



## BOARD OF DIRECTORS' REGULAR MEETING

Monday, April 12, 2021

5:30 pm

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### AGENDA

1. CALL TO ORDER/FLAG SALUTE
2. SET AGENDA – ACTION
3. RECOGNITION OF VISITORS
4. REPORTS
  - A. Elementary School Reports
  - B. Business Manager Reports
  - C. Board of Director Reports
  - D. Superintendent Report
5. GENERAL DISCUSSION ITEMS
  - A. OSPI Asset Preservation Program - Annual Building Condition Assessment – Connell Elementary – ACTION
  - B. Policy 2418 - Waiver of High School Graduation Credits – *Second Reading* - ACTION
  - C. Policy 3207– Prohibition of Harassment, Intimidation and Bullying – *Second Reading* – ACTION
  - D. Resolution No. 510 – Emergency Waiver of High School Graduation Credits – ACTION
  - E. Calendar of Events
6. CONSENT AGENDA - ACTION
  - A. Board Minutes – March 22, 2021
  - B. Business Reports
    - i. Accounts Payable
7. PERSONNEL - ACTION
8. ADJOURN

*Notice: As authorized by RCW 42.30.110, the Board may meet in Executive Session to review the qualifications of applicants for public employment, to review the performance of public employees (RCW 42.30.110 (g)), to discuss with legal counsel potential litigation (RCW 42.30.1100 (1)(I)), and to discuss contract negotiations as authorized by RCW 42.30.140 (4)(a).*



**Maintenance & Operations Department**  
 P.O. Box 829/590 E. Adams Street  
 Connell, WA 99326  
 (509) 234-6441 / (509) 234-0357 Fax  
 Kelly D. Gregg, Director of Facilities & Operations

March 29<sup>th</sup>, 2021

To: Jim Jacobs, NFSD Superintendent & NFSD Board of Directors  
 From: Kelly D. Gregg, Director of Facilities & Operations  
 Re: OSPI - Asset Preservation Program - Annual Building Condition Assessment

Greetings, Mr. Jim Jacobs, NFSD Superintendent & NFSD Board of Directors

OSPI requires annual Building Condition Assessment on facilities that received state funding and falls within their criteria for Asset Preservation Program. Buildings that are New / new-in-lieu and have additions that are 75% more than the original building are required to be part of the APP. OSPI has developed a web based application ICOS (Information & Condition Of Schools) that is used to manage the assessment scoring and is administrated through the Educational Data System (EDS). The web based application has multitude of levels of information & data that start with a general inventory of the schools facilities.

Connell Elementary is the only school that falls within OSPI APP criteria. The results of the Building Condition Assessments are to be submitted to the School Board by April 30th of each year.

OSPI continues to modify program details in helping develop this program to help facilitate the preservation of school district facilities.

Attached are the results for Connell Elementary building condition assessment year nine which has an excellent scored of 99.54%.  
 Thank you for your time.

Sincerely,

Kelly D Gregg, NFSD Director of Facilities & Operations.



**NEW - CONNELL ELEMENTARY - MAIN CONNELL ELEMENTARY BUILDING**

Building Details

PROFILE TYPE	Elementary School - Multi-Story
NUMBER OF FLOORS	2
BOARD ACCEPTANCE DATE	1/24/2012
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	2009 Study & Survey done before new Connell ES, the 66,066 SF value is the total SF built, of which not all might be SCAP-recognizable.

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	9	99.54	District	Not Reported
2019-2020	8	99.58	District	4/27/2020
2018-2019	7	98.72	District	4/22/2019
2017-2018	6	98.72	Consultant	4/23/2018
2016-2017	5	98.72	District	3/27/2017
2015-2016	4	99.08	District	3/22/2016

The next certified BCA is due: **2024**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2011	Area 1	66,066	66,066	66,066	8/17/2012	1/24/2012
<b>Building Totals</b>		<b>66,066</b>	<b>66,066</b>	<b>66,066</b>		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		100.00% Excellent
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
	Pits and Bases	A4040		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		100.00% Excellent



