

February 16, 2016

The Winterset Community School District Board of Education met in regular session, Tuesday, February 16, 2016, at 5:00 p.m. in the boardroom. The following members were present: Jeff Nicholl, Brenda Clifton, Kelly Cain, Karen Brookhart, and James Baur. Also present were Superintendent Meade, Board Secretary Leners, Greg Brown with the Garland company, Operations Director Randy Jeffs, Ryan McKay of RSP, staff, students and a member of the press.

President Nicholl called the meeting to order. All in attendance recited the pledge of allegiance. Nicholl read the Mission Statement and Belief Statement #5.

Minutes of the January 26th strategic planning work session were added to the consent agenda. Motion by Brookhart, second by Cain to approve the amended agenda. Motion carried with all Directors voting in favor.

Public comment: none

President Nicholl called for discussion and approval of the following consent agenda items:

1. Minutes – January 11, 2016 regular session and January 26th Strategic planning work session
2. Approval of bills totaling \$415,919.86
3. Personnel Items –
 - a. approve contract Jeremy Hilbert, Assistant HS Principal
 - b. approve contract Corey St. John, Teaching and Learning Director
 - c. approve contract Heather Blue-Belieu HS Special Education
 - d. approve contract Katharine Burnett HS Special Education
 - e. approve contract Megan Johnson elementary Special Education
 - f. approve contract Ann Fantz PK-6 Teacher Librarian / MS Technology
 - g. approve contract Corey Bradley Asst HS Boys Track
 - h. approve contract Michael Wigham Asst HS Boys Baseball
 - i. approve contract Meredith McKay Dramatic Sponsor
 - j. accept resignation Jennifer Devine HS Volleyball
 - k. accept resignation Matt Kiger HS Wrestling
 - l. accept resignation Brett West 8th grade girls Basketball
 - m. accept MMT and/or BLT resignations: Bob Heim, Bart Black, Maggie Haines, Jenn Drake, Lisa Sonntag, Kim Shaw
4. Open Enrollment – new FY17 applications
5. Contracts and Agreements
 - a. Special Education LEA Contracts
6. Financials – January 2016

Motion by Clifton, second by Baur, to approve the consent agenda items. Motion carried with all Directors voting in favor.

Information Only:

Ryan McKay, Senior Planner with RSP, shared their analysis of Enrollment and Demographic trends for WCSD. Enrollment is projected to decrease approximately 2% (30 students) over the next five years, however growth in the northeast section of the District could impact the projection. Building capacity is a concern at the Junior High and High School buildings if enrollment does increase.

Building Principals gave reports and Teacher Librarian, Rebecca Bock reported on Author visits (past and pending) at the Middle School.

Motion by Baur, second by Cain to approve the financial audit for year ending June 30, 2015 performed by independent auditors Van Maanen, Sietstra, Meyer and Nickkel, PC. Hard copy was distributed to each director at the January meeting. Motion carried with all Directors voting in favor.

The Winterset Community School District Board of Education then held a public hearing. Discussion on the proposed plans, specifications, form of contract, and estimated costs of the High School/Junior High and Technology building roof project. The project will entail a slightly pitched steel roof installed over the existing rubber membrane after gravel is removed. The project will be bid in four sections with a combined estimated cost of \$1,725,000. The project will be funded with voted PPEI and sales tax dollars.

The hearing was closed and the Board moved back into regular session.

Motion by Baur, second by Cain to accept the proposed plans, specifications, form of contract and estimated costs of the roof project. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to levy property tax for fiscal year 2016-2017 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to approve the FY 17 At-Risk / Drop-out application and to request modified supplemental amount of \$425,707. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to approve the first reading of changes to the following policies – all due to law changes: 203 Board of Director Conflict of Interest, 404.1R code of Professional conduct and Ethics Regulation, 405.2 Licensed Employee Qualifications, Recruitment, Selection, 507.2 Administration of Medication to Students, 507.2E1 Authorization – Asthma, 507.2E2 Parent Release – Asthma, 705.1 Purchasing-Bidding, 708 Care and maintenance of School Records, 804.5 Stock Epinephrine Auto Injector Supply and 904.1 Transporting Students in Private Vehicles. Motion carried with all Directors voting in favor.

All proposed changes to policy series 100, 200 and 300 were posted. Due to the number of policies, the first reading was tabled for the March meeting allowing Directors time to study the changes.

There were no Board member reports.

Superintendent Meade reported on last week's Superintendent Certification conference, revisited a before/after school program but there isn't enough interest, and reported the posting of the Operations supervisor position due to Randy Jeff's retirement.

March 7th 5 p.m. Board Work Session – Certified budget and Facility planning

March 14th 5 p.m. Budget Hearing and Regular Board Meeting

March 28th 5 p.m. Strategic Planning Work Session

The Board left open session and moved into an exempt strategy session pursuant to 20.17(3) – Union negotiations.

At 7:34 the Board returned to open session. Motion by Cain, second by Clifton to move into closed session pursuant to 21.5(1)(i) – Superintendent Evaluation as requested by Dr. Meade. Motion carried with all Directors voting in favor.

At 7:46 the Board returned to open session and President Nicholl adjourned the meeting.

Jeff Nicholl, President

Cammy Leners, Secretary