

## Administering Prescription Medications

### For Mora Public Schools

320-679-6232

Please fill out all areas if you wish to have medications administered to your child during school hours by school staff.

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

### Physician's Order for Administration by School Personnel

I have prescribed the following medication(s) for this student and request the dosages be given during the school hours.

	Medication	Dose	Time(s)	Diagnosis	Side Effects
1.					
2.					
3.					

(All authorizations expire at the end of the school year or at the end of extended school year summer programs)

Physician Signature \_\_\_\_\_ Date \_\_\_\_\_

Clinic \_\_\_\_\_ Clinic fax \_\_\_\_\_

Clinic phone \_\_\_\_\_

### Parent / Guardian Authorization of Medication

I request that the above medication(s) be given during school hours as ordered by this student's physician/licensed prescriber.

I also request that the medication(s) be given on field trips, as prescribed.

I release school personnel from liability in the event adverse reactions result from taking medication(s).

I will notify the school of any change in the medication(s), (ex. dosage change, medication is discontinued, etc.)

I give permission for the school nurse or designee to communicate with the student's teachers about the student's health condition(s) and the action of the medication(s).

I give permission for the medication(s) to be given by designated personnel as delegated by the school nurse.

I give permission for the school nurse or designee to consult (in oral or written format) with the above names student's physician/licensed prescriber regarding any questions that arise with regard to the listed medication(s) or medical condition(s) being treated by the medication(s), as well as ongoing data on medication effects provided to physician/licensed prescriber and parent/guardian via monitoring form.

My son/daughter may self-administer his/her inhaler/Epipen<sup>®</sup>, if appropriate as assessed by the School Nurse.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Relationship to Student

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Day Phone

\_\_\_\_\_  
Date

**NOTE: Medication is to be supplied in the original/prescription bottle. Ask the pharmacy to divide the prescription into two separate bottles. One labeled Home and one labeled School**

Signatures must be completed in order to administer medication. If medication policy is not followed, school health services will not be able to administer medication, which may adversely affect education outcomes or this student's safety.

**RETURN TO: Mora Public Schools, School Nurse**

**OR: Health Office Fax:**

**Mora Elementary Health Office  
200 N 9th St Mora, MN 55051**

**Mora Elementary School:  
320-679-6249**

**Mora High School Health Office  
400 E Maple Ave Mora, MN 55051**

**Mora High School:  
320-679-6238**



Exploring. Engaging. Empowering.

Mora Independent School District #332
400 East Maple Avenue Mora, MN 55051
District Nurse Health Office School Phone (320) 679 – 6232
Elementary Fax: (320) 679 – 6249; High School Fax: (320) 679 – 6238

Consent to Release Private Health Data

Student's Full Name: Birth date:

Parent(s) / Guardian(s) Name:

Parent(s) / Guardian(s) Address:

I authorize: Anne Grahn MS, RN, PHN, LSN District Nurse District # 332
(School District Name and Person Responsible)

(Address) Mora MN 55051
(City) (State) (Zip Code)

Release information to: Obtain information from: (check either or both boxes, as needed)

(Name, Title)

(Organization)

(Address)

(City) (State) (Zip Code)

The information to be released:

- Immunizations
Health Record
Medical Records
Teacher, Counselor and Staff Observations
Official School Records
Special Education Reports
Psychological Records
Other

The purpose for the request:

I understand that this authorization takes effect the day I sign it. It expires on a requested date, or no more than one year from the date of my signature. I also understand that I may change or revoke this authorization at any time by sending written notification to Minnetonka Public Schools and that said change or revocation will not affect information previously released according to my consent. In accord with revised federal and state statutes, permission of the parent or adult student is no longer required when authorized school personnel request records.

It expires on:

Date:

(Parent/Guardian signature, or student if age 18 or older)

A pupil's records may be examined at any time by the parent, guardian, or pupil (18 years or older).