

LITTLE AXE BOARD OF EDUCATION
MEETING MINUTES
MARCH 8, 2021

Those present at the meeting: President, Beverly Felton; Vice President, Tessa Proffitt; Member, Tommy Hamilton; Member, Al Heitkamper; Superintendent, Dr, Jay Thomas; and Board Clerk, Cathey Miller. Meeting called to order at 5:30 P.M., roll call taken.

Let the minutes reflect Rickey Gourley was absent.

FLAG SALUTE

High School Student, Cutter Seay led the Flag Salute.

RECOGNITION OF VISITORS AND PRESENTATIONS

No visitors signed in.

CONSENT DOCKET

1. Approval of Minutes from the February 11, 2021 board meeting.
2. Approval for the Elementary to form a Garden Committee and open new activity account #938 and fundraisers; t-shirt sales, produce/snack stand, raffles, dances, calendar sales and accept donations to support the garden.

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve Minutes from the February 11, 2021 regular meeting, the Elementary to form a Garden Committee, open new activity account #938 for fundraisers and accept donations to support the garden

Tessa Proffitt-aye

Tommy Hamilton-aye

Al Heitkamper-aye

Beverly Felton –aye

REQUESTS

1. Consider a request and vote to approve / not approve the Contract for Audit of Public Schools 2019-2020 School Year to be submitted to the Oklahoma State Department of Education.

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve the Contract for Audit of Public Schools 2019-2020 School Year to be submitted to the Oklahoma State Department of Education.

Tessa Proffitt-aye

Tommy Hamilton-aye

Al Heitkamper-aye

Beverly Felton –aye

2. Discussion and possible action of the High School Varsity Show Choir taking a trip to Branson, Missouri on May 6-9, 2021 in place of the Orlando Florida trip.

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve the High School Varsity Show Choir taking a trip to Branson, Missouri on May 6-9, 2021 in place of the Orlando Florida trip.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

3. Consider a request and vote to approve / not approve the 2021-2022 school calendar.

On motion by Mr. Hamilton and seconded by Mr. Heitkamper the board voted to approve the 2021-2022 school calendar with corrections made.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

4. Consider a request and vote to approve / not approve the United Systems Contract for the purchase and installation of new firewall through eRate.

On motion by Ms. Proffitt and seconded by Mr. Hamilton the board voted to approve United Systems Contract for the purchase and installation of new firewall through eRate.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

5. Consider a request and vote to approve / not approve a contract with TimeClock Plus to upgrade the employee time recording and reporting system to TCP's web-based solution.

On motion by Mr. Hamilton and seconded by Mr. Heitkamper the board voted to approve a contract with TimeClock Plus to upgrade the employee time recording and reporting system to TCP's web-based solution.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

6. Consider a request to vote to approve / not approve a Service Agreement with Driskell Speech Services, PLLC for the remainder of the 20-21 school year.

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve a Service Agreement with Driskell Speech Services, PLLC for the remainder of the 20-21 school year.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

REPORTS

Tammy Thele, gave the treasurers report.

FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds.

GENERAL FUND 2019-2020

- A. Warrants for Approval 02-01-2021 through 02-28-2021
(Report Date: 03-03-2021)

GENERAL FUND 2020-2021

- A. Encumbrances for Approval Purchase Orders: 376-389
- B. Warrants for Approval 02-01-2021 through 02-28-2021
(Attachment A) (Report Date: 03-03-2021)

BUILDING FUND 2020-2021

- A. Encumbrances for Approval Purchase Orders: none
- B. Warrants for Approval 02-01-2021 through 02-28-2021
(Report Date: 03-03-2021)

CHILD NUTRITION FUND 2020-2021

- A. Encumbrance for Approval Purchase Order: 24-26
- B. Warrants for Approval 02-01-2021 through 02-28-2021
(Attachment B) (Report Date: 03-03-2021)

INSURANCE RECOVERY 2020-2021

- A. Encumbrances for Approval Purchase Order: none
- B. Warrants for Approval 02-01-2021 through 02-28-2021
(Report Date: 03-03-2021)

3. Vote to approve expenditures for the following cash funds for the 2020-2021 school year as listed in the March 08, 2021 board meeting financial packet.
 - A. Activity Fund

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approved the treasurer report and approved General Fund 19-20a: General Fund 20-21 a-b; Building Fund 20-21 a-b; Child Nutrition Fund 20-21 a-b; Insurance Recovery a-b and 3a and expenditure for the activity fund.

Tessa Proffitt-aye
Al Heitkamper-aye

Tommy Hamilton-aye
Beverly Felton –aye

NEW BUSINESS

High School Principal, Trey Kirkpatrick gave a report in reference to the 20-21 Prom, which will be April 10, 2021. Mask will be required.

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items Listed under Personnel: 25 O.S. Section 307 (B) (1).

