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OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 3/30/2021

Under ODE's *Ready Schools, Safe Learners* guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school's plan to the local school board and make the plans available to the public. This form is to be used to document a district's, school's or program's plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the *Ready Schools, Safe Learners* guidance document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to, school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation. It is required that a revised Operational Blueprint be completed and updated when there is a change of instructional model.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION		
Name of School, District or Program	Sutherlin School District 130	
Key Contact Person for this Plan	Sean Radford	
Phone Number of this Person	541-459-9551	
Email Address of this Person	sean.radford@sutherlin.k12.or.us	
Sectors and position titles of those who informed the plan	Superintendent, Principals, Teachers, Transportation Supervisor, Executive Assistant, Technology Supervisor, Food Service Supervisor, Instructional Assistant, DESD Health Committee	
Local public health office(s) or officers(s)	Dr. Robert Dannenhoffer	
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Terry Prestianni	
Intended Effective Dates for this Plan	September 2020 through June 2021	
ESD Region	Douglas	

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

¹ For the purposes of this guidance: "school" refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, "school" will be used inclusively to reference all of these settings.

² For the purposes of this guidance: "district" refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a government-to-government basis.

	on challenges and successes. In addition, they were surveyed in regard to preferences and comfort levels to both in person and distance learning for the 2020-2021. It is apparent from responses from both families and staff, while Covid-19 remains a concern, the overriding preference is that students return to the school for onsite instruction. Sutherlin School District is committed to doing what is BEST for our students and community, as such our plan keeps our students at the heart of the plan, decisions are based on what is best for them, and then built around our students. On-site learning or hybrid learning will be used for grades K-12 during times that meet the health metrics. When health metrics are not met, comprehensive distance learning will be used. Full-time distance learning will be available for our families who request it.
4.	Indicate which instructional model will be used.
	Select One: ☐ On-Site Learning ☐ Hybrid Learning ☐ Comprehensive Distance Learning
5.	If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
6.	If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-19 in the initial template) and <u>submit online</u> . (https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a) by August 17, 2020 or prior to the beginning of the 2020-21 school year.
* Note	Private schools are required to comply with only sections 1-3 of the <i>Ready Schools, Safe Learners</i> guidance.
	QUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT
	ction must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. For Private Schools, sting this section is optional (not required). Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.
Descri	be why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.
A Com	
A COIII	prehensive Distance Learning option is available for families that are not comfortable with sending their students to school onsite.
When	prehensive Distance Learning option is available for families that are not comfortable with sending their students to school onsite. health metrics are not met which allow on-site learning, hybrid learning will be used. During times health metrics are not met which on-site learning or hybrid learning, affected schools will use comprehensive distance learning.
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3. All Sutherlin School District families and parents were surveyed for their input on the Spring 2020 distance learning; focusing

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

Sutherlin School District will follow the state guidelines and metrics issued on July 29, 2020 and required future adjustments. At this time, All students have the option to return to on-site learning or hybrid learning.

During times on-site instruction is not taking place for any of the grades, instruction will incorporate online learning platforms with live stream learning experiences and live stream direct instruction:

Sutherlin School District is operating an On-Site or Hybrid Instructional Model and is located in a county that meets the *advisory metrics* (Section 0b), the district is working with families to serve all students, even those in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.

On-site Traditional Classroom Instruction	Hybrid Learning	Comprehensive Distance Learning
Participate in face to face instruction and classroom-based learning activities in Sutherlin Schools.	A combination of face to face instruction and classroom-based learning activities in Sutherlin Schools; incorporated with online learning platforms with live stream learning experiences and live stream direct instruction.	Incorporate online learning platforms with live stream learning experiences and live stream direct instruction.
 Fixed Schedule (Come to school and learn in a socially distanced environment) Face to Face (masks and/or face shields worn by students and staff) Classroom Setting School Adopted Curriculum with technology supports 	 Connection, engagement and learning management through Google Classroom Odysseyware (K-5) & Edgenuity (6-12) Software Live Virtual Meetings and Instruction with Sutherlin Teachers Daily- all live instruction meetings will be recorded for students unable to attend live sessions. Teachers will continue to use Sutherlin's Adopted Curriculum along with Odysseyware and Edgenuity. Connectivity Required (District can loan devices to students and support some connectivity needs) Online Interactions with Peers & Teachers 	 Connection, engagement and learning management through Google Classroom Odysseyware (K-5) & Edgenuity (6-12) Software Live Virtual Meetings and Instruction with Sutherlin Teachers Daily- all live instruction meetings will be recorded for students unable to attend live sessions. Teachers will continue to use Sutherlin's Adopted Curriculum along with Odysseyware and Edgenuity. Connectivity Required (District can loan devices to students and support some connectivity needs) Online Interactions with Peers & Teachers

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.



OHA/ODE Requirements

0. Health Metrics for Returning to In-Person Instruction

0a. RETURNING TO IN-PERSON INSTRUCTION

Hybrid/Onsite Plan

UH	A/ODE Requirements	Hybrid/Onsite Plan
\boxtimes	Not later than the week of March 29, 2021 all public elementary	The school currently meets the General Metrics to successfully be
	schools must operate in either an On-Site or Hybrid Instructional	open for in-person instruction in an On-Site or Hybrid (On-Site and
	Model when they meet the specified county health metrics in the	Distance Learning) model.
	chart on page 15(green and yellow rows in the chart in Section 0b).	
	• A general allowance will be provided if the school has	
	communicated a plan to families and staff with a start date on or	
	before the week of April 5, 2021 and is using the week of March	
	29, 2021 to train staff for a return to in-person instruction.	
	A general allowance will be provided if the school has a	
	published calendar that shows they are not in session the week of	
	March 29, 2021 and has communicated a plan to families and staff	
	with a start date on or before the week of April 12, 2021 and is	
	using the week of April 5, 2021 to train staff for a return to in-	
	person instruction.	
	• A general allowance will be provided if the school is closed to in-	
	person instruction due to a decision made in partnership with a	
	local public health authority or the Oregon Health Authority to	
1	move to Comprehensive Distance Learning to address active	
	transmission within a school.	
	Any school not meeting this requirement will be reviewed and	
	may result in loss of eligibility to receive state school funds or	
	other enforcement as prescribed by Governor Brown's Executive	
	Order 21-06.	
\boxtimes	The requirement to offer On-Site or Hybrid Instructional Models	
	does not apply to virtual charter schools as defined in ORS 338.005	
	or a public school that has a permanent instructional model that is	
	predominantly through online courses.	
\boxtimes	Public schools may transition a portion or all of the school to	
	Comprehensive Distance Learning when responding in partnership	
	with a local public health authority or the Oregon Health Authority	
	to control active transmission of COVID-19 in the school setting.	
\boxtimes	Public schools may transition a portion or all of the school to	
	Comprehensive Distance Learning when they are operating in a	
	county whose metrics place it in the operational status	
	represented by the red row in the chart in section0b. Public middle	
	and high schools may transition a portion or all of the school to	
	Comprehensive Distance Learning when they are operating in a	
1	county whose metrics place it in the operational status	
1	represented by the red or yellow row in the chart in section 0b.	
1		
	When county trends are increasing, pause expansion of additional	
1	in-person learning and maintain access to current in-person	
1	learning for schools that have it in place. Schools are not advised	
	to reduce in-person instruction or revert to Comprehensive	
1	Distance Learning based on county metrics if the school can	
	demonstrate the ability to limit transmission in the school	
	demonstrate the ability to infine transmission in the school	
	environment.	

