

**PERSONNEL RECORDS**

The Superintendent is authorized and directed to develop and implement a comprehensive, confidential and efficient system of personnel records. The system shall comply with the federal requirements of the Health Insurance Portability and Accountability Act (HIPAA).

**Legal Reference:**

*RSA 91:A:5, Access to public records*

*Appendix GBJ-R*

*1<sup>st</sup> Reading: April 25, 2005*

*2<sup>nd</sup> Reading: May 23, 2005*

*Adopted: May 23, 2005*