

**September 14, 2015**

The Winterset Community School District Board of Education met in regular session, Monday, September 14, 2015, in the Boardroom at 5:00 p.m. The following members were present: James Baur, Karen Brookhart, Kelly Cain, Brenda Clifton and Jeff Nicholl. Also present were Superintendent Meade, Board Secretary Leners, 9 staff, students and a member of the press.

President Nicholl called the meeting to order. All in attendance recited the pledge of allegiance. Clifton read the Mission Statement and Belief Statement #9.

Motion by Baur, second by Brookhart to approve the agenda. Motion carried with all Directors voting in favor.

Motion by Brookhart, second by Baur to approve Minutes of the August 10, 2015 meeting. Motion carried with all Directors voting in favor.

The financial books for the 2015 fiscal year were examined and the secretary's and treasurer's statements were reviewed. Motion by Cain, second by Clifton to approve. Motion carried with all Directors voting in favor.

Adjournment of the Current School Board

Dr. Meade read the canvas of the September 8th school board election resulting in the re-election of Directors Cain, Baur and Clifton.

Secretary Leners administered the oath of office to the re-elected Directors.

Secretary Leners called for nominations for the office of Board President. Motion by Brookhart, second by Clifton to nominate Jeff Nicholl. No other nominations were made. Nominations were closed. Nicholl was elected as President by unanimous vote. Secretary Leners administered the oath of office.

President Nicholl called for nominations for the office of Board Vice President. Motion by Clifton, second by Baur to nominate Karen Brookhart. No other nominations were made. Nominations were closed. Brookhart was elected as Vice President by unanimous vote. Secretary Leners administered the oath of office.

President Nicholl called the meeting to order under the newly organized Board at 5:10 p.m.

Public comment: None

President Nicholl called for discussion and approval of the following consent agenda items:

1. Approval of bills totaling \$671,408.57
2. Personnel Items –
  - a. approve contract Christy Robbins bus driver
  - b. approve contract Robert Paullin PK bus driver
  - c. approve contract Donna Baker PK bus associate
  - d. approve revised contract Dana Venenga-Harper (lane change)
  - e. approve contract Josh Henry JH Boys Track Coach
  - f. accept resignation Bob Epperson sub bus driver
3. Open Enrollment Update
4. Contracts and Agreements
  - a. Woodward-Granger Special Education contracts
  - b. 4RKids PK grant
7. Financials – August 2015

Motion by Baur, second by Brookhart, to approve the consent agenda items. Motion carried with all Directors voting in favor.

Information Only: Building Principal updates and PK-6 "Everyday Math" presentation by Ann Bartelt.

Motion by Baur, second by Cain to approve the second and final reading of new policy 505.9 "Honorary Diploma" and revisions to policies 905.1, 905.1R1-3 and 905.1E1-3 all pertaining to facility rent and usage. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to approve the first reading of the following policy revisions: 502.2 Student Rights and Responsibilities, 503.1 Student Discipline-Student Conduct, 410.2 Summer School Licensed Employees, 505.2 Student Promotion-Retention-Acceleration, 603.2 Summer School Instruction. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to waive the second reading of new policy 903.3, Visitors to School District Buildings and Sites. Motion carried with all Directors voting in favor.

Motion by Baur, second by Clifton to approve the first and only reading of policy 903.3 (as second reading had been waived). All WCSD campuses and property are closed to any person convicted of a sexual offense involving a minor or listed on the sexual offender list for any reason. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Brookhart to approve early retirement notification incentives to certified and administrative/supervisory staff. The incentive requires notification of retirement be received no later than noon on December 1, 2015. It was discussed that a retirement incentive would not be offered again in the near future and this is the last time any certified staff will be allowed to commence retirement prior to the completion of all contract days. Motion carried with all Directors voting in favor.

Director Brookhart agreed to serve as our IASB delegate assembly representative again this year. The assembly will meet 11/18/15 followed by the annual IASB convention on 11/19/15.

Motion by Brookhart, second by Clifton to approve an agreement for Demographer services with RSP & Associates, LLC. Services will include an enrollment analysis. Motion carried with all Directors voting in favor.

Motion by Clifton, second by Cain approving the District request of allowable growth for the negative special education balance 6/30/2015. The special education supplement was certified on 9/4/15 with a negative balance of (\$259,143.73). Motion carried with all Directors voting in favor.

Dr. Meade reported WCSD was named one of the top 150 workplaces by the Des Moines Register. She also shared that no tailgating will be allowed during athletic events. Once an event begins, individuals will be expected to either enter the event or immediately leave school property. Congregating and loitering on school property will not be allowed during the time in which the athletic even is in progress.

Next meeting is scheduled for Monday, October 12, 2015 (5pm).

President Nicholl adjourned the meeting at 6:39.

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Jeff Nicholl, President

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Cammy Leners, Secretary