

THE ENGLEWOOD BOARD OF EDUCATION
AGENDA – PUBLIC MEETING
April 15, 2021
5:30 p.m.

Due to the Coronavirus public health emergency that has resulted in restrictions on gatherings, the Englewood Public School District has scheduled a Public Board Meeting on Thursday, April 15, 2021 at 5:30 p.m. and will immediately move to closed session to discuss items permitted under the Open Public Meetings Act and returning to open session at 7:00 p.m. You can participate by using the following links below.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85101112062>

Or Telephone Dial:

US: +1 929 436 2866

Webinar ID: 851 0111 2062

If an individual enters the meeting over the telephone, they may press *9 to raise their hand.

Written public comments may be submitted to the Business Administrator by Wednesday, April 14, 2021 at 5:30PM via regular mail or email at cballetto@epsd.org.

I. CALL TO ORDER STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

- II. ROLL CALL** Molly Craig-Berry, Angela Midgette-David, Steven Berrios, Donovan Rodriques, Suzanne Mullings, William Feinstein, Eric Montano, David Matthews, Samuel E. Trusty

III. PLEDGE OF ALLEGIANCE

IV. CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*

- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
 - 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
 - 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
 - 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
 - 9) *deliberation after a public hearing that could result in a civil penalty or other loss*
- and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

V. APPROVAL OF MINUTES

TAB-01

March 3, 2021 – Special Public Meeting and Closed Session
 March 9, 2021 – Special Public Meeting and Closed Session
 March 17, 2021 – Regular Board Meeting and Closed Session

VI. BOARD SECRETARY REPORT:

TAB-02

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of February 2021 and Board Secretary's report for the month of February 2021; and

FUND	CASH BALANCE		APPROPRIATIONS	ENCUMBRANCES	EXPENDITURES	FUND BALANCE
General Current Expense Fund			\$70,413,648.88	\$ 29,537,656.51	\$ 34,533,041.07	\$ 6,342,951.30
(10),(11),(18) Current Expense	\$ 8,079,379.45		\$69,283,708.68	\$ 29,265,871.84	\$ 34,184,430.10	\$ 5,833,406.74
(12) Capital Outlay			\$ 1,129,940.20	\$ 271,784.67	\$ 348,610.97	\$ 509,544.56
(13) Special Schools						
Capital Reserve						
(20) Special Revenue Fund	\$ 727,583.01		\$10,515,052.84	\$ 2,820,391.26	\$ 3,698,498.21	\$ 3,996,163.37
(30) Capital Projects Fund	\$ 854,951.00		\$ 384,474.16	\$ 156,024.00		\$ 228,450.16
(40) Debt Service Fund	\$ 772,499.83		\$ 1,813,656.00		\$ 134,328.13	\$ 1,679,327.87
(50) Enterprise Fund	\$ 467,255.18					
(1) NET Payroll	\$ 107,227.21					
(60) Enterprise Fund	\$ 104,839.28					
TOTAL	\$11,113,734.96		\$83,126,831.88	\$ 32,514,071.77	\$ 38,365,867.41	\$12,246,892.70

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

VII. COMMITTEE REPORT(S)

VIII. SUPERINTENDENT’S REPORT

IX. PUBLIC COMMENT ON CONSENT AGENDA ONLY

In accordance with the Open Public Meetings Act and the Board’s bylaws, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three minutes in duration.

While the Board respects the public’s right to voice any questions, concerns or criticisms it may have regarding the conduct of the Board and/or its administrations, the Presiding Officer will facilitate public comments in accordance with the expectations set forth in the Board bylaws.

Everyone has a voice, and we are interested in hearing each and every voice. At the end of the privilege of the floor we will do our best to respond to your comments; however, please understand that there may be some comments or questions that we are legally unable to respond to. The Board will, of course, consider your comments as they relate to its obligation to effectively govern the Englewood Public School District.

X. REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Administration	21-A-51 through 21-A-55
Finance	21-F-79 through 21-F-88
Personnel	21-P-74 through 21-P-77

Section	Section	Topic	Page	Tab
Administration	21-A-51	Approval – Second Reading and Final Adoption of BOE Policies	5	03
	21-A-52	Approval – District Enrollment in Schools	5	
	21-A-53	Approval – 2021-2022 School Calendar	6	04
	21-A-54	Approval – Purchased Services 2020-2021	6	
	21-A-55	Approval – First Reading of BOE Policies	6	05
Finance	21-F-79	Approval – Monthly Transfers	7	06
	21-F-80	Approval – Bills List	7	07
	21-F-81	Approval – HVAC Upgrades at Dwight Morrow High School, Janis E. Dismus Middle School and Donald A. Quarles ECC	7	
	21-F-82	Approval – Amendment to Grants	7	
	21-F-83	Approval – Special Education Medicaid Initiative Program (SEMI)	8	08
	21-F-84	Approval – Student Settlement Agreement	8	
	21-F-85	Approval – Amendment to ESS Agreement for Daily Substitutes	8	
	21-F-86	Approval – Renewal of Delta Dental and United Healthcare Vision Plan	8	
	21-F-87	Approval – Participation in ACES Cooperative Purchasing Program	8	
	21-F-88	Approval – Request For Proposal Paraprofessional Services, Secretarial Services, Daily Substitute Teacher Services and Bus/Lunch Aides	9	
Personnel	21-P-74	Approval – Salary Adjustments, Reclassifications and Transfers	10	
	21-P-75	Approval – 2020-2021 Extra Compensation Positions	10-11	
	21-P-76	Approval – Student Teacher, Practicum or Internship Placement(s)	11	
	21-P-77	Approval – Retirement, Resignations, Leaves of Absence, Terminations	12	

XI. APPROVAL OF CONSENT AGENDA

- Motion to approve the consent agenda: _____ Second: _____
- Board Discussion
- Vote

XII. PUBLIC COMMENT ON ANY ITEM OTHER THAN CONSENT AGENDA**XIII. OLD/NEW BUSINESS****XIV. ADJOURNMENT**

ADMINISTRATION**21-A-51****APPROVAL – SECOND READING AND FINAL ADOPTION OF BOARD OF EDUCATION POLICY****TAB-03**

WHEREAS, these policies have been presented at a public Board of Education meeting for review and comment by Board members and community members, and

BE IT RESOLVED, that the Board of Education approves the following attached Board of Education policies:

Number	Policy
0164	CONDUCT OF BOARD MEETING
0168	RECORDING BOARD MEETINGS

21-A-52**APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS**

	30-Sep '19	30-Jun '20	30-Sep '20	31-Oct '20	30-Nov '20	31-Dec '20	31-Jan' 21	28-Feb' 21	31-Mar '21
DMHS							587	588	586
A@E							450	450	450
High School Total	1,046	1,042	1,055	1,051	1,048	1,042	1,037	1,038	1,036
JDMS	568	572	568	568	568	568	569	571	569
McCloud	572	569	554	550	550	550	551	552	549
Grieco	365	346	360	357	356	356	357	357	359
Quarles	460	468	434	439	434	429	430	431	435
In-District Total	3,011	2,997	2,971	2,965	2,956	2,945	2,944	2,949	2,948

21-A-53 APPROVAL – 2021-2022 SCHOOL CALENDAR**TAB- 04**

BE IT RESOLVED, that the Board of Education approves the attached 2021-2022 school calendar for the 2021-2022 school year.

21-A-54 APPROVAL – PURCHASED SERVICES 2020 – 2021

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

Name	Service / Dates	Budget	Max. Fees
Lenape Reg. HS District-Burlington City	Transportation Contract-83 Days Student (#144344) February 16, 2021-June 30, 2021	11-000-270-514-40-000-000	\$12,628.45

21-A-55 APPROVAL – FIRST READING OF BOARD OF EDUCATION POLICIES**TAB-05**

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment* on the following attached Board of Education policies and agrees to consider adoption of these policies at the forthcoming Board of Education meeting,

Number	Policy
4220.1	STAFF RECOGNITION

**Note: Public comment on these policies will be accepted in writing April 29, 2021.*

FINANCE**21-F-79 APPROVAL – LINE ITEM TRANSFERS****TAB -06**

BE IT RESOLVED, the Englewood Board of Education approves the attached list of February 2021 budget transfers within the 2020-2021 budget pursuant to Policy 6422M.

