

January 8, 2018

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY - DEL CITY PUBLIC SCHOOLS

JANUARY 8, 2018

6:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup>

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

I. Opening Exercises

A. Call to Order and roll-call recording of members present and absent

B. Flag Salute

II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the Agenda

B. Vote to approve Minutes of the December 11, 2017, Regular Board meeting.

C. Vote to approve the following items:

1. Monthly Financial

a. Treasurer's Report and Investment Report for month ending December 31, 2017

b. Encumbrances

c. Warrant Register

d. Lease Revenue

2. School Activity Funds

a. Transfers within Bank

3. Blanket position salary reserves report FY 2017-2018

D. Vote to approve out-of-state or overnight travel requests:

1. Stephanie Terry, Del City High School, to attend the National High School Journalism Convention in San Francisco, CA, on April 11-16, 2018. Expenses to be paid by School Activity fund, Project Code 878, and OSMI (Oklahoma Scholastic Media Initiative) grant.

2. Carl Albert High School Band to perform in Atlanta, GA, on March 19-22, 2018. Expenses to be paid by personal funds and donations.

3. Shelly Fox, Child Nutrition, to attend Food Safety, Train the Trainer Event in Albuquerque, NM, on February 6-8, 2018. Expenses to be paid by the Institute of Child Nutrition.

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4. Midwest City High School boys' basketball to compete in the State Basketball Tournament in Tulsa, OK, on March 8-10, 2018. Expenses to be paid by School Activity funds, Project Code 865-Athletics and Sanctioned Organization funds.
5. Carl Albert High School baseball team to compete in the Aggie Classic Tournament in Pensacola, FL, on March 17-24, 2018. Expenses to be paid by Sanctioned Organization funds, Homerun Club-Carl Albert Baseball Booster Club.
6. Del City High School band All-State students to participate in the OkMEA All-State Music Festival in Tulsa, OK, on January 17-20, 2018. Expenses to be paid by Sanctioned Organization funds.
7. Midwest City High School baseball team to compete in the Lawton Baseball Tournament in Lawton, OK, on March 29-31, 2018. Expenses to be paid by Sanctioned Organization funds.
8. Carl Albert High School vocal music students to participate in the SWACDA Honor Choir in Oklahoma City, OK, on March 7-10, 2018. Expenses to be paid by Sanctioned Organization funds, personal funds and donations.

III. Recognitions

- A. School Board Recognition Month – Dr. Cobb

IV. Information

- A. Public Participation  
B. Superintendent's Report – Dr. Cobb

- V. Vote to approve or not approve a one-time stipend for the 2017-18 Teacher of the Year (4) finalists in the amount of \$500.00 per finalist and a one-time stipend for the District Teacher of the Year in the amount of \$1,000.00. – Dr. Cobb

- VI. Vote to approve or not approve the following receipt of gifts/donations: – Dr. Cobb

- A. O.T. Myers Trust, Lee M. Holmes and Tracy Speck Neisent, Trustees, donation of \$10,152.00 to be used to purchase quality, student-level instruments for the Del City High School Band.

- VII. Vote to approve or not approve FY 17 Audit ending June 30, 2017. – Ms. Medcalf

- VIII. Vote to approve or not approve bids and requests to purchase: – Ms. Medcalf

1. Purchase of 50 iMac computers with Apple Care from Apple, Inc. for Del Crest Middle School in the amount of \$58,400.00 to be paid from Bond Fund 34. Apple, Inc. is the sole source provider for iMac computers.
2. Purchase of 52 iPads with Apple Care and engraving from Apple, Inc. for Jarman Middle School in the amount of \$25,446.00 to be paid from Bond Fund 34. Apple, Inc. is the sole source provider for iPads.
3. Purchase of 20 MacBook Air computers with Apple Care from Apple, Inc. for Kerr Middle School in the amount of \$20,240.00 to be paid by Bond Fund 34. Apple, Inc. is a sole source provider for MacBook Air computers.

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4. Revision to purchase of 28 Triumph Boards from SHI in the amount of \$83,972.00 to be used for instructional purposes at Carl Albert Middle School and to be paid from Bond Fund 34. (TIPS Contract #2062515) This was Board approved at the 12-11-17, Board meeting with the incorrect contract number.
- IX. Vote to approve or not approve direct purchases of commodity-diverted foods from the manufacturer Uno Food, Inc. with blanket purchase orders in increments of \$50,000.00 to be paid by Child Nutrition Fund 22. – Mrs. Fox
- X. Vote to approve or not approve Memorandum of Understanding between National Math and Science Initiative and Carl Albert High School. – Mrs. Dunn
- XI. Human Resources – Dr. Perez
  - A. Vote to approve or not approve all actions recommended in the Human Resources Report:
    1. Certified
    2. Non-Certified
    3. Child Nutrition
    4. Transportation
- XII. Consideration and possible action upon a Resolution authorizing the Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City School District), to lease certain real property to the Oklahoma County Finance Authority, a public trust; and authorizing the President to execute the Ground Lease upon behalf of the School District, as lessor, in several multiple originals, and after the same shall have been attested by and the seal of the District affixed by the Clerk, to deliver such Ground Lease to the aforesaid Authority, as lessee, and directing the President, upon behalf of said School District, to execute any and all documents related to the Ground Lease and the transaction. – Mr. Zack Robinson
- XIII. Consideration and possible action upon a Resolution authorizing the acceptance by Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City School District) of a Sublease Agreement whereby the Oklahoma County Finance Authority will sublease certain real property to Independent School District No. 52 of Oklahoma County (Midwest City-Del City School District); and authorizing and directing the President, upon behalf of said School District, to execute the aforesaid Sublease Agreement between the Oklahoma County Finance Authority, as sublessor, and the School District, as sublessee, and authorizing the Clerk to attest and affix the seal of the School District to the Sublease Agreement and to deliver the same to the Oklahoma County Finance Authority and authorizing and directing the President, the Clerk, and the Superintendent, upon behalf of said School District, to execute the Continuing Disclosure Agreement, the Federal Tax and Arbitrage and Use of Proceeds Certificate, the Arbitrage Rebate Agreement, and any and all documents related to the Sublease Agreement and the transaction thereof. – Mr. Zack Robinson
- XIV. Consideration and possible action upon the approval of updated Post-Issuance Compliance Procedures for tax-exempt bonds. – Mr. Zack Robinson

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XV. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.