OHA/ODE Requirements	Hybrid/Onsite Plan
If your public or private school is operating an On-Site or Hybrid Instructional Model, but is located in a county that does not meet the advisory metrics; that is, an elementary school in a county that is not in the On-Site or Hybrid (green) row or the Elementary On-Site or Hybrid (yellow) row or a middle or high school in a county that is not in the On-Site or Hybrid (green) row (Section 0b); the school must offer access to on-site testing for symptomatic students and staff identified on campus as well as those with known exposures to individuals with COVID. This resource is available to all schools in Oregon. See guidance from the Oregon Health Authority. Schools required to offer access to this program will have two-weeks to be registered, trained, and administering the program when or if metrics change in their county in a way that makes this program a requirement. The metrics found in the 0 Section, of RSSL are what determines if a school is required to offer the program. The school testing program offers an additional risk-mitigation strategy that is relatively low-burden and can help offset impacts of operating when community spread is higher even if school transmission is low/absent and RSSL protocols are firmly in place. This requirement applies anytime a school is operating in an Instructional Model that is not aligned with the county metrics case data. This is true whether your school began operating in August/September, or took a pause, or opened on January 4th, or is just opening for the first time. The testing program is for students in grades kindergarten and up and school staff. The program includes a self-attestation that the program will be offered. Please accept the responsibility to offer the program when you register.	If advisory metrics indicate the county is not in the On-site (green) or On-Site and Hybrid (yellow) column, local decision makers will take into account: 1. If community case counts (or case rates) are low enough that the community is not regularly introducing new COVID-19 cases into the school. 2. The ability to implement public health and safety protocols/requirements in the school with fidelity. If community case counts are low enough that new COVID-19 cases are not regularly introduced into the schools and public health and safety protocols are able to be implemented with fidelity, the school will continue to operate on On-site or Hybrid instructional models (partially On-Site and partially Comprehensive Distance Learning models). Schools in the district will implement after March 1, 2021 the school testing program which will offer access to on-site testing for symptomatic students and staff identified on campus as well as those with known exposures to individuals with COVID-19. Each school will have personnel trained to administer the school testing program when or if metrics change in a way making this program a requirement. Refer to the Oregon Department of Education Metrics & Models.
If your school is operating an On-Site or Hybrid Instructional Model, but is located in a county that does not meet the advisory metrics (Section 0b), the school must provide a Comprehensive Distance Learning Instructional Model option for students and families that choose to remain off-site. For schools and districts that are required to comply with all sections (0-8) and supplements to this guidance, the remote option must comply with the requirements of the Comprehensive Distance Learning Instructional Model. The school or district may determine the most beneficial way to staff this option, through partnership with other schools or ESDs or with staff who may be at more risk from COVID-19 or through other means.	The school will also provide a Comprehensive Distance Learning Instructional Model option for students and families that choose to remain off-site.
If your school is operating an On-Site or Hybrid Instructional Model and is located in a county that meets the <i>advisory metrics</i> (Section 0b), work with families to serve all students, even those in high risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.	

OHA/0	ODE Requirements	Hybrid/Onsite Plan
\boxtimes A	dvisory Metrics for in-person instruction through the on-site or	The district will review the new metric data released each Monday to
Н	lybrid Model	determine the status of cases in the community.

Small Counties = Less than 15,000 Medium Counties = 15,000-29,999 Large Counties = 30,000 or more

Public School Instructional Model Requirements and Options	County Case Rate	County Case Count	County Test Positivity
Public schools must provide a CDL option for students and families that choose to remain off-site.	Per 100,000 people over 14 days in large counties	Over 14 days for small and medium counties	Over 14 days for medium and large counties
Public K-12 schools <i>must</i> offer an On-Site or Hybrid option	<200.0	<60	<10.0%
Public Elementary schools <i>must</i> offer an On-Site or Hybrid option	200.0 to ≤350.0	60 to ≤90	≤10.0%
*Public middle and high schools are not required to initially open to in-person instruction and may limit to CDL only as needed to address any current transmission within a school.			
Public schools <i>may</i> limit to Comprehensive Distance Learning (CDL)	>350.0	>90	>10.0%
*K-12 public schools are not required to initially open to in-person instruction and may limit to CDL exclusively if needed to address any current transmission within a school.			

^{*}Schools should <u>not</u> reduce in-person instruction or revert to CDL based on county metrics if the school can demonstrate the ability to limit transmission in the school environment. When county trends increase to a new tier on this chart (green-to-yellow or yellow-to-red), pausing expansion of additional in-person learning and maintaining access to current in-person learning for schools that have it in place is recommended.

Oc. OPERATING WITHIN THE ADVISORY METRICS

OH	A/ODE Requirements	Hybrid/Onsite Plan
\boxtimes	Updating Operational Blueprints to Reflect the Instructional	The Operational Blueprints for each building site in available on the
	Model.	district's website.
	All schools are required to keep their Operational Blueprint up-to-	
	date on ODE's website and to submit weekly "Status Reports" that	Status reports are submitted to ODE on a weekly basis.
	provide essential information regarding how many students are	
	served in person in the implementation of this metrics framework.	



1. Public Health Protocols

1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OH/	A/ODE Requirements	ANAGEMENT PLAN FOR COVID-19 Hybrid/Onsite Plan
	Conduct a risk assessment as required by OSHA administrative rule OAR 437-001-0744(3)(q).	The district has conducted risk assessment for employees. Separate risk assessments have been completed for those categories who may be able to telework or work remotely and those who do not have that option.
	Implement measures to limit the spread of COVID-19 within the school setting.	KEY PRACTICES FOR REDUCING SPREAD OF COVID—19 IN SCHOOLS The mainstays of reducing exposure to the coronavirus and other respiratory pathogens are: Physical Distancing feet with other people. At least six feet with other people. Hand Hyglene Frequent washing with soap and water or using hand sanitizer. Cohorts Conducting all activities in small groups that remain together over time with minimal mixing of groups. Cohorts Conducting all activities in small groups that remain together over time with minimal mixing of groups. Protective Equipment Use of face shields, face coverings, and barriers. Airflow & Ventilation — Outdoor activities; maximize airflow in closed spaces.
	Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. Examples are located in the Oregon School Nurses Association (OSNA) COVID-19 Toolkit.	The Sutherlin School District follows Communicable Disease Guidelines from Oregon Department of Education and Oregon Health Authority. The district has also developed A Guidance for Covid-19 and other Viruses Outbreak. The Planning for COVID-19 Scenarios in Schools toolkit developed by ODE and OHA will also be utilized. Board policies GBEB, JHCC and their respective administrative regulations are followed.
	Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA.	The principal will be the designated person at each school to establish, implement and enforce physical distancing requirements.
\boxtimes	Create a simple process that allows for named and anonymous sharing of concerns that can be reviewed on a daily and weekly basis by the designated RSSL building point-person.	A simple process is in place at each building allowing for named and anonymous sharing of concerns that can be reviewed on a daily/weekly basis by the building principal.
\boxtimes	Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.	LPHA staff are: Dr. Robert Dannenhoffer and Douglas ESD Nurses – Barb Hoffard, Marcella Post and Anita Ogden
\boxtimes	Process and procedures established to train all staff in sections 1 - 3 of the <i>Ready Schools, Safe Learners</i> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible.	All staff will receive training in sections 1-3; additionally, information will be on the district website.
	Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff.	LPHA will establish a contact for county school districts. Dr. Bob Dannenhoffer bob@DouglasPublicHealthNetwork.org will be contacted if a student is a confirmed COVID-19 case. LPHA will notify school of confirmed cases in schools.
\boxtimes	Plans for systematic disinfection of classrooms, common areas, offices, table surfaces, bathrooms and activity areas.	Per LPHA, normal cleaning routines of daily surface disinfection will be adequate for disinfections procedures with increased frequency. <u>Follow current CDC recommendations</u> .

ОН	A/ODE Requirements	Hybrid/Onsite Plan
	Process to report to the LPHA any cluster of any illness among staff or students.	At time of writing, the reporting rules pending, presumably when a student(s) test positive the school will be notified and the family will be encouraged to quarantine through LPHA. Clusters of 2 or more will be reported to LPHA contact. There is a LPHA protocol already and this information will be shared
\boxtimes	Protocol to cooperate with the LPHA recommendations.	Cohort tracking logs will be shared with LPHA when requested of a confirmed contact or of potential cases.
\boxtimes	Provide all logs and information to the LPHA in a timely manner	Logs and information will provided in a timely manner to the LPHA.
		Eyes on, visual screeningIs this something that is different than normal for this child/person? Recommended best effort is spent teaching families how to recognize and not send students to school sick. Emphasis on the responsibilities of the families. (Don't travel and wear a mask.) Screening/Isolation: Visual screening of all students and staff is outlined in the Guidance for Covid-19 and other Viruses Outbreak. Symptoms of note Chills Fever (coloring of cheeks/skin) Cough Shortness of breath/difficulty breathing Congestion/runny nose Nausea/vomiting Diarrhea Screening logistics Bus Train bus driver or have IA present for screening Siblings sit together Upon arrival at school Line protocols6 ft distancing Staffself-report & log upon arrival at designated entry points. Document & log Staff will check in each day to verify no contact and no symptoms. Staff will communicate with supervisors if displaying symptoms or has had contact with a potential case, staff will not report for work.
\boxtimes	Protocol to isolate any ill or exposed persons from physical contact with others.	Persons displaying symptoms will be placed be isolated from others, and a responsible adult contacted.
\boxtimes	Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <i>Ready Schools, Safe Learners</i> guidance).	The <i>Planning for COVID-19 Scenarios in Schools</i> toolkit developed by ODE and OHA will be utilized.
	Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the Oregon School Nurses Association COVID-19 Toolkit. If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the Ready Schools, Safe Learners guidance), the daily log may be maintained for the cohort. If a student(s) is not part of a stable cohort, then an individual student log must be maintained.	Contact Tracing: Contact tracing logs will be kept for student/cohort, as well as staff, including staff who move between buildings, recording time in building and who they were in Contact with at each site. Cohort tracking log with required components will be utilized. Per LPHA, logs are not needed by LPHA unless there is an outbreak. Logs need to be ready immediately and shared with LPHA if an outbreak is reported. Logs will allow LPHA to trace those the COVID patient had contact with.

