

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, APRIL 13, 2020, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE AND VIA ZOOM VIDEO CONFERENCING with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp, Scott Mikkelson and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski and Special Education Director Caleb Case. Visitors: Robin Waggener, Angela Reder, Scott Reder, Scott Geis and Bryan Lessly.

Unless otherwise noted, all Board action was by roll call and all voted in favor.

President Clem called the meeting to order at 5:15 p.m.

Motion Mikkelson, second Helmer to approve the agenda as presented. Motion carried.

Motion Justice, second Helmer to approve the meeting minutes of March 9 and March 16, 2020. Motion carried.

Motion Tyndall, second Gilbert to approve the March financial statement as presented, the financial report for the Agency Funds Beginning Balance \$152,273.62, Income \$31,945.51, Expenditures \$35,844.27, Ending Balance \$148,374.86 and the financial report for Private Purpose Trust Funds Beginning Balance \$21,745.28, Income \$4,108.55, Expenditures \$0.00, Ending Balance \$25,853.83. Motion carried.

Motion Justice, second Knapp to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$642,481.80 and Special Education \$156,726.52. Total Current Claims by fund: General Fund \$70,689.11; Capital Outlay \$98,306.76; Special Education \$18,498.50; QSCB Redemption Fund \$21,375.00 and Food Service \$56,048.21. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

Helmer and Supt. Willard provided a legislative update for the Board.

The Board was provided a written report by Helmer on the Black Hills Special Services Cooperative meeting held in March 2020.

Administrative reports were given.

Consent Agenda

Motion Helmer, second Knapp, and carried to approve the following consent agenda items (1-4):

- (1) Additional compensation as follows: C Riley, professional development stipend \$130.00 and run shot clock during basketball season \$500.00.
- (2) Administrative recommendation to hire Kendall O'Hara as a Title IIA teacher, effective the 2020-21 school year.

- (3) Resignation submitted by Eric Anderson as the junior class advisor (Class of 2021), effective the end of the 2019-2020 school year.
- (4) Recommendations from the BFEA Sick Bank Committee to allow D Jackson to use one (1) day from the sick leave bank.

Distance Learning Platforms

Motion Mikkelson, second Gilbert to extend distance learning platforms for grades K-12 through the end of the scheduled 2019-20 school year, May 22, 2020. Motion carried. The distance learning platforms are being used due to mandated school closures by Governor Noem caused by COVID-19 pandemic.

Grading Recommendations

Motion Justice, second Helmer to accept grading recommendations from building principals for the issuing of grades for K-4; 5-8; and 9-12 for the remainder of the 2019-20 school year. Motion carried.

Appoint Superintendent

Motion Gilbert, second Justice to appoint Superintendent Steve Willard as the acting Director of Facilities and Transportation. Motion carried.

Support Staff Compensation

Motion Gilbert, second Helmer that support staff employees continue to be paid at their regular rate for their regularly scheduled hours during the state-mandated closure of the schools due to the COVID-19 emergency through the end of the 2019-20 school year. Motion carried.

Spring Extra-Curricular Contracts

Motion Helmer, second Gilbert that the following extra-curricular contracts not be paid as presented as no spring season started due to closure of the schools - Lars Dunavant, assistant middle school track coach; Damon Lange, head girls golf coach; James Martin, assistant middle school track coach; Matthew Wattier, assistant middle school track coach; Derek Olson, high school musical director, paid prorated amount \$800.00; Josh Schleusner, assistant high school track coach, paid prorated amount \$1,440.00. Motion Helmer, second Gilbert to amend that Ellie Lawton, assistant high school musical, be paid prorated amount \$480.00. Motion carried.

403(b) Plan Document

Motion Knapp, second Tyndall to utilize OMNI's IRS pre-approved 403(b) Plan Document and adopt the Belle Fourche School District 9-1 403(b) Plan set forth in the Plan Agreement and authorize the Business Manager to execute said Plan Agreement for and on behalf of the School District. Motion carried. A copy of the Plan Document and Plan Agreement are on file in the office of the Business Manager.

GENYOUth Grant

Motion Helmer, second Mikkelson to approve application to GENYOUth for COVID-19 Emergency School Nutrition grant funding. Motion carried. The grant funds will go towards the purchase of a commercial refrigerator.

Apptegy Agreement

Motion Tyndall, second Knapp to approve the Software and Services Agreement of Apptegy, Inc., effective July 1, 2020. Motion carried.

Food Service

Motion Tyndall, second Knapp to renew the Food Service Management Contract for 2020-2021 with Lunchtime Solutions, Inc. Lunchtime Solutions also does the Summer Food Service program. Motion carried.

Property/Liability/School Leaders/Worker's Comp

Motion Brill, second Helmer to approve the administrative recommendation to approve the Statement of Values total amount \$64,307,200 and continue with First Western Insurance as agent with EMC Insurance Companies for the property/liability coverage, all coverages effective July 1, 2020 through June 30, 2021. Motion carried. The premium estimate is \$174,696.00.

