

**REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES  
Monday, August 14, 2017**

**1. Roll Call**

Upon roll call, all board members were present. Also attending: Douglas Olsen, Sandy Malliet, Aaron Mithum, Kim Johnson, Kent Petersen, Chuck and Karen Bolstad, and Kristi Deaver.

**2. Affirmation of the Proof of Publication of the Agenda**

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

**3. Approve Agenda**

To approve the agenda as published and posted.

Motion: Earl Wallace; 2<sup>nd</sup>: Duane Wallace. Motion carried with all ayes.

**4. Audience to Visitors/Board Members**

N/A

**5. Expense Vouchers/Receipts**

To approve the expense vouchers and receipts as presented.

Motion: Dan Chroninger; 2<sup>nd</sup>: Duane Wallace. Roll call vote carried with all ayes.

**6. Consent Agenda**

**a. July 10, 2017 Regular Board Meeting**

To approve the consent agenda as presented.

Motion: Duane Wallace; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

**7. Action Agenda**

**a. Award 2017-18 Bids for Bread and Milk**

To award the 2017-18 bread bid to Pan-O-Gold and the 2017-18 milk bid to Prairie Farms.

Motion: Tricia Clements; 2<sup>nd</sup>: Earl Wallace. Motion carried with all ayes.

**b. 2017-18 Building Better Smiles MOU**

Tabled until response regarding changes to the MOU have been received.

**c. 2017-18 Payment to Viola Community Building**

To approve the annual payment of \$800.00 to the Viola Community Building.

Motion: Tom Simonson; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**d. Revision of 2017-18 District Fees for Adult Breakfast Pricing**

To revise the adult breakfast pricing to \$2.15 per day in accordance with DPI School Lunch Program regulations.

Motion: Earl Wallace; 2<sup>nd</sup>: Angie Egge. Motion carried with all ayes.

**e. ACP Plan**

To approve the Academic and Career Planning model as presented.

Motion: Dan Chroninger; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

**f. Purchase of Library iPads through Common School Funds**

To approve the purchase of library iPads using Common School Funds as presented.

Motion: Tom Simonson; 2<sup>nd</sup>: Earl Wallace. Motion carried with all ayes.

**g. 2016-17 Budget Revisions**

To approve budget revisions for 2016-17 as presented.

Motion: Dan Chroninger; 2<sup>nd</sup>: Angie Egge. Roll call vote carried with all ayes.

**h. 2017-18 Extra Curricular Advisors**

To approve the 2017-18 extracurricular advisors as follows: 2018 Class Advisor – Lori Martin; 2018 Assistant Class Advisor – Michele Vielhuber; 2019 Class Advisor – Megan Schullo; 2019 Assistant Class Advisor – Eric Cummings; 2020 Class Advisor – Casey Goodrich; 2021 Class Advisor – Katie Griffin; Computer Coordinator – Jennifer Malphy; FFA Advisor – Brian Kast; Co-Forensics Advisors – Erica Walter and Sarah Wallace; Future Educators Advisor – Lacey Vinger; Future Problem Solving Advisor – Andy Lipski; Gifted & Talented Coordinator – Sarah Wallace; High School Student Council Advisor – Jennifer Malphy; Middle School Student Council Advisor – Vicki Olsen; 8<sup>th</sup> Grade Leadership Group Advisor – Greg Kiefer; 5<sup>th</sup> Grade Math Challenge Advisor – Shari Von Ruden; Mentor for Taylor Schroeder – Gail Marshall; National Honor Society Advisor – Barry Donovan; Newspaper Advisor – Erica Walter; Pep Band – Justin Guzman; Spanish Club Advisor – Todd Martinson; Yearbook Advisor – Rick Starkey; Young Astronauts Program – Jake Gehrke; Quiz Bowl – Jake Gehrke; Cheerleader Advisor – Football – Heather Johnson; Musical Director – Kathryn Miller; Assistant Musical Director – Justin Guzman; Assistant Musical Director – Heather Johnson; Winter Sports Cheerleader Advisor – Heather Johnson; Drama Club Advisor (Head – 60%) – Sarah Wallace; Drama Club Advisor (Assistant – 40%) – Michele Vielhuber.

Motion: Earl Wallace; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

**i. Para-Educator Position**

To approve Sam Goodwin as full time para-educator for 2017-18.

Motion: Tricia Clements; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**j. 29 Hour/Week Cook Position**

To approve Janet Thompson for a 24 hour per week cook position (change from posting).

Motion: Tom Simonson; 2<sup>nd</sup>: Earl Wallace. Motion carried with all ayes.

**k. Fundraiser Request**

To approve a fundraiser request for the Volleyball Club to sell water bottles and thermos containers.

Motion: Duane Wallace; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

**l. Letter of Resignation ~ Kataline Bannister**

To accept a letter of resignation from Kataline Bannister for the 10 hour per week cook position.

Motion: Earl Wallace; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**8. Informational Agenda**

**a. Discussion Items**

**1) Apptegy Update ~ Kent Petersen**

Kent Petersen provided a demo of our new website and app to the board. So far, this company has been very good to work with; they have a great response time and are very efficient. The website is very easy to use and we have been receiving positive feedback from parents and community members.

## **2) Longevity Pay for Coaches**

Kent Petersen had put together a longevity pay scale for coaches, which was included in the board packet. The handout was reviewed and the pay schedule will be placed on the September agenda for board action.

## **3) Academic Interventionist – Math**

Superintendent Olsen discussed the possibilities for this position with the board. Title I monies could be used to pay the salary, and finding two people might be a good solution, for instance, a 20 hour a week and a 10 hour a week position so that we can target math and early reading. Student test results continue to show a deficit in math and having a math interventionist might make a difference. Mr. Olsen will continue to discuss this with the board.

