gaydos

Mr. Edgreen continues to work with Builders Hardware on the interior door project and this project is approximately 90 percent completed. He has also been working with Seamans on the interior cameras. A few more staff have received 12-16 hours of safety care training. He has been working creating a more cohesive emergency plan. This District-wide floor plan includes evacuation routes, shelter-in-place locations, fire alarm pull stations, fire extinguishers, first aid kits, Stop-the-Bleed trauma kits, AEDs, panic buttons and utility shut-off locations and hazardous material locations.

Don Painter, Elementary Principal

Mr. Painter has spoken to many parents over the last week concerning COVID-19 and quarantine related concerns. Nearly all parents are understanding, cooperative and very appreciative about what West Greene is doing. They want it to work as much as the District does. Behavior issues at the Elementary Center are nearly nonexistent. Elementary students are continuing to be very responsible and careful with mask wearing and social distancing. Students seem to be understanding their role in being socially responsible and how to space themselves when moving about the building. The Second Grade Teachers would like to pursue Zoom classroom learning on a daily basis. Other teachers may soon follow suit.

Jim Elsenheimer, Director of Food Service

Teachers have expressed they would like to continue eating in the classroom as it is working well with students. There are approximately 350 to 400 meals being prepared for lunch daily and 300 meals for breakfast.

John McDermitt, Director of Facilities

During the brief closedown, the cleaning team was able to disinfect every room in all of the buildings. We had a few Instructional Aides that wanted to work, so we had them working side by side with the custodial crew. They all did a great job getting the schools ready for the students' return. A few projects were completed during the close down. Cleaned, patched and resurfaced the main entrance steps and applied a non-slip surface to the kitchen dock and auditorium projector room steps. The temporary 5.5 hour positions are working out well. Disinfection happens twice a day. During the past two days, the team has been putting up signs from Highmark that are reminders for everyone to wash their hands, wear their masks, and keep social distancing space. Mr. Jackson asked Mr. McDermitt to inventory all of the water fountains in need of replacement. Water filling stations can be used but the water fountains cannot. The price goes down if you purchase them more than one at a time. They could be purchased through the PPCD Grant, which is a \$146,000 that was received for reopening. With COVID-19. The water filling stations are touchless and water fountains may be a thing of the past.

Bill Simms, Athletic Director - Report read by Brian Jackson

The capacity for event attendance can be determined by the school. The school district can go to 50 percent capacity with the ability to continue practicing social distancing in accordance with government regulations. Total football stadium capacity is 3,000 and gymnasium capacity is 1,100. Ticket numbers will have to be worked out once capacity is determined. Right now the visiting football team is being given 30 tickets.

HEARING OF CITIZENS

PERSONNEL

1. **MOTION BY** Kent, **SECOND BY** Crouse, to approve paying a \$500 stipend to Eileen White for her assistance with transportation in August and September 2020.
VOTE: ALL AYES **MOTION CARRIED.**

2. **MOTION BY** Crouse, **SECOND BY** Coss, to approve the following individuals as a substitute support workers, in the respective areas, for the 2020-2021 school year, pending physical examination, clearances, receipt of the Act 168 Release form and satisfactory results from a pre-employment drug test:
 - Donna L. Roberts, 1748 Browns Creek Road, Nineveh, PA 15353 (Secretary/Clerical Aide/Instructional Aide)
 - Frances K. Ross, 397 Hewitt Run Road, Wind Ridge, PA 15380 (School Nurse)**VOTE: ALL AYES** **MOTION CARRIED.**

3. **MOTION BY** Coss, **SECOND BY** Crouse, to approve *Lorri Campbell-Cook* and *Joyce Conklin* as substitute teachers for the 2020-2021 school year, pending satisfactory results from a pre-employment drug test.
VOTE: ALL AYES **MOTION CARRIED.**

4. **MOTION BY** Kent, **SECOND BY** Crouse, to approve the following individuals as substitute teachers (emergency certification) for the 2020-2021 school year, pending satisfactory results from a pre-employment drug test, appropriate paperwork has been received from the Intermediate Unit 1:
 - Haley R. Fowler, 224 Crayne School Road, Jefferson, PA 15344
 - Jennifer Haines, 1042 Jefferson Road, Waynesburg, PA 15370
 - Kathryn L. Beale-Kraich, 136 North Maiden Street, Waynesburg, PA 15370**VOTE: ALL AYES** **MOTION CARRIED.**

5. **MOTION BY** Coss, **SECOND BY** Hildreth, to approve the Agreement between Gerald Edgreen, School Police Officer and West Greene School District effective October 1, 2020 through June 30, 2026, pending final review by the solicitor.
VOTE: ALL AYES **MOTION CARRIED.**
6. **MOTION BY** Crouse, **SECOND BY** Kent, to hire Mercedes Castaneda del Moral as a day-to-day substitute Teacher pending receipt of PA Teacher Certification, physical exam, clearances, receipt of the Act 168 release form and satisfactory results from a pre-employment drug test.
VOTE: ALL AYES **MOTION CARRIED.**
7. **MOTION BY** Coss, **SECOND BY** Kent, to accept the modified retirement letter from Jeanne Wilson, 6-Hour Cook, changing her effective date of retirement to October 27, 2020.
VOTE: ALL AYES **MOTION CARRIED.**
8. **MOTION BY** Kent, **SECOND BY** Hildreth, to hire Dusty Haught as a part-time temporary Cleaning Custodian, pending physical examination, clearances, receipt of the Act 168 Release form and satisfactory results from a pre-employment drug test.
VOTE: ALL AYES **MOTION CARRIED.**
9. **MOTION BY** Crouse, **SECOND BY** Coss, to approve the following individuals as Curriculum Leaders for the 2020-2021 school year:
 - *Melissa Ullom* - ELA
 - *Jennifer Gilbert* - Math
 - *Jeneane Wilcox* - Science
 - *Kayla Hildreth* - STEAM
 - *Tim Barnes* - Computer Science**VOTE: 7 YEA; 0 NAY; 1 ABSTAIN (Hildreth); 1 ABSENT** **MOTION CARRIED.**