**NEW - CONNELL ELEMENTARY - MAIN CONNELL ELEMENTARY BUILDING**

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Superstructure</b>	Floor Construction	B1010		100.00% Excellent
	Roof Construction	B1020		100.00% Excellent
	Stairs	B1080		100.00% Excellent
<b>Exterior Vertical Enclosures</b>	Exterior Walls	B2010	Low	100.00% Excellent
	<i>Comments:</i>	Location: Exteroir block walls around playground areas Deficiency: expansion joints - kids peeling / pulling chaulking out of joint. Completed Joint repair 2019 summer Corrective Actions: Clean expansion joints and apply new chaulking		
	Exterior Windows	B2020		100.00% Excellent
	Exterior Doors and Grilles	B2050		100.00% Excellent
<b>Exterior Horizontal Enclosures</b>	Exterior Louvers and Vents	B2070		100.00% Excellent
	Roofing	B3010		100.00% Excellent
	Roof Appurtenances	B3020		100.00% Excellent
<b>Interior Construction</b>	Horizontal Openings	B3060		100.00% Excellent
	Interior Partitions	C1010		100.00% Excellent
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		100.00% Excellent
<b>Interior Finishes</b>	Interior Grilles and Gates	C1040		100.00% Excellent
	Raised Floor Construction	C1060		100.00% Excellent
	Suspended Ceiling Construction	C1070		100.00% Excellent
	Wall Finishes	C2010		90.00% Good
	<i>Deficiencies:</i>	Surface Appearance		
<i>Comments:</i>	Need to paint selevtive areas			



School Facilities and Organization  
 INFORMATION AND CONDITION OF SCHOOLS  
 Detailed Condition Assessment by Building  
 Reporting Year 2020-2021

**NORTH FRANKLIN**

**99.54%**

**NEW - CONNELL ELEMENTARY - MAIN CONNELL ELEMENTARY BUILDING**

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Interior Finishes</b>	Interior Fabrications	C2020		100.00% Excellent
	Flooring	C2030		100.00% Excellent
	Stair Finishes	C2040	Low	90.00% Good
	Ceiling Finishes	C2050		100.00% Excellent
<b>Conveying</b>	Vertical Conveying Systems	D1010		100.00% Excellent
<b>Plumbing</b>	Domestic Water Distribution	D2010		100.00% Excellent
	Sanitary Drainage	D2020		100.00% Excellent
	Building Support Plumbing Systems	D2030		100.00% Excellent
<b>HVAC</b>	Facility Fuel Systems	D3010		100.00% Excellent
	Heating Systems	D3020		100.00% Excellent
	Cooling Systems	D3030		100.00% Excellent
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
	Ventilation	D3060		100.00% Excellent
<b>Fire Protection</b>	Fire Suppression	D4010		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
<b>Electrical</b>	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
	Lighting	D5040		100.00% Excellent
<b>Communications</b>	Data Communications	D6010		100.00% Excellent
	Voice Communications	D6020		100.00% Excellent
	Audio-Video Communications	D6030	Low	100.00% Excellent



**NEW - CONNELL ELEMENTARY - MAIN CONNELL ELEMENTARY BUILDING**

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Communications</b>	Distributed Communications and Monitoring	D6060		100.00% Excellent
<b>Electronic Safety and Security</b>	Access Control and Intrusion Detection	D7010		100.00% Excellent
	Electronic Surveillance	D7030	Low	90.00% Good
	<i>Deficiencies:</i>	Sensors Not Working Correctly		
	<i>Causes:</i>	Equipment Obsolescence		
	<i>Comments:</i>	Some exterior cameras have failed		
	Detection and Alarm	D7050		100.00% Excellent
<b>Integrated Automation</b>	Integrated Automation Facility Controls	D8010		100.00% Excellent
<b>Equipment</b>	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		100.00% Excellent
	Entertainment and Recreational Equipment	E1070		100.00% Excellent
<b>Furnishings</b>	Fixed Furnishings	E2010		100.00% Excellent
	Movable Furnishings	E2050		90.00% Good

## Waiver of High School Graduation Credits

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that circumstances may arise that prevent a student from earning all twenty-four credits required for high school graduation. Such circumstances may include, but are not limited to, the following:

- Homelessness;
- A health condition resulting in an inability to attend class;
- Limited English proficiency;
- Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the federal Rehabilitation Act of 1973;
- Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
- Transfer during the last two years of high school from a school with different graduation requirements; and
- Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn.

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the district's Application for Waiver of High School Graduation Credits (Form 2418F) with the superintendent's office no later than thirty days prior to the student's scheduled graduation date.

Cross References: 2410 - High School Graduation Requirements

Legal References: RCW 28A.230.090 High school graduation requirements or equivalencies—High school and beyond plans—Career and college ready graduation requirements and waivers—Reevaluation of graduation requirements—Language requirements—Credit for courses taken before attending high school—Postsecondary credit equivalencies  
RCW 28A.345.080 Model policy and procedure for granting waivers of credit for high school graduation.  
WAC 180-51-068 State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.  
WAC 180-51-050 High school credit—Definition.

