

**REGULAR MEETING
BOARD OF TRUSTEES
TOWNSEND SCHOOLS K-12 DISTRICT #1
LIBRARY COMMUNITY ROOM
TUESDAY, APRIL 13, 2021 6:00 PM**

The regular meeting of the trustees of Townsend Schools was held on this date with the following board members present: Jason Noyes, Todd Olson, Shaun Scott, Kevin McDonnell, Vanessa Flynn, and others: Shane Swandal, Rich Whitney, Tim Tholt, Ed Shindoll, Shae Bruursema, Norm Darlinton, Dallas Diehl, Sheri Heavrin, Christina Hartmann, Brad Racht, Erik Wilkerson, and Kristi Sangray

ATTENDANCE

Chairman Noyes called the meeting to order at 6:07 pm and allowed for public comment.

CALL TO ORDER

Dallas Diehl addressed the board with his concerns about the school's mask policy. Ed Shindoll addressed the board concerning the need for new tires on activity bus 2. He provided two estimates for the needed tire replacement.

Shane Swandal reported on the Builders Risk Insurance. Shane stated that Townsend Schools saved a considerable amount of money with the Builders Risk Insurance purchased through Dick Anderson Construction. Shane stated that he is working with the school to schedule a clean out date for the Middle School rooms and is hoping to start June 1, 2021. Shane stated that he is obtaining quotes for inspections. Shaun Scott reported on an IT meeting held earlier in the afternoon. Shaun stated that Telecom will meet the school's needs for many years. Tim Tholt reported on the construction project. He stated that during excavation they found concrete buried belonging to the old 1908 school building and are looking for the complete limits of the slab. Tim explained Procore to the board of trustees. He stated that you can access documents, meeting minutes for project meetings, and access pictures.

**ELEMENTARY BUILDING
PROJECT UPDATES**

Sheri Heavrin proposed ideas for Prom this year and stated that efforts will be made to limit attendance to keep numbers low by allowing entrance to Juniors, Seniors, and their dates. She stated that the city approved the use of Heritage Park with a shorter time frame to fit the parameters of the noise ordinance. Sheri asked the board of trustees for guidance on mask usage and out of district guests. The trustees decided to discuss the topic later in the meeting.

**COVID-19 RESPONSE
PLAN**

PROM PROPOSAL

Sheri Heavrin proposed ideas to the board of trustees for this year's High School graduation ceremony. She requested the use of the Stage gym and suggested a maximum of 10 guests per graduate. Formal tickets could be distributed with assigned or sectioned off seating. Shaun Scott stated he was happy to have the possibility of more people in attendance this year. Brad Racht stated that the 8th Grade Awards night would have the same set up as the High School graduation.

GRADUATION PROPOSAL

Superintendent Wilkerson reported on his staff survey. He stated that the Certified staff received their Covid-19 vaccination sooner than the Classified staff. He stated the Classified staff is now able to receive the Covid-19 vaccination. The Staff Survey polled both the Certified and Classified staff. The survey showed 56% of the Certified Staff and 38% of the Classified staff are in favor of keeping the mask mandate. The survey showed 44% of the Certified staff and 63% of the Classified staff are in favor of removing the mask mandate.

STAFF SURVEY

Todd Olson made a motion to approve the consent agenda items.

- March 9, 2021 Regular Meeting minutes
- April Claims (#28007 - #28069 for \$205,274.75)

APPROVE MINUTES APPROVE CLAIMS

Vanessa Flynn seconded the motion. All voted in favor.

Shaun Scott made a motion to appoint Erik Wilkerson as the Coop Board Representative for Townsend through June 30, 2021 and appoint Susie Hedalen as the Coop Board Representative beginning July 1, 2021. Vanessa Flynn seconded the motion. All voted in favor.

APPOINT COOP BOARD REPRESENTATIVE

Vanessa Flynn made a motion to approve the Resolution to Dispose of Items of Personal Property. Shaun Scott seconded the motion. All voted in favor.

DISPOSAL OF PERSONAL PROPERTY

Shaun Scott made a motion to stay with MUST Health, Vision, and Dental Insurance as presented. Vanessa Flynn seconded the motion. All voted in favor.

