



Genoa City Jr. 2 School District

REGULAR BOARD MEETING MINUTES

Monday, January 20, 2020

1. Call to Order

President Tritz called the meeting to order at 6:00 P.M. and noted that the meeting was properly posted and media representative notified in accordance with Wisconsin Statutes, Section 19.84(1)(b).

Present: Board members Kathryn Coari, Paul Denecke (arrived 6:02 p.m.), Karen Druszczak, and Jaye Tritz; Superintendent Kellie Bohn, Elementary School Principal Luke Braden, Middle School Principal Michael McCabe, and Business Manager Mary DeYoung. Staff representatives Ann Jahns, Lauren Skalecki, and parent Amber Olson were present.

2. Revisions/Approval of the Agenda

Motion by Druszczak/Coari to approve the agenda. Motion carried 3-0.

3. Community Participation/Staff Presentations

- a. Staff Report: Lauren Skalecki presented on her behavior leadership role where she supports teachers with classroom management and student behavior. She is also the lead on the “Be Brookwood” initiative.
- b. Staff Report: The Board viewed a video clip of a walk through of “The Lab” and the projects that the students were creating.

4. Consent Agenda

Motion by Druszczak/Coari to approve the Consent Agenda including the minutes of the December 16, 2019 Regular and Executive Sessions and the January 15, 2020 Work Session, and the financial report for expenses of \$622,380.86. Motion carried 4-0. Revenue for the month totaled \$945,783.87.

5. New Business

- a. Personnel
Motion by Druszczak/Coari to accept the retirement request of Mary DeYoung effective June 30, 2020. Motion carried 4-0.
Motion by Coari/Druszczak to approve an FMLA request for Kylie Warner in April/May. Motion carried 4-0.
- b. Designate Open Enrollment Spaces – Motion by Druszczak/Coari to designate Open Enrollment spaces for 2020-2021: 4K-15; K-25; 1st Grade-15; 2nd Grade-10; 3rd Grade-10; 4th Grade-5; 5th Grade-10; 6th Grade-15; 7th Grade-15; 8th Grade-10; Cross-Categorical PK-3rd grade-5; Cross-Categorical 4th-8th grade-3; and Speech PK-8th grade-5. Motion carried 4-0.
- c. Support Staff Wage Increase Model 2020-2021 – Motion by Coari/Druszczak to approve the Support Staff Wage Model for 2020-2021 that allows supervisors to decide on the annual raise for individual staff members with a range of \$0.25 to \$0.40 per hour based on goal attainment, leadership, initiative, exceptional work, and positive attitude. Motion carried 4-0.

- d. Employee Insurance Percentage Adjustment for 2020-2021 – Motion by Druszczak/Coari to approve the employee insurance premium deduction percentage to twelve percent (12%) for 2020-2021. Motion carried 4-0.
 - e. Administrative Contracts and Salaries for 2020-2021 – Motion by Druszczak/Coari to approve administrative contracts and salary increases of 1.8% for Kellie Bohn, Luke Braden, William Erickson, Michael McCabe, and Helen Xiong. Motion carried 4-0.
 - f. 2018-2019 Audit – A Druszczak/Coari motion and second to approve the 2018-19 Financial Audit. Motion carried 4-0.
 - g. GCPD Memorandum of Understanding – A Coari/Druszczak motion and second to approve the Genoa City Police Department Memorandum of Understanding. Motion carried 4-0.
6. Policy Work
- a. The First Reading of the 7000 Series–Property was held.
7. Communication and Reports
- a. Principals’ Report – Principal Luke Braden reported that today’s professional development was excellent. Principal Michael McCabe reported that the Spelling Bee is Friday, January 24 and the winners will go to UW-Whitewater on Wednesday, January 19. Mr. McCabe also talked about the “Culture Playbook” the Middle School staff is developing. A Culture Playbook is a living document where our core beliefs intentionally drive behaviors that lead to winning outcomes.
 - b. Business Manager Report – The Business Office is working on the Second Friday of January pupil count. E-rate forms and the REAP grant application will be filed in January.
 - c. Superintendent Report – Ms. Bohn shared the pre-school survey results pertaining to parental interest in a three-year-old program. Eighty-nine percent of the twenty-eight respondents would be interested in enrolling in a partial day three-year-old program for two or three days a week. Ms. Bohn is working on aligning policy and handbook language. The employee engagement survey has been completed (62 out of 73) and the Leadership Team will use the results to develop action plans. The three highest scores were related to positive principal relationships and our lowest scores are in the area of communication. The district received three \$750 donations from Lakeland Community Church.
 - d. Board Member Reports/Comments – There were no reports.
 - e. Meetings/Events
 - 4K/5K Registration Night – Tuesday, February 11, 5:30 to 6:30 p.m.
 - Board Work Session- Wednesday, February 12, 6:00 p.m.
 - Regular Board Meeting – Monday, February 17, 6:00 p.m.
8. Items for Future Agendas – There were no items for future agendas.
9. Motion to Adjourn – A Druszczak/Coari motion and second to adjourn. Motion carried 4-0.

Respectfully submitted,

Mary DeYoung
Secretary Pro tem

Kathryn Coari
Board Clerk