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# Siuslaw School District 97J

## Board of Directors' Meeting Information Packet



April 14, 2021

**Revised 4/13/21**

Items:

6.4 Supplemental Budget

6.6 IGA Bus Testing



# SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160  
School District Website – <http://www.siuslaw.k12.or.us>

“Home of  
the Vikings”

**Motivating and Preparing All Students to Reach Their Greatest Potential**

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Agenda	Item No: 041421-2.5
	Attachment: Yes
Reason: Approve Agenda	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

The superintendent, board chair and vice-chair meet to prepare the agenda one week prior to the board meeting. Items of business may be suggested by any board member, staff member, student or citizen of the district by notifying the superintendent at least five working days prior to the meeting. Any changes to the agenda must be approved by majority vote.

Recommendation:

Administration recommends approval of the agenda.

Resolution 041421-2.5 Approve Agenda

Be it Resolved that the Siuslaw School District Board of Directors approve the agenda as presented.

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager



"Home of the Vikings"

# SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160  
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**Motivating and Preparing All Students to Reach Their Greatest Potential**

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

## Board of Directors Meeting April 14, 2021 – Virtual Meeting

Siuslaw School District 97J

6:00 pm – Budget Meeting

6:30 pm – Regular Board Meeting

**DRAFT**

### Notice & Agenda – Virtual Meeting - (COVID-19 Restrictions)

Board meetings will be live streamed on the district's YouTube channel here:

<https://bit.ly/SiuslawBoardMeeting>

Due to the coronavirus/COVID-19 state-wide restrictions, and in keeping with the efforts of social distancing to reduce the spread of the coronavirus/COVID-19, the meeting of the Siuslaw School Board will be conducted online, rather than in person per ORS 192.670. If you are a member of the community and wish to provide public comment, please email your comments to [vmcclellan@siuslaw.k12.or.us](mailto:vmcclellan@siuslaw.k12.or.us) by 1:00PM on April 14, 2021. Comments must include full name, address and phone number to be submitted to the board and become public record. See agenda item 3.0 for additional details. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the [Superintendent](#) in writing prior to the meeting.

#### 1.0 SCHOOL BOARD BUDGET MEETING-WORK SESSION — 6:00

1.1 Welcome Patrons, Staff and Press – Vice-chair Burns

1.2 Elect Budget Officers – Vice-Chair Burns

1.3 Budget Message – Superintendent Grzeskowiak

1.4 Present Budget Material – Business Manager Kari Blake

1.5 Recess Budget Meeting – Budget Chair

#### 2.0 OPENING OF PUBLIC SESSION - 6:30 pm

2.1 Public Session Call to Order, Mission Statement

*"Motivating and Preparing All Students to Reach Their Greatest Potential"*

2.2 Welcome of the Public, Press, and Patrons of the District

2.2.1 SES Student Recognition – Harklerode, Ms. Lewis' SES Class

2.2.2 SHS Student Liaison to the Board – Elijah Blankenship

2.3 Pledge of Allegiance – Suspended until in-person meetings resume.

2.4 Attendance:

Present Attendees

- \_\_\_\_\_ Bob Sneddon, Chair
- \_\_\_\_\_ Paul Burns, Vice-Chair
- \_\_\_\_\_ Suzanne Mann-Heintz
- \_\_\_\_\_ John Barnett
- \_\_\_\_\_ Dianna Pimlott
- \_\_\_\_\_ Dennis King
- \_\_\_\_\_ Guy Rosinbaum
- \_\_\_\_\_ Andrew Grzeskowiak, Superintendent
- \_\_\_\_\_ Kari Blake, Business Manager
- \_\_\_\_\_ Vonnie McClellan, Assistant to the Superintendent

2.5 Approval of Agenda – April 14, 2021

Recommendation: Approval of Agenda (Resolution 041421-2.6)

Motion: 2nd: Ayes: Nays: Abstain:

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**3.0 PUBLIC COMMENT**

*\*\* Comments may be submitted by email to [vmcclellan@siuslaw.k12.or.us](mailto:vmcclellan@siuslaw.k12.or.us) by 1:00PM on April 14, 2021. Comments must include full name, address and phone number to be submitted to the board and become public record. Those who provide comment will be contacted with information on how to read your comment into the public meeting record. The time limit for comment is three minutes or at the discretion of board chair. Comments may offer objective criticism of school operations and programs, but the board will not hear personal complaint against school personnel or others connected with the school system. The board chair will direct the speaker to the Superintendent to determine the nature and appropriate resolution of legitimate complaints against school personnel or others connected with the school. A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL – Public Complaints and KL-AR Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in executive session. The board chair may limit discussion on an item that the board has previously rendered as a final decision.*

**4.0 SPECIAL PRESENTATIONS/PROGRAM HIGHLIGHT PRESENTATIONS**

None

**5.0 CONSENT AGENDA**

*\*\*The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business.*

Recommendation: Approval of Consent Agenda (Resolution 041421-5.0)

- 5.1 March 14, 2021 Board Minutes (Attachment)
- 5.2 March 2021 Financial Statement (Attachment)
- 5.3 Enrollment

Motion: 2nd: Ayes: Nays: Abstain:

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**6.0 ACTION DISCUSSION**

6.1 First Reading of Policy

Presented by Superintendent Grzeskowiak

6.1.1 GCI/GDI - Assignments and Transfers (Resolution 041421-6.1.1)

Motion: 2nd: Ayes: Nays: Abstain:

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6.1.2 JHC - Student Health Services and Requirements (Resolution 041421-6.1.2)

Motion: 2nd: Ayes: Nays: Abstain:

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6.1.3 EFAA - Nutrition and Food Services (Resolution 041421-6.1.3)

EFAL - Child Nutrition - Second Meals (Delete)

Motion: 2nd: Ayes: Nays: Abstain:

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6.1.4 IIA-AR(2) - Procedures for Reconsideration of Instructional Materials – NEW (Resolution 041421-6.1.4)

Motion: 2nd: Ayes: Nays: Abstain:

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6.2 Second Reading of Policy

None

6.3 Hyak Presentation (Resolution 041421-6.3)

Presented by Superintendent Grzeskowiak

Explanatory Statement: As part of the Rural Digital Opportunity Fund Project in Western Lane County, HYAK is bringing a proposal for consideration to the School Board, similar to other private-public agreements that would bring fiber-based internet connectivity to the most remote areas of the school district's catchment area. The formal presentation of the project details will be given by HYAK partner, Robbie Wright.

Motion: 2nd: Ayes: Nays: Abstain:

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6.4 Supplemental Budget Hearing (Resolution 041421-6.4)

Presented by Andrew Grzeskowiak

Explanatory Statement: Budget by fund. When the district receives additional dollars after the original budget has been adopted, a supplemental budget must be approved by the board to expend those additional funds received.

Motion: 2nd: Ayes: Nays: Abstain:

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6.5 20<sup>th</sup> Street Pedway Vacation (Resolution 041421-6.5)

Presented by Andrew Grzeskowiak

Explanatory Statement: The School District has received a request to approve the vacation of a pedestrian row on 20<sup>th</sup> Street by a property owner adjacent to the old footpath. As per ORS 271.080, when a petition is made by a property owner to vacate an alley way, street or footpath, two-thirds of the adjacent property owners must also submit approvals. The property owner to the west of the footpath supports the petition for the vacation of the pedway and are claiming no interest in the property. The district is the property owner to the north of this previously mapped footpath. Another City of Florence Public Hearing will be held at a date to be determined for final action on the vacation of the right-of-way. Please see attached documentation for City of Florence Planning Commission item CC 21 01 VAC 01 20<sup>th</sup> Street Pedway.

Motion: 2nd: Ayes: Nays: Abstain:

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6.6 Interagency Agreements - Bus Driver Testing (Resolution 041421-6.6)

Presented by Andrew Grzeskowiak

Explanatory Statement: The board will consider an interagency agreement between Blachly School District and Siuslaw School District for bus driver training and/or testing services to be provided by the Siuslaw School District Bus Driver Trainer and/or Third Party Examiner, employees of the Siuslaw School District, for the 2020-21 school year.

Motion: 2nd: Ayes: Nays: Abstain:

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6.7 Approve Superintendent Contract (Resolution 041421-6.7)

Presented by Vice-Chair Burns

Explanatory Statement: Superintendent Grzeskowiak's contract stipulates under item #4, The salary amount for the 2021-2022 school year and 2022-2023 school year will be negotiated by April 30th of each school year. The board will consider a proposed contract.

Motion: 2nd: Ayes: Nays: Abstain:

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**7.0 REPORTS & INFORMATION**

7.1 Superintendent Communications

7.2 Business Manager Communications

- American Tower Cell Site Review

7.3 Administrator Reports

7.4 Board Chair Communications

- Board Self-Evaluation
- Future Meeting Dates:
  - Budget Meeting – Public Input – April 28, 2021
  - Board Meeting – May 12, 2021

7.5 Board Member Acknowledgements/Communications

**8.0 ADJOURNMENT**

Motion:

2<sup>nd</sup>:

Ayes:

Nays:

Abstain:

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**Motivating and Preparing All Students to Reach Their Greatest Potential**  
Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Consent Agenda	Item No: 041421-5.0
	Attachment: Yes
Reason: Consent Business	From: Andrew Grzeskowiak
	Date: April 14, 2021

**Background:**

This month's consent agenda contains the following items:

- 5.1 March 10, 2021 Board Minutes (Attachment)
- 5.2 March Financial Statement (Attachment)
- 5.3 Enrollment

**Recommendation:**

Administration recommends approval of the consent agenda as presented. The board is reminded that any consent agenda items which may require additional discussion may be added to the agenda as a regular item.

**Resolution 041421-5.0 Consent Agenda**

Be it Resolved that the Siuslaw School District Board of Directors approve the consent agenda as presented.

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager



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Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

## Board of Directors Meeting March 10, 2021 – Virtual Meeting

Siuslaw School District 97J  
6:00 pm – Special Meeting-Work Session  
6:30 pm – Regular Board Meeting

### MINUTES – Virtual Meeting - (COVID-19 Restrictions)

Board meetings will be live streamed on the district’s YouTube channel here:

<https://bit.ly/SiuslawBoardMeeting>

Due to the coronavirus/COVID-19 state-wide restrictions, and in keeping with the efforts of social distancing to reduce the spread of the coronavirus/COVID-19, the meeting of the Siuslaw School Board will be conducted online, rather than in person per ORS 192.670. If you are a member of the community and wish to provide public comment, please email your comments to [vmcclellan@siuslaw.k12.or.us](mailto:vmcclellan@siuslaw.k12.or.us) by 1:00PM on March 10, 2021. Comments must include full name, address and phone number to be submitted to the board and become public record. See agenda item 3.0 for additional details. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the [Superintendent](#) in writing prior to the meeting.

#### 1.0 SCHOOL BOARD SPECIAL MEETING-WORK SESSION — 6:00

##### 1.1 Board Member Organizational Time

Chair Sneddon called the special meeting to order at 6:00pm.

