

June 13, 2016

The Winterset Community School District Board of Education met in regular session, Monday, June 13, 2016, at 5:00 p.m. in the boardroom. The following members were present: Kelly Cain, James Baur, Karen Brookhart and Brenda Clifton. Also present were Superintendent Meade, Board Secretary Leners, staff, community members and the press. President Nicholl was absent.

Vice President Brookhart called the meeting to order. All in attendance recited the pledge of allegiance. Clifton read the Mission Statement and Belief Statement #9.

The "information only" section of the agenda was amended to include a presentation by the WHS Student Council. Motion by Clifton, second by Cain to approve the amended agenda. Motion carried with all Directors present voting in favor.

Public comment: Jennifer Hall voiced concerns over 3rd grade class size for FY17 and requested an additional teacher be hired. Nancy Anker and Jason Hall also spoke requesting an additional hire and then asked how to get this staffing request on the Board Agenda. It was then explained that the Board plays a governance role and does not staff the building but rather relies on the recommendations of the Superintendent and Administrators. The incoming class size for 3rd grade is less than the most recent class size. At this time the plan is to increase resources to support core instruction within the five sections. Dr. Meade said they were watching the numbers and staffing would be reviewed as warranted.

Vice President Brookhart called for discussion and approval of the following consent agenda items:

1. Minutes – May 9, 2016 regular session.
2. Approval of bills totaling \$644,508.83
3. Personnel Items –
 - a. approve contract Amanda Kirkpatrick Special Education Teacher
 - b. approve contract Cortni Ramirez Teacher Associate
 - c. approve contract Kari Broekemeier Teacher Associate
 - d. approve contract Penny Charleston Teacher Associate
 - e. approve contract Dennis Shaw HS Asst Wrestling Coach
 - f. approve contract Laura Stevenson Asst Cheerleading coach
 - g. approve contract Joanna Gustafson Culinary Arts Instructor
 - h. approve contract Betsy Henry Model Mentor Teacher
 - i. approve contract Anthony McCutchan Yearbook Sponsor
 - j. approve contract revisions – Heather Comstock, Marcy Conover and Chad Kammin due to lane change
 - k. approve contract revisions due to reassignment/contract hours – Wendolyn Burkett, Elizabeth Lopez, Heather Rentfrew, Dianna Sparks, Tanya Comer
 - l. approve resignation Alexandra Holbach Special Education Teacher
 - m. approve resignation Alexandra Holbach JH softball coach
 - n. approve contract ending June, 2016 Lucretia Banks Bus Driver
4. Open Enrollment applications
5. Contracts and Agreements
 - a. Blackboard – website contract
 - b. MISIC Membership
 - c. Taher Food Service Management renewal
 - d. Audit Engagement
 - e. Modern Builders – roof project
 - f. Heartland AEA PK Director
 - g. Fastbridge – screening and progress monitoring
6. Financials – May 2016

Motion by Baur, second by Clifton, to approve all consent agenda items. Motion carried with all Directors present voting in favor.

Information Only:

*HS Student Council – year in review and submission of Honor Council scrapbook

*Athletic and Activity Director Update

*Information on Conference comparatives of substitute teacher pay. Winterset CSD will be increasing sub pay from \$105/day to \$115 and tutor pay to \$125/day.

There was no old business

Motion by Clifton, second by Cain to approve the curriculum revisions in Science and Counseling as presented by Ann Bartelt. Motion carried with all directors present voting in favor.

Motion by Clifton, second by Cain to approve the first reading of revisions to Policy 502.11 "Minor License for Athletics & Activities". The revisions clarify that the student must have completed 8th grade and be involved in an extra-curricular or co-curricular activity. Directors Clifton, Cain and Brookhart voted in favor. Director Baur voted opposed with the opinion that the minor license should not be contingent on activity participation. Motion carried.

Motion by Baur, second by Cain to approve the first reading of the following new policies: 202.5 "Student School Board Representatives", 704.7 "Online fundraising" and 906 "Unmanned Aircrafts-Drones". Motion carried with all directors present voting in favor.

Motion by Clifton, second by Baur to move forward with the purchase of two residential homes/lots on Fourth Ave that back up to the Elementary playground. Motion carried with all Directors present voting in favor.

Motion by Clifton, second by Baur to approve the final draft of the WCSD Strategic Plan. The plan was created over the course of several months under the direction of Dennis Cheesebrow. The final draft was approved by unanimous vote.

Motion by Baur, second by Clifton to appoint Lexi Evans as our first student board member beginning August 2016. Motion carried with all Directors present voting in favor.

The "Financial Update" fliers were shared with the Board. They show the Districts strong financial position. The area of concern now is stabilizing the tax rate while saving millions in debt service interest. A statutory maximum debt service levy of \$4.05 would allow for an expedited retirement of general obligation bond debt. The Board stressed that they would not support a combined tax levy increase. The higher Debt Service Levy would be offset by decreases in the Management and Cash Reserve levies. Motion by Clifton, second by Cain to move forward with a special election in September 2016 asking the voters to approve the \$4.05 debt service levy. Motion carried with all Directors voting in favor.

Motion by Cain, second by Baur to approve the 2016-17 handbooks (Parent/Student, Staff, Volunteer, Transportation, Bridges and Hiring). Motion carried with all Directors present voting in favor.

Motion by Clifton, second by Baur to select the following four Legislative Priorities; Standards and Accountability, School Funding Policy, Supplemental State Aid, and State Penny preserved for school infrastructure. Motion carried with all Directors present voting in favor.

Board member reports – none

Superintendent report – none

Future Meetings: Monday, July 11th at 5 p.m.

Vice President Brookhart adjourned the meeting at 7:16 p.m..

Karen Brookhart, Vice-President

Cammy Leners, Secretary