OH/	/ODE Requirements	Hybrid/Onsite Plan
	Required components of individual daily student/cohort logs include: Child's name Drop off/pick up time Parent/guardian name and emergency contact information All staff (including itinerant staff, district staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student	Required components of individual daily student cohort logs will be adhered to.
	Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.	Daily cohort logs will be kept and stored in the school office for a minimum of four weeks from the date created.
	Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site.	Itinerant and all district staff who move between buildings will keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with.
	Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.	LPHA will be consulted if anyone who has entered the school is diagnosed with COVID-19. LPHA will be consulted for recommendations regarding cleaning and /or program closure in regard to school entrance by someone diagnosed with COVID-19.
	Designate a staff member and process to ensure that the school provides updated information regarding current instructional models and student counts and reports these data in ODE's COVID-19 Weekly School Status system.	The superintendent's office will designate a staff member and process to ensure that the school provides updated information regarding current instructional models and student counts and reports these data in ODE's Covid-19 Weekly School Status system.
	Protocol to respond to potential outbreaks (see section 3 of the <i>Ready Schools, Safe Learners</i> guidance).	Response to potential outbreaks will use the Sutherlin School District Guidance for Covid-19 and other Viruses Outbreak and The Planning for COVID-19 Scenarios in Schools toolkit developed by ODE and OHA.

1b. HIGH-RISK POPULATIONS

	1b. HIGH-RISK POPULATIONS		
OH	A/ODE Requirements	Hybrid/Onsite Plan	
	Serve students in high-risk population(s) whether learning is happening through On-Site (including outside), Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.	All students will be given the opportunity to self-identify as vulnerable or living with a vulnerable family member. Students: → Students identified as vulnerable will be enrolled in on-line instruction with weekly check-ins. → Students who experience disability will continue to receive specially designed instruction. → Students with language services will continue to receive English Language Development.	
	Medically Fragile, Complex and Nursing-dependent Student Requirements All districts must account for students who have health conditions that require additional nursing services. Oregon law (ORS 336.201) defines three levels of severity related to required nursing services: 1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services. 2. Medically Fragile: Are students who may have a life-	The district does not have a school nurse but works in partnership with the ESD for nursing care and resources provided to individual students. Families of students who have been identified by the districts as Medically Fragile, Complex and Nursing-Dependent will be advised of current status of the disease in their local school community. District will coordinate with families to meet student's educational	
	threatening health condition and who may require immediate professional nursing services. Nursing-Dependent: Are students who have an unstable or lifethreatening health condition and who require daily, direct, and continuous professional nursing services.	needs based on current cohort status and status of the disease. Protocol provided by Barb Hofford RN (DESD) 1. ESD District nurses will keep up to date on current trends of the COVID illness in the local community in cooperation with the LPHA. ESD District nurses will keep current on best	

1	/ODE Requirements	Hybrid/Onsite Plan
JH/	A/ODE Requirements	Hybrid/Onsite Plan
		practices recommended by Oregon School Nursing Association and the Oregon Health Authority. 2. ESD District nurses will work with individual school health monitors as needed to help parents consider risks of returning to the school setting. Parents may want to talk with the nurse to decide if it is advisable to consider alternative learning models. 3. Parents of Medically Fragile, Complex and Nursing-Dependent
		students are to be called immediately if there are any cases of Covid in the school. Likewise, parents should notify the school of any confirmed exposure to confirmed ill individuals outside the school setting that may cause the student to be quarantined.
X	Review Supplemental Guidance on Community and Health Responsibilities Regarding FAPE in Relation to IDEA During CDL and Hybrid	Supplemental Guidance on Community and Health Responsibilities Regarding FAPE in Relation to IDEA during CDL and Hybrid will be reviewed.
\boxtimes	Staff and school administrators, in partnership with school nurses,	Coordinate with other health services provided to students in the
	or other school health providers, should work with	school setting in addition to nursing.
	interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care	Staff and school administrators will partner with ESD District nurses
	provided to individual students as outlined in ODE guidance and	in contributing to modification of health management plans, Care
	state law:	Plans, IEPs, 504s and any other student-level medical plans to address
	 Communicate with parents and health care providers to determine return to school status and current needs of the student. 	current health care considerations.
	• Coordinate and update other health services the student may	
	be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services.	
	 Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations. 	
	The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from	
	the Oregon School Nurses Association.	
	 Service provision should consider health and safety as well as legal standards. 	
	 Appropriate medical-grade personal protective equipment (PPE) should be made available to <u>nurses and other health</u> <u>providers</u>. 	
	 Work with an interdisciplinary team to meet requirements of ADA and FAPE. 	
	High-risk individuals may meet criteria for exclusion during a local health crisis.	
	• Refer to updated state and national guidance and resources such as:	
	 U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020. 	
	 ODE guidance updates for Special Education. Example from March 11, 2020. 	
	 OAR 581-015-2000 Special Education, requires districts 	
	to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special	
	education.' OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities	

Control of Diseases: General Powers and Responsibilities,

OHA/ODE Requirements	Hybrid/Onsite Plan
outlines authority and responsibilities for school	
exclusion.	

1c. PHYSICAL DISTANCING

CDC guidance released on March 19, 2021 recommends maintaining 6 feet of distance between distinct cohorts where possible. Limit contact between district cohorts. In areas of higher county case rates (yellow and red on the metrics chart in Section 0), schools that use less than 6 feet between students in classrooms, distinct cohorts.

	between students in classrooms, distinct cohorting is recommended, with at least 6 feet maintained between distinct cohorts.		
OH/	A/ODE Requirements	Hybrid/Onsite Plan	
	Elementary Level: Support physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the maximum extent possible.	Physical distancing maintaining at least 3 feet between students to the maximum extent possible will be supported.	
	Middle and High School Level when at a county case rate of <200 (green level on the metrics chart in Section 0): Support physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the maximum extent possible.	Physical distancing maintaining at least 3 feet between students to the maximum extent possible will be supported.	
	Middle and High School level when at a county case rate of ≥200 (yellow and red levels on the metrics chart in Section 0); Support physical distancing in all daily activities and instruction, maintaining at least 6 feet between students to the maximum extent possible.	Physical distancing maintaining at least 6 feet between students to the maximum extent possible will be supported, when county case rates reflect the need.	
	All Levels: Support physical distancing in all daily activities and instruction, maintaining six feet between individuals to the maximum extent possible.	Materials will be placed to remind students of physical distancing and traffic flows.	
	Consider physical distancing requirements when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. Additional space for entry, exit, and movement within classroom should be considered. This also applies for professional development and staff gatherings. Within this design, consider minimum space for educators to have their own space in the learning environment and allow for the educator to move through the room efficiently and carefully while maintaining 6 feet of physical distance between the educator and the student to the maximum extent feasible.	Room measurements have been taken and sq. footage determined to maximize student spacing. East Primary - classrooms 697.5 – 741 sq. ft = 19-21 persons West Intermediate - classrooms 800- 858 sq. ft. = 22-24 persons Middle School – classrooms 806 sq. ft. = 23 persons High School – classrooms 806 – 945 sq. ft = 23-27 persons	
	Minimize time standing in lines and take steps to ensure that required distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.	Building schedules designed to limit hallway crowding/gathering. Limited on-site instruction will be provided to meet the needs of 4 th - 12 th grade students in hands-on CTE (or similar) courses, as well as students requiring social-emotional support, and those struggling to access technology.	
	Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).	A "Soft Start" schedule may be used the first week of school, bringing a grade level back at each school one day during the week to teach protocols and contact parents. Cohort groups may have rotated days.	
	Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.	Students will receive instruction on maintaining physical distance.	
	Staff must maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings.	Staff meetings and conferences will maintain physical distancing.	

1d. COHORTING

OHA/ODE Requirements

- - The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.
- Each school must have a system for daily logs to ensure contract tracing among the cohort (see section 1a of the *Ready Schools*, *Safe Learners* guidance).
- Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.
- Cleaning and sanitizing surfaces (e.g., desks, dry erase boards, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.
- Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, gradelevel academic content standards, and peers.
- Minimize the number of staff that interact with each cohort to the extent possible, staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.
- Elementary staff who interact with multiple cohorts (music, PE, library, paraprofessionals who provide supervision at recesses, etc.) should have schedules altered to reduce the number of cohorts/students they interact within a week. Consider having these staff engage via technology, altering duties so that they are not in close contact with students in multiple cohorts, or adjust schedules to reduce contacts.

Hybrid/Onsite Plan

Cohorts:

As much as feasible, cohorts' groups will be established to reduce the risk of spreading disease.

Each school will have a system for daily contact tracing logs.

Interaction between student cohorts will minimized as much as possible.

Cleaning and sanitation procedures will be maintained between multiple student uses.

Cohorts will be designed inclusive to all students.

Efforts will be made to minimize the number of staff interacting with multiple cohorts. Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.

Schedule of elementary staff interacting with multiple cohorts will be reviewed for possible limitation of interactions.