## **4) School Van/School Bus Sales**

Sealed bids were obtained for the school van and a school bus, with the van selling for \$1,755.00 and the bus selling for \$1,400.00. The school truck brought \$955.00 at auction and Sleepy Hollow will be sending us a check for that amount. This amount was after Sleepy Hollow deducted auction fees.

### **b. Schedule of Meetings for August and September**

A Buildings/Grounds/Transportation Committee meeting was scheduled for Thursday, August 17, 2017 starting at 8:00 A.M. Interviews for the Buildings and Grounds Supervisor will be held on Thursday, September 7<sup>th</sup>, starting at 4:00 P.M.

## **9. Superintendent's Report/Correspondence**

### **a. Vernon Communications Channel**

Superintendent Olsen discussed the school TV channel provided by Vernon Communications. The channel is not live and channel content requires two to four weeks of edit time before being broadcasted. Vernon Communications offers a \$500 scholarship to a student if they log at least 100 hours of video for the channel. The board discussed the pros and cons of continuing with the TV channel and how much commitment the board is willing to put into continuing with the video content for the channel. Our new app will allow event updates, and Apptegy has the capability to tape and stream to YouTube™ if the board is interested.

### **b. Health Insurance Update**

Greg Kuelz from AFG is still working on obtaining bids for health insurance for September through December.

### **c. Kitchen Freezer/Water Fountains/Concrete Patching of Building Foundation**

Superintendent Olsen updated the board on the following projects:

- During certain rain events, water would leak through the building foundation into the elementary teacher's lounge. While all of the equipment was here for the parking lot project, this issue was repaired at an approximate cost of \$800 plus hourly labor for the backhoe.
- The freezer (walk-in) in the kitchen has been warping on the back walls, causing the freezer to work improperly. The cost of a new freezer is approximately \$25,000; Harold Egge hammered the walls back in place and re-caulked the area. So far, it seems to be working.
- Heath Wallace has removed some of the old porcelain water fountains in the building
- Ken Krings has been working on storage space above the lockers in the junior/senior hallway for duffle bag storage
- Mike Lepke will be removing the old KHS in-ground sign and will re-seed the area. The Buildings/Grounds/Transportation Committee will discuss signage ideas.

- Several windows in the pool area where the gas has leaked out are scheduled to be replaced on Tuesday, August 15, 2017.
- The alumni fundraiser was well attended and went very well. The car raffle also went well; Ken Krings did a great job organizing the raffle.
- Preliminary enrollment numbers are looking to be around 530 students this year, with close to 100 students open enrolling in for 17-18.

#### **10. Principals' Reports**

##### **Kim Johnson ~ Elementary**

- The elementary office has new carpeting and fresh paint to start the new school year.
- Mrs. Johnson and Mr. Mithum recently recertified for Educator Effectiveness
- Mrs. Johnson has been reflecting on the new school year, with new staff, existing staff, and students.
- Three teachers will be pursuing their National Board certification; this would give the district a total of six if the three new teachers should pass. Mrs. Johnson shared her experience of becoming Nationally Board certified, and how valuable she felt the experience is for teachers.

##### **Aaron Mithum ~ Middle/High School**

- Mr. Mithum has been working on assessing educational needs for new students coming in for this school year.
- Rich and Kris Jaynes wrote a letter to school board and administration in appreciation of Todd Martinson working with their daughter and the Belize trip; she had an expired passport and had to make different travel arrangements. Todd was very accommodating and Kris and Rich were very appreciative.
- Mr. Mithum discussed student finals. Currently, two full days per semester are scheduled and discussion ensued whether or not there might be a better structure for students. Students are able to opt out of two exams per semester, but must not have any disciplinary issues in order to do this. Mr. Mithum suggested scheduling on day per semester rather than two, and allowing students in good standing to opt out of one rather than two exams. Final exams account for 10% of a student's grade.

#### **11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)**

*(c)Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**PURPOSE: Fall Coaching Positions; Sick Leave Payout for Supervisors with Individual Contracts; 16 Hour/Week Custodial Position**

To convene to closed session.

Motion: Earl Wallace; 2<sup>nd</sup>: Tricia Clements. Roll call vote carried with all ayes.

#### **12. Reconvene to Open Session**

To reconvene to open session.

Motion: Tricia Clements; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

#### **13. Motions Made Following Closed Session Discussion**

To approve Chad Wirts as paid assistant football coach for the 2017 season.

Motion: Earl Wallace; 2<sup>nd</sup>: Tricia Clements. Motion carried with all ayes.

To increase sick leave payout upon retirement for three supervisors with individual contracts to \$50.00 per day.

Motion: Earl Wallace; 2<sup>nd</sup>: Tom Simonson. Roll call vote carried with all ayes.

To approve Dawn Campbell as a 16 hour per week custodian.

Motion: Tom Simonson; 2<sup>nd</sup>: Dan Chroninger. Motion carried with all ayes.

**14. Audience to Board Members/Visitors**

Superintendent Olsen commented that it was great to see so many Kickapoo alumni at the fundraiser on Saturday.

Dan Chroninger thanked the board for the arrangement that was sent to his father's funeral.

Tom Simonson commented that he was glad to be back in the educational circle.

**15. Adjourn Meeting**

To adjourn the meeting at 9:45 P.M.

Motion: Tricia Clements; 2<sup>nd</sup>: Angie Egge. Motion carried with all ayes.

**Minutes submitted by Kristi Deaver, Board Secretary.**

**Attested By:**

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**Board President**

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**Board Clerk**