MUST INSURANCE

Shaun Scott made a motion to approve the resignations of Laurinda Stokke, Vicki Bucy, Misty Masolo and Teddi Murgel as presented. Todd Olson seconded the motion. All voted in favor.

RESIGNATIONS

Todd Olson made a motion to approve Sarah Tallwhiteman for the paraprofessional vacancy and the After School Program for the remainder of the 2020-2021 school year and hire Tyler Noyes as a substitute teacher. Vanessa Flynn seconded the motion. All voted in favor.

EMPLOYMENT

Kevin McDonnell made a motion to approve and appoint Kristi Sangray as District Clerk at the rate of \$45,000 per year with full family insurance. Vanessa Flynn seconded the motion. All voted in favor.

Shaun Scott made a motion to approve Lindsey Moldenhauer as a ½ time assistant tennis coach and move Amy White to a ½ time assistant coach for the current 2020-2021 tennis season. Vanessa Flynn seconded the motion. All voted in favor.

Shaun Scott made a motion to approve the hire of Certified personnel as presented. Vanessa Flynn seconded the motion. All voted in favor.

CONTRACT RENEWAL
CERTIFIED

Vanessa Flynn made a motion to approve the hire of those Certified personnel receiving tenure as noted. Shaun Scott seconded the motion. All voted in favor.

CONTRACT RENEWAL
CERTIFIED TENURE

Shaun Scott made a motion to approve the hire of Classified personnel as presented. Vanessa Flynn seconded the motion. All voted in favor

CONTRACT RENEWAL
CLASSIFIED

Todd Olson made a motion to approve the hire of Fall and Winter Activities/ Advisor personnel as presented and also move to hire Shae Bruursema as the Assistant Volleyball coach for the 2021-2022 school year. Shaun Scott seconded the motion. All voted in favor.

CONTRACT RENEWAL
FALL AND WINTER
ACTIVITIES

Jason Noyes voiced concerns with the girls' basketball team and their performance this year. Coach Darlinton stated his plans for the upcoming year included the following: team building, basketball camps, helping the girls develop their talents, and continuing to offer positive support to the student athletes. Coach Darlinton stated that he puts in time with the Elkhorn league in order to encourage future players.

Kevin McDonnell made a motion to approve the hire of the following:

OTHER CONTRACTS

- Summer Counselor- Kallie Audet
- Head Librarian- Angela Giono
- Dual Credit teachers- Laura Ascherman and Darlene Beck
- Summer Feeding Program workers- Danielle Douglas and Laura Frazier
- Summer Driver's Education- Allen Severeid
- Extended Ag. Contract- Jemma Loughery

Todd Olson seconded the motion. All voted in favor.

Shaun Scott made a motion to approve Christina Hartmann as Elementary Principal pending negotiations. Kevin McDonnell seconded the motion. All voted in favor.

Shaun Scott made a motion to approve the hire of Kristi Sangray, Brad Racht, and Sheri Heavrin pending negotiations. Vanessa Flynn seconded the motion. All voted in favor.

Shaun Scott made a motion to table consideration of Policy 1905 emergency measures. Vanessa Flynn seconded the motion. All voted in favor.

POLICY REVIEW

Jason agreed to the graduation ceremony plans. Masks will be required in the building during the High School graduation and 8th grade Awards Night.

Elementary Principal Brad Racht reported on: 8th grade Awards Night, a behavior reward in place of a field trip, and provided an update on this years' state testing.

EL PRINCIPAL REPORT

High School Principal Sheri Heavrin reported on: FFA, BPA, Skills USA, spring sports competitions and upcoming events. Sheri stated that a master class schedule is being organized for next year.

HS PRINCIPAL REPORT

Superintendent Wilkerson reported on: Interviews for the Special education and Music teacher positions and the open Secretary position. Erik stated that MUST donated 1,000 masks, hand sanitizer and other gifts to the school. He also visited with Pam Watson about helping out with some specific items.

SUPERINTENDENT
REPORT

The meeting adjourned at 9:17 pm.

Jason Noyes- Chairman

Kristi Sangray- District Clerk