1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements

- Communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease.
- Offer initial training to all staff prior to being in-person in any instructional model. Training cannot be solely through the sharing or forwarding information electronically or in paper copy form as this is an insufficient method for ensuring fidelity to public health protocols.
- Post "COVID-19 Hazard Poster" and "Masks Required" signs as required by OSHA administrative rule OAR437-001-0744(3)(d) and (e).
- Develop protocols for communicating with students, families and staff who have come into close contact with a person who has COVID-19.
 - The definition of exposure is being within 6 feet of a person who has COVID-19 for at least 15 cumulative minutes in a day.
 - OSHA has developed a model notification policy.
- Develop protocols for communicating immediately with staff, families, and the school community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding.
- Periodic interval training to keep the vigilance to protocols ever present when fatigue and changing circumstances might result in reduced adherence to guidance.
- Provide all information in languages and formats accessible to the school community.

Hybrid/Onsite Plan

Communications will be shared with f staff detailing the rational for the instructional model chosen, as well as explaining infection control measures for preventing the spread of disease.

Initial training is offered to all staff prior to in-person instructional model.

COVID-19 Hazard Poster and Masks Required signs are posted.

Additional information will be shared with families for communication procedures when someone has had close contact with a confirmed case of Covid-19 or a new case of Covid-19 is diagnosed in a student or staff member.

Additional information will be shared with staff for communication procedures when someone has had close contact with a confirmed case of Covid-19 or a new case of Covid-19 is diagnosed in a student or staff member.

Periodic interval training will be done to keep vigilant regarding protocols.

Information will be provided in English and Spanish.

1f. ENTRY AND SCREENING

OHA (ODE Paquiraments		
OHA/ODE Requirements □ Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or anyone in their home or community living spaces has COVID-19. COVID-19 symptoms are as follows: • Primary symptoms of concern: cough, fever (temperature of 100.4°F or higher) or chills, shortness of breath, difficulty breathing, or new loss of taste or smell. • Note that muscle pain, headache, sore throat, diarrhea, nausea, vomiting, new nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available from CDC in addition to COVID-19 symptoms, students must be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-11 of OHA/ODE Communicable Disease Guidance for Schools. • Emergency signs that require immediate medical attention: ○ Trouble breathing ○ Persistent pain or pressure in the chest ○ New confusion or inability to awaken ○ Bluish lips or face (lighter skin); greyish lips or face (darker skin) Other severe symptoms □ Screen all elementary grade students for symptoms on-site every day. This can be done visually as well as asking students and staff about any new symptoms or close contact with someone with COVID-19. For students, confirmation from a parent/caregiver or guardian can also be appropriate. Secondary students must also be screened every day. This can be done off-site, prior to coming to school.	Hybrid/Onsite Plan Students and staff are to stay home if they or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19. COVID-19 symptoms are as follows: Primary symptoms of concern: cough, fever (temperature of 100.4°F or higher) or chills, shortness of breath, or difficulty breathing. Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal congestion, and runny	
 Staff members can self-screen and attest to their own health, but regular reminders of the importance of daily screening must be provided to staff. Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <i>Ready School</i>. <i>Safe Learners</i> guidance) and sent home as soon as possible. See table "Planning for COVID-19 Scenarios in Schools." Additional guidance for nurses and health staff. 	Staff members can self-screen and attest to their own health. Regular reminders will be made to staff regarding the importance of daily self-screening.	
Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19. See table "Planning for COVID-19 Scenarios in Schools."	LPHA will be contacted for recommendations when a staff or student has been known to have been exposed to COVID-19 within the 14-calendar day period.	
Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication must be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.	Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school.	
Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.	Hand sanitizer stations will be set at each entrance to the school.	

1g. VISITORS/VOLUNTEERS

OH#	/ODE Requirements	Hybrid/Onsite Plan
\boxtimes	Restrict non-essential visitors/volunteers.	There will be no non-essential visitors/volunteers working in schools
	• Examples of essential visitors include: DHS Child Protective	or doing volunteer activities at this time. Adults in schools are limited
	Services, Law Enforcement, etc.	to essential classification only.
	Examples of non-essential visitors/volunteers include: Parent	
	Teacher Association (PTA), classroom volunteers, etc.	
\boxtimes	Diligently screen all visitors/volunteers for symptoms and ask	Visitors will be visually screened for symptoms and asked questions
	questions about symptoms and any close contact with someone	about symptoms and close contact with someone diagnosed with
	diagnosed with COVID-19 upon every entry. Restrict from school	COVID-19 upon entry, and will not be allowed to enter if symptomatic.
	property any visitor known to have been exposed to COVID-19.	
	See table "Planning for COVID-19 Scenarios in Schools."	
\boxtimes	Visitors/volunteers must wash or sanitize their hands upon entry	Visitors who are onsite for essential business must wash or sanitize
	and exit.	their hands upon entry and exit.
\boxtimes	Visitors/volunteers must maintain six-foot distancing, wear face	Visitors must wear face coverings in accordance with OHA and CDC
	coverings, and adhere to all other provisions of this guidance.	guidelines and maintain six-foot distancing.

1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	Employers are required to provide masks, face coverings, or face shields for all staff, contractors, other service providers, visitors and volunteers.	The district will provide masks, face coverings, or face shields for all staff, contractors, other service providers, visitors and volunteers.
	Face coverings or face shields for all staff, contractors, other service providers, visitors or volunteers following CDC guidelines for Face Coverings. Individuals may remove their face coverings while working alone in private offices. Face shields are an acceptable alternative when a person has a medical condition that prevents them from wearing a mask or face covering, when people need to see mouth and tongue motions in order to communicate, or when an individual is speaking to an audience for a short period of time and clear communication is otherwise not possible.	Face coverings or face shields are required and will be provided for all staff; laundry of washable face coverings will be the responsibility of the individual staff person.
	Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines for Face Coverings. Face shields are an acceptable alternative when a student has a medical condition that prevents them from wearing a mask or face covering, or when people need to see the student's mouth and tongue motions in order to communicate.	Face coverings or face shields are required for all students in grades kindergarten and up following CDC guidelines for Face Coverings.
	Face coverings should be worn both indoors and outdoors, including during outdoor recess.	Face coverings should be worn both indoors and outdoors, including during outdoor recess.
	Group mask breaks" or "full classroom mask breaks" are not allowed. If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time: • Provide space away from peers while the face covering is removed. In the classroom setting, an example could be a designated chair where a student can sit and take a 15 minute "sensory break;" • Students must not be left alone or unsupervised; • Designated area or chair must be appropriately distanced from other students and of a material that is easily wiped down for disinfection after each use; • Provide additional instructional supports to effectively wear a face covering; • Provide students adequate support to re-engage in safely wearing a face covering; Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day.	Group mask breaks" or "full classroom mask breaks" are not allowed. If removal of a face covering is needed, the school must: → Provide space away from peers while the face covering is removed; students are not to be left alone or unsupervised. → Provide additional instructional supports to effectively wear a face covering. → Provide students adequate support to re-engage in safely wearing a face covering. → Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day.
	Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses shall also wear appropriate Personal Protective Equipment (PPE) for their role. Additional guidance for nurses and health staff.	Face masks and appropriate Personal Protective Equipment (PPE) should be worn when providing direct contact care or monitoring of staff or students displaying symptoms.

OHA/ODE Requirements Hybrid/Onsite Plan Protections under the ADA or IDEA: Students who require an accommodation to meet the requirement for If any student requires an accommodation to meet the face coverings will be limited to the extent possible in their proximity requirement for face coverings, districts and schools must limit the to other students and staff to minimize the possibility of exposure. student's proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include: Offering different types of face coverings and face shields that may meet the needs of the student. Spaces away from peers while the face covering is removed; students must not be left alone or unsupervised. Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease. Additional instructional supports to effectively wear a face covering. For students with existing medical conditions and a physician's orders to not wear face coverings, or other health related concerns, schools/districts must not deny any in-person instruction. Schools and districts must comply with the established IEP/504 Students with existing medical conditions, doctor's orders to not wear plan prior to the closure of in-person instruction in March of 2020, face coverings, or other health related concerns, will be provided or the current plan in effect for the student if appropriately

- developed after March of 2020. If a student eligible for, or receiving services under a 504/IEP, cannot wear a face covering due to the nature of the disability, the school or district must:
 - 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.
 - 2. Not make placement determinations solely on the inability to wear a face covering.
 - 3. Include updates to accommodations and modifications to support students in plans.
- For students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must:
 - 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan.
 - 2. The team must determine that the disability is not prohibiting the student from meeting the requirement.
 - If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability,
 - If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning.
 - 3. Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited inperson instruction, on-site instruction with accommodations, or Comprehensive Distance Learning.

access to on-site instruction.

Schools and districts will comply with the established IEP/504 plan prior to the closure of in-person instruction in March of 2020.

- If a student eligible for, or receiving services under a 504/IEP, cannot wear a face covering due to the nature of the disability, the school or district must:
 - Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.
 - Placement determinations cannot be made due solely to the inability to wear a face covering.
 - Plans should include updates to accommodations and modifications to support students.
- Students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must:
 - Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan.
 - The team must determine that the disability is not prohibiting the student from meeting the requirement.
 - If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability,
 - If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning.

Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited on-site instruction, on-site

OHA/ODE Requirements		Hybrid/Onsite Plan
		instruction with accommodations, or Comprehensive Distance Learning
	For students not currently served under an IEP or 504, districts must consider whether or not student inability to consistently wear a face covering or face shield as required is due to a disability. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.	Consideration will be made if a student not currently served under an IEP or 504, and shows an inability to consistently wear a face covering or face shield as required is due to a disability. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.
	If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools shall work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.	If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools will work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.

1i. ISOLATION AND QUARANTINE

OHA		Hybrid (Oncite Dian
⊠ ⊠	Protocols for exclusion and isolation for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.	 A designated primary isolation area will be used for students and staff who are symptomatic. Symptomatic students will remain at school until a designated adult can pick them up. Staff will be assigned to supervise students who are symptomatic and will need to maintain at least six feet of distance and wear facial coverings. Health room logs must be maintained for every student who enters the health room, regardless of whether they are remain in school or are sent home. Logs will include: Date / Time entered/ Time released Name of Student Reported symptoms/reason for visit to health room. Action taken Face coverings will be offered to individuals who are isolated.
	 Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day. Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. If two students present COVID-19 symptoms at the same time, they must be isolated at once. If separate rooms are not available, ensure that six feet distance is maintained. Do not assume they have the same illness. Consider required physical arrangements to reduce risk of disease transmission. Plan for the needs of generally well students who need medication or routine treatment, as well as students who 	Symptom screenings will only identify that a person may have an illness, not that the illness is COVID-19. Many symptoms of COVID-19 are also common in other illnesses. Symptoms of COVID- Strep Common Flu Asthma Seasonal 19 Throat Cold Allergies Fever or chills X X X X X X X X X Sore Throat X X X X X X X X X X X X X X X X X X X
	may show signs of illness. <u>Additional guidance</u> for nurses and health staff for providing care to students with complex needs.	Nose Muscle or Body Aches X X X

- Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school or outside learning space, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.
 - School nurse and health staff in close contact with symptomatic individuals (less than 6 feet) must wear a

Students and staff who report or develop symptoms will be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by school staff until they are able to go home. Anyone providing supervision and symptom monitoring will wear appropriate face covering or face shields.

 Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space.

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual must be properly removed and disposed of prior to exiting the care space. • After removing PPE, hands shall be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol. • If able to do so safely, a symptomatic individual shall wear a face covering. To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing.	 After removing PPE, hands should be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol. If able to do so safely, a symptomatic individual should wear a face covering.
	Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.	Parents will be contacted for transportation of their sick child, if not available other emergency transportation may be used. If a district vehicle is used, cleaning and disinfecting procedures will be completed.
	Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. Refer to table in "Planning for COVID-19 Scenarios in Schools."	Refer to table in "Planning for COVID-19 Scenarios in Schools." and see Sutherlin School District Guidance for Covid-19 and other Viruses Outbreak.
	Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).	The district has no school nurses.
\boxtimes	Record and monitor the students and staff being isolated or sent home for the LPHA review.	Health room logs of isolated students/staff may be shared with LPHA for review.
\boxtimes	The school must provide a remote learning option for students who are required to be temporarily off-site for isolation and quarantine.	The school will provide a remote learning option for students who are required to be temporarily off-site for isolation and quarantine.



2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for instructional and extra-curricular activities requiring additional considerations (see section 5f of the *Ready Schools, Safe Learners* guidance).

2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

	(Note: Section 24 does not apply to private schools!)		
OHA/ODE Requirements		Hybrid/Onsite Plan	
\boxtimes	Enroll all students (including foreign exchange students) following	Students will be enrolled following the standard ODE guidelines.	
	the standard Oregon Department of Education guidelines.		
\boxtimes	The temporary suspension of the 10-day drop rule does not	No student will be dropped for non-attendance if they meet the	
	change the rules for the initial enrollment date for students:	following conditions:	
	The ADM enrollment date for a student is the first day of the	 Are identified as vulnerable, or otherwise considered to 	
	student's actual attendance.	be part of a population vulnerable to infection with	
	 A student with fewer than 10 days of absence at the 	COVID-19.	
	beginning of the school year may be counted in membership	 Have COVID-19 symptoms for 10 consecutive school 	
	prior to the first day of attendance, but not prior to the first	days or longer.	
	calendar day of the school year.		

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	• If a student does not attend during the first 10 session days of	
	school, the student's ADM enrollment date must reflect the	
	student's actual first day of attendance.	
	Students who were anticipated to be enrolled, but who do not	
	attend at any time must not be enrolled and submitted in ADM.	
\boxtimes	If a student has stopped attending for 10 or more days, districts	School personnel will attempt to contact and engage students who
	must continue to try to engage the student. At a minimum,	have stopped attending for 10 or more days.
	districts must attempt to contact these students and their families	
	weekly to either encourage attendance or receive confirmation	
	that the student has transferred or has withdrawn from school.	
	This includes students who were scheduled to start the school	
	year, but who have not yet attended.	
\boxtimes	When enrolling a student from another school, schools must	Students will only be unenrolled when a school has <u>received notice</u>
	request documentation from the prior school within 10 days of	<u>from another school</u> that they've been enrolled in another setting.
	enrollment per OAR 581-021-0255 to make all parties aware of the	
	transfer. Documentation obtained directly from the family does	
	not relieve the school of this responsibility. After receiving	
	documentation from another school that a student has enrolled,	
	drop that student from your roll.	
\boxtimes	Design attendance policies to account for students who do not	
	attend in-person due to student or family health and safety	
L	concerns.	
\boxtimes	When a student has a pre-excused absence or COVID-19 absence,	When a student has a pre-excused absence or COVID-19 absence, the
	the school district must reach out to offer support at least weekly	school will reach out to offer support at least weekly until the student
	until the student has resumed their education.	has resumed their education.
\boxtimes	When a student is absent beyond 10 days and meets the criteria	
	for continued enrollment due to the temporary suspension of the	
	10 day drop rule, continue to count them as absent for those days	
	and include those days in your Cumulative ADM reporting.	
ı	and melade those days in your camulative Abivi reporting.	

2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
Grades K-5 (self-contained): Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools).	Grades K-5: Attendance will be taken at least once per day for all
Grades 6-12 (individual subject): Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site Hybrid, Comprehensive Distance Learning, online schools).	Grades 6-12 (individual subject): Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools). Students enrolled in alternative programs such as tutorial, attendance will be reported in hours of instruction.
Alternative Programs: Some students are reported in ADM as enrolled in a non-standard program (such as tutorial time), with hours of instruction rather than days present and days absent. Attendance must be taken at least once for each scheduled interaction with each student, so that local systems can track the student's attendance and engagement. Reported hours of instruction continue to be those hours in which the student was present.	
Online schools that previously followed a two check-in per week attendance process must follow the Comprehensive Distance Learning requirements for checking and reporting attendance.	
Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health.	Families will be provided information with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health.

2c. TECHNOLOGY

Ol	HA/ODE Requirements	Hybrid/Onsite Plan
\triangleright	Update procedures for district-owned or school-owned devices to	UV Sanitation stations will be used to clean district-owned devices.
	match cleaning requirements (see section 2d of the Ready Schools,	School devices will be cleaned and sanitized between each use.
	Safe Learners guidance).	
\triangleright	Procedures for return, inventory, updating, and redistributing	During check-out and check-in procedures, social distancing and safety
	district-owned devices must meet physical distancing	measures will be used.
	requirements.	
\triangleright	If providing learning outside and allowing students to engage with	If learning outside takes place and students engage with devices
	devices during the learning experiences, provide safe charging	during the learning, safe charging stations will be provided.
	stations	

2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OH	A/ODE Requirements	Hybrid/Onsite Plan
	Handwashing: All people on campus shall be advised and encouraged to frequently wash their hands or use hand sanitizer.	Handwashing: Provide age appropriate hand washing education, define appropriate times to wash hands, and provide hand sanitizer when hand washing is not available.
	Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.	Equipment: Sharing of equipment will be restricted when possible. All classroom supplies and PE equipment will be cleaned and sanitized before use by another student or cohort group.
	Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.	Events: Assemblies, field trips, special performances, school-wide parent meetings will be cancelled or held in a virtual format. Use of facilities by outside groups will not be allowed.
\boxtimes	Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.	Transitions/Hallways: Hallway traffic direction marked to show travel flow.
	Personal Property : Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use shall be limited to the item owner.	Personal Property: Personal items brought to school will be limited. A complete list of allowable items (e.g. refillable water bottle, headphones/earbuds, instruments, books, etc.) will be sent home prior to start of school. Personal items must be labeled prior to entering school and may not be shared with others.

