

Measure I Oversight Committee

April 20, 2021 – 7
PM Willits Unified
School District
Meeting Minutes

Duties and Responsibilities of the Bond Oversight Committee

The Measure I Citizens' Bond Oversight Committee (BOC) is tasked (by the State of California Constitution, Article XIII, Section 1 and by the State of California Education Code, Sections 15278 through 15282) with informing the public concerning the expenditure and uses of WUSD's (the District) Measure I bond revenues, specifically, by actively reviewing and reporting on the expenditure of taxpayer money for school repair in accordance with voter-approved projects. This charge is further spelled out in the BOC's bylaws as follows:

Inform the Public: The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communication to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee.

Review Expenditures: The Committee shall review expenditure reports produced by the District to (a) ensure that bond proceeds were expended only for the purposes set forth in Measure I; and (b) no bond proceeds were used for teacher or administrative salaries or other operating expenses except in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

Annual Report: The Committee shall present to the Board, in public session, an annual written report for Measure I which shall include the following: (a) A statement indicating whether the District is in compliance with the requirements of Article XIII, Section 1(b)(3) of the California Constitution; and (b) A summary of the Committee's proceedings and activities for the preceding year, either calendar or fiscal.

1. CALL TO ORDER – 7 PM
2. ROLL CALL AND ESTABLISHMENT OF QUORUM
 - i. **Present:** Chris Neary, Richard Baker, , Eric Glassy, Jenni Nelson, Christine Kelsay, Erin Orth, Jerry Gutierrez
 - ii. **Absent:** No Taxpayer Organization Rep. has been found, Cythia Carney
 - iii. **Staff:** Mark Westerburg, Superintendent of Schools
3. Approval of Agenda
4. Scope of Projects of Measure I - In order to:
 - Repair aging classrooms and school facilities,
 - Fix deteriorating roofs, plumbing,
 - heating/cooling, and electric systems,
 - Improve student safety and security,
 - Upgrade, acquire, construct, and equip classrooms, labs and facilities supporting college and career readiness
5. Discussion of projects
 - i. Superintendent Westerburg reviewed each project on the list.

Bond Proceeds	Expended	Encumbered	Anticipated	Total Est. Project Cost
				\$3,800,000.00
Charter School Allocation	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00
Credit Rating Service	\$ 13,500.00	\$ -	\$ -	\$ 13,500.00
Financial Advisor Service	\$ 59,046.45	\$ -	\$ -	\$ 59,046.45
BL Roof	\$ 12,169.89	\$ 467,317.28	\$ -	\$ 479,487.17
BR/BL/BGMS Roofs	\$ -	\$ -	\$ 789,368.00	\$ 789,368.00
WHS Paving	\$ 15,843.14	\$ 32,062.25	\$ 515,675.00	\$ 563,580.39
Sanhedrin Fire Alarm	\$ -	\$ 14,796.00	\$ -	\$ 14,796.00
Pool cover	\$ 32,499.99	\$ 32,500.00	\$ -	\$ 64,999.99
Ramps	\$ 19,033.57	\$ -	\$ -	\$ 19,033.57
WHS Flooring	\$ 47,503.60	\$ -	\$ -	\$ 47,503.60
BG Carpet	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
Misc. Small (Fences/storage/etc)	\$ -	\$ -	\$ 48,000.00	\$ 48,000.00
Total	\$599,596.64	\$546,675.53	\$1,368,043.00	\$2,514,315.17

Balance **\$1,285,684.83**

pause at this point to assess what to do at Brookside

6. Question and Answers
 - i. Chris Neary asked to have Rotary Presentation.
 - ii. Jenni Nelson commented that she was pleased to see these things addressed.
 - iii. Eric Glassy asked about the cafeteria floor at Blosser.
 - iv. Several members commented on the good things going on.
 - v. The group would like to meet at a site next time.

7. The superintendent presented a list of the projects that still need to be done and the funding sources that will be used.
 - LCAP Facility expenses
 1. LED Bulbs
 2. Bobcat/broom
 3. Ramps
 4. Soccer Goals
 5. Carpet SHS classroom

 - Covid funds
 1. BG cafeteria HVAC
 2. BLE gas pack HVAC 5th grade wing
 3. BG windows in Cafeteria and Office Area
 4. Windows BG/WHS/BRE ESSR 3
 5. Handicapped Van
 6. Audio enhancements K-2
 7. Gas pack replacement units for HVAC at BRE/BLE/WHS/BG

 - Bond Projects
 1. BRE west wing
 2. WHS gym heating and water heaters
 3. Fence work / Painting
 4. BLE gym floor
 5. BRE parking

8. Next Meeting
9. Adjournment at 8:15 P