

Posting

Delavan-Darien School District Teaching Position

Posting Date: April 19, 2021

Position: School Psychologist

School: District (Elementary Level)

Starting Date: August 2021

Completed application materials **MUST** include the following:

1. Letter of application
2. *District Teacher Application for Employment*
3. Transcript(s)
4. Credentials (including references)

and are due by: **Until Filled**

Send to: Please submit your application materials using the WECAN system at the following web address: <http://services.education.wisc.edu/wecan>. (Review of materials and/or interviews may begin upon receipt of COMPLETE application packets.)

Job Description: Seeking an enthusiastic and caring School Psychologist to coordinate and facilitate IEP's, assess individuals with potential disabilities, assist in implementing RTI and the new SLD criteria, train staff on modification techniques and assist with transition between programs designed for students with disabilities. The successful candidate must possess a strong work ethic and the desire to work well as a part of a collaborative team as well as take the initiative to problem solve behavioral and academic challenges. Being able to organize and ability to manage multiple priorities is a must. Experience in working with at-risk populations, testing, scholarships and student leadership programs would be beneficial. Must possess impeccable morals/ethics, exhibit courtesy and respect for everyone. Teamwork, humor and great interpersonal relation skills are essential. Must be certified or eligible for certification in the State of Wisconsin (#62) to practice as a School Psychologist in a school setting. Masters Degree in Educational Psychology and a Specialist Degree in School Psychology or equivalent are required. Experience working with English Language Learners and Spanish Speaking skills preferred.

The Delavan-Darien School District does not discriminate in employment on the basis of race, color, age, national origin, religion, sex or handicap.

Job Description

Position Title:	School Psychologist	Department:	Student Services
Classification:	Certified	FLSA:	Exempt
Reports To:	Building Principal	Adopted:	January 2020

PURPOSE

The School Psychologist will advocate for students through diagnosing, assessing, consulting, and coordinating psychological services so that the students may derive the fullest possible education from their school experience.

ESSENTIAL JOB FUNCTIONS

Achieve District educational goals and objectives by promoting active learning and thinking. Administer and interpret tests; facilitate IEP meetings; maintain proper reports and materials; participate in student assistance programs; assess and evaluate student special education needs; collect and report data; perform group/individual counseling; participate in District meetings/committees.

DUTIES AND RESPONSIBILITIES

- Administer and interpret individual psycho-educational and other tests as appropriate for all children ages 3-21 that are referred.
- Act as case manager for all new SLD, EBD, ID, OHI, and EC referrals in each building where assigned by Student Services Director.
- Act as I.E.P. team member on re-evaluations as necessary or as requested.
- Coordinate I.E.P. team evaluations of children referred due to concerns raised during preschool screening.
- Participate in Section 504 process including evaluations when necessary and monitor annual and 3 year review dates
- Assist in developing and recommending procedures for the identification, evaluation, programming, placement, monitoring and reevaluation of special education students.
- Assist in developing and recommending strategies for students who are in and remain in regular classroom placement.
- Communicate with appropriate district administrators regarding issues and developments affecting the school system and issues involving delivery of school psychologist services.
- Stay current on issues regarding students, education and the school psychology field.
- Work closely with regular staff, special education staff, parents, and administrators to discuss student issues or concerns.
- Assist staff in setting-up classroom or individual behavior programs.
- Consult with counselors, administrators and others regarding the district's testing program and the test results obtained on group achievement and/or I.Q. tests.
- Acts as an advocate for students and their educational programs and make referrals for further evaluation or treatments for children on a case-by-case basis.
- Assist in the screening of records of special education students transferring into the district.
- Maintain accurate, complete and correct records as required by law, district policy and administrative regulations including IEP reports. Ensure all state mandated developmental guidance information is presented.
- Assist in the collection and reporting of data required for district and state special education reports.
- May assist in the coordination and implementation of pre-kindergarten, early childhood, and early entrance screening of children.
- Engage in crisis intervention activities when needed.

- Maintain student and student record confidentiality to the extent possible under the law.
- Assess student progress and make needed changes in delivery to meet individual needs of each student. Interpret test data and student records to students, parents and staff when appropriate.
- Attend all building, faculty, department and Individual Education Plan (IEP) staff meetings and committees as required or requested.
- Work cooperatively with all staff, promote interdisciplinary collaboration and be supportive of other building/district programs.
- Participate in in-service activities promoted by the district.
- Serve as a role model by demonstrating a positive attitude, appropriate dress, office cleanliness, timeliness, proper preparation and strong work habits.
- Follow district and school policies and guidelines and administrative and contractual rules and regulations. Adhere to state statutes pertaining to school psychology.
- Strive to maintain and improve professional competence. Stay abreast of issues related to K-12 education and trends in school psychology.
- Take all prudent and reasonable precautions to protect students, equipment, materials and facilities.
- Stay abreast of district news through district communication efforts via district website or email.
- Serve as a positive role model for students and to help instill in students the belief in and practice of ethical principles and democratic values.
- Perform other duties within the scope of employment and certification as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

Requires a master's degree in school psychology; certification as a school psychologist as established by the Wisconsin Statutes and the Department of Public Instruction; a broad knowledge of psychological services and related testing; and knowledge of theory and practice in special education programming, including inclusion, discipline, I.E.P. development, disproportionality, and implementation, and IDEA Reauthorization. Must possess the ability to work effectively with students, parents, colleagues and the general public and to maintain open communications; ability to plan, organize and establish priorities; ability to work with diverse ethnic and socioeconomic communities; ability to carry out responsibilities independently and in a satisfactory manner; and ability to maintain a positive learning environment. Must demonstrate knowledge of district adopted curriculum and teaching strategies; ability to communicate effectively both in writing and orally; and utilization of computer technology in the performance of duties and responsibilities.

WORK ENVIRONMENT

Noise level in the work environment is moderate to loud. Duties are performed indoors and occasionally outdoors. Duties as assigned may include travel between buildings and a driver's license may be required for some assignments.

While performing the duties of this job, the employee is required to stand, talk, hear, walk and sit. While performing the duties of this job, the employee may occasionally push or lift up to 50 lbs. such as boxes of books, and mobile computer lab carts. The employee is directly responsible for safety, well-being or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, as well as far vision such as to supervise students. The position requires the individual to meet multiple demands from several people and interact with the public and other staff. The job will require occasional balancing, stooping and kneeling; bending at the neck and at the waist is frequently required; the use of the fingers and hands to grasp and feel small objects is also frequently required. The ability to talk, hear and express and understand ideas and thoughts are constantly required. Physical attendance or in-person interaction is required during school days and regular operating hours.

The employee shall remain free of any alcohol or illegal substance in the workplace in compliance with Policy 3122.01 throughout his/her employment in the District.

The Delavan-Darien School District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.