

West Greene School District  
1367 Hargus Creek Road  
Waynesburg, PA 15370

The West Greene School District Board of Education held their regular meeting on Thursday, January 28, 2021, at the West Greene Junior-Senior High School, 1352 Hargus Creek Road, Waynesburg, PA at 7:00 PM.

**CALL TO ORDER**

The meeting was called to order by Chad Scott, President.

**ROLL CALL**

Jan Berdine – A  
Daniele Frye – P  
Rob Inmon – P (Via Video)

Joe Coss – P (Via Video)  
Marie Gillispie – P  
Mary Jane Kent – P (Via Video)

Ryan Crouse – P  
Michael Hildreth – P  
Chad Scott – P

**APPROVAL OF AGENDA**

- **MOTION BY** Hildreth, **SECOND BY** Gillispie, to approve the agenda.  
**VOTE: ALL AYES**

**MOTION CARRIED.**

**NOTICE OF EXECUTIVE SESSIONS**

- January 14, 2021 Personnel and Student.

**APPROVAL OF MINUTES**

- **MOTION BY** Crouse, **SECOND BY** Gillispie, to approve the December 6, 2020, reorganization meeting minutes and the December 6, 2020, regular meeting minutes.

**VOTE: ALL AYES**

**MOTION CARRIED.**

- **MOTION BY** Hildreth, **SECOND BY** Frye, to approve the January 14, 2021, Educational Planning, Building & Sites and Athletic Committee meeting minutes.

**VOTE: ALL AYES**

**MOTION CARRIED.**

**PRESENT BOARD ACTION TAKEN AT THE JANUARY 14, 2021 COMMITTEE MEETING AS A MATTER OF RECORD:**

- **MOTION BY** Crouse, **SECOND BY** Hildreth, to approve the January 14, 2020 committee meeting agenda.

**VOTE: ALL AYES**

**MOTION CARRIED.**

- **MOTION BY** Crouse, **SECOND BY** Coss, to authorize the Administration to solicit bids for the Auditorium Roofing Project.

**VOTE: 6 YEA; 2 NAY (Gillispie, Scott); 0 ABSTAIN; 1 ABSENT (Berdine)**

**MOTION CARRIED.**

- **MOTION BY** Coss, **SECOND BY** Crouse, to accept the resignation of Stephanie Lampe as the 7 & 8 Grade Girls' Volleyball Coach.

**VOTE: ALL AYES**

**MOTION CARRIED.**

- **MOTION BY** Coss, **SECOND BY** Crouse, to approve Kayla Hildreth as Interim 7 & 8 Grade Girls' Volleyball Coach until the position can be permanently filled.

**VOTE: 7 YEA; 0 NAY; 1 ABSTAIN (Hildreth); 1 ABSENT (Berdine)**

**MOTION CARRIED.**

- **MOTION BY** Coss, **SECOND BY** Crouse, to approve Jennifer Gilbert as an unpaid volunteer 7 & 8 Grade Girls' Volleyball Coach, clearances are on file.

**VOTE: ALL AYES**

**MOTION CARRIED.**

- **MOTION BY** Coss, **SECOND BY** Hildreth, to adjourn the meeting at 7:35 PM, enter into executive session and not return to the meeting.

**VOTE: ALL AYES**

**MOTION CARRIED.**

**REPORTS**

**Brian Jackson, Superintendent**

The High School will be in the virtual learning model due to two cases at that level and Greene County is still at the substantial level. Vaccines for West Greene employees have been assigned to Cornerstone Care. Mr. Gadoys is collecting applications to submit to Cornerstone Care. School Districts through the Intermediate Unit I have been assigned to three different areas. A procedure has been developed for school closure as students were home without devices. If there is a weather day, school will close and the weather make-up days will follow the school calendar. COVID-19 closure days will proceed through virtual instruction.

