

John Muir School Parent-Teacher Collective (“PTC”)

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Location: John Muir School in the Library
100 Walker Avenue
Ashland, OR 97520

- I. Call to Order by Laurie Green at 6:34 p.m.
- II. Roll Call: Laurie Green, Jace Green, Pam Kuhn, Rebecca Gyarmathy, Dana Barton, Nassar Rihan, Amy Stuart, Lisa Rhodes, Tabitha, Dave
- III. Approval of the Agenda: Approved.
- IV. Approval of the January 10, 2019 Minutes: Approved.
- V. Reports
 - A. PTC President’s Report: Laurie announced Tabitha, Pam and Sarah are interested in the open PTC officer positions of President and Treasurer.
 - B. Vice President Report: Nothing to report.
 - C. Treasurer’s Report: Jace reported: See handout for specific budget details. PTC raised \$3706 from the Raffle Night and \$450 from Paint-n-Sip. Jace stated he could not update the budget because the bank won't let let him use Quicken. \$8900 raised from Hike-a-thon. All the library funds are spend. Scholarship funds a close to be spend. Teachers should spend down their clasroom funds, still \$400 remaining, use it or lose it by year end. Raided \$18,340 to date, aiming for \$24K.
 - D. Principal's Report: Rebecca reported that the Facilities Naming Committee meeting was today. They are moving through the process

of changing the name of JMS from "John Muir Elementary School" to a new name removing the elementary school reference, as JMS is a K through grade 8 school. The Committee will submit a list of names by May 1st, listed in order of preference.

E. Art Focus Sub-Committee Chair's Report: Nassar reported that Richard Pope will be the new woodworking instructor. He comes highly recommended from the Woodworking Guild. Mr. Pope's wife will donate supplies, wood, plaques, etc. All classes will be 45 mins, except woodworking. The classes offered will be: fabric arts, video, circus, improv, cooking, woodworking, and photography. Each instructor will be paid \$50 pursuant to a "mini contract." Supplies for the classes is being worked out with Rebecca. Starts the first Thursday after Spring Break. Need at least 4 parent volunteers.

F. Portable Pantry-Box Top Sub-Committee Chair's Report: Amy reported that Portable Pantry received \$37 in BoxTops revenue. Amy stated Carrie sent an email out about a possible grant opportunity to support Portable Pantry. Amy reported only 1 volunteer is helping her. It takes Amy all day Thursday to implement, so she is suggesting to change the Program into a student pantry where the students can choose the items they need from a stocked pantry. Amy sent out a survey on how to set up the pantry and how to select items like a grocery store concept. Students will be able to select item from a grocery store-like set up in Room 12. Parents/students to select items on Thursday from 2:30-#:30. Nassar would staff the Pantry to let people in. Amy would set allowances for portion rationing the amount of each item per person. Discussion about how to store food and keep safe and what to do about perishable items.

G. Grocery Cash Back Sub-Committee Chair's Report: Pam reported that there will now be \$100 gift cards available for purchase for Shop-n-Kart. She had to buy \$4K worth, and gift cards are only available in \$100 increments. Pam picked up more CoOp gift cards for Raffle Sales. Pam suggested a survey to get feedback on the Grocery Cash Back Program. Next year PTC may change how the Program works and how sales work. Concern was expressed about 3

parent volunteers graduating out of JMS. Maybe the School Secretary can sell Grocery Cash Back. That's what other schools do.

H. Fundraising Sub-Committee Chair's Report:

Hike-a-thon is doing well with just under \$9K in revenue raised. Next year PTC will sign up families at school registration. Made \$450 at paint-n-Sip. Finally got a commitment from Martolli's for a Martiolli's Night JMS fundraiser. PTC used to get 50% of sales, they will now give 30% of sales, all food, drinks and gift cards. Will be held March 18th from 3pm till close of business. Please encourage everyone to eat lunch, dinner together at Martolli's that day. Laurie will purchase Pizza Prizes on the March 18th fundraiser day and get Martolli's gift cards for prizes for the Hike-a-thon and Raffles sales, and \$300 for pizza party for class prize.

I. Executive Sub-Committee Chair's Report: Nothing to report.

VI. Old Business

Nothing.

VII. New Business

A. Raffle:

Discussed 42 individual prizes and 6 package prizes will be raffled off at Raffle Night. Laurie will take out an ad in the local business guide to thank all the donors, business and community for their generous donations. Discussed ideas for next year: Issues regarding weather, Girl Scout competition, timing of Raffle to a time less competitive with Girl Scouts, perhaps push event back to first week in April, instead of March. Sell at Ashland Ski Resort, sell at new venues and later in March/April.

B. Certified Staff Appreciation:

Discussed gift ideas for appreciation of certified staff. 11 classified staff. Decided upon gift cards. Tabitha made lovely individual gift cards for the classified staff. Thank you Tabitha! Budget is \$535 for 10 Certified staff plus Rebecca. \$25 Growler Guys gift cards (not

Rebecca). Next year have parents sign up for shadowing each staff to help support them. offered to work with PTC to purchase gift cards at Jefferson Outpost for classified staff. Certified staff discussion decided upon gift cards at Growler Guys. 11 certified staff.

C. PTC Officer Nomination:

Laurie announced Tabitha, Pam and Sarah are interested in the open PTC officer positions of President and Treasurer. Will discuss further at next PTC meeting.

IX. Comments and Announcements: Amy commented that PTC should only do fundraising through Hike-a-thon, Raffle Night for all future fundraising events, and also passive fundraising like Amazon Smile, Paint-n-Sip and Giving Month. Pam asked what happens at the next few PTC meetings? How will the transition work from current leadership to new leadership. Laurie stated that will be discussed at the June Summit meeting and Laurie and Jace will attend the first few PTC meetings next year.

Adjourned at 7:47 p.m.

Next meeting date April 4, 2019 at 6:30 p.m.