

Policy: EEAEA

**STUDENT TRANSPORTATION EMPLOYEE REQUIREMENTS,
TRAINING AND RESPONSIBILITIES**

Part I. School Bus Drivers

The school bus driver is responsible for safeguarding the lives of children placed in his or her care in performance of his or her duty. The work requires physical strength, mental poise, the ability to cope effectively with emergencies, excellent driving skills and an ability to relate positively with students.

All school bus drivers must hold a valid school bus operator license endorsement issued by the Maine Secretary of State. All drivers are required to participate in any in-service training provided by the District.

A. Annual Medical Examination

All drivers must undergo an annual physical examination as required by the Uniform School Bus Standards and submit the completed School Bus Driver Physical Examination Form to the Superintendent or his or her designee. Physical examinations shall be conducted by a physician selected and paid for by the District.

Annual examinations must be completed within one year of the previous examination for regular drivers. New and substitute bus drivers must complete the examination before beginning their driving duties.

B. Drug and Alcohol Testing

School bus drivers will participate in drug and alcohol testing as required by applicable federal and state laws.

C. Driver Training

All new bus drivers shall be required to attend a basic training course. All regular and spare bus drivers may be required to attend additional training courses.

D. Annual Motor Vehicle Records Check

Each school bus driver shall undergo an annual state motor vehicle records check.

Part II - Other Employees with Student Driving Responsibilities

The Superintendent or his or her designee is directed to obtain annual motor vehicle records checks for any school employee who transports students as part of their regular duties.

Legal Reference: 49 CFR Parts 40 and 382
26 MRSA 681(8)(B); 685(2); 689
Uniform School Bus Standards, 081(6)

Cross Reference: EEAEAA - Drug and Alcohol Testing of Bus Drivers
EEAEAA-R - Drug and Alcohol Testing of Bus Drivers Administrative

Procedure

Adopted: August 20, 2004