21-F-80 APPROVAL – BILLS LIST**TAB - 07**

BE IT RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$5,885,869.25

21-F-81 APPROVAL – HVAC UPGRADES AT DWIGHT MORROW HIGH SCHOOL, JANIS E. DISMUS MIDDLE SCHOOL AND DONALD A. QUARLES ECC

WHEREAS, the Board of Education of Englewood Public School District in the County of Bergen, New Jersey, desires to proceed with a school facilities project consisting generally of:

- Gymnasium HVAC upgrades at Dwight Morrow High School SP#:1370-040-21-1000
- Gymnasium HVAC upgrades at Janis E. Dismus Middle School SP#1370-076-21-1000
- Gymnasium HVAC upgrades at Donald A. Quarles ECC SP#1370-070-21-1000

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED by the Englewood Public School District Board of Education, in the County of Bergen, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. This project is "Other Capital" and the BOE will not be seeking state funding including the submission of information to the New Jersey Department of Education as applicable to the proposed Project.

Section 3. This resolution shall take effect immediately.

21-F-82 APPROVAL – AMENDMENT TO GRANTS

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, the Englewood Board of Education authorizes the Business Administrator to amend all federal ESEA Title Grants and ESER and Cares Act funding for program and additional funding needs, where applicable.

Title I SIA	\$22,430
Title III	\$18,404

21-F-83 APPROVAL – SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) TAB -08

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, the Englewood Board of Education approves the corrected action plan for the SEMI program.

21-F-84 APPROVAL – STUDENT SETTLEMENT AGREEMENT

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Englewood Board of Education hereby approves the Settlement Agreement between the Board and M.S. and L.S. o/b/o Student ID number 10001 (a copy of which is maintained by the Business Administrator/Board Secretary); and

BE IT FURTHER RESOLVED, that the Englewood Board of Education hereby authorizes the Board President and Business Administrator/Board Secretary to execute the Settlement Agreement on behalf of the Board and directs the appropriate personnel to effectuate the terms of the agreement.

21-F-85 APPROVAL – AMENDMENT TO ESS AGREEMENT FOR DAILY SUBSTITUTE TEACHER SERVICES

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Englewood Board of Education hereby approves an amendment to the ESS Daily Substitute agreement by increasing the daily substitute rate in response to need for COVID-19 absence coverage:

Pay Rate : \$130

Billable Rate: \$167.70

21-F-86 APPROVAL – RENEWAL OF DELTA DENTAL AND UNITED HEALTH CARE VISION PLAN

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Englewood Board of Education hereby approves renewal of the following employee insurances:

Dental Delta – 5% 7/1/2021-6/30/2022 and 0% 7/1/2022-6/30/2023

United Healthcare Vision Plan – 0% 7/1/2021-6/30/2024

21-F-87 APPROVAL – PARTICIPATE IN ACES COOPERATIVE PURCHASING CONSORTIUM

BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Englewood Board of Education hereby approves the participation in the ACES cooperative purchasing consortium.

**21-F-88 APPROVAL – REQUEST FOR PROPOSAL PARAPROFESSIONAL SERVICES,
SECRETARIAL SERVICES. DAILY SUBSTITUTE TEACHER SERVICES AND BUS/LUNCH
AIDES**

WHEREAS, the Englewood Board of Education has the necessity to ensure that various services be selected utilizing the request for proposal procurement method as prescribed in 18A; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, the Englewood Board of Education authorizes the Business Administrator to advertise for Request for Proposals for the following services:

1. Paraprofessional Services
2. Secretarial Services
3. Daily Substitute Teacher Services
4. Bus/Lunch Aides

PERSONNEL

21-P-74 APPROVAL - SALARY ADJUSTMENTS, RECLASSIFICATIONS AND TRANSFERS

RESOLVED, upon recommendation of the Interim Superintendent of Schools, that the salary adjustment(s), reclassification(s) and transfer(s) be approved as provided by the budget.

RECLASSIFICATION – RECLASSIFICATIONS WILL BE EFFECTIVE AS NOTED		
Name	From	To
Peterkin, Claudette*	Teacher of Elementary School K-6 Grieco MA+30, Step 9-11, \$74,455 Effective: 09/01/2020 – 03/30/2021	Teacher of Elementary School K-6 Grieco DOCT, Step 9-11, \$76,330 Effective: 04/01/2021 – 06/30/2021
Sierra, Mitzi**	Master Teacher – Early Childhood Education Quarles MA, Step 12, \$65,080 Effective: 11/09/2020 – 04/02/2021	Master Teacher – Early Childhood Education Quarles MA, Step 12, \$65,080 Effective: 11/09/2020 – 05/10/2021

