

PARIS SCHOOL DISTRICT 602 North 10th Street Paris, AR 72855

tele 844-963-3243 fax 479-208-7554 www.parisschools.org

Please note: Arkansas is a Freedom of Information State. All applications are open to the media and public for inspection.

APPLICATION FOR EMPLOYMENT – CERTIFIED STAFF Do not omit any applicable item. Failure to complete the entire form including the writing sample will result in the rejection of your candidacy.

Last First Name _____ **Name** _____ **Middle** _____ **Maiden** _____

Present Address: _____ Phone: _____

Street/Apt/PO Box

Address _____ Valid Until: _____

City/State/Zip

Permanent Address: _____ Phone: _____

Cell email address: _____ Phone: _____

General Information

To ensure consideration for an employment interview, applicant must provide the following documents to complete the application file:

1. Resume 3. Photocopy of teaching license or eligibility for AR teaching license 2. Photocopy of college transcript(s) 4. Signed Consent Form 3. Photocopy of Praxis/NTE scores

Position for which you are applying: Teacher _____ **Administrator** _____ **Specialist:** _____ **Specific:**

Date available for employment: _____ Are you currently under contract? Yes _____ No _____ If Yes, explain: _____

Position Desired

Check appropriate: Number in order of preference those Elementary grades you wish to teach: ___ K ___ 1st ___ 2nd ___ 3rd ___ 4th ___ K-4 (Special Education, Music, Media, Speech, etc.) _____ PreK

List Middle Childhood and/or Secondary subjects you are licensed to teach:

List other subjects you could teach and the number of semester hours earned in these areas:

What extracurricular activities or clubs would you would be willing to sponsor or assist:

Licensure

State Issuing License Expiration Date Area(s) of Licensure

_____ 1. _____ 2. _____ 3. _____

_____ 1. _____ 2. _____ 3. _____

If you do not currently hold an Arkansas teaching license, describe your status:

Education and Personal Training

_____ Institution – Undergraduate City & State Degree

Awarded Major Minor _____

Institution – Graduate City & State Degree Awarded Major Minor _____

Special training, seminars, etc.

Student Teaching (Disregard if you have more than 5 years teaching experience):

School City & State Cooperating Teacher(s) Grade Level & Subject _____

Additional Information

Professional or community organizations to which you belong:

College activities engaged in and any honors received before or since graduation:

Language fluency, other than English:

Fluent in _____ Conversant in _____ Read with understanding _____

Have you ever been convicted of a felony? _____ No _____ Yes If Yes, explain on a separate sheet of paper and attach to this application form.

Have you ever been discharged from a position or failed to have your contract renewed? _____ No _____ Yes If Yes, explain on a

separate sheet of paper.

Why do you wish to leave your present position?

Why do you wish to teach in Paris?

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Experience

Account for your work history in Parts 1 and/or 2 below beginning with current position.

Teaching Experience: Institution – District City & State Grade/Subject Yrs Taught – From / To

Non-Teaching Experience: Firm or Agency City & State Position Held Yrs of Employ – From / To

Full-Time U.S. Armed Forces Service Branch of Service Rank at Discharge Dates of Service – From / To

References

Provide at least five references, including principals and superintendents for whom you have most recently taught and one additional person who can attest to your character and qualifications.

1) Name _____ Title _____

Street _____ City _____ State _____ Zip _____ Phone _____

2) Name _____ Title _____

Street _____ City _____ State _____ Zip _____ Phone _____

3) Name _____ Title _____

Street _____ City _____ State _____ Zip _____ Phone _____

4) Name _____ Title _____

Street _____ City _____ State _____ Zip _____ Phone _____

5) Name _____ Title _____

Street _____ City _____ State _____ Zip _____ Phone _____

Original Statement

Please respond to the following in your own handwriting. Explain why you chose to enter the teaching profession and describe your career goals in the profession.

Read CAREFULLY before signing:

The facts set forth in my application for employment shall be considered true and complete. I understand that, if I am employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to check all references related to my work and personal history.

Signed _____ Date _____

Paris School District is an affirmative equal opportunity employer.

Application forms are sent to all who request them regardless of existing vacancies. The issuance of such forms does not signify that the applicant is under consideration for employment. An application remains active until July 1 of the current school year and must be re-activated either in person or by phone call to be retained beyond that time.