

**Policy: IKAD**

**ADJUSTMENTS TO GRADES**

The grade awarded by a teacher shall be final. The student's transcript may be adjusted administratively only when there has been a miscalculation of test scores or mathematical error, erroneously recorded grade, or a technical error in assigning a grade or score (e.g., assigning grade to wrong student) or there is evidence of fraud or bad faith. Should an adjustment be made, the administrator making the change must sign the changed record and notify the teacher whose grade has been adjusted.

The administrator of the school in which the student has enrolled may do conversion of grades from other schools into the District's grading system.

Legal Reference: 20-A MRSA 4708

Adopted: August 23, 2004