

WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT  
COVID-19 Return to Work/School Expectations for Students, Parents, and Employees

RETURN TO SCHOOL PLAN for STUDENTS	EXPECTATIONS for STUDENTS
This plan is subject to change based on local health information and/or state mandates.	
Attendance	<p>Students who have symptoms of COVID-19, are running fever greater than 100.0 F, or are not feeling well should stay home.</p> <p>Students who contract COVID-19 and provide appropriate documentation will have absences excused. Parents should notify their child's school immediately upon diagnosis.</p> <p>Students will be required to make up all missed assignments and tests. Parents should communicate with teachers to ensure that all assignments are made up.</p>
Cafeteria - Breakfast and Lunch	<p>Students will have designated standing spaces while waiting to receive breakfast/lunch.</p> <p>Hand sanitizer will be available in the cafeterias.</p>
Check In/Check Out	Each school has a procedure for checking students in and out.
Classroom	<p>Seating will be arranged to achieve the greatest level of distancing when possible while striving for normal instruction and activities.</p> <p>Each classroom will have hand sanitizer and disinfectant.</p>
Hallway Travel and Class Change	<p>Students will walk on the right side of the hallway in the direction of their class.</p> <p>Students will avoid physical contact with other students and distance to the best of their ability.</p> <p>Students may wear masks/face coverings while changing classes.</p>
Masks/Face Coverings	<p>OPTIONAL for students.</p> <p>Must be solid colors.</p>
Mental Health	<p>WMCSO will be actively screening students to gauge their level of stress. The district has procedures for helping students deal with stress.</p> <p>Students are encouraged to reach out for help if they feel stressed.</p>
Personal Hygiene	<p>Students will be given opportunities to wash their hands.</p> <p>Students will be given instruction on proper hand washing (20 seconds) and hygiene (refrain from touching face, sneeze and cough into tissue, elbow, shirt).</p>

WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT  
COVID-19 Return to Work/School Expectations for Students, Parents, and Employees

	<p>Hand sanitizer will be available throughout the facilities for student and staff use.</p> <p>Parents are encouraged to purchase personal hand sanitizer for their students.</p>
Sick Students	<p>Students identified with symptoms of COVID-19 will be quarantined in a supervised isolation area with a mask until picked up by a parent.</p> <p>Parents will be contacted and should immediately pick up student.</p>
Teacher/Parent Communication	<p>WMCS D will continue to use SchoolStatus as our communication portal. Student information should be kept current by parents.</p>
Technology - Chromebooks	<p>Students will be assigned a device so he/she will have minimal exposure to keyboard surfaces used by other students.</p> <p>Devices will help provide continued learning should a student be quarantined.</p>
Transportation	<p>Masks/Face Coverings are optional for students and staff.</p> <p>Parents are encouraged to transport their children to and from school.</p> <p>Hand sanitizer will be available on buses.</p> <p>Windows will be opened to allow free flow of air whenever possible.</p>
Vaccinations	<p>Information regarding availability of vaccinations for eligible students will be communicated to families via the district's website, social media platforms, and/or printed announcements.</p>
Water Bottles	<p>Students are encouraged to bring a water bottle each day. They should be filled before arrival. Students will be allowed to refill bottles at appropriate times during the day.</p>

WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT  
COVID-19 Return to Work/School Expectations for Students, Parents, and Employees

COVID-19 PLAN for PARENTS	EXPECTATIONS for PARENTS
This plan is subject to change based on local health information and/or state mandates.	
Attendance	<p>School attendance is extremely important for students. Parents should make every effort to have students at school every day for the full day unless the student is sick. Students who have symptoms of COVID-19, are running fever greater than 100.0 F, or are not feeling well should stay home.</p> <p>Students who contract COVID-19 and provide appropriate documentation will have absences excused. Parents should notify their child's school immediately upon diagnosis.</p> <p>Students will be required to make up all missed assignments and tests. Parents should communicate with teachers to ensure that all assignments are made up.</p>
Check In/Check Out	<p>Each school has a procedure for checking students in and out.</p> <p>Parents are encouraged to require students to stay at school for the full school day. When absolutely necessary for students to check in late or check out early, parents should follow all procedures including calling the office before arrival and providing identification to office personnel.</p> <p>Visitors may be restricted as needed.</p>
Classroom	<p>Seating will be arranged to achieve greatest level of distancing when possible while striving for normal instruction and activities.</p> <p>Each classroom will have hand sanitizer and disinfectant.</p>
Masks/Face Coverings	<p>OPTIONAL for students, employees, and visitors.</p> <p>Parents are encouraged to send a clean mask with students each day if you choose for them to wear a mask/face covering.</p>
Mental Health - Students	<p>Parents are encouraged to monitor emotional and behavioral changes in their child and communicate those concerns to the school.</p> <p>WMCS D will be actively screening students to gauge their level of stress. The district has procedures for helping students deal with stress.</p>

WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT  
COVID-19 Return to Work/School Expectations for Students, Parents, and Employees

