



Estimated cost to the District for this request: \$25

April 14, 2021

SmartProcure
Zoe Yalcin
Email: zyalcin@smartprocure.com

Dear Ms. Yalcin:

This letter is in response to the Freedom of Information Act (hereinafter “FOIA” or “the Act”) request you submitted to the District on April 7, 2021. You have requested copies of the following documents:

- Any and all purchasing records from 01/06/2020 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The following documents are responsive to your request and are submitted herewith:

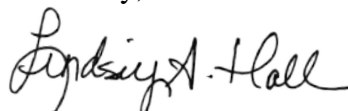
- Bill lists are included in the Board packet for each month’s regular board meeting. The Board Packets can be found on the District website: www.mahometseymour.org (Menu/Board of Education/Board Meeting Packets)

Pursuant to Section 9(a) of the Freedom of Information Act, 5 ILCS 140/9(a), you are hereby notified that this decision was made by Dr. Lindsey Hall, Superintendent and FOIA Officer, and that you have a right to review by the Public Access Counselor:

Ms. Sarah Pratt
Public Access Counselor
Office of the Attorney General
500 S. 2nd Street
Springfield, IL 62706
Telephone: 312-814-5526 or 1-877-299-FOIA (3642)
Fax: 217-782-1396
Email: publicaccess@atg.state.il.us

You are further notified that you have the right to judicial review as provided in Section 11 of the Act, 5 ILCS 140/11.

Sincerely,



Dr. Lindsey Hall, Superintendent and FOIA Officer



Dawn Quinley <dquinley@ms.k12.il.us>

SmartProcure FOIA Request to Mahomet-Seymour Community Unit School District No. 3 For PO/Vendor Information

1 message

Zoe Yalcin <zyalcin@smartprocure.com>

Wed, Apr 7, 2021 at 10:25 AM

Reply-To: zyalcin@smartprocure.com

To: dquinley@ms.k12.il.us

Dear Dawn Quinley,

SmartProcure is submitting a commercial FOIA request to the Mahomet-Seymour Community Unit School District No. 3 for any and all purchasing records from 01/06/2020 (mm/dd/yyyy) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email or click on the button below to upload the information. There is no file size limitation:

[Click Here To Upload](#)

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Zoe Yalcin
Data Acquisition Specialist

SmartProcure

Direct: 561-609-6762

Email: zyalcin@smartprocure.com