Management Resources: 2015 - April Policy Issue

Adoption Date:  
Classification: **Essential**  
Revised Dates: **04.15; 07.19**

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Cross References: 2410 - High School Graduation Requirements

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## Procedure - Waiver of High School Graduation Credits

A student or his/her parents/guardians may request a waiver of up to two elective credits during his/her year of expected graduation from high school due to the student's circumstances. The superintendent or designee will review each request on a case-by-case basis and use his or her judgment, experience and knowledge of the student to determine whether the circumstances exist to justify the waiver.

### Request Process

Requests will be made using the district's form made available for this purpose and will include any materials (e.g., letter from the student's licensed physician) that document the student's circumstances. Requests must be received by the superintendent or designee's office no less than thirty days prior to graduation. The superintendent or designee may waive the thirty day deadline in cases of catastrophic events occurring within thirty days of graduation that have a direct effect on the student or students requesting a waiver.

### Determination

In determining whether to grant the request for waiver based on a student's circumstances such as those listed in Policy 2418, the superintendent or designee will consider factors such as:

- Unique limitations directly affecting the student as a result of the unusual circumstances;
- Whether the unusual circumstances were beyond the student's control;
- Whether the unusual circumstances compromised the student's ability to learn;
- The student's efforts to cope with the unusual circumstances;
- Documentation provided by the student's parents or guardians;
- Possible discriminatory effects on the student and/or possible disparate impact on a group of students if the waiver is not granted; and
- Significant decline in the student's academic performance following the occurrence of the unusual circumstances.

In considering whether to grant the waiver, the superintendent or designee may, in his or her discretion, consult with school staff who have knowledge of the student and with any person identified in the application as having knowledge of the student's unique circumstances.

### Response Process

The superintendent or designee will provide a response to a request for waiver within ten (10) business days. A response granting the waiver will include the number of elective credits that will be waived and notification that completion of the remainder of required credits is required for graduation. A response denying the waiver will state the reason(s) therefore, which may include, but are not limited to the following:

- The request was received within less than thirty days of graduation and does not concern a catastrophic event;
- The request did not include sufficient information to justify waiver of high school graduation credit; and
- The request was not based on documented or verifiable events that would justify waiver of high school graduation credit.

The superintendent or designee's decision is final and will only apply to the student's current graduation year.

Adoption Date:

Classification: **Essential**

Revised Dates: **04.15; 07.19**

## **Form – Waiver of High School Graduation Credits**

### **Application for waiver of up to two elective high school graduation credits based on a student’s circumstances**

**Instructions:**

Please review the district’s Policy and Procedure 2418 prior to completing this form. This form must be completed, signed and provided to the Superintendent’s office no later than thirty business days prior to high school graduation for the year the waiver is requested.

Providing the completed form does not automatically guarantee a waiver will be granted. Once the application is submitted, the Superintendent or designee will respond to the request within ten business days with his or her decision.

Please attach any and all materials and/or documentation that would establish the existence of the circumstances justifying a waiver (e.g., physician’s letter). Please attach additional pages if necessary to the narrative section.

Parents or adult students with limited English proficiency may request that this application and/or the policy and procedure be provided in a language that they understand.

**Student Identification (required)**

Name of person completing this form:

Relationship to student:

Address of person completing this form:

Daytime phone number:

Student’s Name:

Student’s ID Number/Date of Birth:

Expected year of graduation:

**Basis for Waiver Request (required) (check all that apply):**

Disability (regardless of whether student has an IEP or Section 504 plan)

Health condition resulting in student’s inability to attend class

Homelessness

Limited English proficiency

No opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school

Transfer during the last two years of high school from a school with different graduation requirements

Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised the student's ability to learn

**Narrative: (required)**

**Signature and Authorization: (required)**

I am requesting that the Superintendent or designee waive (*insert up to two elective credits*) required for (*insert student's name*) high school graduation in (*insert year*) due to the circumstances indicated above.

I hereby authorize the Superintendent or designee to contact, consult and/or confer with any individual referenced in this application who would have knowledge of my circumstances, except for those subject to a duty of confidentiality.

I hereby certify that the information provided on this application is true and accurate to the best of my knowledge.

Signature of parent or adult student

Date

Adoption Date:

Classification: **Essential**

Revised Dates: **04.15; 07.19**

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# Prohibition of Harassment, Intimidation, and Bullying

The board is committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers and community members that is free from harassment, intimidation or bullying. As defined in legislation, “Harassment, intimidation or bullying” means any intentional electronic, intentionally-written, message or image—including those that are electronically transmitted—verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability or other distinguishing characteristics, any characteristic in RCW 28A.640.010 and 28A 642.010, or other distinguishing characteristics, when an-the act:

- Physically harms a student or damages the student’s property
- Has the effect of substantially interfering with a student’s education
- Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the affected student to actually possess a characteristic that is a basis for the harassment, intimidation or bullying.

