

Posting

Delavan-Darien School District Teaching Position

Posting Date: **April 14, 2021**

Position: **ESL Teacher**

School: **District** (Secondary Level)

Starting Date: **August 2021**

Completed application materials MUST include the following:

1. Letter of application
2. *Application for Employment*
3. Transcript(s)
4. Credentials (including references)

and are due by: **Until Filled**

Submit your application materials using the WECAN system at the following web address:

<http://services.education.wisc.edu/wecan>. (Review of materials and/or interviews may begin upon receipt of COMPLETE application packets.)

Job Description:

Delavan-Darien School District is looking to hire an ESL Teacher. The successful candidate will achieve District educational goals and objectives by promoting active learning and thinking in the classroom using board-adopted curriculum and other appropriate learning tools through proper classroom preparation; accessibility before, during and after school for student/parent interaction; established classroom expectations; student learning evaluation; use of instructional techniques/media; student safety; maintenance of records; and attendance at District meetings/committees. Serve as a liaison between families of English learners and school district. Bilingual in Spanish is preferred.

Teacher must hold a valid Wisconsin teacher license from the Department of Public Instruction that is subject or grade level appropriate with relevant training.

The Delavan-Darien School District does not discriminate in employment on the basis of race, color, age, national origin, religion, sex or handicap.

Job Description

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| Position Title: ESL Teacher | Department: Instructional Services |
| Classification: Certified | FLSA: Exempt |
| Reports To: Principal | Adopted: May 2020 |

PURPOSE

Provide an excellent education by engaging, challenging and inspiring all students to pursue their full potential. To instruct, support, identify and advocate for English learners in the district.

ESSENTIAL JOB FUNCTIONS

Achieve District educational goals and objectives by promoting active learning and thinking in the classroom using board-adopted curriculum and other appropriate learning tools through proper classroom preparation; accessibility before, during and after school for student/parent interaction; established classroom expectations; student learning evaluation; use of instructional techniques/media; student safety; maintenance of records; and attendance at District meetings/committees. Serve as a liaison between families of English learners and school district.

DUTIES AND RESPONSIBILITIES

A. Planning and Preparation - Teacher will:

- Demonstrate knowledge in their content area and best-practices.
- Plan, teach, and/or support small group work in and out of the classroom.
- Utilize their knowledge of the whole child to plan and prepare lessons.
- Create clear, balanced and aligned learning targets for diverse learners based on state standards.
- Oversee English Language Development plans
- Utilize a variety of resources to extend content knowledge for all students.
- Design and differentiate lessons using a variety of activities, materials and grouping strategies to guide student learning.
- Design and use common formative and summative assessments based on learning targets and state standards to plan lessons and evaluate student growth.

B. Classroom Environment - Teacher will:

- Create a developmentally appropriate environment where their interaction with students and their interaction with each other demonstrate respect and rapport.
- Establish a culture of learning by setting high expectations, modeling quality of work and encouraging students to take pride in their work.
- Manage classroom procedures by designing appropriate instructional groups, utilizing effective time saving transitions, and effectively managing materials, supplies, and non-instructional duties.
- Supervise and manage student behavior by having high expectations, monitoring behavior and responding to misbehavior.
- Organize the classroom setting so it is safe, accessible to all, and effectively uses the resources provided.

C. Instruction - Teacher will:

- Communicate learning targets to students.
- Provide English as a Second Language instruction.
- Implement effective teaching strategies so that learning experiences are meaningful and personalized to students based on the students' learning needs.

- Use quality questioning and discussion techniques to foster student participation and engagement.
- Engage students in learning through the use of activities, assignments, student groupings, instructional resources, and appropriate structure and pacing.
- Monitor student learning based on specific assessment criteria and provide feedback to students to increase student self-assessment and monitoring techniques.
- Demonstrate flexibility and responsiveness by adjusting lessons as necessary and responding to student needs.

D. Professional Responsibilities - Teacher will:

- Reflect on teaching and learning to monitor student growth.
- Maintain accurate and complete records.
- Maintain student and student record confidentiality.
- Communicate actively with families and colleagues.
- Develop professional relationships with colleagues and participate in school and district continuous improvement including meetings, collaborative teams, and professional development.
- Develop and grow professionally by enhancing content knowledge, pedagogical skill and service to the profession
- Follow and implement all district policies and rules.
- Plan and coordinate the work of paraprofessionals and volunteers in the classroom in conjunction with school-related activities.
- Serve as a role model by demonstrating a positive attitude, exhibiting strong work habits, and supporting building and District programs.
- Perform other duties within the scope of employment and certification assigned.

KNOWLEDGE, SKILLS AND ABILITIES

Requires a bachelor's degree from an accredited college or university; a valid Wisconsin teacher license from the Department of Public Instruction that is subject or grade level appropriate; and broad knowledge of related curriculum area. Employee understands and is able to perform to the Wisconsin state teaching standards; has the ability to work effectively with students, parents, colleagues and the general public and to maintain open communications; has the ability to effectively use a variety of technologies, including but not limited to, word processing, presentation software, student/grading database, email systems, internet instructional technology tools and ability to adapt to changes in technology and has the ability to read, analyze, interpret and apply student data.

CERTIFICATION

Teacher must hold a valid Wisconsin teacher license from the Department of Public Instruction that is subject or grade level appropriate with relevant training.

WORK ENVIRONMENT

Noise level in the work environment is moderate to loud. Duties are performed indoors and occasionally outdoors. Duties as assigned may include travel between buildings and a driver's license may be required for some assignments.

While performing the duties of this job, the employee is required to stand, talk, hear, walk and sit. While performing the duties of this job, the employee may occasionally push or lift up to 50 lbs. such as boxes of books, and mobile computer lab carts. The employee is directly

responsible for safety, well-being or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, as well as far vision such as to supervise students. The position requires the individual to meet multiple demands from several people and interact with the public and other staff. The job will require occasional balancing, stooping and kneeling; bending at the neck and at the waist is frequently required; the use of the fingers and hands to grasp and feel small objects is also frequently required. The ability to talk, hear and express and understand ideas and thoughts are constantly required.

The employee shall remain free of any alcohol or illegal substance in the workplace in compliance with Policy 3122.01 throughout his/her employment in the District.

The Delavan-Darien School District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.