##### Executive Session

1.2 Chair Sneddon convened to executive session pursuant to ORS192.660(2)(i). Sneddon stated: “The executive session will be conducted in a Zoom break-out room for the executive session portion of the meeting. Attendance will be limited to the board, assigned staff and the press. The board will return to the regular Zoom meeting after the executive session. Members of the press were offered a link to the Zoom and may attend the executive session. The school board will now meet in executive session pursuant to ORS 192.660(2)(i) to review and evaluate the employment–related performance of the chief executive officer or any other public body, a public officer, employee or staff member who does not request an open hearing and ORS192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations. No decision may be made in executive session. At the end of executive session, we will return to open session and welcome the audience back into the room. Representatives of the news media and designated staff shall be allowed to attend. All other members of the audience are asked to leave the room during executive session. Representative of the news media allowed to observe the executive session are specifically directed not to report on any of the deliberations of the executive session. No recording of the executive session is allowed without express permission from the board. At the end of executive session, the board will return to open session and the welcome audience back into the room.”

Due to technical difficulties the start of the executive session was delayed until 6:10pm. Board members King, Sneddon, Rosinbaum, Burns and Mann-Heintz were in attendance for the executive session.

The board discussed the superintendent evaluation and briefly discussed the upcoming union contract negotiations. Additional discussion on union contract negotiations was postponed until a second executive session at the end of the meeting.

Chair Sneddon closed the executive session at 6:32pm and went into open session.



**2.0 OPENING OF PUBLIC SESSION - 6:30 pm**

**2.1 Public Session Call to Order, Mission Statement**

Chair Sneddon called the regular meeting to order at 6:33pm and read the district mission statement:

*“Motivating and Preparing All Students to Reach Their Greatest Potential”*

**2.2 Welcome of the Public, Press, and Patrons of the District**

Chair Sneddon welcomed all in attendance.

**2.2.1 SHS Student Recognition**

Siuslaw High School teacher, Neil Wartnik, introduced high school student, Jessica South. South was recognized as an outstanding senior student. Wartnik praised South for her work ethic, writing abilities and creativity. It was noted that Jessica South also recently recognized as Rotary Student of the Quarter.

**2.2.2 SHS Student Liaison to the Board**

Elijah Blankenship reported to the board on the following:

- Hybrid/in-person learning just began at the high school.
- Students are happy to be back and explained the new hybrid rotation schedule in place at the high school.
- Soccer, Cross Country, Football and Volleyball competitions are getting started.

**2.3 Pledge of Allegiance – Suspended until in-person meetings resume.**

**2.4 Proclamation – Child Abuse Prevention Month**

Chair Sneddon read the 90by30 Child Abuse Proclamation. April is Child Abuse Prevention Month.

**2.5 Attendance:**

Present	Attendees
X	Bob Sneddon, Chair
X	Paul Burns, Vice-Chair
X	Suzanne Mann-Heintz
Absent	John Barnett
X	Dianna Pimlott (entered meeting at 6:55pm)
X	Dennis King
X	Guy Rosinbaum
X	Andrew Grzeskowiak, Superintendent
X	Kari Blake, Business Manager
X	Vonnie McClellan, Assistant to the Superintendent

**2.6 Approval of Agenda – March 10, 2021**

Recommendation: Approval of Agenda (Resolution 031021-2.6)

Director Burns motioned for approval of the agenda. Director King seconded.

Motion: Burns 2<sup>nd</sup>: King Ayes: Sneddon, Burns, Mann-Heintz, King, Rosinbaum Nays: Abstain:

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**3.0 PUBLIC COMMENT**

None

**4.0 SPECIAL PRESENTATIONS/PROGRAM HIGHLIGHT PRESENTATIONS**

None

**5.0 CONSENT AGENDA**

*\*\*The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business.*

Recommendation: Approval of Consent Agenda (Resolution 031021-5.0)

5.1 February 10, 2021 Board Minutes (Attachment)

5.2 February 2021 Financial Statement (Attachment)

5.3 Enrollment

5.4 Renewal/Non-Renewal and Extension/Non-Extension – Licensed Staff and Administrators

5.5 2<sup>nd</sup> Reading of Policies for Adoption (1<sup>st</sup> Reading on 2.10.2021)

- IJ School Counseling Program
- IKFB – Graduation Exercises
- LBE - Public Charter Schools, LBEA – Resident Student Denial for Virtual Public Charter School Attendance

Director Mann-Heintz motioned that the Siuslaw School District Board of Directors approve the consent agenda as presented. Director King seconded.

Motion:	Mann-Heintz	2 <sup>nd</sup> :	King	Ayes:	Sneddon, Burns, Mann-Heintz, King, Rosinbaum	Nays:	Abstain:
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## 6.0 ACTION DISCUSSION

6.1 First Reading of Policy

None

6.2 Second Reading of Policy

Moved to Consent Agenda

6.3 2021-22 Student Calendar 2<sup>nd</sup> Reading (Resolution 031021-6.3)

Presented by Superintendent Grzeskowiak

Explanatory Statement: The board needs to adopt next year's school calendar prior to its April meeting. A draft a potential calendar for 2021-22 is attached. Administration recommends approval. Director Rosinbaum motioned to approve the 2021-22 student calendar as presented. Director Burns seconded.

Motion:	Rosinbaum	2 <sup>nd</sup> :	Burns	Ayes:	Sneddon, Burns, Mann-Heintz, King, Rosinbaum	Nays:	Abstain:
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Dianne Pimlott entered the meeting at 6:55pm.

6.4 Admission of Nonresident Students, Interdistrict Transfer (Resolution 031021-6.4)

Presented by Andrew Grzeskowiak

Explanatory Statement: Policy JECB specifies that annually, by May 1, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

Director Mann-Heintz motioned that the Siuslaw School Board 97J Board of Directors accept transfer of 20 students into the district and offer transfer of 20 students out of the district for the 2021-2022 school year. Director King seconded.

Motion:	Mann-Heintz	2 <sup>nd</sup> :	King	Ayes:	Sneddon, Burns, Mann-Heintz, King, Rosinbaum, Pimlott	Nays:	Abstain:
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6.5 Approve Superintendent Evaluation (Resolution 031021-6.5)

Explanatory Statement: The board conducts the Superintendent Evaluation in February/March of each year. The board utilizes the Oregon School Board Association evaluation guide which includes performance standards and the Siuslaw School District board/superintendent goals. The board met to discuss the superintendent’s evaluation on February 25, 2020 and will now finalize and adopt the evaluation.

Director King motioned that that the Siuslaw School District Board of Directors approve 2020-2021 Superintendent Evaluation as presented. Director Burns seconded.

Motion:	King	2 <sup>nd</sup> :	Burns	Ayes:	Sneddon, Burns, Mann-Heintz, King, Rosinbaum, Pimlott	Nays:		Abstain:	
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**7.0 REPORTS & INFORMATION**

7.1 Superintendent Communications

Superintendent Grzeskowiak provided a written report to the board and highlighted the following items:

New Employees – as per Board contract approval of position

New Hires:

- Savannah Miller, Elementary Teacher, Siuslaw Elementary School
- Kelly Joslin, Temporary 8th Grade Science Teacher, Siuslaw Middle School
- Ellen Henson, Temporary Health Teacher, Siuslaw High School
- Madison Reynolds, Special Education Life Skills Aide, Siuslaw High School
- Robert Orr, Counseling Aide, Siuslaw High School
- Ty Coons, Temporary Educational Aide, Siuslaw Elementary School
- Elizabeth Wheeler, Temporary Library Aide, Siuslaw High School
- Jackson Johnson, Football Coach, Siuslaw Middle School

Retirements / Resignations:

- Anna Moser, Social Studies Teacher, Siuslaw High School, effective February 5, 2021
- Vicki Rankin, 4th Grade Teacher, Siuslaw Elementary Retirement effective February 19, 2021
- Beverly Hopps, Temporary Educational Aide, Siuslaw Elementary
- Travis Blake, Girls Basketball Coach, Siuslaw Middle School

7.2 Business Manager Communications

Kari Blake highlighted changes in transportation in light of moving to the hybrid schedule.

7.3 Administrator Reports

Administrators provided written reports.

7.4 Board Chair Communications

- Superintendent Contract Salary Negotiated by April 30, 2021
- Future Meeting Dates:
  - Facilities Advisory Committee Meeting – March 11, 2021
  - Budget/Regular Meeting – April 14, 2021
  - Budget Meeting – Public Input – April 28, 2021
- School Board Positions up for re-election: Position 2 – John Barnett, Position 4 – Paul Burns, Position 6 – Suzanne Mann-Heintz. Candidate filings are accepted February 8, 2021 – March 18, 2021 through the Lane County Elections Department.

7.5 Board Member Acknowledgements/Communications

Board members took a moment to acknowledge the efforts of district staff and programs.

Executive Session

At 7:23pm Chair Sneddon convened to Executive Session pursuant to ORS192.660(2)(i). Sneddon stated: “The executive session will be conducted in a Zoom break-out room for the executive session portion of the meeting. Attendance will be limited to the board, assigned staff and the press. The board will return to the regular Zoom meeting after the executive

session. Members of the press were offered a link to the Zoom and may attend the executive session. The school board will now meet in executive session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer or any other public body, a public officer, employee or staff member who does not request an open hearing and ORS192.660(2)(d) to conduct deliberation with persons designated by the governing body to carry on labor negotiations. No decision may be made in executive session. At the end of executive session, we will return to open session and welcome the audience back into the room. Representatives of the news media and designated staff shall be allowed to attend. All other members of the audience are asked to leave the room during executive session. Representative of the news media allowed to observe the executive session are specifically directed not to report on any of the deliberations of the executive session. No recording of the executive session is allowed without express permission from the board. At the end of executive session, the board will return to open session and the welcome audience back into the room.”

Board members King, Sneddon, Rosinbaum, Burns, Pimlott and Mann-Heintz were in attendance for the executive session.

The board discussed upcoming union contract negotiations under ORS192.660(2)(d). Discussion ceased under ORS 192.660(2)(i) related to the evaluation of the superintendent because compensation, including salaries and benefits, are not to be discussed or negotiated during an executive session.

Chair Sneddon closed executive session at 7:48pm and opened regular session

**8.0 ADJOURNMENT**

With no further discussion Director Burns moved to adjourn and Director King seconded. Chair Sneddon adjourned the meeting at 7:49pm.

