**Policy: GCFB** 

## RECRUITING AND HIRING OF ADMINISTRATIVE STAFF

The Board affirms its commitment to the strict prohibition of discrimination in employment on the basis of race, color, ancestry or national origin, religion, sex, sexual orientation, gender identity, age, familial status, genetic information, or disability, and to the principle of affirmative action to obtain wide and representative candidate pools.

In accordance with 20-A MRSA, § 1001(13), the Superintendent shall prepare a procedure designed to ensure nondiscriminatory practice in recruitment and hiring for all positions requiring administrator certification, as well as to result in selection of the most qualified candidates. This procedure shall be reviewed periodically.

Moreover, upon each occasion of administrative vacancy, the Superintendent shall review the procedure and make appropriate adaptations as may be warranted by special circumstances. In the case of a vacancy in the Superintendency, the School Board shall review the procedure, adapting as appropriate.

In accordance with 20-A MRSA, § 4502 (4-A), the school unit's Affirmative Action Plan shall include a description of the status of the unit's nondiscriminatory administrator hiring practice and plans for in-service training programs on gender equity for teachers, administrators and the School Board

Legal Reference:

5 MRSA § 4576

20-A MRSA §§ 1001(13), 4502(4-A), 13011(6), 13019-B, 13019-C

Cross Reference:

AC - Nondiscrimination/Equal Opportunity and Affirmative Action GCFB-R - Recruiting and Hiring of Administrative Staff Administrative

Procedure Adopted: August 20, 2004

Revised: April 27, 2015

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