Associated School Boards Protective Trust Workers' Compensation Fund

Motion Justice, second Tyndall and carried to approve the following motion relating to the Associated School Boards Protective Trust (ASBPT) Workers' Compensation Fund Participation Agreement:

BE IT HEREBY MOVED AND RESOLVED by the Belle Fourche School District School Board of the Belle Fourche School District, acting pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, and hereby adopts, approves, and ratifies the ASB Workers' Compensation Trust Fund Participation Agreement as attached hereto as EXHIBIT A, effective as of the time of adoption of this Motion.

BE IT FURTHER MOVED AND RESOLVED that actions taken under prior versions of the ASB Protective Trust Joint Powers Agreement and Bylaws and ASB Workers' Compensation Trust Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and approved at the time of its adoption.

BE IT FURTHER MOVED AND RESOLVED that the Superintendent and Business Manager are hereby authorized to execute, on behalf of the District, the present ASB Workers' Compensation Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner the benefits, contributions, or obligations arising under the Workers' Compensation Fund shall be submitted to the Board for approval prior to execution by the Superintendent and Business Manager.

IT IS FURTHER MOVED AND RESOLVED that coverage provided in the ASB Workers' Compensation Fund Participation Agreement shall extend from 12:01 a.m. CST, July 1, 2020, to 12 midnight CST, June 30, 2021. The projected contribution required for such coverage as provided in the ASB Workers' Compensation Fund Participation Agreement is \$44,375.00

There is hereby delegated to the Superintendent the authority to carry out, or to further delegate subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and the Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Board pursuant to the Bylaws and the full amount of any contribution agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.

Issue Contracts

Motion Helmer, second Gilbert to issue 2020-2021 renewal contracts for teachers and extra-curricular positions as per lists submitted. Motion carried. (Mikkelson and Knapp abstained)

Motion Mikkelson, second Justice to approve the Extracurricular Services Contract (Contingent Upon Event/Season) form for future use as recommended by the School Attorney. Motion carried.

Motion Helmer, second Knapp to approve the administrative recommendation to hire Kelli Clem as a Title IIA teacher, effective the 2020-21 school year. Motion carried. (Clem abstained)

Certificates of Excuse from school attendance (2019-2020 application numbers 53-54) were signed at this time. Eighty-nine (89) students approved to date.

The Board was informed about the textbook selection for high school geography. Final approval will be on the May agenda.

Discussion was held concerning the 2020-2021 General Fund budget.

A ZOOM meeting will be scheduled for patrons regarding bus route requests.

There being no further business to come before the Board at this time, the meeting adjourned at 6:52 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager

March 31, 2020 Financial Statement

General Fund: Balance: \$1,320,229.02; Receipts: Local Sources: Taxes \$94,966.34; Interest Earned \$120.07; Other Cocurricular Income \$995.72; Donations \$1,255.00; Misc. \$2,734.53; Medicaid Administration \$2,360.51; Intermediate Sources: State Fines \$12,491.54; State Sources: State Aid \$463,187.00; Bank Franchise \$83,936.39; State Reimbursement \$124.01; Federal Sources: Title IA \$30,759.00; Title IIA \$8,321.00; Title IV SSAE \$1,590.00; Title I School Improvement \$3,395.00; Fresh Fruits & Veg Program \$3,540.08; Total Receipts: \$709,776.19; Disbursements: Claims \$85,134.11; Payroll & Benefits \$619,169.29; Medicaid Admin Fee \$292.32; Credit card processing ACH charges \$868.42; Auto bank draft (fees) \$52.00; Void check 119799 (State Student Council) (\$995.00); Void check 119800 (SDASBO) (\$75.00); Void check 119813 (TIE) (\$420.00); Refund/Reimb. (\$924.00); Balance \$1,326,903.07

Capital Outlay: Balance: \$2,599,448.55; Receipts: Local Sources: Taxes \$68,047.59; Interest Earned \$92.60; Total Receipts: \$68,140.19; Disbursements: Claims \$18,608.46; Balance \$2,648,980.28

Special Education: Balance: (\$68,444.58); Receipts: Local Sources: Taxes \$36,880.16; Misc. \$80.00; Medicaid Administration \$456.00; Medicaid Direct Services \$2,620.72; State Sources: State Aid \$74,542.00; Federal Sources: IDEA Part B \$28,054.00; IDEA Part C \$57.21; Total Receipts: \$142,690.09; Disbursements: Claims \$19,394.54; Payroll & Benefits \$155,916.13; Refunds/Reimb. (\$600.00); Balance (\$100,465.16)

Pension Fund: Balance: \$2,709.02; Receipts: Local Sources: Interest Earned \$0.09; Total Receipts: \$0.09; Disbursements: \$0.00; Balance \$2,709.11

Food Service: Balance: \$74,555.52; Receipts: Local Sources: Interest Earned \$2.36; School Lunch/Breakfast Receipts \$15,542.18; Federal Sources: School Lunch/Breakfast/Special Milk Reimb. \$35,425.81; Total Receipts: \$50,970.35; Disbursements: Claims \$58,176.48; Balance \$67,349.39

Other Enterprise: Balance: \$67,009.06; Total Receipts: \$0.00; Disbursements: \$0.00; Balance \$67,009.06