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Motion: Burns 2<sup>nd</sup>: King Ayes: Nays: Abstain:

**SIUSLAW SCHOOL DISTRICT 97J**  
**MONTHLY CASH FLOW - GENERAL FUND**  
**March 31, 2021**

**REVENUES**

	<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget</b>	<b>Balance</b>	<b>Comments</b>
Beginning Balance	\$10,473,245	\$4,880,706	\$3,732,242	\$3,732,242	Audited Beg. Balance
PROPERTY TAXES	\$189,915	\$7,533,901	\$7,478,758	(\$55,143)	Includes current and prior year
LOCAL OPTION	\$33,059	\$1,390,782	\$1,403,938	\$13,156	Includes current and prior year
PARTICIPATION FEES	\$0	\$0	\$15,000	\$15,000	
INTEREST	\$5,590	\$51,985	\$120,000	\$68,015	
RENTALS/DONATIONS	\$2,207	\$36,243	\$57,500	\$21,257	
MISCELLANEOUS	\$880	\$207,967	\$150,000	(\$57,967)	
COUNTY SCHOOL FUND	\$0	\$0	\$0	\$0	
STATE SCHOOL FUND	\$692,735	\$6,007,762	\$7,125,701	\$1,117,939	
COMMON SCHOOL FUND	\$0	\$147,026	\$145,000	(\$2,026)	
FEDERAL FOREST FEES	\$0	\$0	\$0	\$0	
OTHER RESTRICTED GRANTS	\$0	\$329,822	\$200,000	(\$129,822)	
HIGH COST STUDENTS	\$0	\$0	\$65,000	\$65,000	
<b>TOTAL REVENUE</b>	<b>\$924,386</b>	<b>\$15,705,487</b>	<b>\$20,493,139</b>	<b>\$4,787,652</b>	

**EXPENDITURES**

	<b>Actual for Month</b>	<b>Actual YTD</b>	<b>Budget</b>	<b>Balance</b>	<b>Comments</b>
SALARIES	\$725,809	\$5,176,047	\$9,149,765	\$3,973,718	
ASSOCIATED PAYROLL COSTS	\$445,577	\$3,312,835	\$5,889,119	\$2,576,284	
PURCHASED SERVICES	\$160,013	\$1,041,574	\$1,941,900	\$900,326	
SUPPLIES & MATERIALS	\$47,244	\$576,942	\$1,340,389	\$763,447	
CAPITAL OUTLAY	\$6,666	\$84,856	\$199,000	\$114,144	
OTHER OBJECTS	\$5,506	\$341,752	\$360,550	\$18,798	Annual Property Insurance Paid
TRANSFERS	\$5,084	\$50,454	\$57,800	\$7,346	
OTHER USES	\$0	\$0	\$1,554,616	\$1,554,616	
<b>TOTAL EXPENDITURES</b>	<b>\$1,395,899</b>	<b>\$10,584,460</b>	<b>\$20,493,139</b>	<b>\$9,908,679</b>	

**NET ENDING CASH POSITION**

**\$10,001,734**

## Siuslaw School District 2020-2021

Fund 203 Special Revenue Grants	BUDGET	ACTUAL through 3/31/21
<b>REVENUES</b>		
Local Revenues	\$ -	\$ -
State Revenue	\$ 1,169,563	\$ -
Federal Revenue	\$ 120,691	\$ 476,350
Beginning Balance	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b><u>\$ 1,290,254</u></b>	<b><u>\$ 476,350</u></b>
<b>EXPENDITURES</b>		
Personnel Services	\$ 719,827	\$ 272,961
Employee Benefits	\$ 387,945	\$ 162,210
Purchased Services	\$ 87,000	\$ 50,505
Supplies & Materials	\$ 81,452	\$ 146,860
Capital Outlay	\$ -	\$ 580,034
Other Objects	\$ 14,000	\$ 5,000
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,290,224</u></b>	<b><u>\$ 1,217,570</u></b>

Fund 204 21st Century	BUDGET	ACTUAL through 3/31/21
<b>REVENUES</b>		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 500	\$ -
Beginning Balance	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b><u>\$ 500</u></b>	<b><u>\$ -</u></b>
<b>EXPENDITURES</b>		
Personnel Services	\$ -	\$ -
Employee Benefits	\$ -	\$ -
Purchased Services	\$ -	\$ -
Supplies & Materials	\$ 500	\$ -
Initial Equipment	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 500</u></b>	<b><u>\$ -</u></b>

Fund 207 Title IIA	BUDGET	ACTUAL through 3/31/21
<b>REVENUES</b>		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 100,070	\$ -
Beginning Balance	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b><u>\$ 100,070</u></b>	<b><u>\$ -</u></b>
<b>EXPENDITURES</b>		
Personnel Services	\$ 12,820	\$ 419
Employee Benefits	\$ 8,250	\$ 169
Purchased Services	\$ 54,000	\$ 2,797
Supplies & Materials	\$ 25,000	\$ 22,225
Other Objects	\$ -	\$ 1,250
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 100,070</u></b>	<b><u>\$ 26,858</u></b>

Fund 209 IDEA	BUDGET	ACTUAL through 3/31/21
<b>REVENUES</b>		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 244,434	\$ -
Beginning Balance	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b><u>\$ 244,434</u></b>	<b><u>\$ -</u></b>
<b>EXPENDITURES</b>		
Personnel Services	\$ 148,723	\$ 71,303
Employee Benefits	\$ 95,711	\$ 46,951
Purchased Services	\$ -	\$ -
Supplies & Materials	\$ -	\$ -
Other Objects	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 244,434</u></b>	<b><u>\$ 118,254</u></b>

\*note = Grant revenues are typically claimed quarterly or following an allowable claim period. All grant expenditures are claimed by June 30th, which is the last day of the 2020-2021 fiscal year.

# Siuslaw School District 2020-2021

\*IDEA grant cannot be claimed against until the district has spent a certain amount of GF dollars on Sped.

Fund 210 Title I	BUDGET	ACTUAL through 3/31/21
<b>REVENUES</b>		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 1,095,223	\$ 451,245
Beginning Balance	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b><u>\$ 1,095,223</u></b>	<b><u>\$ 451,245</u></b>
<b>EXPENDITURES</b>		
Personnel Services	\$ 666,378	\$ 351,253
Employee Benefits	\$ 428,845	\$ 266,495
Purchased Services	\$ -	\$ 1,000
Supplies & Materials	\$ -	\$ 3,164
Capital Outlay	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,095,223</u></b>	<b><u>\$ 621,912</u></b>

Fund 212 Indian Ed	BUDGET	ACTUAL through 3/31/21
<b>REVENUES</b>		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 500	\$ -
Beginning Balance	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b><u>\$ 500</u></b>	<b><u>\$ -</u></b>
<b>EXPENDITURES</b>		
Personnel Services	\$ -	\$ -
Employee Benefits	\$ -	\$ -
Purchased Services	\$ -	\$ -
Supplies & Materials	\$ 500	\$ -
Other Objects	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 500</u></b>	<b><u>\$ -</u></b>

SIUSLAW SCHOOL DISTRICT  
2020-2021

BUS RESERVE REVENUE/EXPENDITURE FORECAST

Fund 232	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
<b>REVENUES</b>			
Interest	\$ -	\$ -	\$ -
Participation Fees	\$ 30,000	\$ -	\$ 30,000
Bus Lease Purchase	\$ 300,000	\$ -	\$ 300,000
Bus Depreciation	\$ 190,980	\$ -	\$ 190,980
Beginning Fund Balance	<u>\$ 396,058</u>	<u>\$ -</u>	<u>\$ 396,058</u>
<b>TOTAL REVENUES</b>	<u><b>\$ 917,038</b></u>	<u><b>\$ -</b></u>	<u><b>\$ 917,038</b></u>
<b>EXPENDITURES</b>			
Replacement Equipment	\$ -	\$ -	\$ -
Lease Purchases	\$ 300,000	\$ -	\$ 300,000
Principal	\$ 213,745	\$ 231,240	\$ 250,000
Interest	\$ 23,342	\$ 27,024	\$ 30,000
Unappropriated End Balance	<u>\$ 379,951</u>	<u>\$ -</u>	<u>\$ 379,951</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 917,038</b></u>	<u><b>\$ 258,263</b></u>	<u><b>\$ 959,951</b></u>
<b>ESTIMATED FUND BALANCE</b>			<u><b>\$ 353,145</b></u>

\*bus depreciation is entered at the end of the fiscal year



SIUSLAW SCHOOL DISTRICT  
2020-20201

FOOD SERVICE REVENUE/EXPENDITURE FORECAST

Fund 240	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
<b>REVENUES</b>			
Interest	\$ 50	\$ -	\$ 50
Sale of Student Meals	15,000	\$ -	\$ 15,000
Miscellaneous	7,500	\$ 13,384	\$ 15,000
Other Restricted Grants	50,000	\$ 966	\$ 42,500
Federal Reimbursement	662,630	\$ 346,501	\$ 662,630
Interfund Transfers	36,471	\$ -	\$ 36,471
Revenue on Behalf of District	5,000	\$ -	\$ 5,000
Beginning Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL RESOURCES</b>	<u><b>\$ 776,651</b></u>	<u><b>\$ 360,851</b></u>	<u><b>\$ 776,651</b></u>
<b>EXPENDITURES</b>			
Salary	\$ 246,734	\$ 158,439	\$ 246,734
Benefits	\$ 157,667	\$ 106,062	\$ 157,667
Repairs & Maintenance	1,000	\$ -	\$ 1,000
Equipment	1,000	\$ 3,533	\$ 4,000
Non-Instr. Services	2,000	\$ 2,528	\$ 3,000
CACFP Non-Instr.	-	\$ -	\$ -
Supplies/Food	365,000	\$ 169,718	\$ 360,300
Travel	1,500	\$ -	\$ 1,500
Advertising	250	\$ -	\$ 250
Dues & Fees	1,500	\$ 2,101	\$ 2,200
Technology	-	\$ -	\$ -
Unapprop. Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 776,651</b></u>	<u><b>\$ 442,381</b></u>	<u><b>\$ 776,651</b></u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u><b>\$ -</b></u>

SIUSLAW SCHOOL DISTRICT  
2020-2021

CONSTRUCTION EXCISE TAX REVENUE/EXPENDITURE FORECAST

Fund 280	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
<b>REVENUES</b>			
Interest	\$ 2,500	\$ -	\$ 2,500
Excise Tax	\$ 75,000	\$ 111,339	\$ 120,000
Miscellaneous		\$ -	
Beginning Fund Balance	<u>\$ 743,345</u>	<u>\$ -</u>	<u>\$ 698,345</u>
<b>TOTAL REVENUES</b>	<u>\$ 820,845</u>	<u>\$ 111,339</u>	<u>\$ 820,845</u>
<b>EXPENDITURES</b>			
Purchased Services	\$ 300,000	\$ 97,592	\$ 300,000
Reserved for next year	<u>\$ 520,845</u>	<u>\$ -</u>	<u>\$ 520,845</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 820,845</u>	<u>\$ 97,592</u>	<u>\$ 820,845</u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u>\$ 520,845</u>

**CAPITAL PROJECTS REVENUE/EXPENDITURE FORECAST**

Fund 400	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
<b>REVENUES</b>			
Interest	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -
Other Restricted Grants	\$ -	\$ -	\$ -
Beginning Fund Balance	<u>\$ 131</u>	<u>\$ -</u>	<u>\$ 131</u>
<b>TOTAL REVENUES</b>	<u>\$ 131</u>	<u>\$ -</u>	<u>\$ 131</u>
<b>EXPENDITURES</b>			
Purchased Services	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -
Capital Improvement	\$ -	\$ -	\$ -
Transfer of Funds	\$ -	\$ -	\$ -
Reserved for next year	<u>\$ 131</u>	<u>\$ -</u>	<u>\$ 131</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 131</u>	<u>\$ -</u>	<u>\$ 131</u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u>\$ -</u>

**QSCB CONSTRUCTION REVENUE/EXPENDITURE FORECAST**

Fund 402	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
<b>REVENUES</b>			
Interest	\$ -	\$ -	
Miscellaneous	\$ -	\$ -	
Beginning Fund Balance	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
<b>TOTAL REVENUES</b>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
<b>EXPENDITURES</b>			
Purchased Services	\$ 3,000	\$ -	\$ 3,000
Improve other than Building	\$ -	\$ -	\$ -
Reserved for next year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u>\$ -</u>

