**Policy: GDF** 

## SUPPORT STAFF EMPLOYMENT

It is the policy of the Board that when any non-instructional position is created or becomes vacant, every effort is to be made to fill that position with the best qualified candidate.

The Superintendent or his or her designee will act as the agent of the Board to develop such procedures as are necessary under the law to carry out this policy and to employ, appoint, assign, promote, transfer, accept resignations and terminate non-instructional staff in accordance with this and other applicable policies of the Board. Such actions are to be reported to the Board on a regular basis.

This policy applies to full and part time support staff positions and to coaching and other extra/co-curricular, part time/extra-duty positions.

Cross Reference: AC - Nondiscrimination/Equal Opportunity

GDA - Support Staff Positions

Adopted: August 20, 2004