



**Application for Part-Time Concurrent Enrollment at the High School
(College in the High School)
FALL 2019**

Name _____ Social Security No. _____
(Last Name) (First Name) (Middle I.)

Providing your Social Security number allows C-GCC to process, track, and match your application credentials correctly and quickly. In addition, the federal government requires you to provide your Social Security number if you will be applying for a tax credit for allowable educational expenses. C-GCC is dedicated to ensuring the confidentiality of student records and application materials.

Mailing Address _____
(Street & Number) (City or Village) (State) (Zip)

Physical Street Address _____
(Street & Number) (City or Village) (State) (Zip)

County: _____ Home Phone: _____ Birth Date: _____ Sex F / M (Circle)

Email address _____

Please choose and circle one of the following closest to your ethnicity:

- 1) Native Alaskan/American Indian 2) Black/African American 3) Asian/Pacific Islander 4) Hispanic/Latino
5) Non-Resident Alien 6) White

If you indicated you are Hispanic/Latino, please circle one:

- 1) Central American 2) Puerto Rican 3) Mexican 4) Dominican 5) South American 6) Other Hispanic/Latino

Are you a U.S. citizen? Y / N (Circle)

Is English your native language? Y / N (Circle)

Name of High School from which you expect to graduate. _____

Month and Year of graduation. _____

**NOTE: Admissions Office needs to receive these requests no later than
Monday: September 16, 2019. Late requests will NOT be processed.**

COURSE(S) FOR WHICH YOU REQUEST ADMISSION (Maximum 11 credit hours)

(EX: Course Number: PY 101-80 Course Name: General Psychology)

- Course Number: _____ Course Name: _____
- Course Number: _____ Course Name: _____
- Course Number: _____ Course Name: _____

REQUIRED APPROVAL SIGNATURES:

Student Signature: _____ Date: _____

Approval of Parent/Guardian: _____ Date: _____
(Acknowledging/accepting responsibility for tuition payment)

Approval of School Counselor/School Official: _____ Date: _____

This student meets the eligibility requirements for the USDA Free or Reduced-Price Meals:

Yes No - School Counselor Initials: _____

Return this request form, along with a copy of the student transcript, to:

Admissions Office - Columbia-Greene Community College
4400 Route 23
Hudson, New York 12534
(518) 828-4181 Ext. 3427 FAX (518) 822-2015

Part-Time Concurrent Enrollment at the High School Process

- I. To be considered for Part-Time Concurrent Enrollment at the High School course(s), the student must be in a Regents level program and have an 80% average in the academic area in which he/she wishes to study.
- II. A tuition waiver will be granted to early admission high school students who meet the eligibility requirements for the USDA Free or Reduced-Price Meals and meet the academic requirements of the early admission program.
- III. To apply for Part-Time Concurrent Enrollment at the High School course(s), the student must complete the enclosed application, obtain his/her parent/guardian signature and return it to his/her high school guidance office as soon as possible.
- IV. Once a C-GCC Admissions counselor reviews the application, the student will be notified as follows:
 - a. If the student is approved to take college level course(s), the student will receive the following in his/her acceptance packet:
 - Letter of acceptance indicating approved course(s)
 - Tuition bill and payment form *(for students who do not qualify for the USDA Free or Reduced-Price Meals)*
 - Affidavit for Certificate of Residence
 - b. If the student is ineligible to take college level course(s), the high school guidance office will receive notification and will inform the student of the ineligible status.
- V. Upon receipt of the acceptance packet the student must return the following to the Bursar's Office within 10 days:
 - a) Payment form including payment in full for approved course(s) *(for students who do not qualify for the USDA Free or Reduced-Price Meals)*
 - b) Completed affidavit for Certificate of Residence
 - c) Copy of student's photo ID (Driver's License, Permit, High School ID)

If you have any questions, please call the Admissions office at 518-828-4181 ext. 3427.