1. Employ the following directors for the 2021-2022 fiscal year:
 - a. Emily Blakley, Curriculum Director
 - b. Bryant Briggs, Athletic Director
 - c. Jennifer Jennings, Special Education Director
 - d. Albert Ramirez, Custodial Director
 - e. Brad Miller, Maintenance Director
 - f. Andy Mobley, Technology Director
 - g. Renee Stovall, Transportation Director
 - h. Marie Wilson, Childcare Director

2. Resignation of Wayneta Canary, Middle School Administrative Assistant, Patti Cejda, Elementary Librarian, due to retirement and Sheila Klover, Activity Custodian, effective at the end of their 2020-2021 contracts.

3. Employment of Special Education Teacher for the Middle/High School for the remainder of the 2020-2021 school year; subject to assignment, pending background check and drug testing.

4. Employment of Special Education Teacher for the 2021-2022 school year; subject to assignment, pending background check and drug testing.

5. Resignation of Shelby Hatton, Bus Driver, effective February 3, 2021.

6. Discussion and possible stipend for employees who assumed extra duties to help the administration at the Elementary.

On motion of Ms. Proffitt and seconded by Mr. Hamilton the board voted to convene in executive session at 6:37p.m.

Tessa Proffitt-aye
Al Heitkamper-aye

Tommy Hamilton-aye
Beverly Felton –aye

7. Acknowledge Board's return to open session.
Let the minutes reflect that the Board returned to open session at 8:07p.m.

8. Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members, Beverly Felton, Tommy Hamilton, Tessa Proffitt, Al Heitkamper, Superintendent, Jay Thomas; and Cathey Miller, Board Clerk with no votes taken.

9. Vote to employ or not employ the following directors for the 2020-2021 fiscal year:

- a. Emily Blakley, Curriculum Director
- b. Bryant Briggs, Athletic Director
- c. Jennifer Jennings, Special Education Director
- d. Albert Ramirez, Custodial Director
- e. Brad Miller, Maintenance Director
- f. Andy Mobley, Technology Director
- g. Renee Stovall, Transportation Director
- h. Marie Wilson, Childcare Director

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve employment of the following directors for the 2020-2021 fiscal year: Emily Blakley, Curriculum Director; Bryant Briggs, Athletic Director; Jennifer Jennings, Special Education Director; Albert Ramirez, Custodial Director; Brad Miller, Maintenance Director; Andy Mobley, Technology Director; Renee Stovall, Transportation Director and Marie Wilson, Childcare Director.

Tessa Proffitt-aye	Tommy Hamilton-aye
Al Heitkamper-aye	Beverly Felton –aye

10. Vote to approve / not approve the resignation of Wayneta Canary, Middle School Administrative Assistant, Patti Cejda, Elementary Librarian due to retirement and Sheila Klover, Activity Custodian, effective at the end of their 2020-2021 contracts.

On motion by Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve the resignation of Wayneta Canary, Middle School Administrative Assistant, Patti Cejda, Elementary Librarian due to retirement and Sheila Klover, Activity Custodian, effective at the end of their 2020-2021 contracts.

Tessa Proffitt-aye	Tommy Hamilton-aye
Al Heitkamper-aye	Beverly Felton –aye

11. Vote to employ / not employ Special Education Teacher for the Middle/High School for the remainder of the 2020-2021 school year, subject to assignment, pending background check and drug testing.

On motion by Mr. Hamilton and seconded by Mr. Heitkamper the board voted to employ Howard Schaffel, Special Education Teacher for the Middle/High School for the remainder of the 2020-2021 school year; subject to assignment, pending background check and drug testing.

Tessa Proffitt-aye	Tommy Hamilton-aye
Al Heitkamper-aye	Beverly Felton –aye

12. Vote to employ / not employ Special Education Teacher for the Middle/High School for the remainder of the 2020-2021 school year; subject to assignment, pending background check and drug testing.

On motion of Mr. Hamilton and seconded by Ms. Proffitt the board voted to employ Special Education Teacher, Guinnevere Geyer for 2021-2022 school year; subject to assignment, pending background check and drug testing.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

13. Vote to affirm / not affirm the resignation of Shelby Hatton, Bus Driver, effective February 3, 2021.

On motion by Ms.Proffitt and seconded by Mr. Hamilton the board voted to affirm the resignation of Shelby Hatton, Bus Driver, effective February 3, 2021.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

14. Vote to approve/ not approve a stipend for employees who assumed extra duties to help the administration at the Elementary.

On motion of Mr. Hamilton and seconded by Ms. Proffitt the board voted to approve stipends for employees who assumed extra duties to help the administration at the Elementary.

Tessa Proffitt-aye Tommy Hamilton-aye
Al Heitkamper-aye Beverly Felton –aye

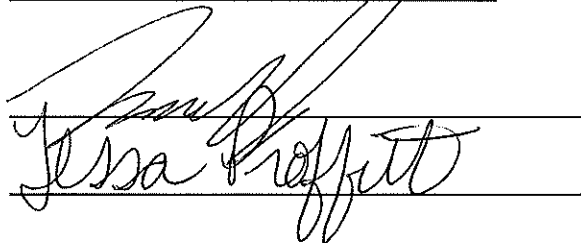
ADJOURNMENT

The Board adjourned at 8:11p.m.
Respectfully Submitted,



Cathey Miller
Board Clerk

APPROVAL OF 03082021 MINUTES



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