

Naviance Quick Reference Guide

- **What is Naviance?**
 - Naviance is a web-based college and career planning tool that provides data resources specifically to Taconic Hills Jr/Sr High School.
- **All students have a registered account.**
 - Every student at THCSD 5th grade and up has a username and password. If it asks for Zip Code: **12521**
 - **Username:** Taconic Hills student email.
 - **Password:** These were set last year by your student. At anytime counselors can reset passwords for students if they are forgotten.
 - Once you are logged on you can always change your password by going to the “About me” tab, then “My account”, “Security” and hit the edit button on the right side.
 - If students are having trouble logging in, please contact your counselor asap.
 - Only one email address can be associated with each account.
- **Homepage Highlights**
 - Where it says “Welcome Titans” there will important reminders specific to grade levels.
 - Under the “What’s New” tab we will post messages and reminders about what colleges will be visiting.
- **“About Me” Highlights**
 - Manage your account.
 - View your Surveys.
 - Resume - create and build your resume. When meeting with College Admissions Counselors it is good to hand them a resume/portfolio.
 - Take assessments that will help you plan for your future.
 - Create a portfolio

- **“Colleges” Highlights**

- SuperMatch College Search- A visual dynamic, and interactive approach to the college search tool. Sort through criteria of varying importance to see which colleges match your wish list; complete this exercise as many times as you want to generate a new list of colleges.
- Colleges I’m thinking about- Add colleges to this list that you are interested in by clicking the heart button next to the colleges name.
- College Match- On the college match you can see the schools that you added to the “Colleges I’m Thinking About” page and other schools students also applied to that applied to the same school you liked.
- Colleges I’m Applying to- Add colleges to this list that you are applying to; add all colleges to your Common App as well so we can match your accounts.

- **“Careers”**

- Explore Careers- Explore/learn about careers and career clusters, see what colleges offer majors that lead to careers of your choice.
- Cluster Finder- Find a career interest area using your personal qualities, activities, and school subjects you enjoy.
- Career Interest Profiler- Discover your interests and what they mean by completing this interest survey.

Please contact your counselors if you are having any trouble with your Naviance account.