



Middle School Math Teacher

SUMMARY: To provide students with a daily and ongoing instructional program that will provide for them the best possible academic knowledge and skills. Promote academic, social, and citizenship development through leadership and classroom supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Prepare for assigned classes
- Design lessons with an appropriate level of difficulty that provide content in a logical and sequential manner
- Employ a variety of instructional techniques and media, consistent with the physical limitations of the classroom and the needs and capabilities of the individuals or student groups involved
- Meet and instruct assigned classes in the locations and at the times designated
- Identify pupil needs and provide instruction appropriate to those needs
- Analyze and interpret student data to develop and modify instructional activities
- Follow modifications and accommodations as specified in Individual Education Plans (IEPs)
- Implement the Idaho Core Standards, as well as the district's philosophy of education and instructional goals and objectives, in lesson plans, classroom instruction, unit planning, and assessments
- Devise written and oral assignments and tests that require analytical and critical thinking as well as the reproduction of facts, and use them to evaluate student progress on a regular basis
- Prepare students academically for district, state, and federal testing
- Display command of the subject matter
- Budget class time effectively
- Encourage students to strive to meet their highest potential
- Establish and communicate classroom rules and encourage students to set and maintain standards of classroom behavior
- Make provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms
- Work to establish and maintain open lines of communication with students and their parents concerning both the academic and behavioral progress of all assigned students
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities
- Attend and participate in faculty meetings
- Attend IEP meetings and collaborate with special education teachers as needed
- Keep immediate supervisor informed of activities and any issues that may arise
- Cooperate with other members of the staff in planning instructional goals, curriculum, objectives, and methods
- Provide needed and requested information on a timely basis
- Assist in upholding and enforcing school rules
- Maintain accurate and complete records as required by federal and state law, administrative rules, and Board policy
- Input data in a timely fashion
- Assume responsibility for his or her continuing professional growth and development by attendance at professional meetings, membership in professional organizations, enrollment in advanced courses, and by reading professional journals and other publications
- Adhere to The Code of Ethics of the Idaho Teaching Profession adopted by the Professional Standards Commission and the State Board of Education
- Seek assistance should emergencies arise

- Represent the school district in a positive manner
- Know and follow school district policy and chain of command
- Perform other duties as assigned

SUPERVISORY RESPONSIBILITIES:

Parking lot and recess duties.

EDUCATION AND/OR EXPERIENCE:

- Idaho Teacher Certification in K-8 or Secondary Education with an endorsement in Math
- Highly Qualified Math Teacher per the standards set forth by the Village Charter School.
- Bachelor degree required in area of major study.
- Teaching or student teaching at appropriate grade level.
- Two to Six years of teaching experience in a Middle or High School preferred.

KNOWLEDGE, SKILLS & ABILITIES:

- Works well with students, staff, and the public
- Excellent organizational and interpersonal skills
- Excellent verbal and written communication skills
- Able to maintain a positive environment and high standards of conduct for students and peers
- Understanding of curriculum and methods of instruction
- Treats all students fairness and equality
- Able to work under pressures and deadlines
- Maintain confidentiality of staff and students
- Understanding of curriculum and methods of instruction
- Experience in test evaluation and measurements of achievement
- Track record of success with diverse children, including those with special needs
- Knowledge and proven ability in positive behavior management
- Ability to work well with parents and community members
- Ability to work effectively as a team member
- Willingness to go above and beyond
- Skilled in the use of internet, email, Microsoft Office, and other pertinent educational software systems (attendance, gradebook, grade reporting, etc.)
- Capable of interpreting policy, procedures, and data
- Willingness to be held accountable for student results
- Knowledge of and or training with using the 7 Habits program to work with children at school preferred.

QUALIFICATION REQUIREMENTS:

To perform the job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

COMMUNICATION SKILLS: Ability to write routine reports and correspondence. Must have the ability to read and interpret documents such as safety rules, operating and maintenance, instructions, and procedure manuals. Have the ability to speak effectively before groups of students and/or employees of the district.

PROBLEM SOLVING SKILLS: Demonstrate sound judgment by taking appropriate actions regarding instructional practice and discipline.

PRODUCTIVITY/EFFICIENCY SKILLS: Consistently demonstrate ability to respond to changing situations in a flexible manner in order to meet current needs, such as reprioritizing work as necessary; organize job functions and work area to be able to effectively complete varied assignments within established time frame.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Able to conduct basic math functions and manipulate formulas in spreadsheets as needed.

REASONING ABILITY: Ability to apply common sense understanding to carry out instructions furnished in written, oral and diagram form. Ability to define problems collect data, establish facts, and draw valid conclusions.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is continuously required to sit; walk and stand and reach with hands and arms; occasionally lift and carry up to 20 pounds. May be required to block or redirect students during negative behavior. Be able to effectively supervise and support staff when consequences are implemented, including supervising physical restraint and seclusion if necessary for safety.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individual's disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works inside.

SALARY: According to Certified Teacher Salary Schedule

TERMS OF EMPLOYMENT: 185 day calendar assignment

The Village Charter School is an equal opportunity employer/educator with an alcohol, drug and tobacco free environment, and does not unlawfully discriminate in employment. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodations to the application and/or interview process should notify a representative of the organization. The information contained in this job posting is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.