“Other distinguishing characteristics” can include but are not limited to physical appearance, clothing or other apparel, socioeconomic status and weight.

“Intentional acts” refers to the individual’s choice to engage in the act rather than the ultimate impact of the action(s).

## Behaviors/Expressions

This policy recognizes that ‘harassment,’ ‘intimidation,’ and ‘bullying’ are separate but related behaviors. Each must be addressed appropriately. The accompanying procedure differentiates the three behaviors, however, this differentiation should not be considered part of the legal definition of these behaviors.

Harassment, intimidation or bullying can take many forms including, but not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats or other written, oral, physical or electronically transmitted messages or images.

This policy is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. Many behaviors that do not rise to the level of harassment, intimidation or bullying may still be prohibited by other district policies or building, classroom or program rules.

## Training

This policy is a component of the district’s responsibility to create and maintain a safe, civil, respectful and inclusive learning community and shall be implemented in conjunction with comprehensive training of staff and volunteers. Specific training requirements are included in the accompanying procedure.

## **Prevention**

The district will provide students with strategies aimed at preventing harassment, intimidation and bullying. In its efforts to train students, the district will seek partnerships with families, law enforcement and other community agencies.

## **Interventions**

Interventions are designed to remediate the impact on the targeted student(s) and others impacted by the violation, to change the behavior of the ~~perpetrator~~ aggressor, and to restore a positive school climate. The district will consider the frequency of incidents, developmental age of the student, and severity of the conduct in determining intervention strategies. Interventions will range from counseling, correcting behavior and discipline, to law enforcement referrals.

## **Students with Individual Education Plans or Section 504 Plans**

If allegations are proven that a student with an Individual Education Plan (IEP) or Section 504 Plan has been the aggressor or the target of harassment, intimidation or bullying, the school will convene the student's IEP or Section 504 team to determine whether the incident had an impact on the student's ability to receive a free, appropriate public education (FAPE). The meeting should occur regardless of whether the harassment, intimidation or bullying incident was based on the student's disability. During the meeting, the team will evaluate issues such as the student's academic performance, behavioral issues, attendance, and participation in extracurricular activities. If a determination is made that the student is not receiving a FAPE as a result of the harassment, intimidation or bullying incident, the district will provide, additional services and supports as deemed necessary, such as counseling, monitoring and/or reevaluation or revision of the student's IEP or Section 504 plan, to ensure the student receives a FAPE.

## **Retaliation/False Allegations**

Retaliation is prohibited and will result in appropriate discipline. It is a violation of this policy to threaten or harm someone for reporting harassment, intimidation, or bullying, or participating in an investigation.

It is also a violation of district policy to knowingly report false allegations of harassment, intimidation, and bullying. Students or employees will not be disciplined for making a report in good faith. However, persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

## **Compliance Officer**

The superintendent will appoint a compliance officer as the primary district contact to receive copies of all formal and informal complaints and ensure policy implementation. The name and contact information for the compliance officer will be communicated throughout the district. The district compliance officer will participate in at least one mandatory training opportunity offered by OSPI.

The superintendent is authorized to direct the implementation of procedures addressing the elements of this policy.

## **Resolution – Emergency Waiver of High School Graduation Credits**

### **BOARD RESOLUTION No. 510**

**WHEREAS**, Chapter 28A.320 RCW authorizes local school boards to govern their respective districts, including adopting, revising, and suspending local board policies;

**WHEREAS**, Chapter 28A.230.090 authorizes the State Board of Education to set graduation requirements and authorizes local districts to decide whether a student has met the graduation requirements.

**WHEREAS** the North Franklin School Board/Public Schools (“Board”) has adopted Policy 2410 – High School Graduation Requirements, which establishes that the board will establish graduation requirements that at a minimum satisfy those established by the State Board of Education.

**WHEREAS**, the Board has adopted and, as appropriate, implemented Policy 2418 – Waiver of High School Graduation Credits, which authorizes the Superintendent or designee to grant waivers of a maximum of two elective credits required for high school graduation based on an individual student’s circumstances.