XVI. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on January 4, 2018, at 11:00 A.M., in accordance with the Open Meeting Law.

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Minutes Clerk

Next Board Meeting is scheduled for February 12, 2018, at 6:00 P.M.



Dr. Rick Cobb  
Superintendent

Dr. Jason Perez  
Chief Human  
Resources Officer

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *[Signature]*  
Dr. Jason Perez, Chief Human Resources Officer *[Signature]*  
Re: Certified Human Resources Report  
Date: January 8, 2018

Based upon information provided by the appropriate supervisory personnel as of December 14, 2017, the following actions are recommended.

**Approve Temporary Employment**

**New Teachers/Administrators**

	Site/Assignment	University	Degree/Step	Effective
Hanson, Jonathan	JMS/Social Studies	UCO	BS/0	1/2/18
Hopkins, Amy	Country Estates/Elementary Ed.	NESU	BS/3	12/4/17
Myles, Franco	Epperly/SPED	OSU	BS/3	11/1/17

**Approve Employment of Retired Teachers – Temporary Contract**

Name	Site/Assignment	Effective
Ison, Pamela	Highland Park/.6 Instructional Coach	1/3/18

**Approve Teachers-  
Transfer/Change in Status**

	From - Site/Assignment	To - Site/Assignment	Effective
Osburn, Vicky	Parkview/SPED	Epperly/SPED	12/4/17

**Approve Request for Leave**

Name	Site	FMLA/LOA	Effective
Cox, Darrel	MDTC	FMLA	12/8/17-1/19/18
Graham, Stephanie	KMS	FMLA	1/2/18-2/5/18
McIlvoy, Michael	CAHS	FMLA	11/13/17-1/2/18
Young, Bryan	MMS	FMLA	2/18/18

**Accept Resignations/Retirements and/or Resignation Agreements**

Name	Site/Assignment	Effective
Miller, Greg	MCHS/Science	12/15/17

Ret. = Retirement R.A. = Resignation Agreement

**Mission Statement**

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.



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To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *RC*  
Dr. Jason Perez, Chief Human Resources Officer *JPP*  
Re: Non-Certified Human Resources Report  
Date: January 8, 2018

Based upon information provided by the appropriate supervisory personnel as of December 14, 2017, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Duckworth, Kellie	Admin./Pos. Control-Payroll Spec.	M. Davis	B/4	1/2/18
Harjo, Juanita	KMS/Teacher Assistant	D. Arterbury	BB/4	12/11/17
Marquez, Chantz	Maintenance/Plumber	J. Wilkerson	WIII/1	12/4/17

#### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Wilcots, Samuel	Maintenance	FMLA	12/5/17-12/11/17

FMLA= Family Medical Leave/LOA=Leave of Absence

#### Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Kelsay, Melody	MDTC	Teacher Assistant	12/15/17
Myles, Franco	Epperly	Paraprofessional	10/31/17

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#### Terminations

None

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To: Mid-Del Board of Education & Dr. Rick Cobb *RC*  
From: Dr. Jason Perez, Chief Human Resources Officer *JPO*  
Shelly Fox, Director of Child Nutrition *sf*  
Re: Child Nutrition Human Resources Report  
Date: January 8, 2018

Based upon information provided by the appropriate supervisory personnel as of December 14, 2017, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
Higginbotham, Sherleen	Steed/Kitchen Assistant	B. Barr	QQ/1/4	12/11/17
Patterson, Maribel	Townsend/Kitchen Assistant	M. Leaverton	QQ/1/4	11/30/17

#### Transfers & Promotions

Name	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
Burns, Desma	KMS	QQ/5/6	Cleveland Bailey	RR/3/6	1/3/18
Cobb, Sherri	CAHS	QQ/3/6	KMS	NC	1/3/18

\*NC = No Change

#### Resignations/Retirements

Name	Site	Position	Effective
Barr, Barbara	Steed	Kitchen Assistant	11/21/17
Wade, Celeste	Del City Elem.	Kitchen Assistant	11/30/17

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To: Mid-Del Board of Education & Dr. Rick Cobb *RL*  
From: Dr. Jason Perez, Chief Human Resources Officer *JAP*  
Ron Stearns, Director of Transportation *RS*  
Re: Transportation Human Resources Report  
Date: January 8, 2018

Based upon information provided by the appropriate supervisory personnel as of December 14, 2017, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
Alexander, Amber	6 Hour Driver	D. Brown	TT-I/1	12/8/17
Alexander, James	6 Hour Driver	R. Holloway	TT-I/1	12/8/17

#### Transfer & Promotions

Name	From	Sch/Step	To	Sch/Step	Effective
Buckner, Nathaniel	4 Hour Driver	TT-I/3	6 Hour Driver	NC	12/11/17

\*NC = No Change

#### Resignations/Retirements

Name	Site	Position	Effective
None			

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