



Willingboro Public Schools

Where Excellence is the Expectation

DUMAR BURGESS
PRINCIPAL

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Dear Hawthorne Park Elementary Family:

I hope this letter finds you and your family in good health and spirits. We are excited that our school will be transitioning to hybrid learning on Monday, April 19, 2021. The first day will be a transitional day. I am asking all parents who will remain in remote education for some patience since teachers will have to take some time to establish new routines for all students. The following information will support the transition, especially for students that are returning to in-person instruction:

- **Option 1 Instructional Model**

- We will be using a **concurrent instructional model**. Concurrent instruction means that students in school and students at home will get the same instruction day. Shifting to this model will change the flow of the instructional day. For instance, when that person has to transition to a special class, it will take a few minutes before the class begins. Also, bathroom breaks will be scheduled for students that are in person. Teachers will align the class bathroom breaks with virtual student's screen break times.
- Option 1 Instructional Schedule Link
 - https://drive.google.com/file/d/1mmF62_V8ukhe8y2y0ZJYR6Ub2aHXXwej/view?usp=sharing

- **In Person Students Schedule**

- Students' in person assignment days can be found in Genesis.
- A Days- Monday & Tuesday
- B Days- Thursday & Friday
- C Days- Monday, Tuesday, Thursday, & Friday
- Wednesday is a synchronous day. All student instruction will be virtual. They will follow the concurrent instructional model.

- **Uniforms**

- The uniform policy will be relaxed for the remainder of the school year. Uniforms are recommended but will not be enforced.
- Student Dress Expectation Link
 - <https://drive.google.com/file/d/1WcixBCRZqT6UJkYntcYtUlrG8lBxayNE/view?usp=sharing>

- **Meeting Requests**

- All meetings will continue to be virtually. Staff will not be permitted to meet with visitors in person. All meetings must be scheduled in advance.

- **School Times**

- Student Arrival

- 8:30-8:50
 - Student Lunch
 - 11:05-11:45
 - Student Dismissal
 - 1:20
- **District Bus School Bus**
 - https://drive.google.com/file/d/19A0_HKQcvbXeZyeFR5VCYstdPvr2kNdE/view?usp=sharing
- **Arrival Procedure**
 - Grade 1
 - Students will enter through the multi-purpose room at 8:30 a.m.
 - ***Students that arrive early will not be permitted to enter the building before 8:30 a.m. Parents/Guardians are not allowed to enter the build at any time.***
 - A staff member will greet each student when they arrive. Each 1st-grade class will have a designated table in the cafeteria. Teachers will be there waiting for students.
 - Grades 2nd-4th
 - All students will enter through the main entrance.
 - Students will report directly to class.
 - Bus Students
 - Teachers and support staff will meet students at the bus and walk them to class.
- **Masks**
 - Masks must be worn by students at all times.
 - The school will issue all students two masks each month. The masks are washable.
 - **Students will only be permitted to wear district-issued masks, surgical masks, or school/district logos.**
 - Teachers will create a mask break schedule. One break per period for a minute.
- **Student Desk Shields**
 - Each student will receive a shield. Teachers will establish a routine to wipe them down daily at the start of the day. Students will carry shields to special classes.
- **Breakfast**
 - Breakfast will be Grab-and-Go. Students will eat breakfast in the classrooms. All students are eligible for a free breakfast. Students are not permitted to share food or personal items.
- **Lunch/Recess**
 - Lunches will be delivered to the classrooms. Students will eat in their class. All students are eligible for a free lunch. Students are permitted to bring lunch. However, students are not permitted to share food or personal items.
 - Teachers can take students outside their classrooms for recess if weather permits. However, they are not permitted to go to the playground at this time.
- **Dismissal Procedures**
 - Grade 1
 - Students will be dismissed from the multipurpose room. A staff member will greet parents/guardians will be greeted by a staff member at the door. The staff will call for students. Students will meet parents at the door.
 - Students that have siblings that are walkers will be picked up from the multipurpose room.

- Grades 2nd-4th
 - Walkers that **do not have to pick up siblings** will be dismissed 1st.
 - Students in grade 4 can exit through the library doors.
 - Students in grade 3 exit through the main entrance or classroom doors.
 - Grade 2 will exit through the main entrance.
- Bus students
 - Classes will be called when buses arrive. Teachers and aides will escort students to the bus(es).
- All students must leave school grounds immediately.

We look forward to seeing all of our returning students next week. Have a great weekend!

Sincerely,

Dumar Burgess, Principal