

## SUPERINTENDENT EVALUATION FORM

NAME OF SUPERINTENDENT \_\_\_\_\_

DATE \_\_\_\_\_

All items rated with a “1” require additional explanation. The reverse side of the page may be used for explanations and additional comments.

4 – Commendable      3 – Meets Expectation      2-Needs Improvement      1-Unsatisfactory

### SUPERINTENDENT

1. Exerts strong educational leadership, develops a strong management team, and delegates responsibility. \_\_\_\_\_
2. Establishes and maintains a sound plan of organization and assignment of staff personnel which will provide the proper framework for accomplishing District objectives. \_\_\_\_\_
3. Fulfills the Board’s goals and policies successfully. \_\_\_\_\_
4. Demonstrates skill in developing long-range planning activities based on program needs and enrollment projections. \_\_\_\_\_
5. Employs a team effort in analyzing, planning, implementing, and evaluating policies, programs and personnel. \_\_\_\_\_
6. Implements procedures to carry out a continuous program of evaluation. \_\_\_\_\_
7. Recommends for employment personnel who have proper certification and skills for the position. \_\_\_\_\_
8. Organizes the roles and responsibilities of staff members so as to optimize their effectiveness and to encourage harmonious relationships among various segments of the school system. \_\_\_\_\_
9. Provides to the Board and the general public an organized and informative annual report of the state of the District. \_\_\_\_\_
10. Maintains liaison with the state and federal legislators, as well as other outside agencies, in efforts to accomplish legislation needed for school improvement. \_\_\_\_\_

**SUPERINTENDENT EVALUATION FORM**

In the area of administration, what is the strongest asset? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What specific area could be most improved? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**INSTRUCTION**

- 1. Provides overall leadership in the development and implementation of a productive instructional delivery system. \_\_\_\_\_
- 2. Identifies and facilitates instruction and student achievement as the focal point of the School District. \_\_\_\_\_

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
Superintendent of School