SIUSLAW SCHOOL DISTRICT  
2020-2021

G. O. BOND DEBT SERVICE REVENUE/EXPENDITURE FORECAST

Fund 300	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
REVENUES			
Current Property Tax	\$ -		\$ -
Prior Year Property Tax	\$ -	\$ 13,368	\$ 12,000
Payments In Lieu Property Tax	\$ -	\$ 4,746	\$ 600
Interest	\$ -	\$ 269	\$ 300
Beginning Fund Balance	<u>\$ 676,862</u>	<u>\$ -</u>	<u>\$ 676,862</u>
<b>TOTAL REVENUES</b>	<u>\$ 676,862</u>	<u>\$ 18,382</u>	<u>\$ 689,762</u>
EXPENDITURES			
Redemption of Principal	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Fees	\$ -	\$ -	\$ -
Contingency	<u>\$ 603,998</u>	<u>\$ -</u>	<u>\$ 603,998</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 603,998</u>	<u>\$ -</u>	<u>\$ 603,998</u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u>\$ 689,762</u>

QZAB DEBT SERVICE REVENUE/EXPENDITURE FORECAST

Fund 301	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ -	\$ -	\$ -
Interfund Transfer	\$ -	\$ -	\$ -
Beginning Fund Balance	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
<b>TOTAL REVENUES</b>	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
EXPENDITURES			
Redemption of Principal	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Ending Balance	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u>\$ 8,284</u>

QSCB DEBT SERVICE REVENUE/EXPENDITURE FORECAST

Fund 302	BUDGET	ACTUAL through 3/31/21	PROJECTED for Fiscal Year
REVENUES			
Interest IRS	\$ -	\$ -	\$ -
Interfund Transfer	\$ 57,884	\$ 50,454	\$ 57,884
Debt Service Revenue on Behalf of District	\$ 16,900	\$ -	\$ 16,900
Beginning Fund Balance	<u>\$ 5,216</u>	<u>\$ -</u>	<u>\$ 5,216</u>
<b>TOTAL REVENUES</b>	<u>\$ 80,000</u>	<u>\$ 50,454</u>	<u>\$ 80,000</u>
EXPENDITURES			
Redemption of Principal	\$ 55,000	\$ -	\$ 55,000
Interest	\$ 20,000	\$ -	\$ 20,000
Unappropriated End Balance	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 5,000</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 80,000</u>	<u>\$ -</u>	<u>\$ 80,000</u>
<b>ESTIMATED ENDING FUND BALANCE</b>			<u>\$ 5,000</u>

### Student Membership Summary 4/9/2021

	2014-15	2015-16	2016-17	2017-18	2018-19			2019-20				2020-21							
Grade Level	6/1/15	6/3/16	6/2/17	6/6/18	10/5/18	12/9/18	6/14/19	9/6/19	10/4/19	1/10/20	3/11/20	COVID-19	10/8/20	11/14/20	12/4/20	1/8/21	2/5/21	3/5/21	4/9/21
KG	102	82	90	82	104	105	104	106	105	104	106		68	67	66	64	65	63	61
1	105	94	91	107	79	81	80	113	108	105	104		96	94	94	93	90	90	88
2	109	111	98	93	105	104	101	81	83	85	85		88	87	86	84	82	80	83
3	114	110	115	92	95	96	93	102	104	103	104		74	74	75	75	76	77	76
4	104	115	119	124	94	93	93	98	96	92	91		91	90	90	89	90	92	90
5	100	103	119	120	120	124	124	98	98	96	94		89	89	88	89	87	87	86
<b>Elem Total</b>	<b>634</b>	<b>615</b>	<b>632</b>	<b>618</b>	<b>598</b>	<b>604</b>	<b>595</b>	<b>598</b>	<b>594</b>	<b>585</b>	<b>584</b>		<b>506</b>	<b>501</b>	<b>499</b>	<b>494</b>	<b>490</b>	<b>489</b>	<b>484</b>
6	98	102	101	126	118	124	126	128	129	133	132		89	86	87	87	87	88	88
7	97	100	105	105	125	123	113	127	127	130	128		124	123	124	125	123	123	123
8	114	93	96	111	104	103	94	122	119	122	121		117	118	118	119	120	119	117
<b>MS Total</b>	<b>309</b>	<b>295</b>	<b>302</b>	<b>342</b>	<b>347</b>	<b>350</b>	<b>333</b>	<b>377</b>	<b>375</b>	<b>385</b>	<b>381</b>		<b>330</b>	<b>327</b>	<b>329</b>	<b>331</b>	<b>330</b>	<b>330</b>	<b>328</b>
9	111	112	97	96	109	109	104	111	106	110	102		110	111	111	114	114	116	117
10	92	109	114	97	102	101	92	108	107	106	101		103	107	107	108	106	104	103
11	94	92	108	103	92	87	82	96	86	81	81		96	95	95	95	95	101	102
12	93	77	91	105	103	100	86	89	97	92	90		84	86	86	86	84	84	84
<b>HS Total</b>	<b>390</b>	<b>390</b>	<b>410</b>	<b>401</b>	<b>406</b>	<b>397</b>	<b>364</b>	<b>404</b>	<b>396</b>	<b>389</b>	<b>374</b>		<b>393</b>	<b>399</b>	<b>399</b>	<b>403</b>	<b>399</b>	<b>402</b>	<b>406</b>
12+	8	12	16	10	9	9	9	6	6	6	6		3	3	3	3	3	3	3
	398	402	426	411	415	406	373	410	402	395	380		396	402	402	406	402	405	409
<b>Totals</b>	<b>1341</b>	<b>1312</b>	<b>1360</b>	<b>1371</b>	<b>1360</b>	<b>1360</b>	<b>1301</b>	<b>1385</b>	<b>1371</b>	<b>1365</b>	<b>1345</b>		<b>1232</b>	<b>1230</b>	<b>1230</b>	<b>1231</b>	<b>1222</b>	<b>1224</b>	<b>1221</b>



# SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160  
 School District Website – <http://www.siuslaw.k12.or.us>

***Motivating and Preparing All Students to Reach Their Greatest Potential***

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Policy – 1st Reading: GCI/GDI – Assignments and Transfers	Item No: 041421-6.1.1
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

On December 10, 2015 the U.S. Congress reauthorized the Elementary and Secondary Education Act of 1965 more commonly known now as the Every Student Succeeds Act of 2015 (ESSA). OSBA and the Oregon Department of Education have reviewed and updated policies to reflect this new Act.

Recommendation:

Administration recommends that the board consider this policy as a 1<sup>st</sup> reading. The board may also consider placing the policy on the May 12, 2021 consent agenda.

Resolution #041421-6.1.1 GCI/GDI – Assignments and Transfers

Be it Resolved that the Siuslaw School District Board of Directors approve the policy changes as presented.

\_\_\_\_\_  
 Paul Burns, Board Vice-Chair

\_\_\_\_\_  
 Kari Blake, Business Manager

***Dedicated to Success for All Students***

Oregon School Boards Association  
Selected **Sample Policy**

Code: **GCI/GDI**  
Adopted: 09/09/98  
Revised/Readopted: 02/12/14  
Orig. Code(s): GCI

**Assignments and Transfers \***

Initial assignment of employees will be made by the superintendent or his/her designee. Assignment of all licensed and classified personnel employed by the district will be under **direction of** the superintendent's ~~direction [and subject to Board approval]~~.

The superintendent will develop procedures for voluntary and involuntary transfer of employees within the district.

These procedures will be based on filling the district's personnel needs.

END OF POLICY

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**Legal Reference(s):**

[ORS 236.610 to -236.630](#)

[ORS 236.620](#)

[ORS 236.630](#)

[OAR 581-022-1720](#)

~~No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).~~

4/01/026/27/17 | MWPH

# Siuslaw School District 97J

Code: **GCI**  
Adopted: 09/09/98  
Revised/Readopted: 02/12/14  
Orig. Code(s): GCI

## Assignments/Transfers/Coaching and Extra Duty Assignments

### Assignments

Initial assignment of employees will be made by the superintendent or designee. Assignment of all licensed and classified personnel employed by the district will be under the direction of the superintendent and may be subject to Board approval.

### Transfers

Procedures for voluntary and involuntary transfer of employees within the district are specified in the negotiated agreements. These procedures will be based on filling the personnel needs of the district in the most efficient, effective manner.

### Coaching and Extra Duty Assignments

The district retains the sole authority to determine the positions and the right to appoint, retain or terminate the personnel assigned to coaching or extra duty assignments.

END OF POLICY

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### Legal Reference(s):

[ORS 236.610](#)

[ORS 236.620](#)

[ORS 236.630](#)

[OAR 581-022-1720](#)

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).



# SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160  
 School District Website – <http://www.siuslaw.k12.or.us>

***Motivating and Preparing All Students to Reach Their Greatest Potential***

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Policy – 1st Reading: JHC Student Health Services and Requirements	Item No: 041421-6.1.2
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

On December 10, 2015 the U.S. Congress reauthorized the Elementary and Secondary Education Act of 1965 more commonly known now as the Every Student Succeeds Act of 2015 (ESSA). OSBA and the Oregon Department of Education have reviewed and updated policies to reflect this new Act.

Recommendation:

Administration recommends that the board consider this policy as a 1<sup>st</sup> reading. The board may also consider placing the policy on the May 12, 2021 consent agenda.

Resolution #041421-6.1.2 JHC Student Health Services and Requirements

Be it Resolved that the Siuslaw School District Board of Directors approve the policy changes as presented.

\_\_\_\_\_  
 Paul Burns, Board Vice-Chair

\_\_\_\_\_  
 Kari Blake, Business Manager

***Dedicated to Success for All Students***



## Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

~~{The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.}~~

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems ~~{and also scoliosis}~~;
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;

8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the ~~No Child Left Behind Act of 2001~~ Every Student Succeeds Act of 2015 (ESSA), the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination<sup>1</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in ~~sciosis,~~ vision or hearing screening. The district will abide by those requests.

END OF POLICY

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**Legal Reference(s):**

[ORS 329.025](#)

[ORS 336.201](#)

[OAR 581-022-0705](#)

[OAR 581-022-1420](#)

[OAR 581-022-1440](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (~~2006~~2015); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (~~2006~~ 2015).

Every Student Succeeds Act of 2015, 20 U.S.C. § 8548.

Family Education Rights and Privacy Act, 20 U.S.C. § 1232g.

HR9/24/096/27/17 | PH

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<sup>1</sup>The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

## **Student Health Services and Requirements**

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Department of Human Services, Health Services and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;

8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the No Child Left Behind Act of 2001, the district recognizes its responsibility to notify parents in advance of any non-emergency, invasive physical examination<sup>1</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be appraised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in scoliosis, vision or hearing screening. The district will abide by those requests.

END OF POLICY

---

**Legal Reference(s):**

[ORS 329.025](#)

[ORS 336.201](#)

[OAR 581-022-0705](#)

[OAR 581-022-1420](#)

[OAR 581-022-1440](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

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<sup>1</sup>The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.