EDUCATIONAL PLANNING

1. **MOTION BY** Gillispie, **SECOND BY** Crouse, to approve the Educational Services Agreement between the Intermediate Unit I and West Greene School District for the 2020-2021 school year at a cost of \$40,313.00.
VOTE: ALL AYES **MOTION CARRIED.**
2. **MOTION BY** Kent, **SECOND BY** Hildreth, to approve the proposed changes to the West Greene School District Health and Safety Plan as presented by Eric Gaydos.
Discussion: The modification applies to household members of students of staff who are quarantined.
VOTE: ALL AYES **MOTION CARRIED.**

ATHLETICS

1. **MOTION BY** Crouse, **SECOND BY** Coss, to approve Deshayla Bissett as an unpaid, volunteer Assistant Cheer Coach, clearances are on file.
VOTE: ALL AYES **MOTION CARRIED.**
2. **MOTION BY** Coss, **SECOND BY** Kent, to increase spectators at athletic contests up to fifty percent (50%) capacity, subject to spectators maintaining six feet of social distance and wearing face coverings in accordance with CDC guidelines, subject to Administration developing a plan for the implementation of this motion and the issuance of tickets, and further subject to change in the event the September 21, Federal Order is stayed or reversed.
VOTE: ALL AYES **MOTION CARRIED.**

BUILDING & SITES

- **MOTION BY** Kent, **SECOND BY** Hildreth, to **TABLE THE MOTION** to approve the lease agreement between the Crouse family and the West Greene School District for the one-room Crouse School House at cost of \$1.00 per year, pending review by the Solicitor.
VOTE: ALL AYES **MOTION CARRIED.**
- **MOTION BY** Crouse, **SECOND BY** Gillispie, to accept the quote from Equiparts (168765.1) for the purchase of water coolers in the amount of \$13,767.30 to be paid through PCCD Health and Safety Reopening Grant.
VOTE: ALL AYES **MOTION CARRIED.**
- **MOTION BY** Gillispie, **SECOND BY** Coss, to accept Quote No. 127608 from Honeywell in the amount of \$23,365.00 to replace plate evaporator, compressor and expansion valve on Module 3 Circuit A (repair due to water getting into the refrigeration circuit from heat exchanger cracking).
VOTE: ALL AYES **MOTION CARRIED.**

BUDGET

1. **MOTION BY** Coss, **SECOND BY** Kent, to approve the purchase of Risk eBusiness Cyber Loss and Liability Insurance Policy through Great American Insurance Group for a one-year term effective September 27, 2020, at a cost of \$3,736.00.

VOTE: ALL AYES

MOTION CARRIED.

2. **MOTION BY** Crouse, **SECOND BY** Kent, that the following invoices be approved as submitted:

- General Fund Paid List - \$164,772.08
- General Fund Unpaid List - \$ 23,917.09
- Cafeteria Fund Unpaid List - \$ 14,052.01
- Capital Projects Unpaid List - \$ 25,037.96

VOTE: 7 YEA; 1 NAY (Coss); 0 ABSTAIN; 1 ABSENT

MOTION CARRIED.

4. **MOTION BY** Coss, **SECOND BY** Crouse, that the following payrolls be approved as submitted:

- August 28, 2020 - \$229,400.34
- September 11, 2020 - \$227,916.70

VOTE: ALL AYES

MOTION CARRIED.

3. **MOTION BY** Crouse, **SECOND BY** Kent, to approve the following invoices/pay applications related to the STEM Renovation:

- Doody Engineering P.C. (CM) August 2020 invoice - \$ 13,897.50
- A-1 Electrical (Electrical) Pay Application #3 - \$144,686.25
- A.J. Demor & Sons (Prime Contract) Pay Application #4 - \$144,045.90
- MASSCON, Inc. (General Construction) Pay Application #4 - \$747,111.14
- Wheels Mechanical (Plumbing) Pay Application #4 - \$ 72,208.80

VOTE: 7 YEA; 1 NAY (Coss); 0 ABSTAIN; 1 ABSENT

MOTION CARRIED.

4. **MOTION BY** Coss, **SECOND BY** Crouse, to uncommit \$1,200,000.00 from the General Fund (Capital Projects).

VOTE: ALL AYES

MOTION CARRIED.

5. **MOTION BY** Coss, **SECOND BY** Kent, to transfer \$1,200,000.00 from the General Fund TMMA to the Capital Projects Fund.

VOTE: ALL AYES

MOTION CARRIED.

3. **MOTION BY** Crouse, **SECOND BY** Kent, that the following invoices, received after September 17, 2020, be approved as submitted:

- General Fund paid list - \$ 103.25
- General Fund unpaid list - \$ 19,837.95
- Cafeteria Fund unpaid list - \$ 140.31

VOTE: 7 YEA; 1 NAY (Coss); 0 ABSTAIN; 1 ABSENT

MOTION CARRIED.

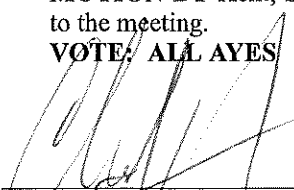
HEARING OF CITIZENS - No response.

ADJOURNMENT

• **MOTION BY** Kent, **SECOND BY** Crouse, to adjourn the meeting at 9:17 PM, enter into executive session and not return to the meeting.

VOTE: ALL AYES

MOTION CARRIED.



Board President, Chad Scott



Board Secretary, Ryan Crouse