

WINTERSET COMMUNITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

May 13, 2013

The Winterset Community School District Board of Education met in regular session, Monday, May 13, 2013, in the boardroom. The following members were present: Brenda Clifton, Karen Brookhart, Kelly Cain, and Jeff Nicholl. Also present were Superintendent Meade, Board Secretary Leners, Principals Schipull, Wharton, Sawyer, and Anker, 8 staff, 9 visitors and a member of the press. Director Motsinger was absent.

President Nicholl called the meeting to order at 7:00. All in attendance recited the pledge of allegiance. Cain read the mission statement and belief statement #5. Agenda Item 6.e.4 was deleted (duplication) and item 9.k - the exchange of initial proposals was also deleted. Motion by Brookhart, second by Clifton, to approve the amended agenda. Motion carried with all Directors present voting in favor.

Visitor Comments: none

Director Michael Motsinger arrived at 7:02

President Nicholl called for discussion and approval of the following consent agenda items:

1. Minutes of April 8, 2013 regular session.
2. Approval of bills totaling \$490,667.84
3. Personnel Items -
 - a. accept resignation from Kelly Kretschmer MS/JH Vocal Music
 - b. accept resignation from Jim Heithoff JH Boys Basketball
 - c. accept resignation from Kelly Williams MS associate
 - d. approve contract Cinda Pitzen CNA clinical supervisor
 - e. approve contract Matt Young JH Boys Basketball due to numbers
 - f. approve contract Susie Busta elementary guidance counselor
 - g. approve contract Jennifer Schiefelbein 3rd grade teacher
 - h. approve contract Clinton Gadbury HS industrial technology teacher
 - i. approve contract Mary Overholtzer .5 TAG teacher
4. Open Enrollment - one new enrollment "out"
5. Contracts and Agreements
 - a. Orchard Place - school based mental health
 - b. SWCC - Career and Technical courses for 2013-14
 - c. DMACC - Strive (special education)
 - d. BASE - section 125 cafeteria plan
 - e. Student special education
6. Financials

Motion by Brookhart, second by Clifton to approve consent agenda items. Motion carried with all Directors voting in favor.

Principal Reports:

Lee Schipull: Analysis of student assessment data was used to identify the focus of professional development next year, great scores were earned by both band and vocal at recent competitions, 2 track athletes qualified for State, update on Senior activities and graduation.

Gary Anker, Wendy Sawyer, Kate Wharton: Principals shared additional student assessment data, spoke of the huge potential and purpose of the professional learning communities (PLC's) and the additional teacher collaboration time, the gradual release of responsibility (GRR) teaching strategy, adoption of effective curriculum and the importance of consistency in delivering that curriculum.

May is School Board recognition month. Each Board member received a certificate of appreciation and a short video from IASB was shown. The Board

thanked the Elementary staff for the beautiful cookies and thank you card they provided.

Motion by Clifton, second by Motsinger to approve the second and final reading of Policy Revisions (Series 400). Motion carried with all directors voting in favor.

Handbook and sample Board policy were presented on a District procurement card (p-Card) program. There are times when the current purchase order system no longer works such as on-line purchases and activity travel. Motion by Clifton, second by Cain to approve the following resolution, "be it resolved by the Board of education of the WCSD that the superintendent/Board Secretary/Business Manager are authorized to enter into an agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the school district under such terms and conditions as approved by the Board". Roll call vote was taken with all Directors voting in favor.

Public Hearing: Start Date Waiver was called to order at 7:45. The District will be requesting the Director of the Department of Ed under Iowa Code 279.10(4) to allow classes to begin prior to the earliest starting date specified in subsection 1(Labor Day). WCSD would begin school on August 21, 2013. The significant negative educational impacts of waiting until after Labor Day were discussed. There were no public comments. Hearing was adjourned at 7:50.

Motion by Clifton, second by Brookhart to approve request of start date waiver. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Cain to set price of all student activity tickets at \$45 as recommended by Activity Director Randy McDonald. The ticket would cover both JH and HS activities (separate building tickets no longer available). Motion carried with all Directors voting in favor.

Motion by Motsinger, second by Brookhart to adjust the Adult meal price to \$3.20 beginning 7/1/13 due to requirement set by USDA. Motion carried with all Directors voting in favor.

Motion by Motsinger, second by Cain to award the financial audit service contract to Van Maanen, Sietstra and Meyer, PC of Pella, Iowa. Van Maanen is the current auditor of the District and also had the lowest bid. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to award the Food Management Service Company (FSMC) contract to Taher, Inc out of Minnesota. Taher is the current FSMC and the only vendor to present a bid - 2 other firms requested the proposal specs but declined to submit a proposal. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Cain to approve the list of 2013 Graduates as presented, pending the successful completion of all graduation requirements. Motion carried with all Directors voting in favor.

Motion by Brookhart, second by Motsinger to approve the 1st reading of Board Policy 704.6 - Unpaid Bills. This is not a new policy but was not presented in the 700 series when reviewed earlier. Motion carried with all Directors voting in favor.

Dr Meade will be forming a facilities committee to explore the District needs and funding options. The Board was asked to recommend community members to serve on this committee.

Board Member Report - none

Superintendent report: Shared the progress of the teacher quality committee and the professional development model for the District, invited Board to attend the staff appreciation luncheon May 30th.

Next regular Board meeting will be held June 10, 2013 @ 7:00.

Motion by Motsinger, second by Brookhart, to adjourn at 8:17. Motion carried with all Directors present voting in favor.

Jeff Nicholl, President

Cammy Leners, Secretary