2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.	Refer to 1f.
	Notification will be made to families regarding arrival and dismissal times as well as procedures.
Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).	Arrival and Entry → Each student will be assigned an entrance point (i.e., a specific door) to the school building. → Students will go directly to their first content cohort (i.e., the students in their first period class) through their assigned entry door. → Staff will be present at each entry point to visually screen students for symptoms.
 Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern. Eliminate shared pen and paper sign-in/sign-out sheets. Ensure hand sanitizer is available if signing children in or out on an electronic device. 	Sign-in/Sign-out: ◆ A staff member will use a sign-in/sign-out protocol to help facilitate contact tracing. ○ Staff will fill in the information and not allow a shared pen/paper. ○ Hand sanitizer will be available at reception to use in conjunction with arrival/dismissal and sign-in/sign-out.

OHA/ODE Requirements	Hybrid/Onsite Plan
☑ Ensure alcohol-based hand sanitizer (with 60-95% alcohol)	
dispensers are easily accessible near all entry doors and other	• Hand sanitizer stations will be set at each entrance to the school.
high-traffic areas. Establish and clearly communicate procedures	 Specific areas will be marked and one-way traffic flow designated
for keeping caregiver drop-off/pick-up as brief as possible.	for transitions of traffic for vehicles and on-foot.
	Families will be notified of the need to keep drop-off/pick-up
	interactions as brief as possible.

2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	Seating: Rearrange student desks and other seat spaces so that staff and students' physical bodies are at least 3 feet apart; or at least 6 feet apart, as required in section 1c; assign seating so students are in the same seat at all times. Where possible, face all desks in same direction or have student sit on only one side of tables.	Seating: Student seating will be assigned seating and arranged so students physical bodies are three to six feet apart to the maximum extent possible, and students are in the same seat at all times. Where possible, all desks will face in the same direction or students will sit on only one side of tables.
	Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.	Materials: Sharing of classroom supplies will be limited, if used items will be cleaned frequently. Hand sanitizer and tissues will be available for use by students and staff.
	Handwashing: Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues shall be disposed of in a garbage can, then hands washed or sanitized immediately. Wash hands with soap and water for 20 seconds or use an alcoholbased hand sanitizer with 60-95% alcohol.	Handwashing: All students will wash hands upon building entry and exit and prior to meals. Additional opportunities to wash hands will be provided during the school day. Signs will be placed at sinks/and hand cleaning stations to remind students and staff of effective handwashing procedures. Handwashing or sanitization will take place immediately after tissue use.

2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS Hybrid/Onsite Plan

OH	A/ODE Requirements	Hybrid/Onsite Plan
	Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's Specific Guidance for Outdoor Recreation Organizations).	Not applicable.
	After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff. For learning outside if portable bathrooms are used, set up portable hand washing stations and create a regular cleaning schedule.	Soap will be available for students and staff after restroom use. After restroom use staff and students will wash hands with soap and water for 20 seconds. When using portable bathrooms are used, portable hand washing stations will be used, with a regular cleaning schedule.
\boxtimes	Before and after using playground equipment, students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol.	Not applicable.
	Designate playground and shared equipment solely for the use of one cohort at a time. Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment (balls, jump ropes, etc.) should be cleaned and disinfected at least daily in accordance with CDC guidance.	Not applicable.
\boxtimes	Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance).	See section 2j. Restrooms will be cleaned at the beginning of evrey
	Maintain physical distancing requirements, stable cohorts, and square footage requirements.	Physical distancing will be maintained between students.
\boxtimes	Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).	Not applicable.
\boxtimes	Design recess activities that allow for physical distancing and maintenance of stable cohorts.	Not applicable.
	Clean all outdoor equipment at least daily or between use as much as possible in accordance with <u>CDC guidance</u> .	Not applicable.

OHA/ODE Requirements	Hybrid/Onsite Plan
Limit the number of employees gathering in sha Restrict use of shared spaces such as conference rooms, and elevators by limiting occupancy or so maintaining six feet of distance between adults. minimum of 35 square feet per person when de capacity. Calculate only with usable space, under tables and room set-up will require use of all spa- calculation. Be aware the largest area of risk is a together in break rooms without face coverings.	six feet. Efforts will be made to limit the number of adults eating together in break rooms without face coverings, six feet distancing will be maintained. six feet. Efforts will be made to limit the number of adults eating together in break rooms without face coverings, six feet distancing will be maintained.

2h. MEAL SERVICE/NUTRITION

OH/	A/ODE Requirements	Hybrid/Onsite Plan
\boxtimes	Maintain 6 feet of physical distancing when masks cannot be worn,	Six feet of physical distancing will be maintained when masks cannot
	including when eating.	be worn, including when eating.
\boxtimes	Include meal services/nutrition staff in planning for school reentry.	Meal service staff were included in planning for school reentry.
	Prohibit self-service buffet-style meals.	No self-service buffet-style meals will be served. Meals will be served to cohorts in their classrooms.
\boxtimes	Prohibit sharing of food and drinks among students and/or staff.	Sharing of food and drinks among students and/or staff is prohibited.
	At designated meal or snack times, students may remove their face coverings to eat or drink but must maintain six feet of physical distance from others, and must put face coverings back on after finishing the meal or snack.	While face coverings are removed for eating, six feet of physical distance will be maintained. As soon as the meal/snack is finished, face coverings must be worn.
	Staff serving meals and students interacting with staff at mealtimes must wear face coverings (see section 1h of the <i>Ready Schools, Safe Learners</i> guidance). Staff must maintain 6 feet of physical distance to the greatest extent possible. If students are eating in a classroom, staff may supervise from the doorway of the classroom if feasible.	All food service personnel will wear face shields or face coverings when serving meals.
\boxtimes	Students and staff must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol before meals and shall be encouraged to do so after.	Students and staff will wash hands or use hand sanitizer before meals and will be encouraged to do so after meals.
\boxtimes	Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items).	Meal items will be cleaned appropriately on a daily basis.
	Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.	
	Adequate cleaning and disinfection of tables between meal periods.	Surfaces of tables/desks will be cleaned and disinfected between meal periods.
	Since staff must remove their face coverings during eating and drinking, staff must eat snacks and meals independently, and not in staff rooms when other people are present. Consider staggering times for staff breaks, to prevent congregation in shared spaces.	Schools will strive to maintain social distancing during use of staff and break rooms, restricting numbers of those present.

2i. TRANSPORTATION

Provide at least 3 feet of physical distance between passengers. Potential exposures on a bus are significantly reduced by 3 feet of distance, in combination with face coverings, and open windows for ventilation.

combination with face coverings, and open windows for ventuation.	
OHA/ODE Requirements	Hybrid/Onsite Plan
☑ Include transportation departments (and associated contracted)	Transportation department was included in planning for return to
providers, if used) in planning for return to service.	service.
□ Buses are cleaned frequently. Conduct targeted cleanings between	Buses will be cleaned daily. Targeted cleaning and disinfection of
routes, with a focus on disinfecting frequently touched surfaces of	frequently touched surfaces will be done between cohort routes.
the bus (see section 2j of the <i>Ready Schools, Safe Learners</i>	
guidance).	

OHA/ODE Requirements	Hybrid/Onsite Plan
Staff must use hand sanitizer (containing between 60-95% alcohol in between helping each child and when getting on and off the vehicle. Gloves are not recommended; hand sanitizer is strongly preferred. If hand sanitizer is not available, disposable gloves can be used and must be changed to a new pair before helping each child.	Staff assisting children getting on and off the bus will use hand sanitizer in between helping each child. If hand sanitizer is not available, disposable gloves may be used and must be changed to a new pair before helping each child.
 ☑ Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This must be done at the time of arrival and departure. If a student displays COVID-19 symptoms, provide a face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student. The symptomatic student shall be seated in the first row of the bus during transportation, and multiple windows must be opened to allow for fresh air circulation, if feasible. The symptomatic student shall leave the bus first. After all students exit the bus, the seat and surrounding surfaces must be cleaned and disinfected. If arriving at school, notify staff to begin isolation measures. If transporting for dismissal and the student displays an onset of symptoms, notify the school. 	 → Visual screening of students will be done as entering buses. → Daily cohort contact logs will be kept. → Students displaying symptoms will be kept six feet away from other students on the bus. A face covering will be provided the student. School will be contacted for isolation upon arrival or notification if student is being transported home. ○ The symptomatic student should be seated in the first row of the bus during transportation, and multiple windows should be opened to allow for fresh air circulation, if feasible. ○ The symptomatic student should leave the bus first. After all students exit the bus, the seat and surrounding surfaces should be cleaned and disinfected. If transporting for dismissal and the student displays an onset of symptoms, notify the school.
□ Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.	Parents/guardians of students who require additional support (Special education) will be consulted as needed.
Per federal guidance drivers must wear properly fitting face coverings at all times. A face shield or goggles may be worn to supplement a properly fitting face covering – refer to the CDC order issued January 29, 2021.	Drivers must wear properly fitting face coverings which cover the nose and mouth at all times. A face shield or goggles may be worn to supplement a properly fitting face covering.
☑ Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).	Parents will be notified transportation will be provided only to students who qualify under ORS statutes.
Face coverings for all students, applying the guidance in section 1h to transportation settings. This prevents eating while on the bus.	at all times, following CDC guidelines when riding the bus. No eating is allowed.
☐ Take all possible actions to maximize ventilation: Dress warmly, keep vents and windows open to the greatest extent possible.	Actions will be taken to maximize ventilation by keeping vents and windows open to the greatest extent possible.