**Eric Gaydos, Academic Director**

The West Greene School District, under the guidance of 520.1 of the PA School Code, 24 P.S. § 5-20.1, can make a determination of what constitutes an instructional day during the 2020-2021 school year. With this authority in conjunction with the refinement of our digital learning capabilities, the district has enacted a plan to proceed seamlessly from traditional to in-person instruction for the day due to weather related issues, pandemic precautions, or facility breakdowns, we will proceed with remote instruction for the day. The purpose of this practice is to prevent the district from having to make-up any additional days during the holiday breaks or adding additional days to the end of the school calendar. All students in grades K-12 have been assigned their own personal mobile computer device. To prevent breakage, only students in grades 7-12 carry their devices between home and school on a daily basis. Moving forward, the administration will remain cognizant of weather and pandemic concerns and will make a decision daily on whether or not the devices that are assigned to elementary students should be sent home that evening. When an announcement about a school closure/delay is made, the district will announce one of the following options: 1) School Closed - No remote learning will occur; 2) 2 hour delay - 2 hour delay in reporting to school; 3) 2 hour delay Remote Instruction - 2 hour delay in following schedule on Remote Instruction; or 4) Remote Instruction Day - Remote instruction as per the student's schedule. We are asking parents, guardians, students and staff to remain flexible on short notice for use of remote instruction days due to the COVID-19 pandemic and weather-related issues. Mr. Gaydos reported that through the Opportunity Foundation, the West Greene School District has 11 Freshman students enrolled in a dual enrollment course entitled, "College 101." This course introduces students to research-based studying and time management practices. The District is currently in the preview stages of its math core adoption plan. Teachers and administration are currently reviewing both digital and print samples from different vendors. All math cores that are being reviewed have received all "green" reviews on edreports.org. The School District, as part of the Districts comprehensive plan, is in the early stages of developing a new assessment plan and schedule. The goal of this process is to provide teachers with accurate tools that will help diagnose specific areas of strengths and concerns in order to continue to make sound educational decisions. This assessment schedule will tie into other initiatives, including rebuilding the district's MTSS Plan. West Greene School District has been named a recipient of the Supplemental Equipment Grant. The following items address levels 600, 700, 800, 900 and 1000 of the task grid for Agriculture Mechanization, CIP Code 01.0201, and will be utilized for metal fabrication and mechanics skills: - guideWELD®VR Welding Simulator - JET Vertical Milling Machine - JET Bench Lathe Students will be able to identify and select the appropriate choice from a variety of welding will also be able to read blueprints/instructions and keep records for agricultural maintenance and fabrication tasks while using the aforementioned grid for Agriculture, General, CIP Code 01.000, and will be utilized to prepare Injector Simulator Students will develop proper cattle injection and tagging techniques on a life-sized simulator. West Greene has added a Mental Health Resource section on the district website. This section contains information on suicide prevention and crisis management. Mrs. Dire, Mrs. Walters, Mrs. Berry-Sakai, and Mrs. Cowden met recently to plan future suicide awareness training in August. We also discussed the incorporation of the Aevium (I've Got Your Back) curriculum in the elementary counseling classes.

**Jessica Bissett, Business Manager**

Mrs. Bissett reported that the November and December 2020 balances have been completed. The W-2's, 1099 NEC and 1095C have all been completed and distributed to all employees. Almost all of the unpacking has occurred at the new District Office area. The single audit was completed last week and it went well.

**Jared Edgreen, School Police Officer**

Mr. Edgreen reported that the stadium camera project is complete. There are now 5 high definition cameras that give a full view of the stands, field, train trestle, concession stand and surrounding areas. He had a project wrap-up meeting with Siemens regarding the camera and intrusion project. Due to some of the issues experienced with equipment, the School District was given an additional 2-year warranty on the cameras and associated server. Also, the labor warranty was extended to the end of 2021. We are currently waiting on three cameras to come back that were warranted. The interior hallway door project is complete. Earlier this month, Builders Hardware installed the remaining magnets and extensions to hold hallway doors open. These doors are "fire rated," utilize safe egress, and have an aesthetic look. He wrote a grant to the Greene County Memorial Hospital Foundation to upgrade and enhance the "Stop the Bleed" trauma kits throughout the district. This enhancement will include Hyfin Chest Seals (occlusive dressings) to the kits. These seals are used to treat puncture wounds to the chest cavity, and work to prevent lung collapse and tension pneumothorax. The Emergency Evacuation Chairs have been mounted to the walls in the Elementary transition area, top of the 300 level stairwell, and the concession area by the gym. These chairs will aid staff and community members in evacuating non-ambulatory individuals during an emergency situation. He thanked Mr. McDermitt's crew, for mounting them. He thanked Melissa Ullom for helping write the grant to purchase the chairs. The fire drill was completed on January 26, with no issues. The drill was completed in "waves" to account for social distancing.