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# SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160  
School District Website – <http://www.siuslaw.k12.or.us>

***Motivating and Preparing All Students to Reach Their Greatest Potential***

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Policy – 1st Reading: EFAA District Nutrition Services and EFAL Child Nutrition – Second Meals(Delete)	Item No: 041421-6.1.3
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

The federal regulations for the Healthy, Hunger-Free Kids Act of 2010 were released July 31, 2016. The recommended changes have been drafted in collaboration with, and approved by, the Oregon Department of Education (ODE) as meeting the federal law. The district met the new requirements by the June 30, 2017 deadline and is now updating policy to match the requirements. Policy EFAL is no longer needed in the policy manual because it is now part of the annual agreement with ODE, or eligibility determination, and therefore recommended for deletion.

Recommendation:

Administration recommends that the board consider the policy changes as a 1<sup>st</sup> reading. The board may also consider placing the policies on the May 12, 2021 consent agenda.

Resolution #041421-6.1.3 EFAA District Nutrition Services and EFAL Child Nutrition – Second Meals (Delete)

Be it Resolved that the Siuslaw School District Board of Directors approve the policy changes as presented.

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager

Oregon School Boards Association  
Selected **Sample Policy**

Code: **EFAA**  
Adopted:

### **District Nutrition and Food Services**

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate the National School Lunch Program (NSLP) and the Commodity Food Distribution Program (CFDP) by signing a permanent Sponsor-ODE Agreement entitling the district to receive reimbursement for all meals that meet program requirements and to earn USDA Food entitlement based on the number of lunches served.

The permanent agreement shall be signed by the superintendent or other school official with authority to obligate the district to legally binding contracts, subject to annual ODE renewal and will include, at the district's option, an agreement to operate the School Breakfast Program (SBP), Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) and the Special Milk Program (SMP). The district recognizes that meals and snacks served by the district will not be eligible for reimbursement until the annual program update is received and approved by ODE.

The permanent Sponsor-ODE Agreement shall include assurances by the district that it will follow all NSLP regulations regarding Child Nutrition Program regulations for which the district is approved to operate:

1. Free and reduced price process (updated annually);
2. Financial management of the nonprofit school food service;
3. Civil rights and confidentiality procedures;
4. Meal pattern and nutrition content of meals served;
5. Use and control of commodity foods;
6. Accuracy of reimbursement claims;
7. Food safety and sanitation inspections;
8. Nutrition standards for foods and beverages sold to students.

The superintendent will develop an administrative regulations as necessary to implement this policy and meet the requirements of state and federal law. The administrative regulation(s) will be reviewed and adopted by the Board as required by law.

END OF POLICY

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**Legal Reference(s):**

[ORS 327.520 to -327.535](#)  
[ORS 336.423](#)

[OAR 581-022-1530\(2\)](#)  
[OAR 581-051-0100](#)  
[OAR 581-051-0305](#)

[OAR 581-051-0310](#)  
[OAR 581-051-0400](#)

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, 7 C.F.R. Part 15b (2001).

U.S.D.A., ELIGIBILITY GUIDANCE FOR SCHOOL MEALS MANUAL.

U.S.D.A., FNS INSTRUCTION 765-7 REV. 2: HANDLING LOST, STOLEN AND MISUSED MEAL TICKETS.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751-§§ 203, 205, 1758, 1760.

National School Lunch Program 7 C.F.R. Part 210

U.S.D.A. Instruction 113-1 Civil Rights

Donation of Foods for Use in the United States, Its Territories and Possessions and Areas Under its Jurisdiction, 7 C.F.R. Part 250

Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. 200.

R10/23/141/31/17 | PH

# Siuslaw School District 97J

Code: **EFAA**

Adopted: 01/08/14

Revised/Readopted: 5/13/15

## **District Nutrition and Food Services**

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate the National School Lunch Program (NSLP) and the Commodity Food Distribution Program (CFDP) by signing a permanent Sponsor-ODE Agreement entitling the district to receive reimbursement for all meals that meet program requirements and to earn USDA Food entitlement based on the number of lunches served.

The permanent agreement shall be signed by the superintendent or other school official with authority to obligate the district to legally binding contracts, subject to annual ODE renewal and will include, at the district's option, an agreement to operate the School Breakfast Program (SBP), Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) and the Special Milk Program (SMP). The district recognizes that meals and snacks served by the district will not be eligible for reimbursement until the annual program update is received and approved by ODE.

The permanent Sponsor-ODE Agreement shall include assurances by the district that it will follow all NSLP regulations regarding:

1. Free and reduced price process (updated annually);
2. Financial management of the nonprofit school food service;
3. Civil rights and confidentiality procedures;
4. Meal pattern and nutrition content of meals served;
5. Use and control of commodity foods;
6. Accuracy of reimbursement claims;
7. Food safety and sanitation inspections.

The superintendent will develop administrative regulations as necessary to implement this policy and meet the requirements of state and federal law. The regulation(s) will be reviewed and adopted by the Board as required by law.

END OF POLICY



**Legal Reference(s):**

[ORS 327.520 to -327.535](#)

[OAR 581-051-0100](#)

[OAR 581-051-0400](#)

[OAR 581-022-1530\(2\)](#)

[OAR 581-051-0305](#)

[OAR 581-051-0310](#)

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, 7 C.F.R. Part 15b (2001).

U.S.D.A., ELIGIBILITY GUIDANCE FOR SCHOOL MEALS MANUAL.

U.S.D.A., FNS INSTRUCTION 765-7 REV. 2: HANDLING LOST, STOLEN AND MISUSED MEAL TICKETS.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§ 203, 205.

**Cross Reference(s):**

EFA - Local Wellness Program

# Siuslaw School District 97J

Code: **EFAL**  
Adopted: 01/08/14 **DELETE**

## Child Nutrition - Second Meals

Students will not be charged for second servings of meals or portions of meals served.

All students will be charged a la carte prices for second servings of meals or portions of meals served.

END OF POLICY

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### Legal Reference(s):

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, 7 C.F.R. Part 15b (2001).  
National School Lunch Program, 7 C.F.R. Part 210 (2006).  
Special Milk Program for Children, 7 C.F.R. Part 215 (2006).  
School Breakfast Program, 7 C.F.R. Part 220 (2006).  
Determining Eligibility for Free and Reduced Price Meals and Free Milk, 7 C.F.R. § 245.8 (2006).  
Uniform Federal Assistance Regulations, 7 C.F.R. Part 3015 (2006).

### Cross Reference(s):

EFA - Local Wellness Program



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***Motivating and Preparing All Students to Reach Their Greatest Potential***

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Presented to the Board of Directors:

Subject: Policy – 1st Reading: IIA-AR(2) Procedures for the Reconsideration of Instructional Materials	Item No: 041421-6.1.4
	Attachment: Yes
Reason: Action – Review	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

The attached administrative rule was recommended by library services to address protocols for materials reconsideration and book challenges.

Recommendation:

Review only.

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager

***Dedicated to Success for All Students***

**Siuslaw School District**  
**Administrative Regulation**

Code: **IIA-AR(2)**  
Adopted:

**\*NEW/Review Only**

**Procedures for the Reconsideration of Instructional Materials**

**I. Statement of Philosophy**

Occasional questions regarding instructional materials will be raised, despite the quality of the selection process. The district supports principals of intellectual freedom inherent in the first amendment of the Constitution. The district recognizes the right and responsibility of the individual parent(s) or guardian(s)<sup>1</sup> to monitor the materials selected by their students.

**II. Procedure for the Reconsideration for Materials**

If a request for reconsideration is made, the concerned individual should contact the building principal, teacher or library media specialist in an attempt to informally resolve the concern. If the matter is not resolved informally, the principal will refer to the following procedures:

- A. The principal shall have the concerned party complete the form “Reconsideration of Instructional Materials”.
- B. The principal shall acknowledge in writing receipt of written requests for the reconsideration of the use of instructional materials.
- C. The principal shall notify all staff members who are directly involved in the request.
- D. If at any point in the procedures the issue is resolved, the process will be terminated.
- E. The principal will forward the “Request for Reconsideration of Instructional Materials” and other appropriate correspondence to the superintendent or his/her designee within five (5) school days.
- F. The superintendent shall establish a review committee within (10) school days after receipt of the materials from the school. The committee shall be composed of a representative of the district staff and a member of the community both to be named by the superintendent, the principal of the school involved, a library media specialist, a faculty member from that grade level and/or subject area and three persons selected from the community by the school.

**III. Committee Review Procedures**

- A. Committee members will receive copies of the statement questioning the instructional material and any pertinent correspondence, information or related documentation.

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<sup>1</sup> As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student whom rights have transferred and foster parent as defined in OAR 581-015-0005(18).

- B. Opportunity shall be afforded those persons or groups questioning the materials and for the teacher and any other person(s) involved in the selection or use of the questioned material to have an opportunity to meet with the committee to present their positions in the matter.
- C. The committee will review the material in question and form opinions based on the material taken as a whole.
- D. The committee will discuss the alternatives and formulate its decision within (10) school days by secret ballot if consensus cannot be reached.
- E. The recommendation of the committee will be communicated to the superintendent and to the Board through the superintendent. The superintendent will communicate the actions taken, and reasons therefore, in writing to all involved parties.
- F. If the concerned individual, staff member or other member of the committee is not satisfied with the committee's decision, he/she may request that the matter be placed before the Board at the next regularly scheduled Board meeting.

The Board will hear the matter in open session, and will be the final authority in the instructional materials appeal. The decision of the Board will be communicated to all involved parties within five school days after the Board renders its decision.

### Procedures for the Reconsideration of Instructional Materials

Initiated by \_\_\_\_\_  
name

\_\_\_\_\_ address \_\_\_\_\_ phone

Representing self \_\_\_\_\_ Organization or group \_\_\_\_\_  
name

Material questioned:

A. Book/journal article, etc.: \_\_\_\_\_  
title

\_\_\_\_\_ author \_\_\_\_\_ publisher \_\_\_\_\_ copyright date

B. Audio-Visual material: \_\_\_\_\_  
(film, filmstrip, record, etc.) title

C. Other material: \_\_\_\_\_  
(identify)

Please respond to the following questions. If more space is needed, please use additional sheet of paper.

1. Have you seen or read the material in its entirety?
2. To what do you object? Please cite specific passages, pages, etc.
3. What do you believe is the main idea of this material?
4. What do you believe might be the result from the use of this material?
5. What reviews of this material have you read?

6. For what age group might this material be suitable?
7. What action do you recommend that the school take on this material?
- a. Present material at a different level.
  - b. Do not assign or recommend it to my child.
  - c. Withdraw material from all students.
  - d. Other \_\_\_\_\_
8. What material do you recommend in its place that would provide adequate information on the subject?
9. Do you wish to make an oral presentation to the review committee?
- \_\_\_\_\_Yes      a. Please call the office of the superintendent.
- b. Please be prepared at this time to indicate the approximate length of your presentation will require.
- \_\_\_\_\_No

PLEASE RETURN THIS FORM TO THE BUILDING PRINCIPAL

Received by principal:

\_\_\_\_\_

signature

\_\_\_\_\_

school

\_\_\_\_\_

date



# SIUSLAW SCHOOL DISTRICT 97J

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*Motivating and Preparing All Students to Reach Their Greatest Potential*  
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Presented to the Board of Directors:

Subject: HYAK Presentation	Item No: 041421-6.3
	Attachment: Yes
Reason: 1 <sup>st</sup> Reading - Action	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

As part of the Rural Digital Opportunity Fund Project in Western Lane County, HYAK is bringing a proposal for consideration to the School Board, similar to other private-public agreements that would bring fiber-based internet connectivity to the most remote areas of the school district's catchment area. The formal presentation of the project details will be given by HYAK partner, Robbie Wright.

