

MIDD-WEST SCHOOL DISTRICT

Regular Meeting/ Work Session

Middleburg Elementary School

Large Group Conference Room

and

Virtual via Zoom

Monday, April 12, 2021

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT

ABSENT

LATE ARRIVAL

Mr. Victor L. Abate, President

Mr. Donald D. Pinci, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Terry L. Boonie

Mrs. Julie R. Eriksson

Mr. Justin T. Haynes

Mrs. Wyona P. Lauver

Mr. Christopher T. Nesbit

Mrs. Sherryl L. Wagner

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Ryan L. Wagner, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

1) Master Avery Bassett and Master Conner Heckman, Varsity Wrestling Team – Recognition

2) Mr. Ryan L. Wagner, Business Manager – 2021-2022 Proposed Preliminary General Fund Operating Budget

V. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

VI. **CONSENT AGENDA**

All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

VII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **BUS STOPS**

Approval is recommended for the following bus stops:

3667 Oriental Road, Liverpool
8010 Route 104, Mt. Pleasant Mills

2. **COLLABORATIVE AGREEMENT – MERAKEY PENNSYLVANIA**

Approval is recommended of the Collaborative Agreement between Merakey Pennsylvania and Mid-West School District to work collaboratively to provide intensive behavioral health services (IBHS) to students with complex emotional and/or behavioral needs residing within the Mid-West School District to be effective on March 23, 2021, through March 22, 2026.

3. **CHANGE ORDER C01 – STADIUM PROJECT PHASE 2**

Approval is recommended of Change Order C01 for Keystone Sports Construction in the amount of \$14,600.00 for the following:

Add 6 feet white border with light blue colored end zones	\$7,000.00
Add soccer line package	\$7,600.00

B. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individuals:

a. Classified Employee – Beth A. Beachel – Cafeteria Cashier/Cafeteria Worker – West Snyder Elementary School – Effective: April 13, 2021 – Salary: \$11.50 per hour {Replacement/Rosselli}

2. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2020-2021 school year:

Jena M. Stauffer Assistant Junior High Girls Basketball Coach MWMS \$1,423.00

b. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2020-2021 school year:

Andrew C. Goodling Volunteer Junior High Girls Soccer Coach MWHS
Emily M. Klingler Volunteer Junior High Field Hockey Coach MWMS

c. **HOMEBOUND/IN-HOME INSTRUCTION INSTRUCTOR**

Approval is recommended of the following individuals as a homebound/in-home instruction instructor for the 2020-2021 school year at the hourly rate of \$23.00 as indicated in the Collective Bargaining Agreement:

Abigail N. Potter

4. **ADDITION TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individual as a certificated substitute at a rate of \$90.00 per day for the 2020-2021 school year:

Area of Certification

Susan S. Matsui Art

5. **RESIGNATIONS**

Approval is requested to accept the following resignations:

Robin L. Sheesley Effective: March 23, 2021
Cafeteria Worker
West Snyder Elementary School

D'Anne M. Cochran Effective: April 1, 2021
Part-time Cafeteria Cashier/Cafeteria Worker
Middle-West High School

6. **TRANSFER**

Approval is requested to accept the following transfer:

- 1) Frederic A. Lawrence as elementary teacher (Kindergarten) at West Snyder Elementary School to elementary teacher (Kindergarten) at Middleburg Elementary School to be effective on July 1, 2021.

D. **OTHER** Mr. Victor L. Abate

VIII. **CLOSING CEREMONIES**

IX. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

X. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

XI. **ADJOURNMENT** Mr. Victor L. Abate

There being no further business, the regular meeting was adjourned at _____ p.m.

WORK SESSION

I. **CALL TO ORDER:** _____ p.m. Mr. Victor L. Abate

II. **ROLL CALL:** Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS PRESENT ABSENT LATE ARRIVAL

- Mr. Victor L. Abate, President
- Mr. Donald D. Pinci, Vice President
- Mr. Shawn A. Sassaman, Treasurer
- Mr. Terry L. Boonie
- Mrs. Julie R. Eriksson
- Mr. Justin T. Haynes
- Mrs. Wyona P. Lauver
- Mr. Christopher T. Nesbit
- Mrs. Sherryl L. Wagner
- Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
- Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

- Mr. Joseph W. Stroup, Director of Curriculum and Instruction
- Mr. Ryan L. Wagner, Business Manager
- Attorney Orris C. Knepp, III, Solicitor

III. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

IV. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL** Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the March 22, 2021, regular meeting of the Midd-West School District Board of School Directors.

b. Approval is recommended of the minutes of the April 12, 2021, regular meeting/work session of the Mid-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period March 23, 2021, through April 26, 2021.