**Scott Sakai, Junior-Senior High School Principal**

There have been several virtual college visits, college fairs, and military visits available to the students. As scholarships continue to arrive, Mrs. Cowden posts them to the Google Classroom. SAT School Day for West Greene will be held on April 13. Students are now able to sign up in the main office or via email with Mrs. Cowden. Keystone Winter retake preparation has started for the February retake window. Quarter 2 report cards are scheduled to go out next Tuesday, February 2. The National Honor Society held their induction ceremony on January 27. Six students were inducted to the chapter. Congratulations to Sophia Plock, Nathan Reed, Emily Simms, Carly Stockdale, London Whipkey and MacKenzie Wise. He

thanked the Faculty Council and Mr. Bedilion. The FFA will start the annual strawberry sale on January 29. The FFA Floral Design class has started its first Valentine's Day flower fundraiser. The order due date is scheduled for January 29, with a pick up date of February 12. Mrs. Bissett and the Life SKills class is currently selling home goods through Charleston Wrap as a fundraiser through March 1. Mr. Rychtarsky and the Video Club are looking for a few good students who have a knack or an interest in working with cameras, computers, audio and video production equipment. Students will have the opportunity to help livestream West Greene school events. Mr. Armstrong and Mr. Jones are preparing for the arrival of the rainbow trout hatchlings. They are to arrive at West Greene the first week of February. Due to the COVID epidemic, the trout release date was pushed back and students were not able to hatch the eggs at the school. Students in Mr. Jones and Mr. Armstrong's class will be taking care of the rainbow trout that will be in the fish aquarium in the entrance lobby of the school. All teachers are now teaching out of the new STEM wing classrooms. He thanked the teachers for their flexibility while they were displaced. College 101 through Pierpont Community College open to interested 9th Grade students has started. Students are learning in-person and virtually for this course.

#### **Don Painter, Elementary Principal**

On December 15, the 5th Grade teachers and Mrs. Kravits loaded into a van and delivered gifts and instructional materials to every 5th Grade student's house. In their eight and a half hour journey, they made 42 stops and put smiles on a lot of faces. All elementary devices now have protective cases installed on them. Last week, Mr. Ward, Mr. Sakai and Mr. Painter delivered and installed cases on the Chromebooks in grades 3-6. Additionally, there was an opportunity to get the device insurance paperwork sent home with elementary students and in the last week and a half approximately 80 insurance papers from students have been returned. All parents are encouraged to take advantage of the insurance offering. Pre-K will resume in person instruction on February 2. The Elementary Center has hats, gloves, coats and mittens available for students.

#### **Bob Ward, Director of Educational and Informational Technology**

Ford Business Machines was onsite this month replacing our existing printer and copier equipment. The installation coincided with the District Office move so there would be no interruption in service. The District finally received the protective cases for some of the new computer equipment and with the assistance of Mr. Painter and Mr. Sakai everything was able to be distributed and installed onsite for grades 3-6. The Intermediate Unit 1 is currently in the process of rebidding the RWAN contracts which is set to expire June 30. The rebidding is going to include options of wireless and wired internet access to the West Greene building. Arrangements are being made for additional onsite training for the new LCD's and software from the Wilson Group. The new "shared services technician" from the GCCTC is very knowledgeable and has been very helpful.

#### **Jim Elsenheimer, Director of Food Service**

Mr. Elsenheimer reported that lunches are being prepared for both the in-school students and the remote learning students. He thanked the custodial staff for their work on the ceiling by making it much brighter in the cafeteria.

#### **John McDermitt, Director of Facilities**

All of the ceilings on the 600 and 700 levels, as well as stripping and waxing the 700 level was completed. Mr. McDermitt completed a walk through with Tremco and three roofing companies since the committee meeting. The walk through is for the High School Auditorium Roof project. The plan is to have the bids ready for the Board to look at by the February committee meeting. Water fountains have arrived and are being installed. Installation was completed on the 400, 600 and 700 levels. The next water fountain installation will occur in the Junior-Senior High School Cafeteria and the 100 level. Mr. Jackson added that the hallways and ceilings are looking better. The crew is doing a nice job and the floors are looking good. The new water fountains are the ones that can fill water bottles and they look sharp.

