**TITLE:**

 Freshman Class Sponsor

**QUALIFICATIONS:**

1. Employed as a teacher by Loup City Public Schools
2. Knowledge of adolescent young men and women and the ability to apply said knowledge
3. Ability to organize materials and people

**REPORTS TO:**

 Principal

**JOB GOAL:**

The Freshman Class Sponsor will assist in organizing the class as they progress through their Freshman year.

**PERFORMANCE RESPONSIBILITIES:**

1. Supervise selection of class officers
2. Supervise class meetings
3. Supervise fundraising activities (if necessary)
4. Sponsor all activities of the Freshman Class
5. All other district-related duties as assigned by supervisor

**ESSENTIAL FUNCTION:**

 Regular and reliable attendance is an essential function of the job.

**TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement.

**EVALUATION:**

The Freshman Class Sponsor will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Principal.