2j. CLEANING, DISINFECTION, AND VENTILATION

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	Clean, sanitize, and disinfect frequently touched surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings and restrooms. Provide time and supplies for the cleaning and disinfecting of high-touch surfaces between multiple student uses, even in the same cohort.	All frequently touched surfaces and shared objects will be cleaned at least two (2) times a day. Sinks, faucets, countertops, door handles, desks/tables and electronic devices will be cleaned between cohort groups.
\boxtimes	Outdoor learning spaces must have at least 75% of the square footage of its sides open for airflow.	
	Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment should be cleaned and disinfected at least daily in accordance with CDC guidance.	Playground equipment that is used will be cleaned daily between uses as much as possible.
\boxtimes	Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.	Disinfectants will be used in accordance with recommendations of the manufacture and label directions will be followed. Products are to be kept away from students.

OH/	A/ODE Requirements	Hybrid/Onsite Plan
\boxtimes	To reduce the risk of asthma, choose disinfectant products on the	The district will use to the best of their availability those disinfectants
	EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide,	products on the EPA list N with asthma-safer ingredients.
	citric acid, or lactic acid) and avoid products that mix these with	
	asthma-causing ingredients like peroxyacetic acid, sodium	
	hypochlorite (bleach), or quaternary ammonium compounds.	
\boxtimes	Schools with HVAC systems must evaluate the system to minimize	When feasible, ventilation will be increased by opening windows and
	indoor air recirculation (thus maximizing fresh outdoor air) to the	doors to maximize fresh outdoor air.
	extent possible. Schools that do not have mechanical ventilation	
	systems shall, to the extent possible, increase natural ventilation	
	by opening windows and interior doors before students arrive and	
	after students leave, and while students are present. Do not prop	
	open doors that can pose a safety or security risk to students and	
	staff (e.g., exterior doors and fire doors that must remain closed).	
\boxtimes	Schools with HVAC systems should ensure all filters are maintained	All HVAC filters will be maintained and replaced as necessary to
	and replaced as necessary to ensure proper functioning of the	ensure proper function of the system.
	system.	
\boxtimes	All intake parts that provide outside air to the HVAC system should	All intake parts providing outside air to the HVAC system will be
	be cleaned, maintained, and cleared of any debris that may affect	cleaned, maintained, and cleared of any debris that may affect the
	the function and performance of the ventilation system.	function and performance of the ventilation system.
\boxtimes	Consider running ventilation systems continuously and changing	Ventilation systems will be checked and maintained by maintenance
	the filters more frequently. Do <u>not</u> use fans if they pose a safety or	staff. Each room's cold air return filter will be changed monthly at all
	health risk, such as increasing exposure to pollen/allergies or	buildings. Rooftop units will have filters changed every 6 months.
	exacerbating asthma symptoms. Consider using window fans or	
	box fans positioned in open windows to blow fresh outdoor air	
	into the classroom via one window, and indoor air out of the	
	classroom via another window. Fans must not be used in rooms	
	with closed windows and doors, as this does not allow for fresh air	
	to circulate.	
\boxtimes	Consider the need for increased ventilation in areas where	
	students with special health care needs receive medication or	
	treatments.	
\boxtimes	Facilities must be cleaned and disinfected at least daily to prevent	Cleaning and disinfecting will be done daily.
	transmission of the virus from surfaces (see <u>CDC's guidance on</u>	
	disinfecting public spaces).	
\boxtimes	Consider modification or enhancement of building ventilation	
	where feasible (see <u>CDC's guidance on ventilation and filtration</u>	
	and American Society of Heating, Refrigerating, and Air-	
	Conditioning Engineers' guidance).	

2k. HEALTH SERVICES

OH	A/ODE Requirements	Hybrid/Onsite Plan
\boxtimes	OAR 581-022-2220 Health Services, requires districts to "maintain	See Sutherlin School District Guidance for Covid-19 and other Viruses
	a prevention-oriented health services program for all students"	Outbreak.
	including space to isolate sick students and services for students	
	with special health care needs. While OAR 581-022-2220 does not	
	apply to private schools, private schools must provide a space to	
	isolate sick students and provide services for students with special	
	health care needs.	
\boxtimes	Licensed, experienced health staff should be included on teams to	See 1a.
	determine district health service priorities. Collaborate with health	See 1a.
	professionals such as school nurses; SBHC staff; mental and	
	behavioral health providers; dental providers; physical,	
	occupational, speech, and respiratory therapists; and School Based	
	Health Centers (SBHC).	

21. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

21. BOARDING SCHOOLS AND I	
OHA/ODE Requirements Provide specific plan details and adjustments in Operational	Hybrid/Onsite Plan
 ☑ Provide specific plan details and adjustments in Operational Blueprints that address staff and student safety, which includes how you will approach: Contact tracing The intersection of cohort designs in residential settings (by wing or common restrooms) with cohort designs in the instructional settings. The same cohorting parameter limiting total cohort size to 100 people applies. Quarantine of exposed staff or students Isolation of infected staff or students Communication and designation of where the "household" or "family unit" applies to your residents and staff ☑ Review and take into consideration CDC guidance for shared or congregate housing: Not allow more than two students to share a residential dorm room unless alternative housing arrangements are impossible Ensure at least 64 square feet of room space per resident Reduce overall residential density to ensure sufficient space for the isolation of sick or potentially infected individuals, as necessary; Configure common spaces to maximize physical distancing; Provide enhanced cleaning; Establish plans for the containment and isolation of oncampus cases, including consideration of PPE, food delivery, and bathroom needs. Exception 	Not applicable Not applicable
□ They have a current and complete RSSL Blueprint and are complying with Sections 1-3 of the Ready Schools, Safe Learners guidance and any other applicable sections, including Section 2L of the Ready Schools, Safe Learners guidance.	Not applicable
□ The school maintains a fully-closed residential campus (no non-essential visitors allowed), and normal day school operations are only offered remotely through distance learning.	Not applicable
☐ There have been no confirmed cases of COVID-19 among school staff or students in the past 14 days.	Not applicable
 Less than 10% of staff, employees, or contracts (in total) are traveling to or from campus. Staff in this designation will: Limit travel to essential functions. Carefully monitor their own health daily and avoid coming to campus at any potential symptom of COVID-19. 	Not applicable
 Any boarding students newly arriving to campus will either: Complete a quarantine at home for 14 days (or current CDC recommended time period) prior to traveling to the school, OR Quarantine on campus for 14 days (or current CDC recommended time period). 	Not applicable Not applicable
Student transportation off-campus is limited to medical care.	

2m. SCHOOL EMERGENCY PROCEDURES AND DRILLS

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	 In accordance with ORS 336.071 and OAR 581-022-2225 all schools (including those operating a Comprehensive Distance Learning model) are required to instruct students on emergency procedures. Schools that operate an On-Site or Hybrid model need to instruct and practice drills on emergency procedures so that students and staff can respond to emergencies. At least 30 minutes in each school month must be used to instruct students on the emergency procedures for fires, earthquakes (including tsunami drills in appropriate zones), and safety threats. Fire drills must be conducted monthly. Earthquake drills (including tsunami drills and instruction for schools in a tsunami hazard zone) must be conducted two times a year. Safety threats including procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety must be conducted two times a year. 	Regardless of the model of instruction students will be instructed on emergency procedures in accordance with ORS 336.071 and OAR 581-022-2225. Students will receive at least 30 minutes instruction in each school month on the emergency procedures for fires, earthquakes and safety threats. Students who are On-site or in a Hybrid Learning model will participate in: Fire drills will be conducted monthly. Earthquake drills, twice a year. Drills for safety threats, including procedures related to lockdown, lockout, and shelter in place and evacuation and other appropriate actions to take when safety is threatened will take place twice a year.
	Drills can and should be carried out <u>as close as possible</u> to the procedures that would be used in an actual emergency. For example, a fire drill must be carried out with the same alerts and same routes as normal. If appropriate and practicable, COVID-19 physical distancing measures can be implemented, but only if they do not compromise the drill.	Drills can and should be carried out <u>as close as possible</u> to the procedures that would be used in an actual emergency. For example, a fire drill should be carried out with the same alerts and same routes as normal. Physical distancing measure for COVID-19 should only be used if they do not compromise the drill.
\boxtimes	When or if physical distancing must be compromised, drills must be completed in less than 15 minutes.	If physical distancing cannot be maintained, the drill must be completed in less than 15 minutes.
\boxtimes	Drills shall not be practiced unless they can be practiced correctly.	Drills may not be practiced unless they can be practiced correctly.
\boxtimes	Train staff on safety drills prior to students arriving on the first day on campus in hybrid or face-to-face engagement.	Staff will be trained on safety drills prior to students first day of school.
	If on a hybrid schedule, conduct multiple drills each month to ensure that all cohorts of students have opportunities to participate in drills (i.e., schedule on different cohort days throughout the year).	Drills will be conducted, so all students receive opportunities to participate regardless of the instruction model being used.
	Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol after a drill is complete.	After completion of a drill, Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.