#### **Bill Simms, Athletic Director**

Coaches and staff members are doing a good job keeping up with COVID checks and documentation. Little League coaches are also adhering to all policies, and sanitizing to assist in the mitigation efforts. He thanked Angela Barner and Kurt Jones in helping manage home events. When Mr. Rychtarsky has students available, attempts have been made to livestream games. Parents can do it on their own, but do want the District to endorse their broadcast as "our feed" for several reasons. Greene Sports came the other night, and their audio paired with West Greene's video made for a great presentation. Mr. Simms is also looking into a program called HUDL FOCUS to obtain equipment for a better presentation. 7 & 8 Boys' Basketball ended above .500 and had a nice win against Jefferson-Morgan to end the season. 7 & 8 Grade Volleyball is off to a strong start. With 4 - 8 athletes, Gary Whyte has been driving the van to take the Junior High wrestlers to various meets. Garret Johnston has the Varsity wrestlers competing at a much higher level than in previous years. Numbers are up considerably and are able to fill 12 out of 13 weight classes on most nights. Not having tournaments is a big adjust for both Varsity and Junior High. Varsity Boys' Basketball is struggling with some numbers on certain weeks, and not having the same line up on a nightly basis is a struggle to get consistency. The coaches are doing a good job during these trying times. Varsity Rifle continues to have a high rate of success. They should be in the running for a team play off spot and they have several individuals shooting 100's on a consistent basis. The ORION system will help with things moving forward. Meets are now being shot "virtually," but team and individual meets will be coming up in February. Varsity Girls' Basketball is in the Section lead once again. They have an ever-growing consecutive win streak building, and are one of the top-ranked Class A teams again this season. Spring sports rules meetings will be coming up soon for Baseball, Softball and Track. Fall 2021 schedules are being released from the WPIAL, and next year's football schedule is in place. Cross Country, Volleyball and others will soon follow.

**PSBA Liaison, Michael Hildreth**

PSBA is urging school districts and administrations to contact lawmakers to get the assessment numbers for this year. On February 2, Governor Wolf will be presenting his 2021-2022 budget and it will be livestreamed to address the legislators.

**HEARING OF CITIZENS** - No response.

**PERSONNEL**

*\*Mary Jane Kent sound issue, vote not recorded.*

*\*Joe Coss disconnected, vote not recorded.*

1. **MOTION BY** Crouse, **SECOND BY** Hildreth, to authorize the administration to solicit proposals for school auditor services.  
**VOTE: ALL AYES** **MOTION CARRIED.**
2. **MOTION BY** Gillispie, **SECOND BY** Crouse, to approve the Tax Collector's compensation rate to remain at 2 percent (2%) of the collected taxes with a maximum of \$12,000 per township for the next four-year collector term.  
**VOTE: ALL AYES** **MOTION CARRIED.**
3. **MOTION BY** Hildreth, **SECOND BY** Frye, to approve the professional development request of Jared Edgreen to attend the Sig Sauer Dynamic Performance Pistol Training in Epping, NH on July 8 and 9, 2021, at a cost of \$1,735.00 (budgeted).  
**VOTE: 5 YEA; 1 NAY (Gillispie); 0 ABSTAIN; 3 ABSENT (Berdine, Coss, Kent)** **MOTION CARRIED.**

*\*Mary Jane Kent rejoined the meeting.*

4. **MOTION BY** Scott, **SECOND BY** Gillispie, to approve the Student Affiliation Agreement between West Greene School District and West Virginia University School of Nursing for the placement of student nurses for a five (5) year term to expire January 28, 2026.  
**VOTE: ALL AYES** **MOTION CARRIED.**
5. **MOTION BY** Crouse, **SECOND BY** Frye, to approve the following individuals as student nurses for the 2020-2021 school year, clearances are on file:
  - Brianna Heck
  - Megan McEvoy**VOTE: ALL AYES** **MOTION CARRIED.**
6. **MOTION BY** Crouse, **SECOND BY** Frye, to accept the resignation of Carolyn Shipman as temporary part-time School Nurse and approve her as a substitute LPN for the 2020-2021 school year.  
**VOTE: ALL AYES** **MOTION CARRIED.**
7. **MOTION BY** Hildreth, **SECOND BY** Crouse, to eliminate the temporary part-time School Nurse position effective December 8, 2020.  
**VOTE: ALL AYES** **MOTION CARRIED.**
8. **MOTION BY** Hildreth, **SECOND BY** Crouse, to renew the term of office of Mr. Brian R. Jackson, as District Superintendent of the West Greene School District for a term of three years, beginning July 1, 2021 and continuing through June 30, 2024, conditioned on execution of a new agreement with Brian R. Jackson.  
**VOTE: ALL AYES** **MOTION CARRIED.**