**WHEREAS**, sections 2 through 3, chapter 7, Laws of 2021 (EHB 1121) authorized the State Board of Education to administer a new and ongoing emergency waiver program, which program is separate from and in addition to the waiver of two elective credits addressed in Policy 2418 – Waiver of High School Credits. The purpose of the emergency waiver program is to provide an equitable mechanism that prevents students from being unduly impacted by unforeseen disruptions to coursework and assessments resulting from an emergency as defined in RCW 38.52.010 or as declared by an authorized federal official. The State Board of Education has adopted emergency rules that respond to the gubernatorial declaration of emergency of February 29, 2020 and apply to the Classes of 2020 and 2021 in the 2020-2021 school year. The emergency rules allow the district to seek waivers for both subject area credit and pathway graduation requirements for eligible students on an individual student basis after the district completes all the emergency waiver program requirements.

**WHEREAS**, the Board wishes to ensure that the district comply with Chapter 180-111 WAC, which constitutes the State Board of Education’s emergency waiver program, so that any district students who would be eligible for a waiver of credits or the graduation pathway or both under the emergency waiver program may thereby benefit.

**NOW, THEREFORE BE IT RESOLVED** that the North Franklin School Board/Public Schools hereby authorizes/has authorized the Superintendent or designee to implement an emergency waiver program consistent with WAC 180-111 as the Superintendent or designee determines appropriate. The district will demonstrate a good faith effort, as defined in WAC 180-111-020, to help individual students meet credit-based and pathway graduation requirements through other options before considering the emergency waiver. The district will consult with the individual student, and make a reasonable effort to consult with a parent or guardian of the student, and will make a reasonable effort to provide information about this waiver in the preferred languages of the student, and of the parent or guardian of the student if applicable. This information includes what is being waived for the individual student, potential benefits and limitations that could result from receiving the waiver, including impacts on postsecondary plans, the option for the individual student to decline the waiver and for the student to be provided with the opportunity to earn the credits needed to complete graduation requirements through continued enrollment beyond the planned graduation date. The district will grant emergency waivers to eligible students who desire the waiver and have demonstrated postsecondary preparation, as defined in WAC 180-111-020. The district will maintain a record of courses and requirements waived as part of the individual student record and will report to the State Board of Education as specified in WAC 180-111-040(4).

**BE IT FURTHER RESOLVED** that the district will ensure equity in administering the emergency waiver. The district’s plan will include culturally responsive ways, based on the district’s local community, to

communicate with students and families about the waiver and the process to request, appeal, or decline the waiver. The district's plan will also include a process for further review and recommendations by a panel under WAC 180-111-040(1) after an initial decision was made to decline an individual student's waiver. The district will review disaggregated waiver data and take appropriate actions to ensure equitable administration if disproportionality is found, including supports under WAC 180-111-020(4) to help students meet requirements before the conclusion of the school year.

**BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument. This resolution pertains to the 2020-2021 school year and expires on August 31, 2021, which is the last day the district may seek emergency waiver for the 2020-2021 school year under Chapter 180-111 WAC.

Adopted and approved this \_\_\_\_\_ day of \_\_\_\_\_.

By: \_\_\_\_\_  
Board President or Designee

Attest: \_\_\_\_\_  
Superintendent

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
	4pm - TN vs KiBe		Early Release-Student 6pm - SO vs La Salle	NO SCHOOL-Student	NO SCHOOL 4pm - TN vs Toppenish	
4	5	6	7	8	9	10
	NO SCHOOL - Spring Break					
	6pm - SO vs Highland	3pm - BB vs Zillah 3pm - SB vs Zillah	4pm - SO vs Zillah	11am - Track Meet		
11	12	13	14	15	16	17
	NO SCHOOL-Staff Inservice 4pm - TN vs Zillah 5:30pm - Board Meeting 6pm - SO vs College Place	OJH Spring Sports Start 3pm - BB vs Naches 3pm - SB vs Naches	6pm - SO vs Mabton		CE-Class Picture 4pm - TN vs Naches	
18	19	20	21	22	23	24
	3pm - SB vs College Place	3pm - BB vs College Place	Admin Professionals Day 4pm - TN vs College Place		BCE-CLASS PICTURES	
25	26	27	28	29	30	1
	5:30pm - Board Meeting			3:30pm - Track Meet		



Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
	5:30pm - Board Meeting			3:30pm - Track Meet		
2	3	4	5	6	7	8
Teacher Appreciation Week						
9	10	11	12	13	14	15
7pm - Board Meeting						
16	17	18	19	20	21	22
23	24	25	26	27	28	29
7pm - Board Meeting						
30	31	1	2	3	4	5
NO SCHOOL-Memorial Day					BCE- BAND CONCERT	

**MINUTES**  
**NORTH FRANKLIN SCHOOL DISTRICT**  
**BOARD OF DIRECTORS**

March 22, 2021

5:30 pm

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**1. CALL TO ORDER/FLAG SALUTE**

The meeting was called to order by Chair Utecht at 5:30 pm with Mrs. Walker (zoom), Mr. Fox (zoom), Mrs. Booker, Mrs. Hailey, Mr. Jacobs, Ms. Chamberlain and Ms. Mendoza present.