Recommendation:

Administration recommends the board consider the proposal presented by HYAK for a private-public partnership in delivering rural fiber broadband.

Resolution #041421-6.3

Be it Resolved that the Siuslaw School District Board of Directors engage in a private-public partnership agreement as a financial supporter in a letter of credit as per the program requirements, pending approval of a contractual agreement by both parties.

\_\_\_\_\_  
 Paul Burns, Board Vice-Chair

\_\_\_\_\_  
 Kari Blake, Business Manager



Rural Digital  
Opportunity Fund  
Project in Western  
Lane County



## Background

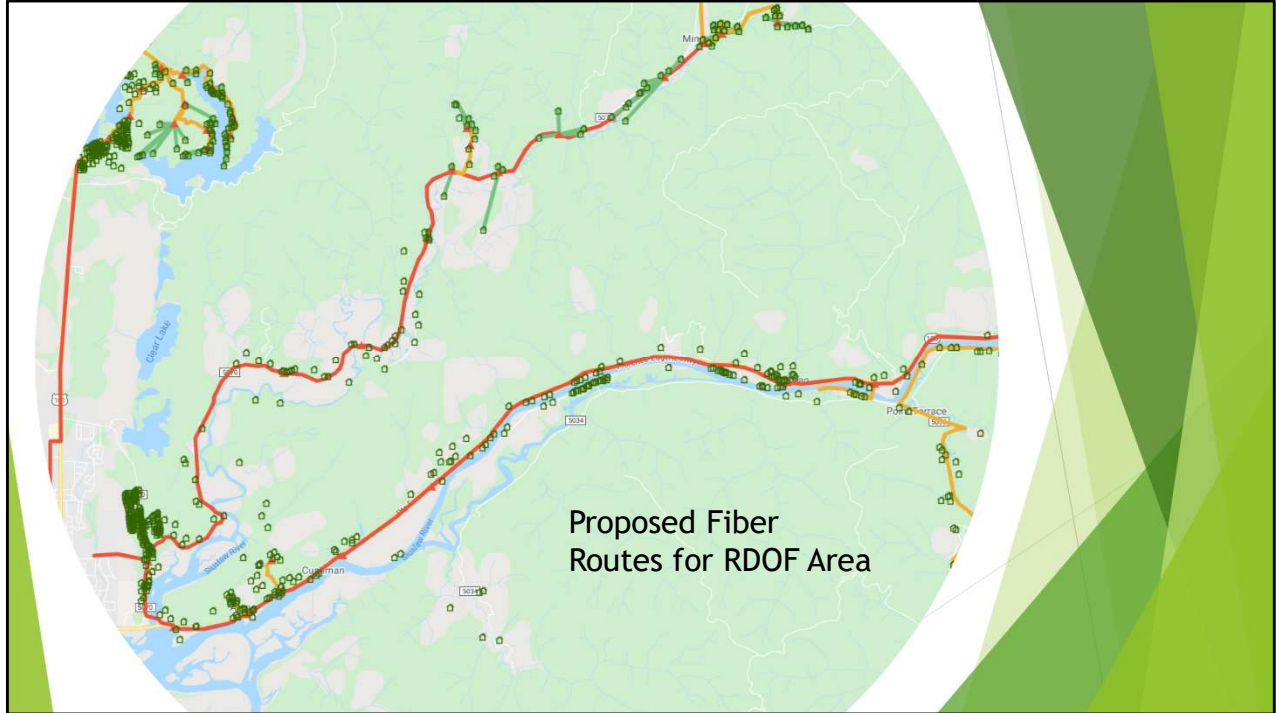
- ▶ Two stage application process, short form and long form
- ▶ Short form completed in June 2020 and Reverse Auction in November 2020
- ▶ Hyak was a successful bidder in 5 census blocks groups in Western Lane County, representing more than 550 locations in direct support areas but more than 1,000 when adjacent areas are accounted for
- ▶ \$1.6M of federal support over 10 years
- ▶ Long form completed in January 2021
- ▶ Final Documentation due June 2021

In June 2020, Hyak completed its short form application with the FCC, the Federal Communications Commission, to participate in a reverse auction for the Rural Digital Opportunity Fund, or the RDOF. After Hyak successfully passed its short form application and were qualified to bid in the auction, Hyak was successful in bidding on 5 census block groups around the greater Florence and Mapleton area. Successfully bidding on a given area means the winning bidder will receive federal support for the area over a 10 year period.

For Hyak and western Lane county, this equates to roughly \$1.6M over 10 years, paid monthly, to support the project. Many requirements exist from the FCC that are placed upon Hyak and any other winning bidder. Among many other items, audited financials, 3<sup>rd</sup> party professional review of technical design, construction milestones, business expertise and a letter of credit are just a few of the requirements.

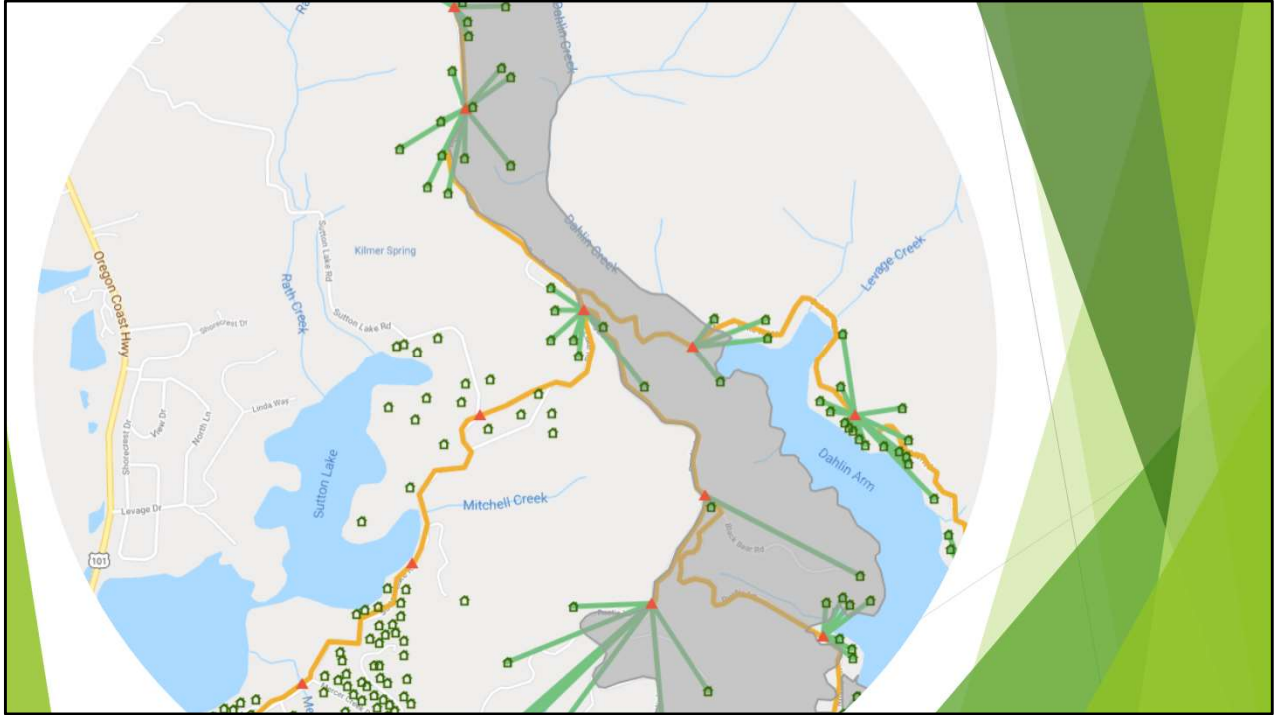
A high-level fact sheet can be found here: <https://www.fcc.gov/auction/904/factsheet>

The details of the report as published in the Federal Register can be found here: <https://docs.fcc.gov/public/attachments/FCC-20-77A1.pdf>



The FCC counts roughly 550 houses in the areas immediately inside of Hyak’s awarded census blocks. However, due to the remoteness of some of these areas and federal broadband mapping that is not quite 100% accurate, we’ll be passing roughly 1100 households along Hwy 126, North Fork Rd, into Mapleton, up Hwy 36 and stopping at Deadwood, with the furthest service extended up Indian Creek and out Old Stagecoach Rd.

This map represents Hyak’s areas within our RDOF boundaries that will have gigabit fiber extended to them. The green houses represents GIS-based tax data from Lane County that provides a very accurate picture of actual households. We estimate more than 120 SSD households will receive direct benefit from this program.



This map represents an example of an area in which the RDOF program is designed to serve, represented by the gray area. However, in order to serve this area, we'll need to place cable along Sutton Lake Rd to get into the RDOF census blocks. As the capital investment to get to this region is large, it will make sense to connect the houses immediately adjacent to Sutton Lake and Mercer Lake Rd's. This is one of the reasons that the RDOF program only counts about 550 locations, while the actual number of households impacted will be higher.

## Support Request

- ▶ Letter of Credit Requirements from the FCC
  - ▶ Equivalent to 1 year of support, or roughly \$160K
  - ▶ Required to have cash on deposit while construction is underway
  - ▶ Requirements removed when build-out milestones are hit
  - ▶ Funding of LOC required once funding is authorized (estimated to start end of Q3 2021 or beginning of Q4 2021)
  - ▶ Increases each year through year 4, potentially totaling \$480K
  - ▶ Decreases as construction milestones are met
  - ▶ We expect to draw on the note twice, for two years of support totally \$320K

Effectively a performance bond, the letter of credit in this program is insurance for the USAC (Universal Service Administrator Company) against fraud, waste, and abuse. Should an ISP fail to meet their requirements of the program, the FCC and USAC could draw against the Letter of Credit to recoup support that has already been paid to the ISP.

Large entities simply purchase LOC's as an insurance policy. Unfortunately for small providers, the only effective method of receiving a LOC is a cash-secured option with an appropriate bank. While we have the LOC and a provider identified, we will be required to fund it once we are authorized to receive our federal support.

## Low-Interest Line-of-Credit Loan from SSD 97J to Hyak

### ► Terms

- Ability to advanced \$160K/year for 3 years
- Not to exceed \$480k of draws
- Loan term 48 Months/4 Years
- Simple interest at 3%
- Expecting two years' worth of draws for roughly \$320K, before interest

Hyak is requesting a low interest loan from 97J to meet the requirements of our letter of credit. These funds will go on deposit with the nation's largest SBA lender and sit, untouched in an account. The funds will be used for no other purpose than securing the LOC. While the project is large for our area, roughly 75 miles, it is small from the FCC's perspective. While we're required to reach 40% completion within 3 years, we'll be at 40% completion within the first year. As we're able to do our project more quickly, we'll be able to keep our LOC requirements to a minimum and are expecting to only draw up to two years of support. As we begin to hit construction milestones, our LOC requirements decrease and the loan to the district is paid back, plus interest. While we're expecting to only draw 2 years of support, we're seeking 3 years of support. USAC can take a period of time to validate that construction has been completed and it may require us to go into year 3 before we're able to seek validation of completion.

