

James A. Garfield Schools  
**INTERDISTRICT OPEN ENROLLMENT**  
**Criteria for 2021/22**

The James A. Garfield Board of Education believes a student should, under certain prescribed circumstances, benefit from an interdistrict, open enrollment policy for **any Ohio resident student**. Guidelines for the transfer of students, based upon criteria established by the schools' administration and in conjunction with recommendations from officials of the Ohio Department of Education, are listed below. The specific criteria for this program shall be consistent with ORC 3313.64, 3313.65 and 3313.98.

1. Any application for open enrollment must be submitted to the superintendent's office of the James A. Garfield Schools **no later than August 15<sup>th</sup> of each year**; *however, interested parties are urged to file applications as soon as possible!* Applications will be acted upon for acceptance by the Board by June 11<sup>th</sup> if filed by June 4<sup>th</sup>. One application must be submitted each year for each student who meets all the state and James A. Garfield School requirements. All approvals for open enrollment students to Garfield will be provided to the district of residence. Any Garfield resident student whose family moves from our district after the opening of school will be eligible to continue attending Garfield Schools under the open enrollment policy upon filing an application and approval of the Board.

2. No interdistrict transfer will be approved if the enrollment of the grade level or class level being requested at the receiving district exceeds the following:

<u>Grade</u>	<u>Enrollment Limit</u>
Kdg. – <b>MUST</b> meet their resident district's age requirement (5 years old)	
Kdg.	Maximum 80 w/4 classes
1-3	100 per grade level
4-8	100 per grade level
9-12	130 per grade level
<u>Special Services Units are full.</u>	

3. Any student who is accepted for open enrollment will be placed on a waiting list until September 10<sup>th</sup> **IF** the grade level is filled.

4. No student, once accepted, will be displaced should enrollment exceed the enrollment limits; however, failure to do their best behaviorally or have attendance issues may be cause for denial.

5. Students with handicapping conditions may not be accepted for open enrollment if the services described in the student's IEP are not available in the Garfield Schools. The need for special education services may be a reason for a student not being accepted for open enrollment.

6. The Garfield Schools are not required to institute any special programs to serve open enrollment students.

7. The Ohio High School Athletic Association's athletic eligibility guidelines for inter-scholastic athletic participation will be in effect.

8. Students with past discipline issues **may not** be approved for open enrollment. The determination will rest solely with the Garfield administration.

9. Attendance is very important at the Garfield Schools. Anyone who has an absentee issue will not be accepted.

10. Applicants shall be considered on a first come, first served basis, annually, with an assurance that **native students will not be displaced** and participants in the previous years' program will be given preference. Enrollment levels will determine annual approval. Approval one year **DOES NOT** guarantee approval in the future.

11. Applicants may be rejected if the racial balance of either the sending or receiving school district would be negatively impacted.

12. The James A. Garfield Schools **will NOT accept responsibility for the transportation** of open enrollment students unless it is deemed practical by the administration to pick-up/dischage within the Garfield District. This will include if there is seating available on the bus. **Parents are responsible for the transportation** to and from school of their child(ren) and picking up their children on time if accepted for open enrollment at James A. Garfield Schools.

13. All new high school students, grades 10-12, must attach a copy of their previous transcript w/their application.