**2. SET AGENDA – ACTION**

Mrs. Hailey moved, Mrs. Booker seconded, to approve the agenda as presented. Motion passed.

**3. RECOGNITION OF VISITORS**

**4. REPORTS**

**A. Food Service Report**

Mr. Nunan distributed food samples of fresh fruit/vegetables and fruit snacks provided by Hawkins/Rowley Farms which are being used this school year. Mr. Nunan and Mrs. Robertson reported on food service including a review of current team projects, the summer food service program running during this school year, hybrid/take-home meals using lots of fresh fruits and vegetables, freezer space and inventory, and commodity ordering. Mr. Nunan commended the food service staff for their hard work this year stepping up to work together and make adjustments as needed to meet all of the requirements and keep the program running well. He also commended Mrs. Robertson for the knowledge and expertise she provides. Mr. Jacobs also expressed his gratitude for all the food service staff and their hard work and perseverance this year.

**B. Business Manager Reports**

Mrs. Sital reviewed the Budget Status Report for March 2021.

**C. Board of Director Reports**

Mrs. Booker reported that the Miss Connell program went very well and she shared how impressed she was with student representative Ms. Mendoza for her performance, along with all of the other participants. Mr. Jacobs commended Ms. Mendoza for receiving the spirit award. He also expressed his congratulations to the Miss Connell Court Kianna Holst, Isabelle Chase and Carolyn Casper. Ms. Mendoza shared that spirit week went well.

**D. Superintendent Report**

Mr. Jacobs reported that the fall sports is over and it is was wonderful that kids had the opportunity to compete. Spring sports started this week and winter sports will start on May 4<sup>th</sup>. The junior high is only doing spring sports through WIAA, but the district did an intramural league for fall sports. At this time they are not sure if that is possible for winter sports. Mr. Jacobs spoke about the CDC reducing the six feet social distancing requirement to three feet, with conditions for some specific situations/activities. Locally, the county is currently over the threshold of cases, but is close to meeting the requirement. Secondary principals are currently working on plans for being able to return to school under the three feet requirement. The district will also be working with labor management to problem solve and develop a plan. We will keep moving forward to maximize attendance as allowed. He also shared that even with the reduction to three

feet, the close contact definition of six feet will remain as is. Mr. Jacobs shared that he continues to work on the district recovery plan and use of ESSER funds including additional staffing for class size reductions, HVAC updates, and possible new social worker/home visitor position. He also spoke about upcoming bus purchasing/upgrade plans, including upgrades to the routing software. Mr. Jacobs also shared that he is in the process of doing a leadership survey with all staff giving them the opportunity to provide input/feedback on district administration.

**5. GENERAL DISCUSSION ITEMS**

- A. Policy 2148 – Waiver of High School Graduation Credits – First Reading  
Mr. Nunan reviewed Policy 2148 – Waiver of High School Graduation Credits. Discussion ensued.
  
- B. Policy 3207 – Prohibition of Harassment, Intimidation and Bullying – First Reading  
Mr. Nunan reviewed Policy 3207 – Prohibition of Harassment, Intimidation and Bullying. Discussion ensued.
  
- C. Calendar of Events

**5. CONSENT AGENDA – ACTION**

ACH Accounts Payable .....	202100154 through 202100177 .....	\$3,850.29
Accounts Payable .....	127080 through 127184 .....	\$350,828.70
Wire Transfer .....	202000079 through 202000083 .....	\$47,924.46
Payroll .....	127185-127210/900046957-900047306.....	\$2,093,462.19

Mrs. Hailey moved, Mrs. Booker seconded, to approve the minutes of the March 8, 2021, Regular School Board Meeting, Payroll and Accounts Payable as presented. Motion passed.

