

Imbler School District

Application for the Position of Superintendent/Principal

This application form will be used as a working document by the screening committee. Complete the entire form. If there is insufficient space for an answer, attach an additional page with your name on it and indicate which answer you are continuing. Please print or type your responses.

PERSONAL INFORMATION:

Last Name: _____ First: _____ Middle: _____

Home Address: _____

Home Phone: _____ Fax: _____ Email: _____

PRESENT EMPLOYMENT INFORMATION:

Present Position/Title: _____

Employer Name/Address: _____

Dates of Employment: _____

Student Enrollment (if applicable): _____

Number of Employees you supervise: _____ Annual Budget: _____

Current Annual Salary: _____

Business Phone: _____ Fax: _____ Email: _____

PREVIOUS EMPLOYMENT HISTORY: *List other full-time experience in chronological order. (You may skip this information if it is identified on your resume.)*

<u>Position/Title</u>	<u>Organization/Location</u>	<u>Grade Level/Enrollment</u>	<u>Dates</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you have or qualify for an Oregon State Superintendent's Certificate? _____

Have you ever been convicted of a felony? _____ If yes, explain: _____

EDUCATION: List education in chronological order (You may skip this information if it is identified on your resume.):

<u>Institution</u>	<u>Dates Attended</u>	<u>Major/Minor</u>	<u>Degrees</u>

REFERENCES: List the names of four persons who know of your professional work and qualifications. Include the names of at least two school board members.

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>

Do you wish to place any restrictions on contacting these and other references? _____ If yes, explain: _____

ESSAY QUESTIONS (Please use a separate sheet of paper to answer the following questions. Please keep each question's response to one page or less.)

1. Describe how you would build and foster relationships among board members, staff, and the Imbler District community.
2. Describe specific experiences that demonstrate your ability to fulfill the competing demands of a superintendent (budget preparation and management, bonds/levies, educational leadership, policies, personnel, community outreach/partnerships, etc.).
3. As the leader of the Imbler School District, how would you oversee a healthy organization as it relates to instructional programs, policies, and sound organizational management?

My signature below authorized the school district to conduct a background investigation, including criminal convictions, driving records, previous employment, and personal references listed and not listed as part of the application process. I hereby consent to the release of all information related to this investigation, and release the school district from any liability in connection with the use of this information.

I hereby certify that the information contained in this application and otherwise provided by me as part of the application process is complete and true. I understand that any false or misleading information provided by me will constitute sufficient grounds for disqualification of my application, or in the event that I am employed by the district, for my dismissal.

Signature

Date

APPLICATION INSTRUCTIONS: Mail letter of interest, completed application form, resume and letters of recommendation to:

Teresa Dewey
teressa.dewey@imblersd.org
Imbler School District
P.O. Box 164
Imbler, Oregon 97841

APPLICATION DEADLINE: May 10, 2021