**TITLE:**

 FCCLA Sponsor

**QUALIFICATIONS:**

1. Employed as a teacher by Loup City Public Schools
2. Knowledge of adolescent young men and women and the ability to apply said knowledge
3. Ability to organize materials and people

**REPORTS TO:**

 Principal

**JOB GOAL:**

The FCCLA Sponsor will serve as a sponsor, resource person and supervisor to the FCCLA members as they plan and carry out meetings, activities and chapter projects.

**PERFORMANCE RESPONSIBILITIES:**

1. Supervise membership enrollment
2. Supervise election of officers
3. Supervise FCCLA meetings
4. Sponsor and supervise FCCLA members to district and state events
5. Promote and supervise STAR events
6. Supervise fundraising activities
7. Sponsor and supervise “Sweetheart” dance
8. Supervise Chapter Goal Projects and/or school / community service projects
9. All other district-related duties as assigned by supervisor

**ESSENTIAL FUNCTION:**

 Regular and reliable attendance is an essential function of the job.

**TERMS OF EMPLOYMENT:**

Terms of employment will be defined by a combination of Board policies and the negotiated agreement.

**EVALUATION:**

The FCCLA Sponsor will be evaluated according to the information delineated on the job description and according to school policy. The evaluation will be conducted by the Principal.