

## MEDICATION POLICY

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school supervise the administration of the medication to the student and otherwise follow the District's procedures on administering medication.

**No School District employee shall administer to any student, or supervise a student's self-administration of any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent/guardian.** No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a **"School Medication Authorization Form"** and a **"Self-Administration of Emergency Medications Form."** The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

The Health Office may supervise the self-administration of stock medications made available by Centralia High School provided the student's parent/guardian has completed and signed a **"School Medication Authorization Form"** and **"Consent for Administration of Health Office Medications Form"**.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

### **Regulations:**

1. School personnel will not administer medication at school if arrangements can be made so that the student can receive the medication at home.

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2. Inhalers or EpiPens® may not be carried by the student in school unless the licensed prescriber and parent/guardian have indicated that it is medically necessary and above mention forms have been submitted.
3. All medications, prescribed by the physician, must be in the original pharmacy container. The container (prescription and non-prescription) must be labeled with the student and physician's name, pharmacy, and the name, dosage and directions of the medication. Any change in the dosage of the medication and/or the directions for use will require a corrected pharmacy label indicating the changes.
4. Current pharmacy labels on prescriptions will serve as a doctor's orders to supervise the administration of that medication.
5. Sample medications will not be given without written orders and directions from the licensed prescriber.
6. Over-the-counter medications not stocked by the school may be brought from home as long as the medication is in the original packaging, labeled with the student's name and directions for administration.(Medication can only be given if School Medication Authorization Form is on file and signed by the parent.)
7. The parent will be notified if the student consistently forgets to take the medication at the specified time. It is the parent's responsibility to make sure the student knows when the medication is due.
8. The administration of any medication containing a narcotic is discouraged during school hours. If a student requires medication of this type for pain, it is recommended that he/she remain at home until a milder form of medication is indicated. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.
9. All consent forms must be renewed annually.
10. Students shall not possess prescribed medication, over-the-counter medication, or herbal supplements of any kind (including aspirin or aspirin substitutes such as Tylenol) in any school buildings during the day.
11. Each student having or possessing any prescribed medication shall, as soon as possible after entry into any school building, immediately deliver the medication to the health office, which shall retain the medication during the school day, monitor and observe the self-administration of the medication. (Except for inhaler or EpiPen® as stated above.
12. School personnel will destroy any medication that is not removed from the school at the end of the year.