*Correction from Resolution #21-P-63 - March 17, 2021

**Adjustment from Resolution #21-P-12 – September 8, 2020

21-P-75 APPROVAL - 2020-2021 EXTRA COMPENSATION POSITIONS

WHEREAS, the Interim Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

HOME INSTRUCTION					
Name	Assignment	Rate	Max./ Hrs.	Effective Dates	Budget Code
Pennington, James	Home Instructor	Per ETA Guide	100	2020-2021 School Year	11-150-100-101-40-101-000

DMHS OVERLOADS						
Name	Guide	Step	Base Salary	Overload (Pro-rated)	Total	Effective Dates
Murphy, Theodora	BA	13-14	\$63,780	\$5,120	\$68,900	02/10/2021-06/30/2021

McCLOUD ELEMENTARY SCHOOL CLUBS AND ADVISORS					
Name	Assignment	Rate	Max./ Hrs.	Effective Dates	Budget Code
Cruz, Iliana*	Safety Patrol Co-Advisor	Per ETA Guide	\$945 Pro-rata	03/15/2021-06/30/2021	11-120-100-101-67-101-000
Dalrymple-Williams, Delores*	Safety Patrol Co-Advisor	Per ETA Guide	\$945 Pro-rata	03/15/2021-10/13/2021	11-120-100-101-67-101-000

*Adjustment from Resolution #21-P-35 – December 17, 2020

RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the following title/positions and rates of pay be approved (Budget Code# 11-402-100-101-77) as follows, effective for the 2020 – 2021 School Year on Chart A, and that the staff members listed on Chart B be approved in conjunction with the listed title/position listed in Chart A:

ATHLETICS – EVENT STAFF		
CHART A		
Athletic Trainer Substitute		\$60.00
Crowd Control (Including Middle School)		\$40.00
Double Headers		\$55.00
Double Headers (Middle School)		\$50.00
Football Crowd Control		\$50.00
Football Announcer		\$50.00
Sports Time Keeper		\$40.00
Sports Time Keeper (Double Headers)		\$55.00
Site Manager		\$55.00
Ticket Sellers/Takers		\$60.00
Track Timer/Worker		\$55.00
Weight Room Supervisors		\$25.00 per hour, maximum 2 hour session
CHART B		
Name		
LaRusso, John	Lawrence, Matthew	Yura, Carly

21-P-76**APPROVAL – STUDENT TEACHER, PRACTICUM OR INTERNSHIP PLACEMENT(S)**

WHEREAS, the principal and/or department director to the assigned school has recommended that the following student(s) be approved for a student teaching, practicum or internship, be it

RESOLVED, that the name(s) listed below be approved for a student teaching, practicum or internship placement, with no compensation, subject to the dates indicated.

RESOLVED, the Board Secretary shall give notice to this student regarding this approval as soon as possible.

<u>NAME</u>	<u>COLLEGE</u>	<u>DATES</u>	<u>LOC</u>	<u>INSTRUCTOR</u>	<u>CONCENTRATION</u>	<u>TYPE</u>
Richards, Debra	Grand Canyon University	09/21 – 12/21	Quarles	TBD	Teacher of Preschool through Grade 3 Teacher of Students with Disabilities	Clinical Experience

**21-P-77 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE,
TERMINATIONS**

RESOLVED, that the Englewood Board of Education hereby approves the following:

LEAVES OF ABSENCE		
Name	Notice/Position	Effective Date(s)
ID# 7051 ^{*1} DMHS	Teacher of Commercial Business Paid Family Leave of Absence	March 31, 2021 – April 19, 2021
ID# 6795 ^{*1} JDMS	Teacher of Students with Disabilities Paid Medical Leave of Absence	March 3, 2021 – March 31, 2021 April 1, 2021 – April 30, 2021
7002 ^{*2} DMHS	Teacher of Biology Paid Maternity Leave of Absence Unpaid Maternity Leave of Absence	September 29, 2020 – October 15, 2020 October 16, 2020 – April 1, 2021
6748 Grieco	Teacher of Students with Disabilities Paid Maternity Leave of Absence Unpaid Maternity Leave of Absence	September 6, 2021 – November 3, 2021 November 4, 2021 – April 1, 2022
6994 JDMS	Teacher of Science Paid Medical Leave of Absence Unpaid Medical Leave of Absence	April 12, 2021 – April 22, 2021 April 23, 2021 – April 25, 2021

^{*1}Revised from Agenda 21-P-65 – March 17, 2021

^{*2}Revised from Agenda 21-P-22 – October 17, 2020