

Dear Parents/Guardians,

If your child was on medication during this school year, you **must pick up** the unused medication at the health office by 10am on the last day of school (May 26th) or it will be discarded. This applies to all oral medication, inhalers, and epi-pens.

Our school Medication Policy requires **all** medications, including **over the counter medication** to have a **new** physician's order with parent's signature **each** school year. The medication also must be in a **new** original container and/or prescription bottle with the child's name on it.

All medication administration forms can now be found on the Parkers Chapel School webpage for your convenience to be completed by your child's primary health care, provider listed below:

- ✓ Medication Administration Form
- ✓ Allergy Treatment Consent form for Epinephrine (Epi-Pen)
- ✓ Asthma Action Plan

Please bring in completed forms **signed, dated, and stamped** by your primary health care provider with parent signature along with any required medications on the first day of school in August. **Parents must hand deliver medications** with completed forms to the nurses in the health office to be checked for full accuracy.

No medications will be administered at school without the accurately completed forms. Also please check the expiration date on medications as we cannot accept expired medications.

Have a safe, fun, and healthy summer!

Sincerely,

K. Burton, RN

C.Gates, LPN

Parkers Chapel School Nurses