# Discussion



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# SIUSLAW SCHOOL DISTRICT 97J

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REVISED 4/13/21

Presented to the Board of Directors:

Subject: Supplemental Budget 2020-21	Item No: 041421-6.4
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

A supplemental budget hearing is necessary when the adjustment exceed 10% of the overall budget by fund. When the district receives additional dollars after the original budget has been adopted, a supplemental budget must be approved by the board to expend those additional funds received.

Recommendation:

The administration recommends you approve this item by adopting and appropriating the amounts listed below.

BE IT THEREFORE RESOLVED; that the board of directors of the Siuslaw School District 97J adjust the expenditure functions as presented:

**FUND: 203 – Special Revenue**

Resource	Amount	Requirement	Amount
4500-Federal Restricted	850,000	2540-Maintenance	150,000
		2660-Technology	700,000
<b>Total</b>	<b>850,000</b>		<b>850,000</b>

**FUND: 232 – Bus Reserve Fund**

Resource	Amount	Requirement	Amount
5160-Lease Purchases	10,000	5110-Long-Term Debt Service	60,000
5400-Beginning Fund Balance	60,000	2550-Lease Purchases	10,000
<b>Total</b>	<b>70,000</b>	<b>Total</b>	<b>70,000</b>

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager

***Dedicated to Success for All Students***





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Presented to the Board of Directors:

Subject: 20 <sup>th</sup> Street Pedway Vacation	Item No: 041421-6.5
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: April 14, 2021

Background:

The School District has received a request to approve the vacation of a pedestrian row on 20<sup>th</sup> Street by a property owner adjacent to the old footpath. As per ORS 271.080, when a petition is made by a property owner to vacate an alley way, street or footpath, two-thirds of the adjacent property owners must also submit approvals. The property owner to the west of the footpath supports the petition for the vacation of the pedway and are claiming no interest in the property. The district is the property owner to the north of this previously mapped footpath.

Recommendation:

Administration recommends approval of the 20<sup>th</sup> Street Pedway Vacation petition of Simone Calfee, City of Florence, CC 21 01 VAC 01 20<sup>th</sup> St Pedway.

Resolution #041421-6.5 – 20<sup>th</sup> Street Pedway Vacation

Be it resolved that the Siuslaw School District Board of Directors approves of the petition by Simone Calfee, City of Florence, CC 21 01 VAC 01 20<sup>th</sup> St Pedway, and releases any interest in the easement between the properties addressed as 1499 and 1545 20<sup>th</sup> Street.

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager

# 20<sup>th</sup> Pedestrian ROW Vacation

**PC 21 02 VAC 01**



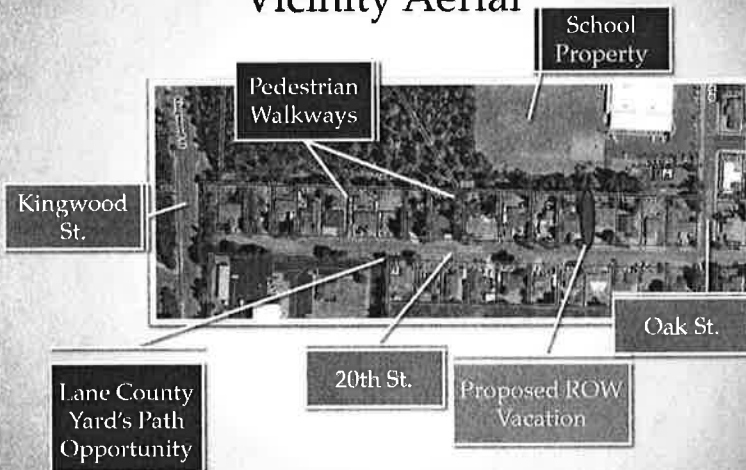
## Petition

- Simone Calfee petitioned for vacation of pedestrian right-of-way easement in order to retain existing side yard fencing.
- Area proposed for vacation totals approx. 2,031.20 sf (15' x 135.42' sf). Within this pedway is a (10 X 15 sf) 150 sf for drainage/public utility easement.

20th St. Pedestrian Way Vacation - PC 21 02 VAC 01

3/23/2021 ● 2

## Vicinity Aerial



20th St. Pedestrian Way Vacation - PC 21 02 VAC 01

3/23/2021 ● 3

## Timeline

FCC 8-3-4-1

January 25 – Petition submitted

March 15 – **Hearing #1** -City Council  
"Initiation" hearing

March 23 – **Hearing #2**- Planning Commission

TBD - **Hearing #3**

20th St. Pedestrian Way Vacation - PC 21 02 VAC 01

3/23/2021 ● 4

## Purpose of Initial Hearing #1

- Determine if vacation is in best public interest in order to send item to Planning Commission – if in best interest then:
- Establish value of easement = \$9,363.26 plus assessed, noticing, hearing, and recording costs of \$3,196.02

20th St. Pedestrian Way Vacation - PC 21 02 VAC 01

3/23/2021 ● 5

## Purpose of This Hearing #2

- Determine if vacation is in the best public interest
- Provide a recommendation to City Council for Public Hearing #3

20th St. Pedestrian Way Vacation - PC 21 02 VAC 01

3/23/2021 ● 6

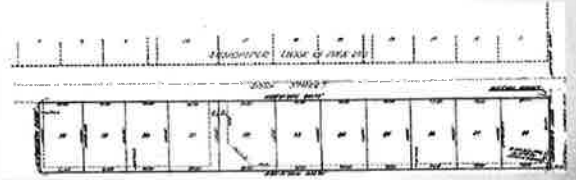
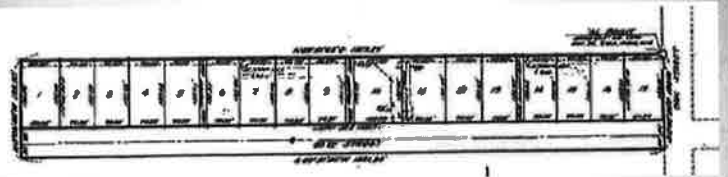
## Review Criteria

- **FCC Title 8** – Ch. 3, Secs. 3-3 thru 3-5-2
- **FCC Title 10** – Ch. 36, Public Facilities, Sec 2-1-A
- **ORS 271** - Use and Disposition of Public Lands Generally, Easements; ORS 271.005 - ORS 271.230
- **Comp. Plan** - Ch. 8, Parks, Rec. & Open Space
- **Parks & Rec. Master Park Plan 1987 & 2011**, – Ch. 6

20th St. Pedestrian Way Vacation – PC 21 02 VAC  
01

3/23/2021 ●7

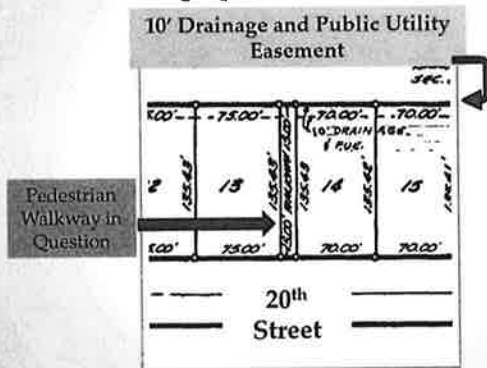
## Sandpiper Plats



20th St. Pedestrian Way Vacation – PC 21 02 VAC  
01

3/23/2021 ●8

## Sandpiper Plat Excerpt



20th St. Pedestrian Way Vacation – PC 21 02 VAC  
01

3/23/2021 ●9



*City of Florence*

250 Hwy 101, Florence, OR 97439  
www.ci.florence.or.us

March 9, 2021

**NOTICE OF PUBLIC HEARING**

The City Council will hold a public hearing via teleconference at 5:30 p.m. on **March 15, 2021** in the City of Florence City Council Chambers located at 250 Highway 101 to hear and consider the following matter:

**CC 21 01 VAC 01 20<sup>th</sup> Street Pedway:** A Petition by Simone Calfee to vacate a 15' X 135.42' unimproved public pedestrian walkway/right-of-way owned by the City of Florence, located between Lots 13 and 14 of the Sandpiper subdivision (between Tax Assessor's Map 18-12-27100, Lots 00018 and 00119); addressed as 1499 and 1545 20<sup>th</sup> St, and occupying approximately 0.04663 acre or 2,031.20 square feet, more or less. Petitioner proposes vacation of the right-of-way in order to construct a side yard fence. The City Council will be determining the public need and assessing a value lost to the public for the right-of-way.

**Criteria applying to this matter for the application include:**

**Florence City Code, Title 8:**

(found at <http://www.ci.florence.or.us/council/city-code>)

Chapter 3: Property Vacations, Sections 4-1 through 6-3

**Florence City Code, Title 10:**

Chapter 36: Public Facilities, Section 2-1-A

**Oregon Revised Statutes:**

(found at [https://www.oregonlegislature.gov/bills\\_laws/lawsstatutes/2013ors271.html](https://www.oregonlegislature.gov/bills_laws/lawsstatutes/2013ors271.html))

Chapter 271: Use and Disposition of Public Lands Generally; Easements, ORS 271.005 – ORS 271.230

Florence City Council meetings will occur via video conference call. Meetings will air live on these three sources: Cable Channel 191, the 'GoToWebinar' platform link made available on the meeting's agenda, and at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live). Both written and verbal testimony via video conference call will be accepted. For additional information on how to provide verbal testimony at the hearing visit the City of Florence website at <https://www.ci.florence.or.us/bc-pc/request-address-planning-commission-speakers-card>, contact the City of Florence Planning Department at (541) 997-8237, or visit the calendar page for this meeting at the City's website at [www.ci.florence.or.us](http://www.ci.florence.or.us).

Written testimony may be mailed to 250 Highway 101, Florence, OR 97439; e-mailed to [planningdepartment@ci.florence.or.us](mailto:planningdepartment@ci.florence.or.us); or delivered to the document drop box to the right of the City Hall main entrance. **Written testimony must be received by 3:30 on March 15th in order to be considered by the Council.** Comments should include a return mailing address. If the City Council recommends initiation of the vacation the next step is a second hearing before the Planning Commission on a date yet to be determined. Please contact the Planning Department for more information on those proceedings.