Personal Hygiene	Parents are encouraged to send personal hand sanitizer with their students each day.
Sick Students	<p>Parents should have a plan for picking up their children promptly if contacted by the school.</p> <p>Students identified with symptoms of COVID-19 will be quarantined in a supervised isolation area with a mask until picked up by a parent.</p> <p>Parents should keep current phone numbers and addresses on file and have multiple people on their child's check out list.</p>
Teacher/Parent Communication	<p>WMCSd will continue to use SchoolStatus as our communication portal. Student information should be kept current by parents.</p> <p>Parents not receiving information from SchoolStatus should contact their child's school office to check for correct contact information. It is very important for parents and schools to have open communication.</p> <p>Parents should visit the district's website at <a href="http://winonamontgomerycsd.com">winonamontgomerycsd.com</a> and the district's social media pages (Facebook, Twitter, Instagram) regularly for announcements and important dates and information.</p> <p>Parents should attend parent/teacher conferences which will be held through online platforms such as Google Meet or SchoolStatus. Some face-to-face meetings may be required.</p>
Technology - Chromebooks for Students	Parents of students who bring Chromebooks home are encouraged to ensure that the device is fully charged and brought to school each day.
Temperature Checks	Parents are encouraged to check their child's temperature each morning before leaving for school. Students with a temperature of 100.0 or higher are not allowed to come to school. Please contact the school regarding the absence.
Transportation	Parents are encouraged to transport their children to and from school if possible.
Water Bottles	Parents are encouraged to send water with their child each day. Bottles should be cleaned and filled at home.

WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT  
COVID-19 Return to Work/School Expectations for Students, Parents, and Employees

COVID-19 PLAN for EMPLOYEES	EXPECTATIONS for EMPLOYEES
This plan is subject to change based on local health information and/or state mandates.	
Attendance	<p>Regular employee absentee procedures will be followed. See WMCSd Staff Handbook.</p> <p>Employees are encouraged to attend work each day.</p>
Cafeteria - Student Nutrition	<p>Employees will follow cafeteria guidelines during breakfast and lunch.</p> <p>Cafeteria staff will sanitize tables after each lunch group.</p>
Classroom/Offices	<p>Classrooms and offices will be arranged to achieve the greatest level of distancing when possible while striving for normal instruction and activities.</p> <p>Each classroom will have hand sanitizer and disinfectant.</p>
Hallway Travel and Class Change	<p>Students will walk on the right side of the hallway in the direction of their class.</p> <p>Students will avoid physical contact with other students and distance to the best of their ability.</p> <p>Students may wear masks/face coverings while changing classes.</p>
Masks/Face Coverings	<p>OPTIONAL for employees, students, and visitors indoors and outdoors.</p> <p>If worn, must be worn covering the nose and mouth and must be solid in color with no logos or emblems.</p>
Mental Health	<p>WMCSd will be actively screening students to gauge their level of stress. The district has procedures for helping students deal with stress.</p> <p>Mental health protocols are not limited to students, but are available to employees as well. UMMC online health program will be available beginning October 1, 2022.</p>
Personal Hygiene	<p>Employees are expected to wash their hands or use hand sanitizer multiple times a day when not directly supervising students.</p> <p>Hand sanitizer will be available throughout the facilities for student and staff use.</p>
Sanitizing	Classrooms will have COVID-19 kits which will include gloves, hand sanitizer, face masks, and cleaning solutions. Gloves and masks

WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT  
COVID-19 Return to Work/School Expectations for Students, Parents, and Employees

	<p>are for students who become sick during class.</p> <p>Teachers and assistant teachers will be responsible for sanitizing surfaces between student use. Do not spray cleaning solution directly on technology devices; spray a rag and wipe the device. Cafeteria staff will sanitize tables after each lunch group. Bus drivers and monitors will sanitize seats at the conclusion of each route. Custodians will regularly sanitize highly touched surfaces and high-traffic areas.</p>
Sick Employees	Employees who are not feeling well will contact their immediate supervisor and follow your department/building procedures.
Teacher/Parent Communication	WMCS D will continue to use SchoolStatus as our communication portal. Teachers are expected to regularly communicate with parents. Parent-teacher conferences will be held via online platforms such as Google Classroom, Zoom, or SchoolStatus. Some face-to-face meetings may be required.
Technology - Chromebooks	<p>Students in grades 7 through 12 will be assigned a Chromebook. They will take the device with them from class to class. Students in grades K through 6 will be assigned a Chromebook that will stay in their classroom. Computer labs and classroom computers will be sanitized after each student use. Do not spray cleaning solution directly on technology devices; spray a rag and wipe the device.</p> <p>Employees will not allow students to use employee devices. Employees will wash their hands or use hand sanitizer when using community devices such as copiers. Teachers will be proficient in the use of Google Classroom where appropriate. Teachers will be proficient in assistive technologies to meet the needs of all students.</p>
Transportation	<p>Masks/Face Coverings are optional for students and staff.</p> <p>Parents are encouraged to transport their children to and from school.</p> <p>Hand sanitizer will be available on buses.</p> <p>Windows will be opened to allow free flow of air whenever possible.</p>
Vaccinations	Information regarding availability of vaccinations for eligible students will be communicated to families via the district's website, social media platforms, and/or printed announcements.
Visitors	Office personnel will greet visitors through the buzz-in system. They will provide excellent customer service to determine needs and address those needs accordingly.
Water Bottles	Employees are encouraged to bring their own water bottle to use during the day.