2n. SUPPORTING STUDENTS WHO ARE DYSREGULATED, ESCALATED, AND/OR EXHIBITING SELF-REGULATORY CHALLENGES

ОН	A/ODE Requirements	Hybrid/Onsite Plan
	Utilize the components of Collaborative Problem Solving or a similar framework to continually provide instruction and skill-building/training related to the student's demonstrated lagging skills.	Schools will utilize the components of Collaborative Problem Solving or a similar framework to continually provide instruction and skill-building/training related to the student's demonstrated lagging skills.
	Take proactive/preventative steps to reduce antecedent events and triggers within the school environment.	Proactive/preventative steps will be taken to reduce antecedent events and triggers within the school environment.
	Be proactive in planning for known behavioral escalations (e.g., self-harm, spitting, scratching, biting, eloping, failure to maintain physical distance). Adjust antecedents where possible to minimize student and staff dysregulation. Recognize that there could be new and different antecedents and setting events with the additional requirements and expectations for the 2020-21 school year.	Schools will be proactive in planning for known behavioral escalations (e.g., self-harm, spitting, scratching, biting, eloping, failure to maintain physical distance). Adjusting antecedents where possible to minimize student and staff dysregulation. Recognize that there could be new and different antecedents and setting events with the additional requirements and expectations for the 2020-21 school year.
	Establish a proactive plan for daily routines designed to build self-regulation skills; self-regulation skill-building sessions can be short (5-10 minutes), and should take place at times when the student is regulated and/or is not demonstrating challenging behaviors.	A proactive plan for will be established for daily routines designed to build self-regulation skills; self-regulation skill-building sessions can be short (5-10 minutes), and should take place at times when the student is regulated and/or is not demonstrating challenging behaviors.

OH/	A/ODE Requirements	Hybrid/Onsite Plan
	Ensure all staff are trained to support de-escalation, provide lagging skill instruction, and implement alternatives to restraint and seclusion.	Staff will be trained to support de-escalation, provide lagging skill instruction, and implement alternatives to restraint and seclusion.
	Ensure that staff are trained in effective, evidence-based methods for developing and maintaining their own level of self-regulation and resilience to enable them to remain calm and able to support struggling students as well as colleagues.	Staff will be trained in effective, evidence-based methods for developing and maintaining their own level of self-regulation and resilience to enable them to remain calm and able to support struggling students as well as colleagues.
	Plan for the impact of behavior mitigation strategies on public health and safety requirements: Scenario: Student elopes from area Student engages in behavior that requires them to be isolated from peers and results in a room clear. Student engages in physically aggressive behaviors that preclude the possibility of maintaining physical distance and/or require physical de-escalation or intervention techniques other than restraint or seclusion (e.g., hitting, biting, spitting, kicking, self-injurious behavior).	Schools will plan for the impact of behavior mitigation strategies on public health and safety requirements: Scenario: If staff need to intervene for student safety, staff should: Use empathetic and calming verbal interactions (i.e. "This seems hard right now. Help me understand How can I help?") to attempt to re-regulate the student without physical intervention. Use the least restrictive interventions possible to maintain physical safety for the student and staff. Wash hands after a close interaction. Note the interaction on the appropriate contact log. If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs. Student engages in behavior that requires them to be isolated from peers and results in a room clear. If students leave the classroom: Preplan for a clean and safe alternative space that maintains physical safety for the student and staff. Ensure physical distancing and separation occur, to the maximum extent possible. Use the least restrictive interventions possible to maintain physical safety for the student and staff. Wash hands after a close interaction. Note the interaction on the appropriate contact log. If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs. Student engages in physically aggressive behaviors that preclude the possibility of maintaining physical distance and/or require physical de-escalation or intervention techniques other than restraint or seclusion (e.g., hitting, biting, spitting, kicking, self-injurious behavior). If staff need to intervene for student safety, staff should: Maintain student dignity throughout and following the incident. Use empathetic and calming verbal interactions (i.e. "This seems hard right now. Help me understand How can I help?") to attempt to re-regulate the student without physical intervention. Use the least restrictive interventions possible to maintain physical safety for the student and staff
\boxtimes	Ensure that spaces that are unexpectedly used to deescalate	Any spaces that are unexpectedly used to deescalate behaviors are
	behaviors are appropriately cleaned and sanitized after use before	appropriately cleaned and sanitized after use before the introduction
	the introduction of other stable cohorts to that space.	of other stable cohorts to that space.

20. PROTECTIVE PHYSICAL INTERVENTION

ОН	A/ODE Requirements	Hybrid/Onsite Plan
	In accordance with ORS 339.291, ORS 339.300, and OAR 581-015-2556, if restraint or seclusion is used on a student, it must be imposed by personnel who are trained in approved restraint or seclusion programs, or by other personnel who are otherwise available in the case of emergency circumstance. Staff may engage in close contact (less than 6 feet of physical distance) with no more than two other individuals on a given day for the purposes of assessing physical skills associated with required training components of approved programs, under the following conditions: •Only participants and trainers are allowed to be present for these sessions. •Participants and trainers must be screened for symptoms associated with COVID-19 prior to the start of each session. Anyone exhibiting symptoms, by visual screening or self-report, shall not participate in training at that time. •All participants and trainers must wash their hands immediately prior to and following direct physical contact with another person. •All people in close contact for this purpose must wear appropriate Personal Protective Equipment (PPE), including but not limited to, medical grade N95 face masks, face shield, gloves, and gown.	Training of staff for seclusion or restraint will follow the conditions outlined by ODE.
	Reusable Personal Protective Equipment (PPE) must be cleaned and disinfected following the manufacturer's recommendation, after every episode of physical intervention (see section 2j. Cleaning, Disinfection, and Ventilation in the <i>Ready Schools, Safe Learners</i> guidance). Single-use disposable PPE must not be reused.	If reusable personal protective equipment is used during physical intervention, it must be cleaned/sanitized before reuse.



3. Response to Outbreak

3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
⊠ Review the "Planning for COVID-19 Scenarios in Schools" toolkit.	Refer to "Planning for COVID-19 Scenarios in Schools." and see Sutherlin School District Guidance for Covid-19 and other Viruses Outbreak.
□ Coordinate with Local Public Health Authority (LPHA) to establish	Communication channels are established with the Local Public Health
communication channels related to current transmission level.	Authority.

3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
Review and utilize the "Planning for COVID-19 Scenarios in Schools" toolkit.	Refer to "Planning for COVID-19 Scenarios in Schools." and see Sutherlin School District Guidance for Covid-19 and other Viruses Outbreak.
	Comprehensive distance learning will be available to all students during school closure due to Covid-19 unless staff levels are insufficient to support such.
□ Continue to provide meals for students.	Meals will be continued to be provided for students.

3c. RECOVERY AND REENTRY

OH	A/ODE Requirements	Hybrid/Onsite Plan
	Review and utilize the "Planning for COVID-19 Scenarios in Schools" toolkit.	Refer to "Planning for COVID-19 Scenarios in Schools." and see Sutherlin School District Guidance for Covid-19 and other Viruses Outbreak.
	Clean, sanitize, and disinfect surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds.	See section 2j. Deep cleaning will be done daily (night/morning custodial shifts).
	When bringing students back into On-Site or Hybrid instruction, consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.	Information will be communicated to families regarding criteria that must be met to resume on-site instruction.



This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.

Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.

This section does not apply to private schools.

- We affirm that, in addition to meeting the requirements as outlined above, our school plan has met the collective requirements from ODE/OHA guidance related to the 2020-21 school year, including but not limited to requirements from:
 - Sections 4, 5, 6, 7, and 8 of the Ready Schools, Safe Learners guidance,
 - The **Comprehensive Distance Learning** guidance,
 - The Ensuring Equity and Access: Aligning Federal and State Requirements guidance, and
 - Planning for COVID-19 Scenarios in Schools
- We affirm that we cannot meet all of the collective requirements from ODE/OHA guidance related to the 2020-21 school year from:
 - Sections 4, 5, 6, 7, and 8 of the *Ready Schools, Safe Learners* guidance,
 - The Comprehensive Distance Learning guidance,
 - The Ensuring Equity and Access: Aligning Federal and State Requirements guidance, and
 - Planning for COVID-19 Scenarios in Schools

We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled "Assurance Compliance and Timeline" below.



4. Equity



5. Instruction



6. Family, Community, Engagement



7. Mental, Social, and Emotional Health



8. Staffing and Personnel

Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements Include how/why the school is currently unable to meet them