**Public Works**  
2675 Kingwood St.  
(541) 997-4106

**City Manager /  
City Recorder**  
250 Highway 101  
(541) 997-3437

**Community Development:  
Planning & Building**  
250 Highway 101  
(541) 997-8237

**Finance /  
Utility Billing**  
250 Highway 101  
(541) 997-3436

**Justice Center**  
900 Greenwood St.  
(541) 997-3515

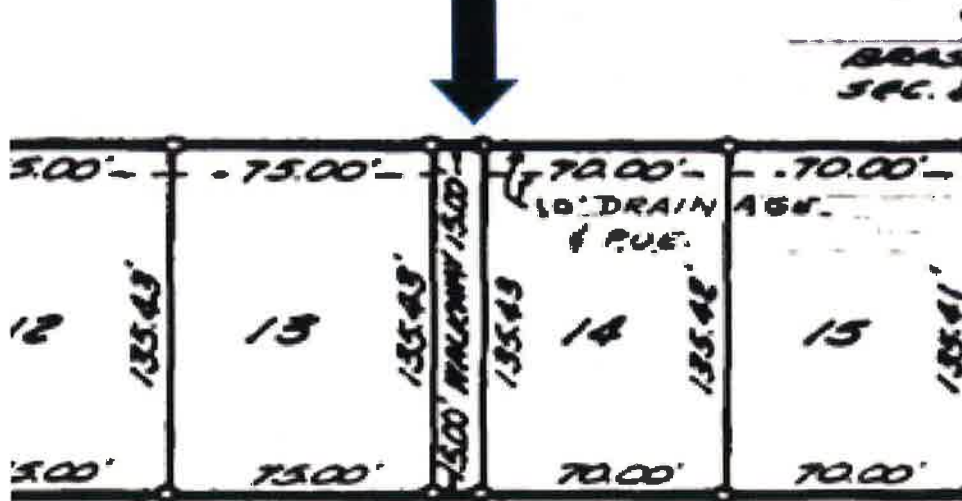
**Florence Events Center**  
715 Quince St.  
(541) 997-1994



Location Map



Sandpiper Subdivision Excerpt:



## VACATION PROCEDURE

*The procedure for street and alley vacations is set forth in ORS 271.080.*

*This is a summary of the procedure.*

*Contact the Community Development Department if you have any questions.*

1. **Petitioner must file a petition which states:**
  - a. **A description of the ground proposed to be vacated;**
  - b. **Purpose for which the ground is to be used; and**
  - c. **The reason for such vacation.**
2. **Petitioners shall include the owners of the abutting property. Petitioners shall also submit approvals by the owners of 2/3 of the area of the affected real property:**

The real property affected shall be deemed to be the land lying on either side of the street or portion thereof proposed to be vacated and extended laterally to the next street that serves as a parallel street, but in any case not to exceed 200 feet, and the street for 400 feet along its course beyond each terminus of the part proposed to be vacated. Where a street is proposed to be vacated to its termini, the land embraced in an extension of the street for distance of 400 feet beyond each terminus shall also be counted.

3. **City Manager will take the petition before the City Council in Public Hearing to make a preliminary determination of the public interest in the vacation, if any and determine the value of the public way to be vacated.**
4. **After the hearing is closed, the Council may deny the petition or may set the amount of the assessment and forward the petition to the Planning Commission for its recommendation.**
5. **Where the abutting owner(s) is to be assessed the value of the public way proposed for vacation, the petitioner shall deposit with the City the estimated cost of preparing the notice and its publication as required prior to any further proceedings.**
6. **Upon referral of vacation proceedings from the Council, a public meeting before the Planning Commission shall be scheduled.**
7. **Following Planning Commission's recommendation a public hearing shall be set before the City Council. If the Council finds in favor of the petitioner, an Ordinance shall be prepared that would make such determination a matter of record and vacate the public way or part thereof. After the abutting owner(s) has paid or agreed to pay the value of the public the Council may take final action of the Ordinance.**

**CITY OF FLORENCE  
PETITION FOR STREET AND/OR ALLEY VACATION**

I/we \_\_\_\_\_, who reside at \_\_\_\_\_,  
\_\_\_\_\_, mailing address \_\_\_\_\_,  
\_\_\_\_\_ phone \_\_\_\_\_.

**THE UNDERSIGNED, owners of legal and/or equitable title to the real property abutting the proposed vacation herein, do hereby petition the City Council of Florence, Oregon to vacate the following described area:**

\_\_\_\_\_  
\_\_\_\_\_

**The purpose for which the ground is to be used is:**

\_\_\_\_\_

**The reason for the vacation is:** \_\_\_\_\_

**I/we understand that I/we may be expected to pay an assessment for benefits accruing to me/us from the acquisition of the property that becomes my/our possession after final vacation proceedings.**

\_\_\_\_\_  
**Signature of Petitioner**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Petitioner**

\_\_\_\_\_  
**Date**

**Attached to this petition are:**

- 1. A map showing area to be vacated.**
- 2. Consenting signatures of abutting owners**
- 3. Consenting signatures of owners of 2/3 of the property within the affected area.**
- 4. An application fee in the amount set by the fee schedule.**

.....







"Home of the Vikings"

# SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160  
School District Website – <http://www.siuslaw.k12.or.us>

*Motivating and Preparing All Students to Reach Their Greatest Potential*

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

REVISED 4/13/21

Presented to the Board of Directors:

Subject: Interagency Agreements with Blachly School District	Item No: 041421-6.6
	Attachment: Yes
Reason: Action	From: Vice-Chair Burns
	Date: April 14, 2021

Background:

For many years, the Department of Motor Vehicles (DMV) has executed a formal written interagency agreement that authorizes Oregon Department of Education (ODE) to operate as a "Third Party Commercial Driver Licensing (CDL) Skills Testing Entity". While ODE has the responsibility for state school bus driver certification, ODOT/DMV has accountability to the Federal Motor Carrier Safety Administration (FMCSA) for CDL testing and licensing. In 2018, there were two significant and high-profile driver testing incidents, prompting DMV to take a closer look at the inter-agency testing agreement between ODOT/DMV and ODE for compliance.

ODE does not employ the skills test examiners who administer the tests to drivers, but rather, bus companies and school districts employ the examiners who actually administer the tests. No formal written subcontracts were ever established and no verification that insurance and surety bond requirements were being met. The agencies have completed a process for compliance. Please note the following:

- Individual school districts are required to enter into 3<sup>rd</sup> party testing agreements directly with DMV. The entities that enter into an agreement with DMV must be the employers of the skills test examiners.
- 3<sup>rd</sup> party skills test examiners must be administering the skills test in their employment by a third party testing entity under contract, inter-agency agreement, or intergovernmental agreement with DMV.
- **School districts are required to enter into inter-agency 3<sup>rd</sup> party tester agreements with other school districts or school bus companies in order to provide testing services to those entities.**
- Each 3<sup>rd</sup> party testing entity must be covered by workers compensation, general liability, and auto insurance that meets requirements or be self-insured and exempt from those requirements.
- ODE will continue to be the authority for school bus driver certification and training programs and continue to regulate those rules/programs with individual school districts.
- The attached agreement was reviewed by PACE.

Recommendation:

Administration recommends approval of the Interagency Agreements as presented.

Resolution #041421-6.6 - Interagency Agreements – Bus Driver Testing

Be it Resolved that the Siuslaw School District Board of Directors approve the interagency agreement with Blachly School District as presented.

\_\_\_\_\_  
Paul Burns, Board Vice-Chair

\_\_\_\_\_  
Kari Blake, Business Manager



"Home of the Vikings"

# SIUSLAW SCHOOL DISTRICT 97J

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**Motivating and Preparing All Students to Reach Their Greatest Potential**

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

**Maintenance & Transportation**  
**2420 Kingwood Street Florence, Oregon 97439**  
**Phone (541) 997-3816 Fax (541) 902-7872**

## INTERAGENCY AGREEMENT

Siuslaw School District 97J, and Blachly School District agree to the following terms regarding bus driver training and/or testing services to be provided by the Siuslaw School District Bus Driver Trainer and/or Third Party Examiner, employees of Siuslaw School District, for the 2020-2021 school year.

Siuslaw School District agrees to provide bus driver training and/or testing services to be performed by the Bus Driver Trainer and/or Third Party Examiner, during the 2020-2021 fiscal year, commencing July 1, 2020 and ending June 30, 2021. Specific activities to be performed by the Bus Driver Trainer and/or Third Party Examiner are set forth in Addendum A attached. The term of this agreement can be extended beyond June 30, 2021 and the scope of services and the total cost can be adjusted in a new and separate agreement.

The Siuslaw School District will bill the Blachly School District for the cost of bus driver training and/or testing services provided.

For the 2020-2021 fiscal year, the hourly cost for Bus Driver Trainer services will be as follows:

Bus Driver Trainer \$ 28.51 for Regular Time rates or \$ 42.74 for Overtime rates.

For the 2020-2021 fiscal year, the flat fee for Third Party Examiner services will be \$165.00.

Blachly School District agrees to reimburse the Siuslaw School District for any travel costs incurred in association with Siuslaw School District employee's provision of bus driver training and/or testing services for Blachly School District.

Either the Siuslaw School District or Blachly School District may terminate this agreement with 30-day written notice delivered to the other party.

\_\_\_\_\_  
Name – for the Siuslaw School District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name – for

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The Siuslaw School District Bus Driver Trainer and/or Third Party Examiner, will provide the following support and services related to training and testing school bus drivers for Blachly School District :

- A. Provide required training for individuals to obtain and/or keep current their Oregon Department of Education school bus driver's certificate (Bus Driver Trainer and/or Third Party Examiner).
- B. Provide required testing for individuals to obtain and/or keep current their Oregon Department of Education school bus driver's certificate (Bus Driver Trainer and/or Third Party Examiner).

If a Siuslaw School District Bus Driver Trainer and/or Third Party Examiner is required to travel to an alternate location in a vehicle other than a school bus for training and/or testing, the Siuslaw School District will charge the current year's IRS standard mileage reimbursement rate.

Blachly School District shall indemnify, defend, save and hold harmless the Siuslaw School District and its officers and employees from all claims, suits, liabilities or other actions of whatever nature resulting from or arising out of the activities and/or the omissions of Blachly School District and its employees who are being tested, including attorneys' fees. This provision is subject to the requirements and limitations of the Oregon Tort Claims Act and the Oregon Constitution. If a Siuslaw School District bus is used for training and/or testing, Blachly School District shall reimburse Siuslaw School District for any out of pocket costs not covered by insurance in the event of an accident during testing.

Each party agrees to have adequate general liability coverage to cover any tort claim that could arise from this agreement.

Name – for the Siuslaw School District	Signature	Date
Name – for Blachly School District	Signature	Date



# SIUSLAW SCHOOL DISTRICT 97J

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 Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Superintendent Contract	Item No: 041421-6.7
	Attachment: Yes
Reason: Action	From: Vice-Chair Burns
	Date: April 14, 2021

**Background:**

Superintendent Grzeskowiak’s current three-year employment contract which commenced July 1, 2020 and ends June 30, 2023 stipulated under item #4 that, “The salary amount for the 2021-2022 school year and 2022-2023 school year will be negotiated by April 30th of each school year.”

Vice-Chair Paul Burns met with Superintendent Grzeskowiak to review his contract for the upcoming year. Following a salary freeze for the 2020-21 school year, the proposed changes for 2021-2022 are as follows: proposed changes are as follows:

- Item #1 – Term – increase from a 3-year to a 4-year term*
- Item #4 – Salary – 2% increase - \$121,330.*
- Item #6.3 – HSA contribution - \$300 per month*

**Resolution: # 041421-6.7 - Approve Superintendent Contract/Salary**

Be it resolved that the Siuslaw School District Board of Directors approve the salary of \$121,330 and the contract changes as noted in the attached contract between Siuslaw School District and Andrew Grzeskowiak as presented.

\_\_\_\_\_  
 Paul Burns, Board Vice-Chair

\_\_\_\_\_  
 Kari Blake, Business Manager

***Dedicated to Success for All Students***