

Cape Elizabeth School Board
Tuesday, March 21, 2023
6:00 p.m. Special Business Meeting
CEHS Library

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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Student Representatives
Juliet Moore Jack Quinn

AGENDA

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA
2. APPROVAL OF SCHOOL BOARD MINUTES
 - a. Regular Business Meeting, Tuesday, February 14, 2023
 - b. Executive Session, Tuesday, March 7, 2023
3. COMMENTS FROM PUBLIC ON AGENDA ITEMS *(per policy BEDH)*
4. ADMIN & BUSINESS MANAGER'S REPORT **supporting documents included*
5. SUPERINTENDENT'S REPORT
 - a. Covid update
 - b. Enrollment Numbers **supporting document included*
 - c. Pre-K Grant update
 - d. Other
6. NEW BUSINESS
 - a. **Consideration to approve the 2023-2024 School Year Calendar**

Motion: _____	Second: _____	Vote: _____
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Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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b. Consideration to approve Brent Staples for .2 FTE Algebra 1 Teacher for the remainder of SY23.

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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c. Consideration to approve the Superintendent’s recommendations for administrator contract renewals. [According to 20-A M.R.S.A. § 13303(1)A.]

Troy Patterson	Educational Technology Director
John Springer	CEHS Principal
Nathan Carpenter	CEHS Asst. Principal
Sarah Forrey-Pettit	PCES Interim Principal
Del Peavey	Director of Special Services
Jeff Thoreck	Athletic Administrator

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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d. Consideration to approve the Superintendent’s recommendations for administrator contract renewals for the 2023-2024 school year. [According to 20-A M.R.S.A. § 13303(1)B, the deadline for written notice of renewal/non-renewal to principals whose contracts expire in 2023 and have been employed for two years or less is April 1.]

Jake Haugevik	CEMS Asst Principal
Sarah Rubin	CEMS Principal

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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e. **Consideration to approve the CEHS Gender Sexuality Alliance trip to the LGBTQ Leadership Camp (Nobleboro, Maine) April 28 - 30, 2023.**

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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f. **Consideration to approve the CE Robotics Team Field Trip for VEX Robotics World Championship in Dallas, TX from 4/25-27 (HS) & 4/27-29 (MS).**

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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g. **Consideration to approve the following policies for Second Reading**

- **Policy IMGB – Therapy Dogs and Other Therapy Animals**
- **Policy IMG – Animals in Schools**
- **Policy ACAC - Service Animals in the Schools**

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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☐ Yea ☐ Nay | ☐ Yea ☐ Nay | ☐ Yea ☐ Nay | ☐ Yea ☐ Nay | ☐ Yea ☐ Nay | ☐ Yea ☐ Nay | ☐ Yea ☐ Nay

h. First Reading Policies:

- i. **Policy Procedure AC-R – Grievance Procedure for Persons with Disabilities**
[currently coded in CE Policy Manual as IHBAL]
- ii. **Policy ADC – Smoking & Possession of Tobacco/Electronic Smoking Devices**
- iii. **Policy JICH – Student Use of Alcohol, Drugs, Tobacco and Other Prohibited Substances**
- iv. **Policy Procedure JICH-R – Student Use of Alcohol, Drugs, Tobacco and Other Prohibited Substances**

7. SCHOOL BOARD AGENDA REQUESTS

8. COMMITTEE REPORTS:

- a. PATHS – Caitlin
- b. DEI – Kathleen
- c. Technology Committee – Cindy
- d. CE School Buildings Advisory Cmte (SBAC) - Cindy
- e. Buildings & Grounds - Phil

9. ANNOUNCEMENT OF UPCOMING MEETINGS

- a. CE SBAC - April 6, 6:30pm Town Hall/Wm. Jordan Conf Rm
- b. School Board Budget Workshop – March 21, 6:30 pm CEHS Library
- c. School Board Budget Workshop – March 28, 6:30 pm CEHS Library
- d. Policy Committee – March 30, 4 pm Town Hall/Wm. Jordan Conf Rm
- e. PATHS – May 11, 8:30 am at WRVC
- f. District DEI – TBD
- g. Technology Committee - TBD

10. CONSIDERATION TO ADJOURN

Motion: _____ Second: _____ Vote: _____

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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