**6. PERSONNEL – ACTION**

- A. Recommendations to Hire
  - 1. Chaskiel Beher, History/Math/PE Teacher, OJH (2021-22 School Year)
  - 2. Lee Rudeen, Art Teacher, CHS (2021-22 School Year)
  - 3. Darrell Chambers, Head Boys Basketball Coach, CHS
  - 4. Ethan Morrill, Assistant Tennis Coach, CHS
  - 5. Karla Rodriguez, Girls Soccer Coach, OJH
  
- B. Supplemental Contracts
  - 1. Marci Cox, 11 Additional Days, Federal Programs Director
  - 2. Lisa Flatau, 11 Additional Days, BCE Principal
  
- C. Resignations
  - 1. Rebeckah Bradshaw, Bus Driver, Transportation

Mrs. Booker moved, Mrs. Walker seconded, to approve Personnel Action Items as presented. Motion passed.

**8. ADJOURN**

The meeting adjourned at 7:13 pm.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 12, 2021, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$7,301.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:  
Warrant Numbers 127211 through 127213, totaling \$7,301.46

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
127211	AMAZON.COM CORPORATE CREDIT	04/13/2021	435393467338	Earbuds for all students Digital Equity funds	8262000021	933.84	2,574.04
40 E 530 6010 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/SAUL HAAS SCH			933.84	
			438469476876		0	275.57	
40 E 530 1020 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/ASB ART GRANT			275.57	
			439448864448	order for Garland	8112000004	21.52	
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			21.52	
			446483684453	Tie-Die order for Garland	8112000006	55.54	
40 E 530 1000 00 0000 1110 0000 0000 0			Associated Student Body Fund/EXPENDITURES/General Stude			55.54	
			453575865348	Earbuds for all students Digital Equity funds	8262000021	12.97	
40 E 530 6010 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/SAUL HAAS SCH			12.97	
			463766449399	Earbuds for all students Digital Equity funds	8262000021	90.79	
40 E 530 6010 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/SAUL HAAS SCH			90.79	
			548457355448	Chromebook charges InvestEd Digital Equity funds per J. Marroquin	8262000020	587.60	
40 E 530 6010 00 0000 4260 0000 0000 0			Associated Student Body Fund/EXPENDITURES/SAUL HAAS SCH			587.60	
			698775457488	paper for art	8112000005	51.47	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 1020 00 0000 1110 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/ASB ART GRANT		51.47	
			767543884895	Earbuds for all students Digital Equity funds	8262000021	12.97	
40 E 530 6010 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/SAUL HAAS SCH		12.97	
			788896939476	Earbuds for all students Digital Equity funds	8262000021	103.76	
40 E 530 6010 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/SAUL HAAS SCH		103.76	
			877864393674	paper for art	8112000005	77.82	
40 E 530 1020 00 0000 1110 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/ASB ART GRANT		77.82	
			964567637939	Earbuds for all students Digital Equity funds	8262000021	350.19	
40 E 530 6010 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/SAUL HAAS SCH		350.19	
127212	FLORAFINDER LLC	04/13/2021	1017730	Open PO for FFA plugs for plant sale per H. Shattuck	8262000010	680.25	2,227.42
40 E 530 4055 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/ASB FFA		680.25	
			1017731	Open PO for FFA plugs for plant sale per H. Shattuck	8262000010	746.26	
40 E 530 4055 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/ASB FFA		746.26	
			1017736	Open PO for FFA plugs for plant sale per H. Shattuck	8262000010	800.91	
40 E 530 4055 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/ASB FFA		800.91	
127213	TURF TANK - ATLETICO INC	04/13/2021	1408A	October Turf Tank Subscription Fee	8262000012	2,500.00	2,500.00
40 E 530 2000 00 0000 4260 0000 0000 0	Associated Student			Body Fund/EXPENDITURES/Athletics		2,500.00	
			3	Computer	Check(s) For a Total of		7,301.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	7,301.46
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	7,301.46
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	7,301.46

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Student Body Fund	0.00	0.00	7,301.46	7,301.46

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 12, 2021, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,986.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, BANK OF AMERICA BANK WIRE-TAX:  
Wire Transfer Payments 202000089 through 202000090, totaling \$2,986.16

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202000089	CONNELL HIGH SCHOOL	04/13/2021	REPLENISHMENT	MONTHLY REPLENISHMENT FOR CHECKS #8925 - 8938	0	2,818.00	2,818.00
40 E 530 1000 00 0000 4260 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/General Stude		309.60	
40 E 530 4055 00 0000 4260 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ASB FFA		1,122.03	
40 E 530 4075 00 0000 4260 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ASB NATIONAL		70.06	
40 E 530 2050 00 0000 4260 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/BASEBALL		166.13	
40 E 530 6010 00 0000 4260 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/SAUL HAAS SCH		744.21	
40 E 530 4031 00 0000 4260 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/ASB CHEER WRE		405.97	
202000090	ROBERT L OLDS JR HIGH	04/13/2021	REPLENISHMENT	MONTHLY REPLENISHMENT FOR CHECK/S #6215 - 6217	0	168.16	168.16
40 E 530 1000 00 0000 3980 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/General Stude		168.16	
2						Wire Transfer Check(s) For a Total of	2,986.16