3. **TREASURER’S REPORTS**

Approval is recommended for the Treasurer’s Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending March 31, 2021.

4. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2020-2021 school year:

_____ to be effective _____, 2021
_____ to be effective _____, 2021

5. **BUS STOP**

Approval is recommended for the following bus stop:

6. **AGREEMENT – DILIGENT CORPORATION**

Approval is recommended of the Agreement between Mid-West School District and Diligent Corporation to purchase an annual subscription for BoardDocs LT and a non-recurring subscription for Remote Implementation at a cost of \$3,700.00 to be effective on June 1, 2021, through June 30, 2022. *{The non-recurring subscription is \$1,000.00 for training and set up through the months of May and June, 2021.} {This will be for use as a posting tool for Board agendas and minutes.}*

7. **NEW MATERIALS AND RESOURCES FOR MATHEMATICS**

Approval is requested to purchase the following new materials and resources for mathematics for a period of six (6) years beginning July 1, 2021, through June 30, 2027:

<u>McGraw Hill, LLC</u>		
Glencoe Algebra I	190 Annual Licenses	\$21,329.40
Glencoe Geometry	150 Annual Licenses	\$16,839.00
Glencoe Algebra II	125 Annual Licenses	\$14,032.50
ALEKS	465 Annual Subscriptions	<u>\$ 0.00</u>

(Includes Shipping & Handling) \$74,931.33

{This purchase includes hard copies of texts, online e-texts/resources and teacher resources. The subscription for the ALEKS programs generates personal learning paths for students with deficits or strengths in particular areas of mathematics. This will be paid using ESSER II funds.}

SAVVAS {Formerly Pearson}

Pearson Trigonometry, 12 th Edition	60 Annual Licenses	\$13,498.20
Pearson Pre-Calculus: Graphical, Numerical, Algebraic, 10 th Edition	30 Annual Licenses	\$ 6,749.10
Pearson Personal Financial Literacy, 3 rd Edition	120 Annual Licenses	\$15,598.80
Pearson Statistics (E-text only)	40 Annual Licenses	<u>\$ 5,098.80</u>

(Includes Shipping & Handling) \$42,365.45

{This purchase includes hard copies of texts, online e-texts/resources and teacher resources This purchase includes equal numbers of Pearson MyMathLab which is an online practice resource for those subject areas. This will be paid using ESSER II funds.}

8. **ADDITIONAL RESOURCES FOR MATHEMATICS**

Approval is requested to purchase 100 Texas Instruments® TI-83 Plus Graphing Calculators from EAI Education at an approximate cost of \$10,200.00 and to purchase one _____ for Algebra I at a cost of \$520.00, one _____ for 8th Grade Math at a cost of \$335.00 and one _____ for Pre-Calculus in the amount of \$210.00 from Teachers Pay Teachers for a total cost of \$11,265.00. *{These will be paid using ESSER II funds.}*

9. **NEW MATERIALS AND RESOURCES FOR SCIENCE**

Approval is requested to purchase the following new materials and resources for science for a period of six (6) years beginning July 1, 2021, through June 30, 2027:

Cengage Learning

World of Chemistry, 4 th Edition	125 Annual Licenses	\$16,968.75
Exploring Environmental Science for AP® Updated, 1 st Edition	15 Annual Licenses	<u>\$ 2,662.50</u>

(Includes Shipping and/or Process Fee) \$20,416.50

SAVVAS {Formerly Pearson}

Biology in Focus	25 Annual Licenses	\$ 4,199.25
Chemistry: The Central Science	20 Annual Licenses	\$ 3,639.40
Miller Levine Biology	175 Annual Licenses	<u>\$19,244.75</u>

(Includes Shipping & Handling) \$29,114.66

{This purchase includes hard copies of texts, online e-texts/resources and teacher resources. This will be paid using ESSER II funds.}

10. **2021-2022 PROPOSED PRELIMINARY GENERAL FUND OPERATING BUDGET**

Approval is recommended to adopt the 2021-2022 Proposed Preliminary General Fund Operating Budget which includes expenditures totaling \$_____.

11. **LOCAL AUDIT REPORT FISCAL YEAR ENDING 2020**

Approval is recommended of the Local Audit Report by Stambaugh Ness, Inc., for fiscal year ending June 30, 2020, as presented.

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **OUTDOOR EDUCATION PROGRAM – CAMP MOUNT LUTHER**

Approval is recommended of the two-day trips to Camp Mount Luther on May 20 and 21, 2021, for Grade 5 at Middleburg Elementary School and West Snyder Elementary School.

