

**WINTERSSET COMMUNITY SCHOOL DISTRICT**

**BOARD OF EDUCATION MEETING**

**August 12, 2013**

The Winterset Community School District Board of Education met in regular session, Monday, August 12, 2013, in the boardroom at 7:00 pm. The following members were present: Brenda Clifton, Karen Brookhart and Jeff Nicholl. Also present were Superintendent Meade, Board Secretary Leners, 3 staff and a member of the press. Directors Motsinger and Cain were absent.

President Nicholl called the meeting to order. All in attendance recited the pledge of allegiance. Brookhart read the mission statement and belief statement #1.

Agenda was amended to include one more contract under consent agenda and to drop 7a (AYP Determinations) from the Information only section as DE final reports are not yet available. Motion by Clifton, second by Brookhart, to approve the amended agenda. Motion carried with all Directors present voting in favor.

Visitor Comments: none

President Nicholl called for discussion and approval of the following consent agenda items:

1. Minutes of July 8, 2013 regular session.
2. Approval of bills totaling \$473,463.67
3. Personnel Items -
  - a. accept resignation from Kim Kernes bus driver
  - b. accept resignation from Stacy Hilsabeck Guidance Secretary
  - c. accept resignation from Dena Jordan Elem Nurse and CNA Instructor
  - d. accept resignation pending suitable replacement from Andy Pickering JH softball after 2014 season
  - e. accept resignation Sheri Porter teacher associate
  - f. approve contract Jim Barr sub bus driver
  - g. approve contract Rick Fuqua sub bus driver
  - h. approve contract Mark Hollingsworth sub bus driver
  - i. approve contract Kim Kernes sub bus driver
  - j. approve contracts Craig Milligan regular route bus driver
  - k. approve contract Tiffany Wetzel Guidance Secretary
  - l. approve contract Amy Durnan Teacher Associate
  - m. approve contract Elecia Henke Teacher Associate
  - n. approve contract Angela VanPelt Teacher Associate
  - o. approve contract Kim Shaw Elementary Teacher
  - p. approve contract Cinda Pitzen CNA Instructor
4. Contracts
  - a. collaborative agreement - Wee Learners
  - b. SU Insurance - Equipment Breakdown
  - c. Indianola - Cooperative swimming
  - d. CIC - On line payment processing
  - e. 28E Grandwood - Special Education
5. Open Enrollment Update
6. Financials - Auditor field work to be completed Aug 14<sup>th</sup> & 15<sup>th</sup>. Preliminary year-end financials were presented subject to audit adjustment.

Motion by Brookhart, second by Clifton, to approve the consent agenda items. Motion carried with all Directors present voting in favor.

Information only items included 1) Facility committee meetings and flier for voted PPEL levy 2) Safety Updates for 2013-2014 including staff badges, building security and the Raptor System background check system for building guests 3) Professional Development plan for 2013-2014 that includes two Heartland trainers.

Motion by Clifton, second by Brookhart to approve the second and final reading of Policy 905.2 (Tobacco Free). Motion carried with all Directors present voting in favor.

Motion by Brookhart, second by Clifton to approve the following IASB Legislative Action Priorities for FY2014: Common Core Standards, Restructuring, Ed Reform, Allowable Growth, and School Start Date. Motion carried with all Directors present voting in favor.

Motion by Brookhart, second by Clifton to approve the following appointments:

1. Student Abuse Investigator - Level I school nurses - (Elementary nurse position currently open - new hire will fill this appointment) and Jozette McCutchen (7-12), Level II Chief of Police
2. Equity/Affirmative Action Coordinator - Ann Bartelt
3. Multi-Cultural Gender Fair Coordinator - Ann Bartelt
4. Harassment Investigators - Gary Anker (Elem), Wendy Sawyer (MS), Kate Wharton (JH), Lee Schipull (HS), Deb Kahler (Transportation), Randy Jeffs (Operations)
5. 504 Coordinator - Ann Bartelt
6. Homeless Coordinator - Natalie Montross
7. Crisis Team Coordinator - Diana Beam
8. Depository Banks - Farmers & Merchants (\$10M), Union State Bank (\$5M), American State Bank (\$1M) and Bankers Trust (\$2M)
9. WCSD Attorney - Drew Bracken, Ahler's Law Firm
10. Board Secretary, Treasurer and Chief Financial Officer - Cammy Leners

Motion carried with all Directors present voting in favor.

President Nicholl then administered the oath of office to Board Secretary Leners.

Motion by Clifton, second by Brookhart to approve the following Committees and members: Teacher Quality (TQ), School Improvement Advisory Committee (SIAC), District Leadership Team (DLT), Technology, Facility, Calendar and WCSD negotiation team for both Winterset Certified Education Assoc (WCEA) and Winterset Education Support Employees Assoc (WESEA). Motion carried with all Directors present voting in favor.

Motion by Brookhart, second by Clifton to approve the 2013-2014 Bus Routes. Motion carried with all Directors present voting in favor.

Motion by Brookhart, second by Clifton to approve the first reading of Policy 705.4 - Use of Credit/Procurement Cards. Motion carried with all Directors present voting in favor.

Director Clifton reported concerns from the community regarding late start Wednesdays. This is a change from prior years when professional development was held on Wednesday afternoons. The After School Program (PAWS) is still accepting registrations for those early starts.

Superintendent Meade thanked the Board for allowing her to participate in the National Superintendent Round Table and reported on the July session.

Next meeting will be held Monday, September 9, 2013 at 7:00 pm.

Motion by Brookhart, second by Clifton, to adjourn at 8:12. Motion carried with all Directors present voting in favor.

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Jeff Nicholl, President

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Cammy Leners, Secretary