	0	Manual	Checks For a Total of	0.00
	2	Wire Transfer	Checks For a Total of	2,986.16
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	2	Manual, Wire Tran,	ACH & Computer Checks	2,986.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,986.16

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
40	Associated Student Body Fund	0.00	0.00	2,986.16	2,986.16



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 12, 2021, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,187.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH Settlement:  
ACH Numbers 202100178 through 202100178, totaling \$1,187.18

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202100178	DEPARTMENT OF REVENUE	04/13/2021	CTAX11 20210406AAA	Comp Tax owed for Cash Account 11 through 03/31/2021	0	1,137.79	1,187.18
10 L 630 0000 00 0000 0000 0000			General Fund/Due To Other	Govt Units		1,137.79	
			CTAXWIRE 20210406AAA	Comp Tax owed for Cash Account WIRE through 03/31/2021	0	49.39	
10 L 630 0000 00 0000 0000 0000			General Fund/Due To Other	Govt Units		49.39	
			1	ACH	Check(s) For a Total of		1,187.18

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	1	ACH	Checks For a Total of	1,187.18
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	1,187.18
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,187.18

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	1,187.18	0.00	0.00	1,187.18

# **PERSONNEL ACTION ITEMS**

## **April 12, 2021**

### A. Recommendations to Hire

1. Fletcher Harris, Facility Maintenance Lead, District
2. Todd Webb, Custodian, ME
3. Jairo Birrueta, Assistant Boys Soccer Coach, CHS
4. Rebecca Estock, Summer School Director, CE
5. Chris Jackson, Summer School Director, ME
6. Lisa Flatau, Summer School Director, BCE
7. James Freitag, Summer School Director, OJH/CHS

### B. Transfer/Change of Assignment

1. Amy Gray, change of assignment from 6<sup>th</sup> Grade Teacher, BCE to School-wide Math Intervention Teacher, BCE
2. Kelsey Conklin, change of assignment from 3<sup>rd</sup> Grade Teacher, BCE to 4<sup>th</sup> Grade Teacher, BCE
3. Abadeen Peters, change of assignment from Driver (Route CHS-2), Transportation to Driver (Route CNL-1), Transportation

### C. Resignations

1. Jennifer Nielson, Secretary, ME
2. Melanie Rankin, Driver Trainer, Transportation
3. Catherine Halverson, Para Educator, CE

### D. Leave of Absence

1. Amber Desmarais, Cook, CE – personal leave of absence requested April 5, 2021 – May 10, 2021 (see attached request)

# NFSD

**NORTH FRANKLIN SCHOOL DISTRICT No.51**

## REQUEST FOR LEAVE OF ABSENCE

TO: NORTH FRANKLIN SCHOOL DISTRICT BOARD OF DIRECTORS

FROM: April 5th 2021  
DATE: May 10th 2021

Type of leave requested:

Extended Illness or Injury \_\_\_\_\_  
Other (Please Explain Below) X

Explanation: I will be starting my externship at a dermatology clinic on April 5th. Pursuing my dreams of working in the medical field.

Expected Duration of Leave: 4-5-21 thru 5-10-21

Extended Illness or Injury: I understand that I am applying for a Leave with the Board of Directors because I do not qualify for leave under the FMLA (Family Medical Leave Act) and that the District is not obligated to return me to a position with the District or to pay my benefits during the duration of my leave. I understand that a Continuation of Benefits is available to me through COBRA and that I am responsible for the entire amount of the premiums. I also understand, if the leave is approved by the Board of Directors, it is in accordance with the provisions set forth in my Collective Bargaining Agreement. I am also aware that I am required to provide a release from my physician allowing me to return to 100% of the essential functions of my position.

Other: I understand that I am applying for a Leave with the Board of Directors. I understand that the District is under no obligation to return me to a position with the District or to pay my benefits during the duration of my leave. I understand that a Continuation of Benefits is available to me through COBRA and that I am responsible for the entire amount of the premiums. I also understand, if the leave is approved by the Board of Directors, it is in accordance with the provisions set forth in my Collective Bargaining Agreement.

Signature: Amber Desmarais

Printed Name: Amber Desmarais

FMLA REC'D \_\_\_\_\_

PERSONNEL RESPONSE \_\_\_\_\_

PAF \_\_\_\_\_