

Relations with Non-custodial Parents

Access to Students

The parent with whom the student primarily resides shall be recognized by the Charter School as the custodial parent unless a current legal document or signed parental agreement indicates otherwise. Unless there are specific court-imposed restrictions on custody or visitation, such as:

1. A final divorce decree;
2. Interim orders, in the case that the parents are separated; or
3. A restraining order,

the non-custodial parent, upon written request, may visit the child briefly at School. If restrictions are made relative to these rights, the custodial parent will be required to submit a certified copy of all relevant court orders, to the School Administrator, which curtails these specific rights.

While both parents, absent a court document described above can visit the student at School, only the custodial parent has the right to remove the student from School property. Only a verified note from the custodial parent will be cause for exception to this provision. If School personnel anticipate possible student abduction, law enforcement personnel are to be notified immediately.

Access to Student Records

Unless informed otherwise, The Village Charter School assumes that there are no restrictions regarding the non-custodial parent's right to be kept informed of the student's school progress and activities. If restrictions are made relative to these rights, the custodial parent will be required to submit to the School Administrator a certified copy of all relevant court orders which curtail these specific rights. Otherwise, the non-custodial parent, upon written request may view the student's educational, medical, or similar records maintained in such student's cumulative record, receive School progress reports, and have an opportunity to conference with the student's teacher(s).

The custodial parent has the responsibility to keep the School office informed as to the address of the student's primary residence, in a manner determined by the School, and how he or she may be contacted at all times. The School reserves the right to request verification in the form of a certified court document from any party presenting legal documents.

Legal References: 20 U.S.C. § 1232g, *et seq.* Family Education Right to Privacy Act  
(FERPA)  
34 C.F.R. Part 99 Department of Education Regulations  
Implementing FERPA

Policy History:

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Revised on:

Reviewed on: