

# Coshocton City Schools Regular Meeting Minutes

## Board of Education

Coshocton City Schools - Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH

Thursday, March 18, 2021

6:30pm

**Present:** Dr. Jere Butcher, President; Mr. Steve Clark, Member; Mr. Sam Bennett, Member; Mr. Phil Hunt, Vice-President; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum & Federal Programs; Jason Olinger, Instructional Technology Director

**Absent:** Mr. Tad Johnson, Member

### 1 022-2021 Call to Order

President

**Minutes:**

The meeting was called to order at 6:30 p.m.

**Resolution:** 022-2021

### 2 Pledge of Allegiance

### 3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

**Minutes:**

Ms. Ella Baylor read the mission statement

### 4 Roll Call

Ms. Terri Eyerman, Treasurer

### 5 023-2021 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

**Minutes:**

Dr. Hire requested an amendment to the agenda for item 13.3. The item is not a resolution and should read as follows:

13.3 OFCC District Intent to Proceed - Segment 2

It is recommended that the Board of Education approve and submit the District Intent to Proceed with Classroom Facilities Assistance Program - Segment 2 for a requested Commission approval date of July 2022.

Agenda approved as amended.

**Resolution:** 023-2021

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

## 6 024-2021 Approval of Meeting Minutes

It is recommended that the Board of Education approve the following meeting minutes:

- Thursday, February 18, 2021 - Regular Meeting

**Resolution:** 024-2021

**Motioned:** Mr. Phil Hunt

**Seconded:** Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

**Attachments:**

[2021 Feb 18 Reg Meeting Minutes.pdf](#)

## 7 Hearing of the Public

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item VII.

**Minutes:**

There was no public participation

## 8 Required Public Hearing

2021-2022 District School Calendar

**Minutes:**

Dr. Hire presented and reviewed the copy of the calendar and reminded everyone about the minimum number of

hours by grade level. He provided a summary of the hours proposed for next year and the excess hours over the required amount. He also proposed that we go back to snow days for the first 5 calamity days. Even with those days removed, we would meet the required hours. Teacher professional development in-service days are scheduled, as well as teacher workdays. He reviewed both CHS and CES requirements and schedules. Dr. Hire also discussed the calendar survey that was completed by staff members and how those comments impacted his decisions made when working on the calendar for next year. There were three calendars proposed and the third was the majority of staff's choice. He is requesting that students not have to make up any days after May 31 if hours are met for the year. The staff choice calendar does include a week-long spring for the purpose of make-up days if needed. Dr. Hire explained that the Board of Elections called to ask about using our buildings for a voting site. The best practice would be to cancel school on those days. Most likely that will occur in the 2022-23 school year so that may need to be considered when planning future calendars.

After summarizing, Dr. Hire asked the Board and the public in attendance if they had questions or comments related to the calendar.

He stated that we are required to have a public hearing to review the calendar 30 days before voting to implement it. This is the 30-day review.

**Attachments:**

[BOE Superintendent FY22 Calendar Hearing March 18 2021.pdf](#)  
[School Calendar 2021-2022 DRAFT A.pdf](#)  
[School Calendar 2021-2022 DRAFT B.pdf](#)  
[School Calendar 2021-2022 DRAFT C.pdf](#)  
[2021-2022 Calendar survey results.pdf](#)

## 9 025-2021 Board Commendations

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It is recommended that the Board of Education approve the following commendations:

**Minutes:**

The vote recorded here is inclusive of 9.1 and 9.2.

**Resolution:** 025-2021

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Steve Clark

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

### 9.1 025.1-2021 Muskingum Valley Educational Service Center Awards

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- Taylor Moats - Franklin B. Walter Award Honoree
- Sophia Meiser - Outstanding Senior
- Leslie Croft - Honored Teacher nominated by Sophia Meiser

**Minutes:**

The vote for this item is recorded on item 9.0.

Dr. Butcher read the commendations aloud for each of the recipients of the Muskingum Valley ESC Awards. Taylor Moats and Sophia Meiser were present remotely and Mrs. Leslie Croft received her certificate in person.

**Resolution:** 025.1-2021

## 9.2 025.2-2021 Winter Sports Awards

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- **Wrestling**

- Ethan Dixon
  - Division III State Qualifier 120
  - Division III Coshocton District - 2nd Place
  - Division III Barnesville Sectional - 3rd Place

- **Swimming**

- Ella Baylor
  - Division II District Qualifier - 100 Meter Breaststroke

**Minutes:**

The vote for this item is recorded on item 9.0.

Dr. Butcher read the awards and presented them, Ethan was present remotely and thanked the Board members for the award, Ms. Ella Baylor was present to receive her award and also thanked the Board.

**Resolution:** 025.2-2021

## 10 Board and Staff Reports

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### 10.1 Gifted Report

Mrs. Kaitlyn Ashbrook, Director of Curriculum and Federal Programs

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**Minutes:**

Mrs. Ashbrook presented the attached .pdf and added important details for the board and those in attendance regarding the program and the activities the students have been involved in.

**Attachments:**

[Gifted Program Information 3.18.21.pdf](#)

### 10.2 Technology Update

Mr. Jason Olinger, Director of Instructional Technology

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**Minutes:**

Mr. Olinger presented a summary for the board explaining where the district is with technology. He mentioned that the additional Chromebooks purchased now allow students to have a device to carry back and forth every day. He also explained that the District has Securely software which allows for monitoring and supporting students by our staff and administration. He explained that the Connectivity

grant has allowed us to partner with the City of Coshocton to bring connectivity to three parks in the city and our campus grounds. This provides a public wireless connection to each location for our students and families to use. These projects should be completed in about a week or a week and a half. Mr. Olinger listed numerous projects that have taken place already and those that are in progress as well as planned and budgeted projects for the near future. He discussed E-rate rebates being implemented and plans for the district such as new switches in the CES building. Going forward, the E-rate for this next year will bring internet connection to the CHS annex/fieldhouse. It will be linked to CES via fiber and the charges will be discounted 80-85% by E-rate funds.

Dr. Hire mentioned that we are in good hands with Jason. He has improved our district. He thanked Jason for his hard work, as did the Board.

### 10.3 Business Advisory Council Update

Dr. David Hire, Superintendent

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**Minutes:**

Dr. Hire wanted the record to reflect that the District is participating in the Business Advisory Council meetings quarterly. He mentioned highlights that the Advisory Council is working on that are listed in the attached report.

**Attachments:**

[Business Advisory Council Report.pdf](#)

## 11 Board Discussion Items

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**Minutes:**

None.

### 11.1 Ohio Facilities Construction Commission (OFCC) Update

Dr. David Hire, Superintendent

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**Minutes:**

Dr. Hire discussed the OFCC's potential funding for the district project. He had relayed the information formerly discussed by the Board, to OFCC. Dr. Hire presented the District Intent Form, which is due Sunday, March 21st, to the Board. He explained the opportunity that CCSD had of being funded by saying that out of a group of maybe 8 and the District is approximately number 4. Once the District provides a date on the Intent Form, we have a 15-month window from that date to secure local funds. If unable to secure local funds, we would become a lapsed district. If we decided to move forward and secure funds. November 2022 would be 1st opportunity to go to the ballot and that would be too soon. He stated that we can defer to a later date so we can work on the project and secure local funds within the 15-month requirement after that date. He suggested the Board defer to July 2022 and start the work this summer by looking at options with SHP - get enrollment recalculated and have appropriate construction cost set. He explained that if enrollment projections were too low our option would be to build onto our existing Elementary building. We would need to look into the possibility of keeping part of our old building - the natatorium, auditorium, etc. We will be reengaging with SHP to continue survey work and make sure the Board is comfortable. We need to know that the Board is supportive then we would need to look at our levy cycle closely to make a plan. We are locked into the 67% state share and 33% local.

Dr. Hire also mentioned HB1, the new funding model. One of the key items in that plan is to address the community's capacity to pay property taxes. They have talked about a six-year phase-in if it passes. Dr. Hire stated that we would have a better understanding as we moved down the road.

Dr. Hire would recommend that we mark this intent to participate for July 2022 and get the process started. It does not lock us in but it does have to happen to start any process.

Dr. Butcher asked about SHP's opinion. Dr. Hire stated that they recommended that we don't rush the project but also don't defer.

Dr. Hire added that later in 13.3 he'd like the Board to make a recommendation about what month they would like to submit.

Dr. Hire then opened the discussion concerning the softball field **Fencing project**. The coach was not able to secure donated funds. Dr. Hire asked if the board still authorized us to move forward as a safe project. The cost would be in the mid \$20 to \$30K. Terri communicated with the Mayor today and asked the city if they would be a potential partner as well. She also asked the Mayor to confirm if there were plans for a walking path that we needed to take into consideration.

Dr. Butcher stated it is a definite need. Mr. Clark stated that we need to move forward with the project.

Mr. Clark motioned, and Mr. Bennett seconded the motion to complete the fencing for safety reasons and to take care of our children now. We can look for funding later to support the project. All Board members in attendance voted YES.

This motion and the vote is added to the Business section, item 13.7 of the minutes with this motion and vote recorded.

**Attachments:**

[OFCC District Intent to Proceed with Classroom Facilities Assistance Program - Segment 2.pdf](#)

## 12 026-2021 Treasurer's Report and Recommendations

It is recommended that the Board of Education approve the following items:

**Minutes:**

This vote is inclusive of 12.1 - 12.2

**Resolution:** 026-2021

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

### 12.1 026.1-2021 Monthly Financial Report

**Minutes:**



The vote for this item is recorded in item 12.0.

**Resolution:** 026.1-2021

**Attachments:**

[2021.02 February Financial Summary.pdf](#)

## 12.2 026.2-2021 Donations

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- Face Masks from Jeff Drennen Ford

**Minutes:**

The vote for this item is recorded in item 12.0.

**Resolution:** 026.2-2021

## 13 027-2021 Business Items

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It is recommended that the Board of Education approve the following business items:

**Minutes:**

This vote is inclusive of 13.1 - 13.6 - A separate vote is recorded for item 13.7, added during the meeting after a motion and vote by the Board,

**Resolution:** 027-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

### 13.1 027.1-2021 Worksite Medtest

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Recommended that the Board of Education approve Worksite Medtest to perform drug screenings and/or physicals for bus drivers and other district personnel for the 2021-2022 school year during the month of May 2021 in the amount of \$55 each.

**Minutes:**

The vote for this item is recorded above in 13.0.

**Resolution:** 027.1-2021

### 13.2 027.2-2021 Retail Electric Service Resolution

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It is recommended that the Board of Education approve a resolution authorizing the purchase of competitive retail electric service from the lowest responsible bid submitted for the billing period commencing with the July 2022 billing cycle and terminating no later than the June 2027 billing cycle.

**Minutes:**

The vote for this item is recorded above in 13.0.

**Resolution:** 027.2-2021

**Attachments:**

[OME-RESA 2021 Board Resolution Electric 1 .pdf](#)

### 13.3 027.3-2021 Ohio Facilities Construction Commission (OFCC) Resolution

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**Minutes:**

The vote for this item is recorded above in 13.0.

As amended in item 5 Adoption of Agenda.

13.3 OFCC District Intent to Proceed - Segment 2

It is recommended that the Board of Education approve and submit the District Intent to Proceed with Classroom Facilities Assistance Program - Segment 2 for a requested Commission approval date of \_\_\_\_\_.

The Board decided on a date of July 2022.

**Resolution:** 027.3-2021

### 13.4 027.4-2021 Kent State University MOU

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It is recommended that the Board of Education approve the College Credit Plus Memorandum of Understanding with Kent State University for the 2021-2022 school year.

**Minutes:**

The vote for this item is recorded above in 13.0.

**Resolution:** 027.4-2021

**Attachments:**

[KSU CCP MOU 2021-2022 partially signed.pdf](#)

### 13.5 027.5-2021 Stark State College MOU

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It is recommended that the Board of Education approve the College Credit Plus Memorandum of Understanding with Stark State College for the 2021-2022 school year.

**Minutes:**

The vote for this item is recorded above in 13.0.

**Resolution:** 027.5-2021

**Attachments:**

[Stark State College CCP MOU 2021-2022 signed.pdf](#)

### 13.6 027.6-2021 Coshocton Regional Medical Center - Nursing Services Agreement

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It is recommended that the Board of Education approve the amendment to extend the Nursing Services Consultant Agreement with the Coshocton Regional Medical Center to add an additional one year of services to expire two days after the last day of the academic school year of 2022. All other conditions and cost remain unchanged.

**Minutes:**

The vote for this item is recorded above in 13.0.

**Resolution:** 027.6-2021

**Attachments:**

[AMEN 20210305 CRMC Coshocton City School Extension.pdf](#)

### 13.7 027.7-2021 \*\*\*-NEW-ADDED DURING MTG.-Softball Field Fence

This item was added after the discussion in the Facility Update section of the agents - 11.0

It is recommended that the Coshocton School District move forward to ensure the safety of our students and staff with the fencing project for the softball field and continue to attempt to acquire funds to support this project from community partners.

**Minutes:**

Minutes copied from facilities discussion section- 11.1 to support the vote on this item added recommendation during the meeting by the board.

- Dr. Hire then opened the discussion concerning the softball field Fencing project. The coach was not able to secure donated funds. Dr. Hire asked if the board still authorized us to move forward as a safe project. The cost would be in the mid \$20 to \$30K. Terri communicated with the Mayor today and asked the city if they would be a potential partner as well. She also asked the Mayor to confirm if there were plans for a walking path that we needed to take into consideration. Dr. Butcher stated it is a definite need. Mr. Clark stated that we need to move forward with the project...to complete the fencing for safety reasons and to take care of our children now. We can look for funding later to support the project.