2. **SUMMER SCHOOL PROGRAM**

Approval is recommended of the Summer School Program to be held June 7, 2021, through June 30, 2021, at Midd-West High School.

3. **KINDERGARTEN CAMP**

Approval is recommended to implement a Kindergarten Camp for all incoming kindergarten students beginning the 2021-2022 school year to be held August 16, 2021, through August 18, 2021, at Middleburg Elementary School and West Snyder Elementary School at a cost not to exceed \$10,000.00. *{This will be paid with Title I funds.}*

4. **NEW POLICY GUIDES**

Approval is recommended of the following new policy guides on second and final reading:

- 330 – Overtime
- 332 – Working Periods
- 338.1 – Compensated Professional Leaves
- 341 – Benefits for Part-Time Employees
- 343 – Paid Holidays

5. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on second and final reading:

- 302 – Employment of Superintendent/Assistant Superintendent
- 312 – Performance Assessment of Superintendent/Assistant Superintendent *{Formerly titled Evaluation of Superintendent}*
- 325 – Dress and Grooming
- 326 – Complaint Process

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2020-2021 school year:

_____ Assistant Varsity Baseball Coach MWHS \$_____

b. **EXTRA-CURRICULAR – VOLUNTEER**

Approval is recommended of the following individual as a volunteer for the 2020-2021 school year:

_____ Volunteer _____ Coach MWHS

4. **ADDITION TO SUBSTITUTE LIST**

a. **CLASSIFIED/CUSTODIAL**

Approval is recommended of the following individual as a custodial substitute at a rate of \$12.35 per hour for the 2020-2021 school year:

Patricia A. Laughman

5. **SUMMER EMPLOYMENT POSITIONS**

a. **SUMMER MAINTENANCE ASSISTANTS**

Approval is recommended of the employment of three (3) summer maintenance assistants at an hourly rate of \$7.25 for the period of June 7, 2021, through August 12, 2021.

b. **SUMMER CUSTODIAL ASSISTANTS**

Approval is recommended of the employment of six (6) summer custodial assistants at an hourly rate of \$7.25 for the period of June 7, 2021, through August 12, 2021.

c. **SUMMER PAINTER**

Approval is recommended of the employment of one (1) summer painter at an hourly rate of \$9.05 per hour for the period of June 7, 2021, through August 12, 2021.

d. **SUMMER TECHNOLOGY ASSISTANTS**

Approval is recommended of the employment of two (2) summer technology assistants at an hourly rate of \$7.25 for the period of June 7, 2021, through August 12, 2021.

6. **TRANSFERS**

Approval is requested to accept the following transfers:

- 1) Lauren E. Cuatt as elementary teacher (Grade 1) at Middleburg Elementary School to elementary teacher (Grade 1) at West Snyder Elementary School to be effective on July 1, 2021.
- 2) Ashley M. Dressler as elementary teacher (Grade 1) at West Snyder Elementary School to elementary teacher (Grade 1) at Middleburg Elementary School to be effective on July 1, 2021.

7. **RESIGNATIONS**

Approval is requested to accept the following resignations:

_____ Effective: _____, 2021

_____ Effective: _____, 2021

8. **RETIREMENT**

Approval is requested to accept the following retirement:

_____ Effective: _____, 2021

D. **OTHER** Mr. Victor L. Abate

1. **DISCUSSION ON TAX COLLECTOR COMPENSATION**

V. **CLOSING CEREMONIES**

VI. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VII. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

VIII. **REPORTS**

1. **SUPERINTENDENT** Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner

4. **STUDENT ATHLETIC ACTIVITIES** Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS** Mr. John S. Rosselli

6. **MAINTENANCE AND FACILITIES** Mr. Daniel E. Auman

- | | | |
|-----|---|------------------------|
| 7. | INFORMATION TECHNOLOGY | Mr. Umberto G. Porzi |
| 8. | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | Mr. Victor L. Abate |
| 9. | SUN AREA TECHNICAL INSTITUTE | Mrs. Julie R. Eriksson |
| 10. | PSBA LIAISON | Mr. Donald D. Pinci |
| 11. | POLICY COMMITTEE | Mrs. Julie R. Eriksson |
| 12. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Terry L. Boonie |
| 13. | TECHNOLOGY COMMITTEE | Mr. Justin T. Haynes |
| 14. | FINANCE/BUDGET COMMITTEE | Mr. Shawn A. Sassaman |
| 15. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mr. Shawn A. Sassaman |
| 16. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Donald D. Pinci |
| 17. | TRANSPORTATION COMMITTEE | Mr. Terry L. Boonie |
| 18. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |
| IX. | ADJOURNMENT | Mr. Victor L. Abate |

There being no further business, the work session was adjourned at _____ p.m.