**ATHLETICS**

1. **MOTION BY** Crouse, **SECOND BY** Hildreth, to post and advertise, if necessary, for a Head 7 & 8 Grade Volleyball Coach and an Assistant 7 & 8 Grade Volleyball Coach, as per the professional contract.  
**VOTE: ALL AYES** **MOTION CARRIED.**
2. **MOTION BY** Crouse, **SECOND BY** Hildreth, to accept the resignation of Jeff Stover as Assistant Varsity Girls' Softball Coach.  
**VOTE: ALL AYES** **MOTION CARRIED.**
3. **MOTION BY** Frye, **SECOND BY** Hildreth, to post and advertise, if necessary, for an Assistant Varsity Girls' Softball Coach.  
**VOTE: ALL AYES** **MOTION CARRIED.**

**BUILDING & SITES**

- MOTION BY** Crouse, **SECOND BY** Frye, to make a matter of record, effective immediately, the location and mailing address of the District Office will be:  
 West Greene School District  
 1352 Hargus Creek Road  
 Suite 100  
 Waynesburg, PA 15370  
**VOTE: ALL AYES** **MOTION CARRIED.**

**TRANSPORTATION**

- MOTION BY** Crouse, **SECOND BY** Gillispie, to authorize the administration to solicit RFPs for day-to-day pupil transportation services.  
*Discussion: When the RFP goes out, the contract will be included.*  
**VOTE: ALL AYES** **MOTION CARRIED.**

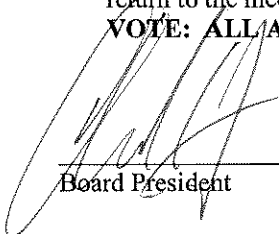
**BUDGET**

- MOTION BY** Hildreth, **SECOND BY** Crouse, that the following invoices be approved as submitted:  
 General Fund Paid List - \$57,733.88  
 General Fund Unpaid List - \$239,032.22  
 Cafeteria Fund Unpaid List - \$15,963.40  
**VOTE: ALL AYES** **MOTION CARRIED.**
- MOTION BY** Crouse, **SECOND BY** Hildreth, that the following payrolls be approved as submitted:  
 December 18, 2020 - \$235,464.00  
 December 31, 2020 - \$227,464.03  
 January 14, 2021 - \$231,567.41  
**VOTE: ALL AYES** **MOTION CARRIED.**
- MOTION BY** Gillispie, **SECOND BY** Crouse, to approve the Resolution for the 2021-2022 fiscal year certifying that the School District will not increase any tax at a rate that exceeds the index (3%) as calculated by the Department of Education under the provisions of the Taxpayer Relief Act of 2006 (the current millage rate is 19.96).  
**VOTE: 6 YEA; 1 NAY (Hildreth); 0 ABSTAIN; 2 ABSENT (Berdine, Coss)** **MOTION CARRIED.**
- MOTION BY** Crouse, **SECOND BY** Scott, to approve the budget transfer of \$1,400.00 from the General Fund athletic account to the Athletic Fund to assist in paying for third basketball officials.  
**VOTE: ALL AYES** **MOTION CARRIED.**
- MOTION BY** Frye, **SECOND BY** Crouse, to approve the following invoices/pay applications related to the STEM Renovation Project:  
  - Doody Engineering P.C. (CM) December 2020 Services - \$3,898.75
  - A-1 Electrical (Electrica) Pay Application #7 - \$46,190.12
  - MASSCON, Inc. (General Construction) #8 - \$55,318.42 (\$50,000 STEM Account and \$5,318.42 Capital Projects)**VOTE: ALL AYES** **MOTION CARRIED.**
- MOTION BY** Crouse, **SECOND BY** Hildreth, that the following invoices received after January 21, 2021, be approved as submitted:  
 General Fund unpaid list - \$19,505.87  
**VOTE: ALL AYES** **MOTION CARRIED.**

**HEARING OF CITIZENS** - No response.


**ADJOURNMENT**

- **MOTION BY** Kent, **SECOND BY** Crouse, to adjourn the meeting at 8:25 PM, enter into executive session and not return to the meeting.  
**VOTE: ALL AYES** **MOTION CARRIED.**




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Board President




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Board Secretary