**Resolution:** 027.7-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

## 14 028.2021 Superintendent Report and Recommendations

It is recommended that the Board of Education approve the following items:

**Minutes:**

The vote recorded here is inclusive of 14.2 through 14.4

**Resolution:** 028.2021

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

## 14.1 Updates

Dr. David Hire, Superintendent

- Board of Elections Polling Site
- COVID-19 Staff Vaccination Plans
- COVID-19 Protocol Update and Year End Events
- Muskingum Valley Health Clinic for 2021-2022
- Extended Learning Survey Results
- Renewal Levy

**Minutes:**

Dr. Hire also congratulated Mr. Bennett on his recognition from the Ohio School Boards Association (OSBA) for 10 years of service. He further mentioned that OSBA is holding Board Leadership Institutions and asked the Board members to consider attending one of these.

**Attachments:**

[Extended Learning Opportunities Survey Results.pdf](#)

## 14.2 028.1-2021 Personnel

- Supplemental Contracts - Certified
  - Jon Snider - After School Study Tables - \$25 per hour
  - Christy Fauver - Jr. High Detention - \$25 per hour
  - Dawn Peterson - After School Study Tables - \$25 per hour

**Minutes:**

The vote for this item is recorded above in 14.0.

**Resolution:** 028.1-2021

## 14.3 028.2-2021 NEOLA Policies - Second Reading

Recommend that the Board of Education approve the second reading and adoption of the following NEOLA policies: (N)=New, (R)=Revised, (D)=Delete

- (R) 7450 Property Inventory
- (R) 7455 Accounting System for Capital Assets
- (R) 2240 Controversial Issues
- (R) 2260.01 Section 504/ADA Prohibition Against Discrimination Based On Disability
- (R) 1422 Nondiscrimination and Equal Employment Opportunity
- (R) 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- (R) 1662 Anti-Harassment
- (R) 2260 Nondiscrimination and Access to Equal Educational Opportunity
- (R) 3122 Nondiscrimination and Equal Employment Opportunity
- (R) 3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- (R) 3362 Anti-Harassment
- (R) 4122 Nondiscrimination and Equal Employment Opportunity
- (R) 4123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- (R) 4362 Anti-Harassment
- (R) 5517 Anti-Harassment

**Minutes:**

The vote for this item is recorded above in 14.0.

**Resolution:** 028.2-2021

**Attachments:**

[po 7450 Property Inventory.pdf](#)  
[po 7455 Accounting System.pdf](#)  
[po 2240 Controversial Issues.pdf](#)  
[po 2260.01 Section 504-ADA Prohibition Against Discrimination Based on Disability.pdf](#)  
[po 1662 Anti-Harassment.pdf](#)  
[po 1623 Section 504-ADA Prohibition Against Disability Discrimination in Employment.pdf](#)  
[po 1422 Nondiscrimination and Equal Employment Opportunity.pdf](#)  
[po 2260 Nondiscrimination and Access to Equal Educational Opportunity.pdf](#)  
[po 3123 Section 504-ADA Prohibition Against Disability Discrimination in Employment.pdf](#)  
[po 4123 Section 504-ADA Prohibition Against Disability Discrimination in Employment.pdf](#)  
[po 3122 Nondiscrimination and Equal Employment Opportunity.pdf](#)  
[po 4122 Nondiscrimination and Equal Employment Opportunity.pdf](#)  
[po 3362 Anti-Harassment.pdf](#)  
[po 4362 Anti-Harassment.pdf](#)  
[po 5517 Anti-Harassment.pdf](#)

## 14.4 028.3-2021 CHS Course Catalog

Recommended that the Board approve the 2021-2022 Coshocton High School Course Catalog as submitted by Grant Fauver, Principal.

**Minutes:**

The vote for this item is recorded above in 14.0.

**Resolution:** 028.3-2021

**Attachments:**

[CHS Course Catalog 3-16-21.pdf](#)

## 15 "Great Things"

Dr. David Hire, Superintendent

**Minutes:**

Dr. Hire reviewed each of the items on the attached "Great Things".

**Attachments:**

[2021 March 18 Great Things.pdf](#)

## 16 Announcements

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## 17 Next Meeting(s)

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### 17.1 Regular Meeting

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- Thursday, April 15, 2021 at 6:30 p.m. in the Coshocton Elementary School Library

### 17.2 Special Meeting

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- Tuesday, March 23, 2021 at 5:00 p.m. Board of Education Administrative Office

## 18 029-2021 Adjournment

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It is recommended that the Board of Education adjourn the meeting.

**Minutes:**

The meeting adjourned at 8:45 p.m.

**Resolution:** 029-2021

**Motioned:** Mr. Steve Clark

**Seconded:** Mr. Phil Hunt


Voter	Yes	No	Abstaining
Dr. Jere Butcher, President	X		
Mr. Steve Clark, Member	X		
Mr. Sam Bennett, Member	X		
Mr. Phil Hunt, Vice-President	X		

The Coshocton City Board of Education

Thursday, March 18, 2021

ATTESTATION:

  
Terri Eyerman, Treasurer

  
Dr. Jere Butcher, President